



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS MEETING

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, August 24th, 2023 at 9:00 am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

AGENDA

- I. **Call to Order & Pledge of Allegiance**
- II. **Determination of a Quorum**
- III. **Changes to Agenda and Approval of Agenda**
- IV. **Minutes**
 - a. Approval of the Minutes from the regular ASCMV Board Meeting held July 27th, 2023.
- V. **Reports/Presentations**
 - a. CfPP Presentation: Broken Promises - Jeanne Gilbert
 - b. City and County ACO Reports – City Animal Control and County Animal Control
 - c. Shelter Statistics/Activities – Clint Thacker
 - d. Committee Reports
 1. Finance – Barbara De Leon, Committee Chair
 2. Executive – Manuel Sanchez, Committee Chair
 3. Facilities – Kasandra Gandara, Committee Chair
- VI. **Discussion Items**
 - a. Update on the new JPA, and the new MOU between the City of Las Cruces and the ASCMV.
- VII. **Action Items**
 - a. Resolution 2023-11: Amend the Contract of the ASCMV Executive Director, Clint Thacker.
- VIII. **Public Input**
- IX. **Chair and Board Comments**
- X. **Adjournment**

Next Meeting: September 28th, 2023

If You Need an Accommodation for a Disability to Enable You to Fully Participate in this Event Please Contact Us 48 Hours Before the Event at [382-0018/v](tel:382-0018) or [541-2128/tty](tel:541-2128). Posted Dated: August 18th, 2023.



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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **July 27, 2023 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

7 Manuel Sanchez - Chairman
8 Kasandra Gandara - Vice-Chair (arrived 9:10)
9 Becky Corran - Board Member
10 Fernando Macias - Board Member
11 Christopher Schaljo-Hernandez – Board Member
12 Barbara DeLeon - Ex-Officio Member
13 Yvonne Flores - Board Member (arrived 9:08)
14 Mary Lou Ward - Ex-Officio Member

15
16 **BOARD MEMBERS ABSENT:**

17
18 **I. Call to Order & Pledge of Allegiance (9:00 a.m.):** Chair Sanchez called the
19 meeting to order, and all stood for the Pledge.

20
21 **II. Determination of Quorum:** A quorum was determined to be present.

22
23 **III. Changes to Agenda and Approval of Agenda:** Motion by Board Member
24 Corran, second by Board Member Gandara. Motion passed.

25
26 **IV. Reading of Closed Meeting Statements for June 22nd and June 29, 2023:** The
27 closed meeting statements were read. The only things discussed were the items
28 listed on the agendas for the closed sessions.

29
30 **V. Minutes**

31
32 **A. Approval of the Minutes from ASCMV Meeting June 22, 2023:** Motion
33 by Board Member Schaljo-Hernandez, second by Board Member Gandara.
34 Motion passed.

35
36 **VI. Reports/Presentations**

37
38 **CfPP Presentation – Jeanne Gilbert:** Jeanne Gilbert presented the
39 semiannual report for the Coalition for Pets and People including their
40 activities for January through July 2023. There was a fundraiser gala at La
41 Posta hosted by the Dona Ana County Humane Society in February. It was
42 well-attended. Other fundraising activities include Yappy Hour, Coffee Talk
43 Socials at The Bean, and others. DACHS helps pets of low-income families
44 get veterinary care with their Animal Relief Fund, advocates for senior
45 citizens to adopt shelter pets, and the Ruff to Ready Program provides pet
46 training and behavior assistance for shelter pets. Coalition Chair Rick

1 Hahn, Jeanne Gilbert, and Selena Cardoza met in February to discuss
2 helping Ms. Cardoza's Cruces Cool Cats in their activities, which include
3 Trap/Neuter/Release, foster services, and adoption promotion. Chair Hahn,
4 Jeanne Gilbert, and Sherry Duran met in April to discuss Ms. Duran's rescue
5 organization No Pits Left Behind. This rescue has been instrumental in
6 assisting HSSNM to close down their kennels. On April 20, 2023 Chair
7 Hahn, Jeanne Gilbert, and others of the Coalition attended the Meeting and
8 Social of Albuquerque's Animal Protection New Mexico which is directed by
9 Lisa Jennings. The Social was hosted by the Animal Advocates Committee
10 of the Unitarian Church in Las Cruces. Senate Bill 57, also known as the
11 Affordable Spay/Neuter Bill, was discussed at the meeting. This legislation
12 established a statewide spay/neuter funding mechanism by imposing a tax
13 on pet supplies manufacturers. There has been opposition to the tax from
14 various places. The New Mexico Veterinary Board has used other avenues
15 to obtain funds while the tax is still under dispute. Various legislators,
16 including Joanne Ferrary, have worked to unlock the SB57 funds and a few
17 months ago, the New Mexico Department of Agriculture Secretary
18 announced that approximately \$900,000 have been released. Ms. Gilbert
19 suggested asking SNAP and Director Thacker how well those funds are
20 being used. In June Chair Hahn and Ms. Gilbert met with Joanne Ferrary
21 to discuss the lack of available veterinarians to perform high-volume, low-
22 cost spays and neuters, and also the difficulty the shelter is having in
23 obtaining a veterinarian. The Coalition took over Cans 4 Critters from
24 HSSNM after HSSNM has discontinued programs and services. The Cans
25 4 Critters fund has helped approximately 350 pets in the last 12 years. The
26 fund has received \$18,090.43 from recycling aluminum cans donated by
27 many rescues and other pet organizations. The Coalition also took over
28 Humane and Environmental Education from HSSNM. Representatives visit
29 schools to teach students about wildlife safety and other animal-related
30 subjects. Chair Hahn has represented the Coalition with microchip and
31 vaccination clinics and creating and updating brochures in both English and
32 Spanish that provide resources and education about cats and information
33 regarding volunteering in Las Cruces. Ms. Gilbert is also a cat advocate
34 and maintains a colony in central Las Cruces. She has had help from
35 various cat advocates, including Broken Promises Southwest, to catch and
36 care for numerous feral cats. She has also Trap/Neuter/Released about
37 ten cats. Ms. Gilbert is very enthusiastic about TNR rather than catch and
38 kill for cat population control, as cats are territorial will chase away intruding
39 cats.

40
41 Board Member Gandara thanked Ms. Gilbert for her presentation and asked
42 about how to receive funding from SB57. Ms. Gilbert deferred to Mr.
43 Thacker. He reported that the funds will be disbursed as a grant process.
44 Requests will be submitted, and the State Veterinary Board will review the
45 submissions and award as they see fit. Submissions are open now and are
46 expected to close on September 1, 2023. He reminded the Board that the

1 local veterinarians do not offer many discounts because they have to meet
2 their costs. Board Member Gandara asked further how the Board is
3 determining the awards and Mr. Thacker mentioned match grants as
4 priority. Board Member Gandara wondered if Ms. Ferrary or someone from
5 the Veterinary Board could explain how best to receive the funds and Mr.
6 Thacker promised to do some research. Board Member Gandara
7 suggested sending a letter to advocate at the next legislative session. Chair
8 Sanchez agreed with her. Barbara DeLeon reported that the City's grant
9 staff attended the webinar for SB57, and she plans to get a summary on
10 that.

11
12 **A. City and County ACO Reports - City and County Animal Control:** Gino
13 Jimenez reported the City's numbers for June 2023 with 469 calls for strays:
14 202 were GOA and the officer did not have contact with the animal; 267
15 animals were picked up and 218 were impounded at the Animal Services
16 Center; 98 of these were dogs and 120 were cats. There were 49
17 successful and 27 unsuccessful field RTOs, for a total of 76 identifiable
18 animals. The three-year comparison chart showed that last month's 469
19 calls brought the 2023 total up to 3,006. The graph shows that this year's
20 numbers are expected to exceed the previous two years'. The three-year
21 field RTO rate also is expected to meet or exceed the previous two years',
22 with a total of 253 since January 2023. Officers responded to 75 cats in
23 traps calls; 16 were released as they were community cats. This year's total
24 cats in traps calls is 402 with 86 being released in the field. Reasons for
25 owner releasing animals included six dogs the owner could no longer afford;
26 five puppies that the owner could not find homes for; five dogs for behavioral
27 issues; five dogs unable to care for; two dogs for aggression; two dogs for
28 sick/injured; and one cat for aggression. Reasons for officers being unable
29 to field RTO included 26 without contact by phone or at residence; one was
30 an El Paso address, one was a Hatch address, the third one was a
31 homeless person, and one chip was not registered to anyone. Mr. Jimenez
32 discussed Animal Control's Peak Performance measures: 1) 65% of
33 reported animal strays are secured and ACOs have met that goal this
34 month; 2) 25% of stray animals secured are returned to owner in the field
35 and ACOs have been able to return 12.6% of strays year to date; 3) 10%
36 reduction of stray animal responses and there was a 38.1% increase in
37 stray animal bites in June 2023 as compared to June 2022. It is believed
38 that the reason for this is that people are getting out more since covid is
39 over. 4) 10% reduction in owner-victim bites. There was a 19.5% increase
40 in owner-victim bites in June 2023 as compared to June 2022. ACOs
41 responded to 1,250 calls for the month of June. Total for the year is 7,140.
42 So far there have been no presentations at schools, but Mr. Jimenez
43 expects to be visiting schools now that they will be starting up again.
44 Officers have done 87 hours of continuing education in June. Chair
45 Sanchez commented on how interesting the numbers and percentages are,
46 and how much he appreciates the ACOs' work and seeing the information

1 at meetings. Board Member Gandara thanked Mr. Jimenez for the
2 presentation and demonstrating the Peak Performance process and
3 congratulated the ACOs for meeting one of their measures. She asked Mr.
4 Jimenez to arrange the actual numbers right next to his Peak Performance
5 measures to make it easier to connect the two. She also asked for a
6 comparison of the numbers for both City and County. Chair Sanchez
7 agreed. Board Member Gandara suggested having some NMSU students
8 do some research on this. Board Member Corran mentioned that some of
9 the animal management students may be interested. Board Member
10 Macias discussed the activities of the subcommittee he participates in which
11 looks at high-pickup areas and tries to pay extra attention to those areas for
12 pilot projects to see what works. Mary Lou Ward, Gino Jimenez, and
13 Barbara DeLeon also participate in that subcommittee. Gino Jimenez
14 suggested presenting a quarterly or yearly report on the subcommittee
15 activities after the monthly ACO reports.
16

17 Officer Snell reported the County's June numbers: 275 reported strays, 243
18 picked up; of those 112 were cats and 131 were dogs; 1 sick/injured cat, 2
19 sick/injured dogs; 18 owner surrender dogs. Reported stray animal calls
20 are comparable to other years at 275. Field RTO comparison shows 17
21 returned which is a little higher than June 2022 but lower than June 2021.
22 The number should improve now that there are more officers in the field.
23 No owner surrendered cats. Owner surrendered dog were 18 with three
24 sick/injured, two welfare holds, 11 shelter quarantine and one home
25 quarantine, one court hold quarantine, one live evidence, two rabies
26 submissions. There were 11 diverted intakes. There were 699 general
27 educational contacts with handouts provided, due to restarting the ACES
28 (Animal Control Environmental Survey) project. The first activity was in
29 Tortugas. There were 727 total calls in June 2023. Numbers by district:
30 District 1 (Hatch, Garfield, Rodey, Rincon, Placitas) had 6 cats and 3 dogs;
31 District 2 (Radium Springs, Fairacres, Dona Ana) had 32 cats and 12 dogs;
32 District 3 (Organ, White Sands, East Mesa, Butterfield) had 39 cats and 27
33 dogs; District 4 (Mesilla Park, South Valley, Vado, San Miguel, La Mesa,
34 Mesquite, Las Alturas) had 18 cats, 16 dogs; District 5 (Anthony, Berino)
35 had 7 cats and 26 dogs; District 6 (Chamberino, Berino, La Union, Santa
36 Teresa, Sunland Park) had 1 cat and 4 dogs; District 7 (Chaparral, Desert
37 Aire) had 9 cats and 43 dogs. Stray cats year to date for 2023: District 1
38 had 6; District 2 had 32; District 3 had 39; District 4 had 18; District 5 had 7;
39 District 6 had 1; District 7 had 9. Stray dogs for June by district were:
40 District 1 had 3; District 2 had 12; District 3 had 27; District 4 had 16; District
41 5 had 26; District 6 had 4; District 7 had 43. Reasons for owner surrender:
42 7 unable to keep on property; 4 vicious/livestock attacks; 2 sick/injured; 5
43 unable to take care of. Mary Lou Ward commented that during the ACES
44 initial project they visited households and 53 were in compliance; officers
45 gave educational materials and resources for dumpsters and other things a
46 week and a half later to help people to come into compliance. In June they

1 followed up and the residents showed 77% compliance which was a
2 significant improvement. Board Member Macias reported that the County
3 Animal Control will be fully staffed soon.
4

5 **B. Shelter Statistics/Activities:** Clint Thacker reported the June 2023
6 population at the Center was 503; 417 are dogs and 83 are cats. Intake
7 numbers have risen drastically with 523 dogs and 428 cats; 16% were
8 owner surrenders, 24% were strays by public, and ACOs were 55.8%. Only
9 five dogs were returned after adoptions, mostly the next day. Diverted
10 intakes were 169 in which the staff convinced people to foster the animal or
11 find another home or rescue for the animal. Leaving the center: 14%
12 adoptions, 8.9% reclaims, 25.4% went with rescues, and 52% were
13 euthanized. This makes the live release rate 52%. Rescues that took large
14 numbers of animals were Action Program for Animals and Halo Animal
15 Rescue. They took fewer animals than usual due to the heat. Once it cools
16 off, they will take more. Euthanasia reasons: Cats for medical/respiratory
17 signs, dogs for space/medical, cats for ringworm, dogs for
18 parvo/nontreatment. The surgery team did 290 surgeries in June, bringing
19 year to date number to 1,800. Volunteer activities: Dog walking team gave
20 85 hours; cat care team gave 677 hours by 320 people. Visitors were
21 steady at 1,500. Webpage views were about average. Facebook
22 continues to grow. The social media team/administrators update the page
23 frequently.
24

25 Upcoming events include National Night Out in which the City presents the
26 various public services and citizens can visit with various officers, ASCMV
27 staff, and others to learn more about what they do. Pitre Kia will be hosting
28 a national event called Clear the Shelters in August. Pizza Hut and Petco
29 will be hosting adoption events also. Greg was adopted and Cody is still
30 looking for a home. On June 1, 2023 Mr. Thacker did two sessions of a
31 disease presentation to staff and officers. There were good questions and
32 much learning.
33

34 **C. Committee Reports**
35

36 **1. Finance – Barbara DeLeon, Committee Chair:** Barbara DeLeon
37 reported that the Committee has been working on the Joint Powers
38 Agreement, the Memorandum of Understanding regarding services
39 provided by the City and Animal Services Center, and the lease
40 between the Animal Services Center and the City for use of the
41 facilities. The revisions need to be gone over together with the City
42 and then they will be ready to use. Ms. DeLeon reported that part of
43 the lease agreement will be using the low-cost spay and neuter
44 services to offset the cost. The agreements will be brought to the
45 Board for review when they are closer to being done. Board Member
46 Gandara asked about the time frame. Ms. DeLeon hopes to bring

1 them to the next month's meeting. Legal at County and City still need
2 to review the agreements before bringing them to the Board. Board
3 Member Gandara asked for clarification regarding the use of the spay
4 and neuter services to offset the cost. Ms. DeLeon explained that the
5 Animal Services Center will use the monetary value of the services as
6 part of the payment of the fair market value of the land and facilities
7 leased from the City. It will involve quarterly financial reports from the
8 surgeries being used to determine how much the Animal Services
9 Center will need to pay for the lease.

10
11 Josh Saffell reported the unaudited financials as of June 30, 2023.
12 Statement of Net Position: General Fund has cash \$579,864 and
13 Receivables \$138,168 for Total Assets \$718,032; Liabilities of
14 \$127,044 and Revenue Collected in Advance of \$231,059;
15 Unassigned Fund Balance of \$359,929. Change in Net Position:
16 Total Revenues \$4,044,984; Total Expenditures \$4,112,892;
17 Transfers Out \$21,000; Negative Change of \$88,000. Budget to
18 Actual Change in Net Position: Total Revenue \$4,044,000 is 91.7%
19 of the budget; Total Expenditure of \$4,112,000 is 90.4% of budget;
20 since this is the end of the year, budget parameter was set at 100%
21 and expenditure and revenue were both under that. Salary and
22 Benefits were both well over 100%; there were increases in salaries
23 due to accepting higher salary for individuals and since they had to
24 use a previous year's budget, the actuals are over budget. Next
25 year's budget has been corrected so the numbers will be more
26 accurate. Revenues and Expenditures throughout the period show
27 that more often than not the expenditures were more than revenue;
28 however, there is still a positive Fund Balance of \$399,000. Over the
29 year the negative impact to the Balance was \$88,000. Year-to-Date
30 total Expenditures were \$4,112,892; of that, 51% was Salary, 17%
31 were Benefits, Services were 18%, Supplies were 7%; Capital was
32 3.7%, and the rest were 1% or less of the Total Expenditures.

33
34 Mr. Saffell will no longer present to the Board. His replacement will
35 be Ms. Veronica Ulloa. Chair Sanchez welcomed Ms. Ulloa and
36 thanked Mr. Saffell for his service.

- 37
38 2. **Executive – Manuel Sanchez, Committee Chair:** Chair Sanchez
39 had a phone call with Mr. Thacker and Board Member Gandara to
40 discuss facilities including the challenges with the cat cages and
41 others. They also discussed getting a grant writer to help out. Mr.
42 Thacker reported that he contacted the former grant writer, Elaine
43 Stachera Simon and she has already started with the Petco Love
44 application. The position of Grant Writer for the ASCMV has not yet
45 been filled, so Ms. Stachera Simon's help on contract is a stopgap.
46 Concerns have been brought up regarding the Chihuahua Races held

1 recently at the Tequila, Taco, & Cerveza Fiesta downtown. Mr.
2 Thacker had planned the event for the evening and to keep any
3 animals from being injured or stressed.
4

- 5 3. **Facilities - Kasandra Gandara, Committee Chair:** Almost all the
6 cages are set up, with a few exceptions. The gate outside the building
7 needs to be fixed, as people are dumping animals there.
8

9 Mr. Thacker reported that until the new Center is finished the officers
10 all do their impounds at the east side of the building, and there are
11 two manual gates they have to get through. A County ACO
12 accidentally damaged the gate at the intake area. The gate has
13 temporarily been repaired until it can be replaced. Three quotes are
14 required before someone can be hired to do it, and only one has been
15 received. There were two occurrences where a dog was left in one
16 of the temporary kennels by the back door and a staff member
17 confronted another person who was trying to do the same thing before
18 the gate was patched up.
19

20 Mr. Thacker reported that the cat cages had arrived, and it was found
21 that they were the wrong cages when installation began. The glass
22 wall was not there, and the cages are the wrong size. The company
23 was contacted, and they have promised to replace the kennels and
24 the ones that are already here are being modified. The modified
25 kennels will look professional and will work well until the new kennels
26 arrive in about 12 weeks. All but six of the dog kennels have been
27 installed. In order to keep the warranty, the company has to install
28 them, but they have not arrived. Mr. Thacker and the Kennel
29 Supervisor have discovered that there are no roofs on the kennels,
30 and they are now looking into getting tops. The cement is still not
31 done, and Mr. Thacker is looking forward to getting a quote and
32 hopefully getting that done. The cement workers all seem to be too
33 booked up to get to it before September. The Certificate of
34 Occupancy has been issued, so staff will be installing and using
35 computers, tables, dishwasher, washers, and dryers.
36

37 Board Member Gandara asked if the contractors are being penalized
38 for being late on their deadlines. Ms. DeLeon promised to look into it.
39 Mr. Thacker spoke to Tom Gallagher, the Program Manager. He
40 reported that there are fines built into the contract; however, when the
41 contractor cites things out of their control as the reason for delays, the
42 fine is difficult to determine or apply. Mr. Thacker reported that
43 meetings about the construction of the new facility are becoming
44 uncomfortable due to everyone's frustration. Board Member Gandara
45 wondered about pulling in cement workers from outside the area. The
46 County is unable to do it because they only do sidewalk-sized pieces

1 or did not have the equipment available to do large areas. Board
2 Member Gandara asked Ms. DeLeon to start working on it. Mr.
3 Thacker reported that they have installed individual drains in the
4 kennels to improve cleanliness.
5

6 **VII. PUBLIC INPUT:** There were none.
7

8 **VIII. CHAIR AND BOARD COMMENTS:**
9

10 Board Member Gandara thanked everyone for the meeting and recommended that
11 there should be a standing agenda item for getting updates on the JPAs, MOUs,
12 leases, and examining relevant ordinances. She also requested that the research
13 be started on the performance measures presented by Mr. Jimenez earlier. She
14 expressed concern regarding the euthanasia rates and irresponsible pet
15 ownership and praised the ACES project and asked how to improve education and
16 marketing regarding responsible pet ownership. She mentioned that mandatory
17 spaying and neutering should be instituted. She feels that the educational
18 component is piecemeal and would like to see more collaboration between
19 different entities to provide cohesive education. Board Member Gandara would
20 like to see recognition and awards given to the NGOs at the beginning of each
21 meeting. She is grateful to Elaine Stachera Simon for the help with grant writing
22 but wants the Grant Writer position to be filled so the new person can help develop
23 the fundraising side of the ASCMV.
24

25 Chair Sanchez thanked Board Member Gandara and Ms. DeLeon for the questions
26 and information.
27

28 Barbara DeLeon spoke about the Human Resources Department's options for
29 rewriting the job description for the position of Grant Writer for the ASCMV and
30 mentioned different questionnaires to help them set up the posting.
31

32 **IX. Adjournment (10:40 a.m.), next meeting August 24, 2023**
33

34 **BOARD OF DIRECTORS**
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37 Manuel Sanchez, Chairperson
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40 Kasandra Gandara, Vice-Chair
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43 Becky Corran, Board Member
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Yvonne Flores, Board Member

Fernando Macias, Board Member

Christopher Schaljo-Hernandez, Board Member

Barbara DeLeon, Ex Officio Member

Mary Lou Ward, Ex Officio Member

ATTEST:

Amanda Lopez Askin, County Clerk

MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Josie Trevino, Comptroller **Initials:** JT
Date: August 17, 2023

Subject: Animal Service Center of the Mesilla Valley Preliminary Unaudited Financial Report for July 31, 2023.

Attached are the unaudited financial results of the Animal Service Center operations for the period ended July 31, 2023. Some observations for your consideration:

- The Statement of Net Position (page 1) reported cash of \$1,429,358 in the General Fund. Total assets were \$1,429,358. Accrued payroll liabilities ended at \$114,563. Total liabilities were \$442,238. The unassigned fund balance was \$987,120.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (page 2) showed YTD operating revenues in the General Fund at \$924,308 which is 20.3% of budget. YTD operating expenditures were \$146,074 which is 3.1% of budget. The operating income for the period was \$778,234.
- Operating revenues were at 20.3% due to initial contributions of 22.0% of the budget from the City of Las Cruces and Dona Ana County. Insurance was at 11.8% of budget. All other expenditures were below the budget parameter of 8.3%
- The Grants and Donations Schedule, page 8, provides a summary of grants and donations received.

CC: Maria Sanchez, Accounting Supervisor
CC: Veronica Ulloa, Accountant I

Initials: MS
Initials: VU

**Animal Service Center of the Mesilla Valley
Statement of Net Position
July 31, 2023 (Unaudited)**

	<u>Fund 7440 General Fund</u>	<u>Fund 7441 Capital Projects</u>	<u>Fund 9440 Capital Assets</u>	<u>Statement of Net Position</u>
Assets				
Current Assets				
Cash & investments	\$ 1,429,358	\$ 28,012	\$ -	\$ 1,457,370
Accounts receivable	-	-	-	-
Total Current Assets	<u>1,429,358</u>	<u>28,012</u>	<u>-</u>	<u>1,457,370</u>
Capital Assets				
Equipment, net of accum depr	-	-	204,313	204,313
Total Capital Assets	<u>-</u>	<u>-</u>	<u>204,313</u>	<u>204,313</u>
Total Assets	<u>1,429,358</u>	<u>28,012</u>	<u>204,313</u>	<u>1,661,683</u>
Liabilities				
Current Liabilities				
Accounts payable	(433)	-	-	(433)
Accrued wages payable	97,049	-	-	97,049
Accrued payroll liabilities	114,563	-	-	114,563
Revenue collected in advance	231,059	-	-	231,059
Total Current Liabilities	<u>442,238</u>	<u>-</u>	<u>-</u>	<u>442,238</u>
Fund Balance				
Required reserve	-	-	-	-
Restricted	-	28,012	-	28,012
Unassigned	987,120	-	204,313	1,191,433
Total Fund Balance	<u>987,120</u>	<u>28,012</u>	<u>204,313</u>	<u>1,219,445</u>
Total Liabilities and Fund Balance	<u>\$ 1,429,358</u>	<u>\$ 28,012</u>	<u>\$ 204,313</u>	<u>\$ 1,661,683</u>

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
For the Period Ended July 31, 2023 (Unaudited)**

	Budget	Actual	Actual/Bgt %
Revenues			
Vaccinations	53,010	1,014	1.9%
Pet micro-chip	30,292	855	2.8%
Onsite adoptions	90,000	7,180	8.0%
Return to owner-DAC	15,806	1,075	6.8%
Return to owner-CLC	25,792	2,545	9.9%
Spay/neuter	79,349	4,061	5.1%
Dona Ana County	2,048,154	450,594	22.0%
City of Las Cruces	2,048,184	450,600	22.0%
City of Anthony	6,000	-	0.0%
Donations & memorials	25,052	1,478	5.9%
Grant Revenue	110,000	-	0.0%
City of Sunland Park	2,858	-	0.0%
Village of Hatch	335	-	0.0%
Other revenue	26,973	2,158	8.0%
Investment income	-	2,748	0.0%
Total revenues	4,561,805	924,308	20.3%
Expenditures			
Salary	2,443,091	83,312	3.4%
Benefits	888,155	28,140	3.2%
Temp agency services	25,000	-	0.0%
Repairs and maintenance	34,214	-	0.0%
Services	775,725	26,019	3.4%
Supplies	285,478	-	0.0%
Insurance	67,200	7,916	11.8%
Other	44,638	687	1.5%
Capital outlay	80,000	-	0.0%
Total expenditures	4,643,501	146,074	3.1%
Net income (loss)	(81,696)	778,234	
Net change in Fund Balance	\$ (81,696)	778,234	
Beginning Fund Balance		208,886	
Ending Fund Balance		\$ 987,120	

BUDGET PARAMETER	8.3%
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**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Executive Director
For the Period Ended July 31, 2023 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Expenditures			
Salary	122,513	4,974	4.1%
Benefits	57,568	2,287	4.0%
Temp agency services	-	-	0.0%
Repairs and maintenance	-	-	0.0%
Services	500	-	0.0%
Supplies	3,125	-	0.0%
Insurance	-	-	0.0%
Other	2,238	281	12.6%
Capital outlay	80,000	-	0.0%
Total expenditures	<u>265,944</u>	<u>7,542</u>	2.8%

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Medical Director
For the Period Ended July 31, 2023 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Expenditures			
Salary	654,019	18,346	2.8%
Benefits	232,914	6,505	2.8%
Temp agency services	-	-	0.0%
Repairs and maintenance	-	-	0.0%
Services	239,300	-	0.0%
Supplies	21,142	-	0.0%
Insurance	-	-	0.0%
Other	14,000	408	2.9%
Capital outlay	-	-	0.0%
Total expenditures	<u>1,161,375</u>	<u>25,259</u>	2.2%

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Kennel Director
For the Period Ended July 31, 2023 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Expenditures			
Salary	1,075,357	37,473	3.5%
Benefits	368,646	11,234	3.0%
Temp agency services	25,000	-	0.0%
Repairs and maintenance	34,214	-	0.0%
Services	110,925	-	0.0%
Supplies	178,011	-	0.0%
Insurance	-	-	0.0%
Other	26,200	-	0.0%
Capital outlay	-	-	0.0%
Total expenditures	<u>1,818,353</u>	<u>48,707</u>	2.7%

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Administrative Operations
For the Period Ended July 31, 2023 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Expenditures			
Salary	591,202	22,520	3.8%
Benefitis	229,027	8,114	3.5%
Repairs and maintenance	-	-	0.0%
Services	425,000	26,019	6.1%
Supplies	83,200	-	0.0%
Insurance	67,200	7,916	11.8%
Other	2,200	-	0.0%
Total expenditures	<u>1,397,829</u>	<u>64,568</u>	4.6%

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance as of July 31, 2023 (Unaudited)**

	General Fund			
	7440			
	<u>Revised Budget</u>	<u>July 2023</u>	<u>Total</u>	<u>Actual/Bgt %</u>
Revenues				
Vaccinations	53,010	1,014	1,014	1.9%
Pet micro-chip	30,292	855	855	2.8%
Onsite adoptions	90,000	7,180	7,180	8.0%
Return to owner-DAC	15,806	1,075	1,075	6.8%
Return to owner-CLC	25,792	2,545	2,545	9.9%
Spay/neuter	79,349	4,061	4,061	5.1%
Dona Ana County	2,048,154	450,594	450,594	22.0%
City of Las Cruces	2,048,184	450,600	450,600	22.0%
City of Anthony	6,000	-	-	0.0%
Donations & memorials	25,052	1,478	1,478	5.9%
Grant revenue	110,000	-	-	0.0%
City of Sunland Park	2,858	-	-	0.0%
Village of Hatch	335	-	-	0.0%
Other revenue	26,973	2,158	2,158	8.0%
Investment income	-	2,748	2,748	0.0%
Total revenues	<u>4,561,805</u>	<u>924,308</u>	<u>924,308</u>	<u>20.3%</u>
Expenditures				
Salary	2,443,091	83,312	83,312	3.4%
Benefits	888,155	28,140	28,140	3.2%
Temp agency services	25,000	-	-	0.0%
Repairs and maintenance	34,214	-	-	0.0%
Services	775,725	26,019	26,019	3.4%
Supplies	285,478	-	-	0.0%
Insurance	67,200	7,916	7,916	11.8%
Other	44,638	687	687	1.5%
Depreciation	-	-	-	0.0%
Capital outlay	80,000	-	-	0.0%
Total expenditures	<u>4,643,501</u>	<u>146,074</u>	<u>146,074</u>	<u>3.1%</u>
Net Operating Income (Loss)	<u>(81,696)</u>	<u>778,234</u>	<u>778,234</u>	
Net Change in Fund Balance	<u>\$ (81,696)</u>	<u>\$ 778,234</u>	<u>\$ 778,234</u>	

**Animal Service Center of the Mesilla Valley
Grants and Donations Schedule
as of July 31, 2023**

Fund	Project	Project Name	Award Amount	Life-to-Date Expenditures	Remaining Balance	Type	End Date	Purpose
7440	11944	Maddie's Pet Foster Care COVID Stimulus	\$ 10,000	9,841	\$ 159	Local Grant	Until Spent	Supports ASCMV Foster Care Efforts
7440	Unassigned	Humane Society	\$ 2,400		2,400.00	Local Grant	Until Spent	
7440	Unassigned	Pet Smart Charities	\$ 1,000	-	\$ 1,000	Local Grant	Until Spent	
7440	74221	TNR Mobile Unit	\$ 150,000	-	\$ 150,000	Local Grant	04/30/2023	Exclusively for the purchase of a new TNR mobile unit
7440	74224	McCune Foundation	\$ 2,500	-	\$ 2,500	Local Grant	Until Spent	SPONSOR 250 MICROCHIPS AT AN ASCMV LOW-COST PUBLIC PET VACCINATION/MICROCHIPPING CLINIC
7440	74230	PETCO LOVE AWO 2022	\$ 75,000		\$ 75,000	Local Grant	Until Spent	Petco Love 2022 Animal Welfare Organization (AWO) grant cycle award to be used for any lifesaving purpose.
					\$ 231,059			

Signature:  [Veronica Ulloa \(Aug 17, 2023 10:34 MDT\)](#)

Email: veulloa@las-cruces.org

Signature:  [Maria Sanchez \(Aug 17, 2023 10:52 MDT\)](#)

Email: msanchez@las-cruces.org

Animal Services Center of the Mesilla Valley

Monthly Statistics Report-July 2023

INTAKE	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock <small>(horse, goat, sheep, pig, donkey)</small>	Wildlife <small>(skunk, bat, coyote, fox, raccoon)</small>	Total
City of Las Cruces										
Owner Surrender	96	14	2							112
Returned Adoptions	11	3								14
Seized/Welfare Hold	17	2					1			20
Strays (brought in by the public)	89	79							4	172
Strays (brought in by Animal Control)	132	92		1					1	226
Wildlife										0
Subtotal City of Las Cruces	345	190	2	1	0	0	1	0	5	544
Doña Ana County										
Owner Surrender	38	4								42
Returned Adoptions	2	0								2
Seized/Welfare Hold	6	3								9
Strays (brought in by the public)	50	45								95
Strays (brought in by Animal Control)	171	57								228
Wildlife										0
Subtotal Doña Ana County	267	109	0	0	0	0	0	0	0	376
Anthony, NM	27	10								37
Hatch	6	0								6
Mesilla	2	1								3
Sunland Park	12	0								12
WSMR	0	0								0
Born In Care	5	0								5
Community Cats										0
Jurisdiction Unknown/Other										0
Transfers In										0
Total Intake	664	310	2	1	0	0	1	0	5	983

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Medical - HW Positive - TX										0
Medical - HW Positive - Non TX										0
Medical - Mange - TX										0
Medical - Mange - Non TX										0
Medical - Mass										0
Medical - Neurological										0
Medical - Organ Failure										0
Medical - Parvo - Exposed										0
Medical - Parvo - TX										0
Medical - Parvo - Non TX	1	0								1
Medical - Pregnant										0
Medical - Prolapse										0
Medical - Respiratory Signs - TX	0	2								2
Medical - Respiratory Signs - Non TX	1	24								25
Medical - Ringworm	0	10								10
Offsite Euthanasia										0
Rabies Suspect - General										0
Rabies Suspect - Injured										0
Rabies Suspect - Sick/Symptomatic										0
Rabies Suspect - Wildlife										0
Severe Injuries - Animal Attack	2	1								3
Severe Injuries - General	3	5								8
Severe Injuries - Hit By Car	1	2								3
Space - Behavior	38	7								45
Space - General	7	0								7
Space - Medical	98	38								136
Wildlife - Nuisance										0
Subtotal Euthanized	208	121	0	0	0	0	0	0	0	329
Euthanasia Rate	31.3%	39.0%	na	na	na	na	na	na	na	33.5%
Total Outcome	637	327	0	1	0	0	2	0	0	967

Grand Total	Intake*	664	310	2	1	0	0	0	0	5	983
	Outcome*	637	327	0	1	0	0	0	0	0	967
Statistics	Live Release Rate	64.0%	61.9%	na	100.0%	na	100.0%	na	na	na	63.5%
	Euthanized, Expired in Care, DOA	211	126	0	0	0	0	0	0	0	337
	Average Intake/day	21.4	10.0	0.1	0.0	0.0	0.0	0.0	0.0	0.2	31.7
	Average Outcome/day	20.5	10.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	31.2
	Average Euthanizations/day	6.7	3.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.6
	Average RTO/day	4.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.4
	Average Adoptions/day	4.0	2.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.3

**ASCMV Website Page Views -- 39,742
 **ASCMV Facebook Page Views -- 12,801

ASCMV Instagram -- people reached; impressions; ad clicks *
 ***No adds in July
 ***ASCMV Snapchat -- swipe ups ***



**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2023-11**

**A RESOLUTION AMENDING THE CONTRACT OF CLINT THACKER, EXECUTIVE DIRECTOR
FOR THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY (ASCMV), AS OUTLINED
BELOW.**

WHEREAS, the Board of Directors of the Animal Services Center of the Mesilla Valley is tasked to represent and address the needs of its residents and the humane treatment of their companion animals; and

WHEREAS, the Board of Directors of the ASCMV is engaged in a long-term effort to improve the humane care of animals in Doña Ana County, to provide a safe shelter for lost, mistreated and abandoned animals, and to use all available resources to place such animals in safe, loving and permanent homes; and

WHEREAS, in the interest of these objectives, the Board desires to promote stability in management and security among the employees; and

WHEREAS, the ASCMV Board of Directors completed an annual performance review for Executive Director Clint Thacker in a closed session on June 29th, 2023; and

WHEREAS, his performance was deemed to meet or exceed expectations across all evaluation criteria based on the fact that the overall operation and condition of the Animal Services Center of the Mesilla Valley is satisfactory and is proceeding in a positive direction.

NOW THEREFORE, the Board of Directors of the Animal Services Center of the Mesilla Valley hereby resolves that Clint Thacker, Executive Director of the ASCMV, be offered a new salary of \$ _____ annually, with an effective date of July 2, 2023.

PASSED AND APPROVED this 24th day of August, 2023.

Board Chairperson

Moved By: _____

Seconded By: _____

VOTE:

Manuel Sanchez, Chair _____ yea nay

Kasandra Gandara, Vice-Chair _____ yes nay

Christopher Schaljo-Hernandez, Member _____ yea nay

Becky Corran, Member _____ yea nay

Fernando Macias, Member _____ yea nay

Yvonne Flores, Member _____ yea nay

Barbara De Leon, Ex-Officio Member _____ yea nay

Mary Lou Ward, Ex-Officio Member _____ yea nay

ATTEST:

Amanda López Askin, Ph.D., County Clerk