



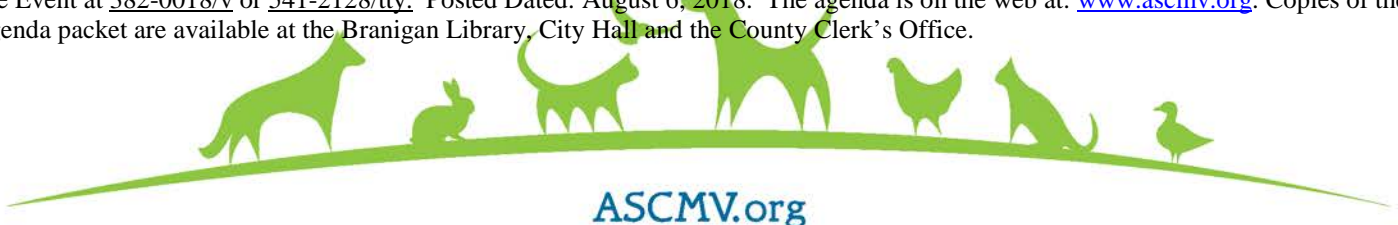
ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, September 6th, 2018 at 9am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

- I. Call to Order & Pledge of Allegiance**
- II. Roll Call of ASCMV Board Members and Determination of Quorum**
- III. Changes to Agenda and Approval of Agenda**
- IV. Minutes**
 - a. Approval of the Minutes from the regular ASCMV Board Meeting held August 9th, 2018.
- V. Reports/Presentations**
 - a. City and County ACO Reports – City Animal Control and County Animal Control
 - b. Shelter Statistics/Shelter Activities/Educational and Spay/Neuter Initiatives – Clint Thacker
 - c. Committee Reports
 1. Finance – David Dollahon, Committee Chair
 2. Executive – Kasandra Gandara, Committee Chair
 3. Facilities – Greg Smith, Committee Chair
 - d. Zero In 7 Update
 - e. Last Litter Presentation – Kelly Barker
- VI. Action Items**
 - a. Resolution 2018-22: Amend the Adopted FY19 Budget Allowing A Carry-Over Budget for Expenditures From FY18 For the Capital Fund (7441).
 - b. Resolution 2018-23: Accept A \$20,000 Petsmart Grant For Funds Associated With the Transportation of Animals
 - c. Resolution 2018-24: Accept the Tomahawk Live Traps
- VII. Public Input**
- VIII. Chair and Board Comments**
- IX. Adjournment**

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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **August 9, 2018 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

7 Kasandra Gandara - Chair
8 Jess C. Williams - Vice-Chair
9 Jack Eakman - Board Member
10 Billy Garrett - Board Member
11 Gregory Z. Smith - Board Member (arrived 9:04)
12 David Dollahon - Ex-Officio Member

13
14 **BOARD MEMBERS NOT PRESENT:**

15 Ramon Gonzalez, Board Member

16
17 **I. Call to Order & Pledge of Allegiance (9:01 AM)**

18
19 Gandara: Good morning and welcome to the Animal Services Center of Mesilla
20 Valley Board of Directors meeting. Today's Thursday August 9, 2018. It
21 is about 9:01 a.m. I call this meeting to order. Can we please stand and
22 say the Pledge of Allegiance.

23
24 ALL STAND FOR PLEDGE OF ALLEGIANCE.

25
26 **II. Roll Call of ASCMV Board Members and Determination of Quorum**

27
28 Gandara: Would you please call the roll.

29
30 Baum: Board Member Dollahon is here. Board Member Gonzalez is absent.
31 Board Member Eakman.

32
33 Eakman: Present.

34
35 Baum: Board Member Garrett.

36
37 Garrett: Present.

38
39 Baum: Board Member Smith is absent. Board Member Williams.

40
41 Williams: I'm here.

42
43 Baum: Chairperson Gandara.

44
45 Gandara: I'm here.

46

1 **III. Changes to Agenda and Approval of Agenda**

2
3 Gandara: Is there any changes to the agenda? Can I get a motion to approve the
4 agenda?

5
6 Eakman: I move approval of the agenda as distributed.

7
8 Williams: Second.

9
10 Gandara: Okay. Motion made by Board Member Eakman, second by Vice-Chair
11 Williams.

12
13 Baum: Board Member Eakman.

14
15 Eakman: Yes.

16
17 Baum: Board Member Garrett.

18
19 Garrett: Yes.

20
21 Baum: Board Member Williams.

22
23 Williams: Yes.

24
25 Baum: Chairperson Gandara.

26
27 Gandara: Yes.

28
29 MOTION APPROVED UNANIMOUSLY.

30
31 **IV. Minutes**

32
33 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**
34 **July 12, 2018**

35
36 Gandara: On to the next item, minutes. Do we have any changes to the minutes?
37 Can I get an approval of the minutes, or a motion? Sorry.

38
39 Eakman: Move approval.

40
41 Gandara: Okay. Second?

42
43 Williams: Madam Chair. Point of order.

44
45 Gandara: Yes.

1 Williams: Both Board Member Garrett and myself were absent from the last meeting
2 which doesn't give you a quorum to vote on the minutes. So I'm going to
3 suggest that we postpone the minutes to the next meeting or until another
4 Board Member arrives. Board Member Garrett?
5
6 Garrett: Madam Chair.
7
8 Gandara: Board Member Garrett.
9
10 Garrett: I have a slightly different take on minutes, particularly depending on how
11 they're prepared. I know these are prepared, we've got a person right
12 here writing things down. There's verbatim information. I've never had a
13 problem in terms of the accuracy of what's reported. And so in that sense
14 I vote, in that case I could vote simply to say, "I approve the minutes as
15 presented," given that that was the way they were done.
16
17 Gandara: Okay.
18
19 Williams: Then you just need a second.
20
21 Gandara: Okay. Do we have any ...
22
23 Dollahon: I'll participate and I read the minutes so ...
24
25 Gandara: Okay.
26
27 Dollahon: I'll participate.
28
29 Gandara: Okay. So do we have a second to approve the minutes?
30
31 Garrett: I'll second.
32
33 Gandara: Okay. All right.
34
35 Garrett: And here we go.
36
37 Baum: Board Member Dollahon.
38
39 Dollahon: Yes.
40
41 Baum: Board Member Eakman. We have too many mics on. Thank you.
42
43 Eakman: Yes.
44
45 Baum: Thank you. Board Member Garrett.
46

1 Garrett: Yes.
2
3 Baum: Welcome Mr. Smith.
4
5 Smith: Thank you.
6
7 Baum: We're voting on the minutes at the moment.
8
9 Smith: Thank you. I picked up that, and yes. Thank you.
10
11 Baum: Thank you. Board Member Williams.
12
13 Williams: Abstain.
14
15 Baum: Chairperson Gandara.
16
17 Gandara: Yes. Let the record reflect that Board Member Greg Smith has arrived.
18 It's according to my watch 9:04. Okay.
19

20 MOTION APPROVED.
21

22 **V. Reports/Presentations**

23 **A. City and County ACO Reports - City and County Animal Control**

24
25
26 Gandara: On to reports and presentations. City and County ACO reports. Who's
27 here? Do we have Gino? Good morning. Good. How are you?
28

29 Lawrence: So I'm Officer Lawrence with Dona Ana County Animal Control. I've bene
30 with the County for six years now. I'm the Senior Officer and we have a
31 good group of people that work with us. We try our best to do everything
32 we can for the citizens of the County and return as many animals as we
33 can back to the owners instead of having to resort to taking them back to
34 the shelter.
35

36 Gandara: Nice to meet you and welcome.
37

38 Lawrence: Thank you. Here with me today is Officer Brian Holstein. He was the
39 leader for the team with 30 return to owners for the month so we just
40 wanted to give him a "thank you and good job."
41

42 Okay so for the month of July we have done 1,268 total calls for the
43 County; 887 of those have been animal control related and the other 381
44 have been codes. Out of those 887 animal control calls we responded to
45 314 unrestrained animals, 314 animals were picked up and unfortunately
46 taken to the shelter. We scanned 280 animals out of that 314. We only
found 46 chips so a lot of our investigation was actually trying to find the

1 owners without the microchip, going house to house, neighbors, whatever
2 we can. Out of the 280 animals that we scanned or picked up from the
3 field, 132 were actually returned back to the owners.

4 This is just a little bit continuance of the type of calls that we picked
5 up, animals we picked up. So we had, out of the 887 animal calls we
6 responded to 208 of the calls that were animals in custody and ten of
7 those also being owner release, eight dogs and two cats.

8 So some of the highlights for the month, we respond to a variety of
9 calls where animals are obviously involved from vicious and/or dangerous
10 to sick or injured, care and maintenance, strays, rabies suspects, and
11 owner releases. We picked up a total of eight dogs and two cats that were
12 public owner released. We responded to 49 vicious calls, 27 bite calls, 43
13 injured animals, and 15 snakes. We also prepared five specimens that
14 needed to be sent out to Albuquerque for rabies submission and we
15 picked up 17 dead animals. So we responded to a lot of calls. We have a
16 big county. We don't have as many officers as we need in the field so we
17 do everything that we can to try to make everybody happy. We had a
18 couple officers that were out for two to three weeks so it takes a toll on
19 everybody that is still trying to pick up that slack. But we had a good
20 amount of returns this month and we continue to strive to improve those
21 numbers. So I appreciate you guys. If you guys have any questions,
22 concerns?

23
24 Gandara: Thank you so much. We really appreciate the presentation and how
25 detailed you have been, and appreciate all the work that you put into this.
26 Please make sure that you let your people know that. Any comments or
27 feedback? Board Member Garrett.

28
29 Garrett: Thank you Madam Chair. Thank you for the presentation.

30
31 Lawrence: Thank you.

32
33 Garrett: I just want to make sure I understand your numbers. For example the
34 "Scanned," you scanned 280. Of those was the 46 included in the 280 or
35 were there 280 that were scanned that you didn't find the chip?

36
37 Lawrence: No, so the 280 that were scanned we only came back with 46 that were
38 actually found with chips.

39
40 Garrett: Okay. So the 46 is actually a subset of the "Scanned."

41
42 Lawrence: Yes sir.

43
44 Garrett: Okay. Are there any of the others of these that are subsets?

45
46 Lawrence: I don't believe so.

1
2 Williams: The RTOs would be a subset of the total calls for service.
3
4 Garrett: Okay. Yes. All these ...
5
6 Williams: Yes. They would all be subsets of that.
7
8 Garrett: The animals ...
9
10 Lawrence: Yes. I mean it's part of the unrestrained calls.
11
12 Garrett: Okay.
13
14 Lawrence: Everything that we picked up. We scan, we try to scan every single
15 animal that we pick up. Obviously some aren't scannable. Some are
16 feral. So everything that is within our power we do scan.
17
18 Garrett: Okay. That was my other question, is "Do you have the equipment that
19 you need to do the scanning?"
20
21 Lawrence: Yes sir.
22
23 Garrett: So if an animal isn't scanned it's because of other circumstances or
24 conditions.
25
26 Lawrence: Yes.
27
28 Garrett: Okay.
29
30 Lawrence: Either officer safety or ...
31
32 Garrett: Got it. Okay.
33
34 Lawrence: Or we know who the owner is.
35
36 Garrett: Okay. Thank you very much.
37
38 Gandara: Yes Co-Chair Williams.
39
40 Williams: Do you scan the deceased animals that you pick up?
41
42 Lawrence: Yes sir.
43
44 Williams: And do we notify the owners if their dog is ...
45
46 Lawrence: Absolutely. Yes.

1
2 Williams: Thank you.
3
4 Lawrence: We try, even alive or dead, I believe that they have the right to know that
5 their animal was picked up deceased.
6
7 Gandara: Anything else? Okay. Thank you so much. Appreciate it.
8
9 Lawrence: Thank you so much. Have a good weekend.
10
11 Gandara: You too. Good morning Gino.
12
13 Jimenez: Good morning Madam Chair, Members of the Board. My name is Gino
14 Jimenez. I'm the Animal Control Supervisor for the City of Las Cruces. I
15 will present to you the July numbers for 2018.
16 We had a total of 581 reported strays for last month. Out of those,
17 251 of them were GOA meaning we didn't have contact with that animal.
18 We did impound 276 animals, 153 of them dogs and 123 of them were
19 cats. We did attempt to, we had unsuccessful field RTOs of 25 but we
20 had a successful number of 54 that were able to be returned to their
21 owners.
22 Here is our three-year comparison; being that July was the new
23 start of the fiscal year it's going to be just a dot this time. You see we're
24 right consistent with what other years past.
25 And here is our four-year comparison for our field RTOs. This
26 month we are at our high by two but it's still higher than the past years. So
27 we started off this month real good this year, very good. And that is my
28 presentation so I'll stand for any questions you may have.
29
30 Gandara: Thank you Gino. Appreciate it. Any questions? Yes Board Member
31 Eakman.
32
33 Eakman: Thank you Madam Chair. I enjoy your presentation. I was wondering how
34 many animals were not able to be identified.
35
36 Jimenez: Madam Chair, Board Member Eakman. That is a different chart that I
37 don't have the specifics here. These numbers were the numbers that
38 were always requested of us. I do have those numbers in a different
39 database. If you'd like I can increase or add to my presentation to include
40 those numbers. But right off the top of my head I don't have that number
41 for you sir.
42
43 Eakman: Thank you so much. It would be up to my fellow Board Members if we
44 would want information like that but I myself am very interested over the
45 past few months. Since we've talked about dog licensing as not being
46 feasible and we were going to rely on chips to understand who owned

1 these animals and was responsible for them, it seems like that number
2 would be important for us to follow. We just heard from the County that
3 their number was something like 234 in the past month. It would be
4 interesting to know, since we have an intake of about 900 a month in the
5 Animal Services, how many are there just because we can't find
6 somebody that is supposed to care for that animal. So I'll leave it up to the
7 rest of the Board on that. Thank you.

8
9 Jimenez: You're welcome sir. Madam Chair, Members of the Board. I completely
10 agree. However we don't base our field RTOs simply on the microchip. If
11 they're wearing a pet license, a rabies vaccination, or even some sort of
12 other identification, a tag that may have an address, a phone number, we
13 will still make that attempt to field RTO that animal.

14
15 Eakman: Excellent. I'm looking for the ones who are not identifiable at all. Thank
16 you.

17
18 Jimenez: Yes sir.

19
20 Gandara: Yes Board Member Smith.

21
22 Smith: Thank you Madam Chair. And thank you. I appreciate both of these
23 presentations. I think they underscore for us the work that is being done
24 both at the County level and at the City level. And so your efforts are
25 appreciated. I also want to say that the comparison between the past two
26 fiscal years and this fiscal year, those are helpful to us even though
27 sometimes those numbers just don't match with anything. There's no real
28 reason to explain why something spikes at a particular point or something
29 else happens. But sometimes we can sort of look at trends and see how
30 things are happening at particular points in the year or in particular years.
31 So I appreciate that comparison being offered and thank you for keeping
32 up with that.

33
34 Jimenez: Thank you sir.

35
36 Smith: Thank you Madam Chair.

37
38 Gandara: Thank you Board Member Smith. Anybody else? Okay. Thank you Gino.

39
40 Jimenez: Thank you.

41
42 **B. Shelter Statistics/Quarterly Report/Shelter Activities/Educational and**
43 **Spay-Neuter Initiatives - Clint Thacker**
44

1 Gandara: Up next is the shelter statistics and quarterly report and shelter activities
2 and educational and spay and neuter, and the list goes on and on. Hello
3 Mr. Thacker. Welcome back.
4

5 Thacker: Good morning. Thank you. Before we begin I'd like to talk about a press
6 release that went out yesterday. It's a press release about a virus that we
7 have at the shelter right now called distemper. The distemper virus is,
8 well let me back up, the reason why we wanted to do a press release.
9 Even though this is a common challenge among shelters this time of year,
10 or common increase of these diseases, I know several here in the area
11 are also experiencing the same, but it seems to be just the right amount of
12 heat and the right amount of moisture and everything, so it just multiplies
13 in a shelter event. But the reason why we did the press release is to
14 inform the public that it's there, just like we did with other issues we've had
15 in the past with Giardia. The other issue we did is that we wanted to be
16 transparent and we're not trying to hide anything and this is a problem
17 there. We also wanted to push it out as a way to promote vaccinating
18 your animals, that if an animal is vaccinated against distemper then it is
19 protected and that's important. I also want to note that we have animals
20 come in that are in the advanced stages of distemper into the shelter and
21 we have to euthanize them. So this isn't just a shelter issue. It's also a
22 community issue that needs to be done as well.

23 So in the press release we stated that distemper's hard to treat in a
24 shelter environment because it's a chameleon of sorts. It will manifest
25 itself like kennel cough and you go to treat the kennel cough but you're not
26 actually treating what it really is, and that's the distemper. It's not until
27 later with the clinical signs of the seizures because the distemper puts
28 ulcers on the brain that you ultimately start to see that yes it actually is
29 distemper. We did have some animals did go out to out-of-state rescues
30 and also to New Mexico rescues that they were healthy or didn't show any
31 clinical signs at our facility and they cleared the vet, they got the health
32 certificate, and then when they got to the rescue facility a week, because it
33 takes ten to 14 days for it to start to show, and then it got to that facility
34 there, a week or so later they started to show signs of distemper. So we
35 did, because of our numbers that were being high of cases we did stop all
36 out-of-state transfers and that has impacted us a little bit. But I reached
37 out to some colleagues and we have shelter medicine specialists that are
38 helping us get through this. One of them is through Maddie's Fund, is a
39 great organization. She has provided to us and paid for out of Maddie's
40 Fund's pockets the testing materials that we need to do a nasal swab on
41 these dogs and then that is overnighted to a facility in California. It's
42 actually IDEXX Corporation Laboratories. IDEXX is the one who makes
43 the tests. So it goes to them, they test it, and then within the next day we
44 get the results back. So we have performed several of those tests. We
45 did seven last week and all seven came back positive so that's a very high
46 number. We did not yesterday but the day before so we should get results

1 today, we did an entire area of one of our kennels that is the worst kennel
2 that we see most of the animals' distemper coming out of. So we're
3 waiting to see those results to see what they're saying about the issues.

4 It's a hard one because an animal that has a small amount of virus
5 can still test positive, however it may not show the clinical signs and that
6 animal can spread or, forgot the term, but it can shed the virus for up to
7 three months and not show any signs. It's also easier than other diseases
8 such as parvo because distemper, just by simply washing your hands with
9 soap and water can kill distemper. However it is an aerosol passed on
10 through sneezing so it could get on your clothes, whereas parvo is mostly
11 through just the feces. So it's a harder one to get rid of but if we have to
12 have one it's easier because of the ease of killing it.

13 We have taken several precautions. We've changed our cleaning
14 protocols in the areas where we see most of the issues. Staff is wearing
15 overalls that stay there in the kennel so when they get to work they wear
16 the rubber boots and the overalls and they clean, and when time for a
17 break or they need to go somewhere else in the shelter they remove all
18 the coveralls and rubber boots, hang them up in the kennel, and then they
19 can go to their lunch or their break and then they come back in they have
20 to do the same thing. And we do that because of the disease being
21 aerosol that any of the dogs jump or they sneeze or just walking past the
22 kennel they can get it on them. So we're trying to basically quarantine
23 those in that area. We've also changed what we use to clean with. Before
24 it was bleach. We have a much aggressive, Bru-Clean it's called,
25 detergent that we're using that is much more effective. Bleach is effective
26 but there's a lot with bleach that has to be done correctly so it's harder to
27 clean with. So this one's a lot more user-friendly that we're using. We
28 have also, per the recommendations of the veterinarian, the shelter
29 veterinarian that we're working with, we have revaccinated all the dogs for
30 distemper with a vaccine brand that she recommended. We're medically
31 treating dogs for distemper that show any signs of sickness and we've
32 educated the staff about distemper, about how it is passed on from one to
33 the other. We had a great meeting with them. They asked fabulous
34 questions and a lot of concerns were resolved. And we are euthanizing
35 animals, because some of the strains are not responding to the treatments
36 that we're doing. So we don't have a specific cutoff date, it's just, we do
37 go at least ten days is what the vet recommended, the shelter medicine
38 vet. So we are, after the ten days we look at it and if there's any
39 improvement at all or if our Medical Director believes that it is improving
40 then we'll continue to treat and watch. Because we had a dog at day 14
41 that totally turned the corner and looked fabulous, looked great and is
42 available for adoption. So we're watching those on a daily basis, those
43 dogs. But there is more euthanasia happening. I believe that's for the
44 better health of the population of the shelter. There were a lot of
45 possibilities tossed around about how to get through this and we believe
46 that this is, working together and collaborating with the managers and also

1 the shelter representative that we spoke to, we believe this is the best
2 thing that we can do right now. So I can answer any questions about that.
3

4 Gandara: Thank you Clint. I appreciate the direction you followed from the
5 executive and I appreciate the transparency. That's always important to
6 me, important to us, and I know it wasn't easy and I know it'll continue to
7 be difficult to manage and maintain. What do you need from us in terms
8 of, I guess my question is around the maintaining of the facility and what
9 do you need from the City to ensure that we're doing what we need to do
10 with any upgrades and such? That was sort of the second question that I
11 had as we've been communicating back and forth with one another.
12

13 Thacker: Well that's a loaded question.
14

15 Gandara: I know.
16

17 Thacker: So the first part of the question was, "What can the Board do?" I think
18 continue to give the same information out that, because a lot of you will
19 receive or have already received concerned calls, information, if there
20 could be one output, if you could send them to me I'd love to speak to
21 them. Just make sure they're not getting different information from
22 different Board Members. I think that's important. The information I've
23 been giving to people is the same one that we put in the press release so
24 everybody's getting that same info.
25

26 The other one is the e-mail I sent to the Executive Committee
27 identifying some of the problems. We've addressed one of them which is
28 the staff of spreading those diseases. So we've identified that and
29 hopefully we've put some corrections on there. The next one we've
30 identified is the kennels and the state that they're in. There really isn't an
31 exhaust that's carrying the dirty air out and bringing fresh air in. What is
32 there are swamp coolers that cool all of our kennels and the reason why
33 that's an issue is because that's just humidity being brought down in too.
34 The kennels never really get dry. If you're in there you can see that the
35 cement walls of the actual kennels have dark spots where they're wet, the
36 kennel floors are wet. And when it's summertime it's that continual drop of
37 humidity. Well a warm, humid place is a great place for growing viruses
38 and bacteria. That's why the outside area that we got the grant for to
39 demolish the house, that's why that's going to be so nice is that we can
40 get fresh air to them, it can dry out, it can be an area where they can
41 recover. And that's going to be an additional 40 kennels. So the sooner
42 that we can get that house demolished, the sooner we can move forward
43 on that. So that's something else that the Board'll be able to help on, is
44 getting that process started. That would be through the Architectural
45 Department. I put a request in. I know it's a busy time of year for the City
46 to do those things but that's one place that we can get some help on as
well.

1 Another one is that we've been brainstorming on our most
2 population that's at threat and that is puppies and moms. We've been
3 working closely with the rescue groups in the area, Kelly Barker's been
4 helping us a lot on getting some options. She has a great program called
5 Last Litter where somebody brings a litter to the shelter, we're able to point
6 them towards the Last Litter program and so the puppies never need to hit
7 the shelter. And then they make arrangements to have the mom
8 sterilized. So it's a, "We'll take your puppies in but let's get your mom
9 sterilized so we're not doing this all over again" kind of a thing. It's not an
10 either/or, we'll always take the puppies but we do provide that free service
11 for sterilization. So we need a place to put those puppies. Right now we
12 are, pretty much everywhere that we have in the facility is compromised
13 by distemper so we are working hard on finding a place for them. So as I
14 bring ideas forward to the Board that we could talk about, there is going to
15 have to be something done for a safe place for puppies to be placed until
16 they can get them out to transfers. So that's something that I can present
17 to the Board as well.

18
19 Gandara: Clint. You had made mention about the exhaust. Is that something that
20 we could have a more, a direct conversation with City staff in Facilities
21 with Eric Martin and company to maybe work on specifically for that area?
22

23 Thacker: Well unfortunately it's a very large monetary commitment on there. I had
24 the project manager that's with us working on the remodel of the facility
25 right now, I brought him back in, his name's Mike Kinney, brought him
26 back into the kennels and we talked about these challenges. And he said,
27 "You're not going to get any relief until you get rid of the swamp coolers."
28 He said, "The swamp coolers, because what you're doing now is you're
29 dumping cool, humid air in and if you do a suck it out it's," he says, "it's not
30 going to be cooling anything down." So HVAC is what needs to be done.
31 The actual cooling on there and that ...
32

33 Gandara: Did you get an amount and what is it and, so I'm asking ...
34

35 Thacker: We can.
36

37 Gandara: For us to find out ...
38

39 Thacker: I can.
40

41 Gandara: And we need to, even if we have an emergency work session to have, I
42 feel very accountable and I'm going to make you and others accountable
43 for that facility. We are just not going to get a hold of this until that
44 changes, and it doesn't make sense just to continue to pour money in or
45 just sort of, so Bernice if we could schedule, and I'm asking, but we need

1 to get a hold of this. I'm really concerned about this, as everybody else is.
2 And so I want to, I really, that would be my recommendation.
3
4 Williams: Madam Chair.
5
6 Gandara: Co-Chair Williams.
7
8 Williams: Before we schedule that work session I'm going to be very interested in
9 the results of the GO Bond election to determine whether we need to
10 invest substantially more money in the existing facility if a new facility is on
11 the horizon. And if the existing facility is going to be repurposed, whether
12 the swamp coolers would be sufficient for that when the population is
13 greatly diminished. If it's a high-dollar item I think that the results of that
14 bond initiative are going to be very informative as to how we strategize
15 moving forward. Thank you.
16
17 Gandara: I appreciate that Co-Chair Williams. Yes Board Member Smith.
18
19 Smith: Thank you Madam Chair. I would agree with Vice-Chair Williams'
20 assessment. I think that we one, do need to know where we're going with
21 the GO Bond and two, what would be required in the existing facility to
22 make those kinds of upgrades, because HVAC can be very expensive,
23 especially if the building was built originally to accommodate the swamp
24 coolers and then has to be reconfigured to do that. My other question is
25 Mr. Thacker, do we have any records of when there's been a distemper
26 outbreak in the past and what kind of time frame and what kind of
27 remedies might have been employed at that particular point?
28
29 Thacker: To the best of my knowledge we do not. I know every summer there is a
30 little bit of a spike in distemper. It's always at the center. It's always at
31 every shelter because we can't turn anything away. But as far as this
32 much, as far as I know this is the first that we've had it this much higher.
33 Bernice?
34
35 Navarro: I would have to research ...
36
37 Thacker: Yes. Nothing currently on the books as far as what it was. I do want to
38 recognize that we are addressing it and we did bring it to the Board and I
39 think that's why, I don't think that's ever been done before. So our Medical
40 Director did state that it's been here for a long time. A lot of the strain that
41 are coming back is a strain that hasn't just shown up. It's gotten worse
42 and worse and built up immunity to some of the treatments that we have.
43 But the majority of the animals are getting it from us. They're getting it at
44 the facility.
45

1 Smith: Well thank you Mr. Thacker. I suppose the suggestion that I would make
2 Madam Chair is that we one, as much as we don't want to delay but I think
3 you seem to have in hand Mr. Thacker the remedies or the approaches
4 that need to be taken for the moment and before we load the existing
5 structure with new HVAC which can be very expensive, hundreds of
6 thousands of dollars potentially, I would say that we look at what the GO
7 Bond does and how rehabbing the existing structure can also be part of
8 the additional new structure in how we plan and what we're talking about
9 there, and so how that can be timed, how that can be worked. But I would
10 say that later this month we should have a better idea of what we're talking
11 about in that regard. Thank you Madam Chair.
12

13 Gandara: Thank you Board Member Smith. Board Member Garrett.
14

15 Garrett: Thank you Madam Chair. Two points, well three points. First of all I want
16 to commend you on the professionalism and the approach that you're
17 taking, very thorough. I had hoped for a press release earlier because
18 there was already word out in the community about this. I realize that you
19 were waiting to get the information, confirmation or not, about how the
20 tests turned out and so forth. I'm just going to suggest that it might be a
21 good idea for you and the Executive Committee to talk about strategies for
22 dealing with incidents in terms of the press. It's not unusual for something
23 to happen that involves a public agency and you say, "We want to first of
24 all just acknowledge that this happened," or "We're investigating this," and
25 "Here's what we're doing in terms of moving forward," before you have the
26 whole plan. But the transparency part of it is in part getting ahead of
27 what's going on in the community in terms of rumbles and all that kind of
28 thing. That way you can also identify who you want as point of contact if
29 people have suggestions or recommendations or questions who to go to
30 and so it doesn't just kind of swirl around.

31 I also then want to say that I'm going to take a slightly different tact.
32 I'd like to know what the City's recommendation would be in terms of using
33 a ductless system to address the HVAC requirements. And the reason I'm
34 saying a ductless or a mini-split system is that potentially you could reuse
35 those even if you reconfigure the building. So you don't get tied into a big
36 system with all kinds of controls and all kinds of ducts and all that sort of
37 stuff. Your main objective is bring the air in, dehumidify it, and you can
38 actually use the mini-splits as a way of reducing the humidity that comes
39 into that space. And they're pretty flexible in terms of just fitting into
40 different spaces so I agree that we need to know what the results of the
41 GO Bond election are in terms of long-term planning but this seems to me
42 to be a problem that's not going to go away and it's not going to be
43 addressed quickly even if the GO Bond is approved. So I think that the
44 Chair is correct, that this is an immediate issue that we need to pay
45 attention to. By doing mini-splits you can do incremental. You can say,
46 "Well we're going to at least be able to do this particular kennel area," and

1 get one or two systems in and then you just keep building it. So I think we
2 need to understand there is an urgency behind this and there may be
3 solutions that actually provide the flexibility we need in terms of installation
4 and then potential reuse. And I think that that's a very positive kind of
5 thing.

6
7 Williams: Okay.

8
9 Gandara: Thank you Board Member Garrett. Appreciate it. Any other comments,
10 questions? Yes Board Member Dollahon.

11
12 Dollahon: Madam Chair, Members of the Board. When there were preliminary
13 discussions with City staff related to the GO Bond issuance before it
14 actually, before the questions were finalized and presented to Las Cruces
15 City Council calling for the election of the GO Bond, one of our
16 discussions were that with the new shelter it's a, the new shelter if the GO
17 Bond passes would be for stray ...

18
19 Williams: Adoption.

20
21 Dollahon: And adoption. And the intent was the existing building would be converted
22 to a medical facility. We understood, it provides us with the convenience
23 that we have an existing shelter with its current issues and status and all,
24 that a new building could be built on the site. We would get a new stray
25 and adoption center building and the existing building would be converted
26 ultimately to a medical facility both for spay and neuter, general things like
27 that, and that it was intended that there would be some remodel cost to
28 the existing shelter space. But that was not accounted for in the GO Bond
29 question. The question as presented is strictly a new stray and adoption
30 center building on the site to essentially the west in some shape or form.
31 It hasn't been designed. But we knew that for the time being the best
32 option for us was a new building and then a retrofit to the existing building
33 at a later date that has not been planned for or budgeted because first we
34 need a new shelter to address those issues. There might be some
35 temporary fixes but we're going to be using the existing shelter until such
36 time as a new shelter is built. So it is a complex issue but there were no
37 expenses anticipated in the GO Bond to make improvements to the
38 existing shelter, none whatsoever. That question presented to the public
39 is strictly for a new shelter.

40
41 Gandara: Thank you. Thank you Board Member Dollahon. I appreciate it is
42 complicated and that's what I've understood and I feel a real sense of
43 urgency to get on this and to schedule a work session. I understand about
44 all the issues that are playing in but even if we, the GO Bond passes,
45 right, you're asking to retrofit that building as a medical building. It's still
46 going to have those issues that we're going to have to rectify in some way.

1 So we better do, pay it now or pay it later. So I would prefer that we start
2 having these conversations or continue, because we have been having
3 these conversations and put the City on notice and the County that this
4 might be a high-dollar amount and work from there.
5
6 Thacker: Yes, and ...
7
8 Gandara: But I need to know what, we all need to know what we're looking at.
9
10 Thacker: And just a reminder: It isn't the number of dogs in the facility that's the
11 problem. It's the facility.
12
13 Gandara: No. I get it.
14
15 Thacker: Yes.
16
17 Gandara: That's why I'm saying put us on notice because I think it's been a
18 longstanding issue.
19
20 Thacker: Right.
21
22 Gandara: My second question Clint is you've asked for staff to put on coveralls and
23 the rubber boots. Are those being given to the staff from the shelter or do
24 they have like a stipend ...
25
26 Thacker: No, those ...
27
28 Gandara: That they're able ...
29
30 Thacker: Purchased by the shelter, by the Center.
31
32 Gandara: Purchased by the Center and then do you send it to a company to have
33 them washed and sterilized and such, or how is that ...
34
35 Thacker: We have them sterilized at our facility. Our washing machine sterilizes.
36
37 Gandara: Okay. Okay so that's happening on a daily basis.
38
39 Thacker: Weekly basis.
40
41 Gandara: Weekly basis.
42
43 Thacker: Yes.
44
45 Gandara: Okay. Okay. And I think I have all the questions I have. Anything else?
46 Yes Board Member Smith.

1
2 Smith: Madam Chair. Thank you. I just want to elaborate a little bit on what
3 Board Member Garrett said as far as the mini-splits. There is a great deal
4 of flexibility possible with that kind of unit. Obviously some of the kennel
5 spaces are quite large and might require several units but we could
6 conceivably if there are budget constraints look at where the greatest
7 need is and replace then, cutting off ducting from the evaporative into
8 those particular areas and then the units, you see them oftentimes in
9 motels or some people's homes and offices, they can be mounted on the
10 wall. They can even be mounted in the ceiling in old, where ducting was
11 previously so there are different configurations that can be used. But
12 depending on our budget situation and the immediacy of the need, there
13 might be that we could take one whole kennel or one section or one area
14 and start there with what we can do at this particular point. So I
15 appreciate that comment Board Member Garrett. I think that is a very
16 useful thing because they could be permanent or if the needs change they
17 can be fairly easily taken out and put someplace else.
18
19 Thacker: Thank you.
20
21 Smith: Thank you Madam Chair.
22
23 Gandara: Thank you Board Member Smith. Board Member Williams.
24
25 Williams: Thank you Madam Chair. Clint, we're headed into the cooler months. Do
26 you believe that your strategy of controlling this issue as we move through
27 the cooler months will position us better, assuming we don't get any
28 money for HVAC, if we continue these protocols are we going to be in
29 better shape when we get to summertime next year?
30
31 Thacker: Just with the protocols in place?
32
33 Williams: Yes.
34
35 Thacker: And no updates to the kennels on how they are now?
36
37 Williams: Yes. If we had a zero sum and we continued with our protocols, we get it
38 under control now, we go into the cooler months. Are we going to be
39 better positioned next year if we're unable to come up with these funds?
40
41 Thacker: I believe it's going to be, we'll still have a distemper issue because there's
42 always the increase in summertime. But it won't be as severe as it is now
43 if we continue to do our protocols that we're doing now.
44
45 Williams: Okay. I just want the public to understand that we're probably at the peak
46 or maybe we're at the tail end of ...

1
2 Thacker: Tail end.
3
4 Williams: The issue that we have and we have a few months to perhaps put one of
5 those split systems into one of the kennels. But we have time to execute
6 a strategy before this thing spikes again.
7
8 Thacker: Yes.
9
10 Williams: Okay. Thank you.
11
12 Thacker: Another thing I'd like to point out is in the press release we have about 480
13 dogs in the facility right now. Only 15% are under a medical treatment of
14 some kind. It's not 50% have distemper, but 15% are under medical
15 treatment of some kind. So our adoptions are very healthy. They are
16 strong and they want to go into homes that will take them. And this is not
17 something that cats can get. This is not something that humans can get.
18 It's only passed from dog to dog. So if we, we do have one requirement
19 however, is that if an adopting family does have a dog in their home that it
20 be current on vaccines, especially Bordetella is what we're requesting, the
21 Bordetella vaccine. Other than that we're still doing adoptions and it is a
22 fairly low number when you look at the whole entire shelter population.
23
24 Gandara: Clint, can I clarify that you said 15, one-five.
25
26 Thacker: One-five.
27
28 Gandara: Yes. Okay. Just ...
29
30 Thacker: Not 50.
31
32 Gandara: Yes. Thank you. Thank you. I do appreciate it. Please send my
33 gratitude and special thanks to you Clint, but Dr. Susan and all the staff. I
34 know how difficult this is and how you have to pull together and really
35 follow very strict protocols and I just recognize that and I appreciate all the
36 hard work and how transparent that both of you have been with our
37 direction. I understand the concern of Board Member Garrett but I think
38 we were working as quickly as we could and what you have told me was
39 that you were talking to people as they were coming in and all the various
40 agencies that you work with had an understanding from you ...
41
42 Thacker: Yes.
43
44 Gandara: What was happening and I felt that I was okay with that until you could
45 have the hard evidence, the facts with the testing and the results.
46

1 Thacker: Okay. Thank you.
2
3 Dollahon: Madam Chair if I may.
4
5 Gandara: I'm sorry Board Member Dollahon. You're way over there on that other
6 side. Yes.
7
8 Dollahon: So I made some notes for myself that I'll follow up with Clint and City staff
9 today related to the demolition of the outbuilding and then that's one thing
10 I'll follow up with City staff on to see where we are in the process and see
11 if we can expedite that. That should be something that we can take care
12 of relatively quickly. Everybody loves demolition. And then the other
13 portion on the HVAC on the ductless system. Separated package units
14 are not the most efficient systems for heating and cooling but one of the
15 things that we've found in certain buildings, rather than a centralized boiler
16 or cooler/chilling system, the package units on the roof especially rather
17 than swamp coolers but refrigerated air, it is more efficient for us to go to a
18 less efficient package system. The reason is, and the perfect example
19 that we have is in 2012 or 2013 we all remember the two-week closure of
20 Munson Center and that system was tied to a chiller system and we had a
21 carbon monoxide release that was causing us problems with the building.
22 We made a conscious decision at the City to change that to a package
23 unit, individual units on the roof of that building. While slightly less
24 efficient and possibly a little more costly to undertake to implement, it
25 actually provides for better operations of the building because if one unit
26 goes down we don't have to close the entire building. The other units
27 within the building have to work a little harder, and so I will be talking with
28 staff, that is we keep this in mind for the existing shelter, that that's
29 something that we need to seriously consider because the heating and
30 cooling system in the building we've known it to be problematic for a while.
31 That's not going to change with this building no matter what its future use
32 is. So we need to keep that in mind and we need to work toward that
33 system in my opinion because that will just make the overall operations of
34 the building a little more efficient. And we need to keep that in mind. Cool
35 and comfort is one thing, but we also have to keep in mind that we have to
36 keep the building open and working at a suitable level that serves the
37 clientele that we need, and that includes the animals that we're housing at
38 the shelter. So I put that on my list to follow up.
39
40 Gandara: Thank you Board Member Dollahon. Anything else? Okay.
41
42 Thacker: If I may.
43
44 Gandara: Yes Clint.
45
46 Thacker: Just to clarify.

1
2 Gandara: Yes.
3
4 Thacker: The people side already has refrigerated air-cooling system. So when you
5 say "care and comfort" I just want to make sure that it's the animals and
6 the dryness of what we're trying to do there. So thank you.
7
8 Garrett: Madam Chair.
9
10 Gandara: Yes Board Member Garrett.
11
12 Garrett: I realize that when it comes to looking at options relative to heating,
13 ventilating, and air conditioning there are lots of factors that go into looking
14 at that. I mean in my personal professional work I've never had a situation
15 where it was a matter of a medical issue and what I want to suggest is that
16 in this particular case we need to recognize that addressing the conditions
17 as it affects the health of the animals should be the first priority. And then
18 based on that we can look at whatever efficiencies we have and flexibility.
19 And then the other issue is going to be, as I'm understanding this there's
20 no money that's programmed for this so we're going to have to figure out
21 how to find the money and we may need to do this in phases. So we need
22 to keep all that in mind and not say, "No, we're going to hold out for the
23 most efficient, best-operating," and say, and I don't think this was what Mr.
24 Dollahon was suggesting but we need to be very clear that making sure
25 that the kennels are dry and that there's sufficient ventilation is addressed,
26 that that is something that the Board is very interested in seeing happen.
27
28 Thacker: Thank you.
29
30 Garrett: And the sooner that we can do that then we can continue with all the other
31 plans and all the other development and at the same time we're taking
32 care of the population we've got there and maintaining a low euthanasia
33 rate.
34
35 Gandara: I agree that it's a medical issue really at this point and it's something we
36 need to address as quickly as we can. Last question Clint, because it
37 keeps circling back in my head and then I lose it, is that should we work
38 on a campaign informing the public about what you just said and explain
39 the importance of vaccinations as it relates to distemper? Because you're
40 saying that these strains have been around for a while and it sounds like
41 this is something that the public, the dogs that are coming in have it or,
42 and so it seems like to me that we should talk about a campaign of some
43 sort, maybe with our ...
44
45 Thacker: Yes.
46

1 Gandara: Other partners.
2
3 Thacker: An e-mail just yesterday with Wilson Binkley, our representative there, we
4 talked about some things that we could do differently with our advertising
5 program and I believe I remember right, one of them was talking about
6 properly vaccinating animals and have them there. We're also doing a
7 push on the changes that are going on at the Animal Center, some things
8 on how we're improving. So I'll definitely set up a meeting with Wilson
9 Binkley on this all.
10
11 Gandara: I would appreciate it. Thank you. Okay. We're ready to hear you.
12
13 Thacker: All right. Now let's do why I was here to begin with, right? So Director's
14 report for 2018 is going to be in two sections. First is the report that's
15 normally done for the month of, this is going to be for June, and then also
16 a quarterly report because it's that time of year.
17 So as you see our total intake is 894 for the month of June with our
18 highest being from the City of 446. We did change this a little bit so you
19 have some comparison from years. So our total intake for 2017 was
20 1,001 and then 2018 was 894. So we're a little bit less for that time. Our
21 June outcomes: We ended with a live release of 78% with 16.1% being
22 euthanized. Some of our outcomes with the comparison from last year,
23 the same time period: 98 adoptions, 100 reclaims, this is for 2018;
24 rescued was 311; euthanasias 16.1% whereas last year this time it was
25 25.4%. The live release rate of 66.1% for 2017 and 78% for 2018. So
26 we're continuing to move forward, to move up and doing much better.
27 Number of licensing you can see there: 2017 was 459 total and 2018 was
28 403.
29 Some July numbers: Total intake was over 1,000 at 1,055;
30 euthanasia rate looked like 27.9% and our live release rate is going to be
31 at 67.2%.
32 One thing that, I believe it was Board Member Garrett would like
33 was the census of the shelter. So currently right now we have, as of today
34 769 animals at the facility. Roughly 60% of those are dogs and 40% are
35 cats and next month we'll have a solid number for you. But that equals out
36 to be about 460 dogs and about 300 cats is where we're at.
37 So for our quarterly report. So each of these colors is a year for the
38 intake, and this is from January to June. So we are I believe just right in
39 line for our intake. It's always going to fluctuate by the hundreds so this
40 looked like we're about right in line, maybe a little elevated. Euthanasia
41 continues to drop and we are very excited about that. And I believe we're
42 doing that and not threatening, as in doing the right animals, euthanizing
43 the correct animals, not letting an aggressive animal go or, we're keeping
44 things safe and positive.
45
46 Gandara: Co-Chair Williams.

1
2 Williams: Clint. It says on your chart January through June. That's not a quarter.
3 That's half a year.
4
5 Thacker: So it's six months so it's a, we'll call it a semi ...
6
7 Williams: Semi-annual, so this is a semi-annual report.
8
9 Thacker: Semi-annual report, yes.
10
11 Williams: Okay. Thank you. I just needed that clarification.
12
13 Thacker: Thank you. For reclaims, continue to be right in line, 663. Adoptions 883
14 and rescues is the big one. We are really, really relying on rescues to
15 help us to move animals out of our Animal Services Center. And so far we
16 have done that and they've stepped up to that big-time as well. So you
17 see that big jump of 2,214. So I have no doubt that we're going to hit the
18 goal of 4,000 was the goal there. Our euthanasia comparison looks like
19 for dogs of 511 and that's high, and we understand why that's high. With
20 our Medical Director coming in and also the issues that we've seen with
21 the Giardia and the distemper it is going to be elevated a little bit and
22 we're going to continue to do what we need to do for the population and
23 the health of the shelter. Cats are a lot lower and that's due to the Trap-
24 Neuter-Return programs and the shelter neuter and return programs. It's
25 much lower, so 11.2% looks like. So that's half, if you saw that, I don't
26 know if you saw that, but that's half of what it was last year at this time.
27 Our live release rate comparison. I think the total there is the important, or
28 the big huge jump is cats. Again, those Trap-Neuter-Return programs are
29 fantastic. I'm working with Best Friends Animal Society in getting a
30 representative here that's actually going to take care of a program similar
31 to that and run it for us. They're going to be coming down I believe in
32 October and doing a kind of a consultation, consulting with us to see what
33 we could do better. We used it extensively at our facility where I was at in
34 Utah. It was phenomenal. We had a Best Friends representative that was
35 working with us and it was a great team. I believe we can benefit from
36 that as well, so look for them to come down. And again, continue to go,
37 our live release rate increased from 74% last year to 83.5%.
38 So some of the reasons for euthanasia: Again it continues, the
39 behavior and timid, continues to be that. You see the increase in our
40 4.9% of our medical distemper treatments there, from 2.9% last year to
41 this year of 4.9% so yes, it has doubled, it's difference. Opposite, 2018 is
42 lower, I'm sorry, so red is 2018. So obviously there was a spike in 2017 in
43 this time period. So we have euthanized less for that. So maybe it was
44 more of an issue in the last years than, if we didn't know for, yes.
45
46 Gandara: Co-Chair Williams.

1
2 Williams: Madam Chair. Clint. Could you explain what the difference is between
3 "Medical Distemper Tx" and "Medical Distemper NonTx?"
4
5 Thacker: "Tx" is treatment so they were under treatments, they weren't responding
6 so that got euthanized or they were never under treatments but they had
7 it.
8
9 Williams: Okay. Thank you.
10
11 Smith: Madam Chair.
12
13 Gandara: Sorry. Board Member Smith.
14
15 Smith: Thank you. And Mr. Thacker you mentioned the timid thing and that's
16 always one of those sort of foggy areas for us. Since you've come on
17 board obviously the number has gone up. But the question that I have is,
18 "Can you quickly give us sort of a rundown on what the reasoning is
19 behind the timid and also what you see as far as behaviors or activities
20 that make those, typically dogs, more likely to be euthanized?"
21
22 Thacker: Yes. So in clarifying your statement, you said it's gone up since my
23 arrival. By "up" you mean "down" right? Red is 2018 so in 2017 ...
24
25 Smith: I absolutely apologize. I was looking at, assuming 2018 was nearer. I
26 didn't look at the legend at the bottom so I apologize.
27
28 Thacker: That's all right.
29
30 Smith: But yes. If you could quickly, once again the number's radically different
31 and so how you assess what's described as timid and what that means.
32
33 Thacker: So what timid is, when you walk through an animal center you got to
34 realize it's an assault on the dog's senses. There's the smell, the hearing,
35 and the sight is how animals, or dogs communicate. And so all those
36 senses are just assaulted from day one so they're very scared and timid,
37 as we call it: Cowering in the back of the kennel, not coming forward. We
38 use the expression of a "fear-biter" or, so they're not really aggressive but
39 that fight or flight instinct is there and they can't do either of them, or they
40 can't flight so they may resort to the bite. It's just a matter of how the
41 animal acts. We need animals, it sounds harsh but when you're looking at
42 doing the adoptions and getting animals out to the public we want to
43 provide a product or an animal that is going to be adoptable and wants to
44 be friendly and out of the cage and out of the kennel. So they need to
45 come up to the front. They need to be curious. They need to just have
46 that type of appeal. Now this has gone down because we have tried very

1 hard. The staff, they know they're friendly because they've been in the
2 kennels with them. They'll put a leash on them and they'll walk them
3 around and then they'll work with them and continue to work with them.
4 And that's why it's gone down, because we've given the staff the freedom
5 to do that. And that, most of that goes to Bernice and Paul. They're the
6 ones who gave the okay before I came on to get the animals out of the
7 kennel and get them friendly, let's see if we can get more out to rescues.
8

9 Smith: I appreciate that Mr. Thacker. It is always one of those kinds of things, I
10 mean we certainly had that as one of the reasons for euthanasia for years
11 but I'm pleased to see the number has changed. I would just suggest that
12 since we tend to read left to right that maybe the older year should be left
13 and the newer year to the right. But I also should've looked at the legend
14 at the bottom first. But I appreciate the explanation and the change.
15 Thank you.
16

17 Thacker: That's all right. I made the same mistake so it's okay. So our pet
18 licensing, for the total 3,029 for 2017 and then 2018 we have a total of,
19 January to June of 2,920. It looks like PetData, and so they're the
20 company that handles all of our mailings and also online licensing, has
21 104. Just to tell the Board, I don't have the numbers for you here as far as
22 the price but that is a very expensive service. I've talked to them a few
23 times and the amount of service we get, it's astronomical. I would
24 recommend looking at the possibilities of doing a website with the City and
25 having that as part of our website and we can manage that on our side.
26 So that's something I can talk to the IT Department about developing.
27 Because they take a big chunk of that 104, the money that each license
28 sale, they take a portion of that out. So I can get more information and
29 present that to the Executive Director for that one. For the City is 175, has
30 gone down. And then the County looks like it's staying pretty steady.

31 For the sterilizations it looks like 2018 we've done 601 for the
32 shelter and that's the big push. Remember we're having a lot of litters at
33 the facility because of our population issues. We had to house male and
34 females that were unaltered together. So that is why so many of those
35 have gone up in 2018 is because we do focus on that. Looks like the
36 adoptive is about the same and same with the public, it's the same as well.
37 And I believe we are running at capacity for our public sterilizations
38 currently. That's why I'd like to change the facility when we get a new
39 Animal Services Center to turn that, the one we're in now, into a medical
40 facility. If we can do high-output spay and neutering in that facility with
41 several vets operating at once and have the staff there to help, that will
42 really make a huge improvement in the population of our county.

43 For our volunteers, a total of 547 volunteer hours. They did an
44 amazing job this past time with the Pet's Barn and the photography teams,
45 holy cow. They have been doing a phenomenal, we've actually given, it's
46 doing so well is what they're doing is an individual will take the pictures

1 with some helpers and then they'll give us the flash card from the camera.
2 And we have a volunteer that sits and makes sure all those pictures look
3 good, they're high quality, choose the best ones whereas that used to be
4 an employee that did that and that tied them up for, it was a good hour,
5 two hours to do all these pictures. So now we have a volunteer that's
6 doing that and she absolutely loves it and we love seeing her there, and
7 it's a great volunteer opportunity for that.

8 Currently there are 35 families with 75 animals. That number my
9 goal is to increase. We're doing a big push on fosters. My article for the
10 Sun Times is all about fostering that I submitted. There's going to be an
11 open house round table on the 18th I believe at the Unitarian Church that
12 we're going to be talking about fostering and why and it's going to have
13 Frank Bryce and myself and Michel from APA are going to be there and
14 several others of the rescue community on how fostering helps them, how
15 it helps us, and also how it helps the family. So we'll continue to do those.
16 Currently seven families are holding onto their animals, their 13 animals
17 until we have space or until they can go out on a rescue or brought into
18 the shelter.

19 Here are some of our pups. And these are an example of the
20 pictures that are on their bios for this. So it's a lot better than just that
21 head shot that you get right when the animal comes in. It shows a lot of
22 the character. Some of the educational things that we've done.

23 To the shelter we've done, our grand total of July was almost 4,000
24 people: 3,983. I did go to, and I forgot, that's my fault, I forgot to send an
25 e-mail to Bernice, but I did go and present at the Unitarian Community
26 Church for talking about the shelter and some items that we're changing,
27 talking about pet ownership. It was a great turnout. I think we had 30 to
28 40 people there and they asked great questions. It was great to talk with
29 them. So the adoption office 2,238 came through and for the reclaim side
30 was 1,745 and those are the reasons why. Looking for a missing pet still
31 a big one. We have made a significant change for us and we're continuing
32 to iron out the problems or issues, but all of our pets or all of our inventory,
33 our population is on our website now. So if you're missing a pet you can
34 go there and you can search for your pet at our website. And that was a
35 big connection we were able to make. We're also going to be, we have
36 teamed with an organization called Finding Rover and this is an app that
37 you have that can, you take a picture of your pet and put him as lost, and
38 it uses facial recognition and it searches our database for any animals that
39 can match that and then you'll get an alert when that comes, if a dog
40 comes that matches that. They said that it's, what was it, 98% successful
41 of matching because of the dog's face, especially the longer the snout the
42 more definition and stuff they can get for it. It doesn't work so well on cats
43 but it does on dogs. So we're excited for that partnership that we have.

44 Continuing outreach: 101 Gold, Magic 105, Zia Country. These
45 are all great radio stations. I had our Volunteer Coordinator Dominique go
46 and push the fostering on these radio stations so that as well got out.

1 We're continuing to do Dog'Cruces magazine, working with Wilson
2 Binkley, American Classifieds.

3 Best Friends Conference that we had two of our staff go to and it
4 was hilarious. They texted me like the second day and they just said, "Oh
5 my gosh. This is amazing." They said, "It's just amazing to be with like-
6 minded people that want to change the industry so much." They learned a
7 lot and they have some fantastic ideas that they came back with. And
8 that's the whole reason why we send individuals to trainings, is to come
9 back better. One that we are going to be implementing is a program
10 called "Virtual Foster." And what this is, and I love it. I don't know why I
11 never thought of it, but every worker in the shelter has their favorite pet.
12 Mine at one time was this little Chihuahua named Linguini and I'd go to
13 him and I'd sing to him, Linguini. And the idea behind it is you are in
14 charge of promoting that pet and getting it adopted. Put it on your
15 Facebook page, put it anywhere you want. If you want you can go put
16 flyers out in your neighborhood saying that Linguini's available for
17 adoption at the shelter. But they're your responsibility. You can go into
18 any kennel at our facility and you can ask the kennel technician, "What's
19 your favorite dog?" and they'll go and they'll show you, "Oh I love this dog.
20 He's really friendly." So it's just a fabulous idea of taking ownership and
21 also giving a reward just to yourself of getting that animal out. So that was
22 a great idea brought on by our Office Supervisor Michelle Williams that
23 came up that we're going to try to do that thing and several others. One of
24 them is we're radically changing our adoption program. We're not asking
25 so many strict-minded questions. It's more of just a conversation and,
26 because that big, huge, long questionnaire list that we have just scares a
27 lot of people away so it's more of a conversation-based. And we're also
28 looking forward to our Adoption Coordinators that are coming on.
29 Hopefully those jobs will be posted very shortly so we can get those filled
30 as well. So many great things came from Best Friends Conference.
31 We're excited for that.

32 I have two people attending the New Mexico Humane Conference
33 that's happening tomorrow and Saturday and I'm actually going there right
34 after this, to travel to Albuquerque and I've been asked to participate in a
35 round table there. So a conversation on Friday and then I'll travel back on
36 Friday. So it's just a great opportunity to be with like-minded individuals
37 and staff is loving the opportunity for training. Never had that before so
38 they look forward to that.

39 For our spay/neuter: 208 animals are currently in the foster to
40 adopt program. Affordable surgeries: 182 in the general public and that
41 includes the ten and six from Cherished K-9 and the APA and Community
42 Cat Program continues to be successful with 108 and I'll let the Coalition
43 talk about Tom Townsend's numbers on that if they do, which we're doing
44 very well with by the way, for the TNR grant that they received; 470
45 surgeries you see there and a lot of these, you see the 22 pregnant and
46 you're like, "Wait. He told us that's not happening." These are animals

1 coming in from the public and the huge majority of those are the TNR cats
2 that are coming in. That just shows the high number of the cats that are
3 giving birth out in the community. So this is great for those to be avoided.
4 Kitties. Tootie. And that's all we have.
5
6 Gandara: Thank you Clint. Any questions/concerns? Co-Chair Williams.
7
8 Williams: I just want to say that Finding Rover is downloaded to the iMac. It took
9 less than two minutes and it's free and Toby will be in the database by the
10 end of the day.
11
12 Thacker: All right. Thank you. And they do want to do a huge press release, get
13 everything out. We're just ironing out a few little things and we're going to
14 do that.
15
16 Gandara: Thank you Clint.
17
18 Thacker: Is now a time you want me to talk about our remodel, or do you want
19 Facilities to do that?
20
21 Gandara: I think we should do it upon Facilities, what, you think? Yes.
22
23 Smith: I'm fine with it either way Madam Chair. Frankly, the Facilities doesn't
24 have a report. We didn't meet this past month and you've certainly been
25 providing a great deal of information. And so whatever is the wish of the
26 Chair I'll be happy to go along with that.
27
28 Dollahon: Madam Chair.
29
30 Gandara: Yes, Board Member Dollahon.
31
32 Dollahon: Committee reports is next and I'll defer to let Clint go first. Sorry Josh. So
33 he can stay at the podium to discuss the Facilities report.
34
35 Gandara: That's fine.
36
37 Thacker: Okay. Well thank you very much. We had a meeting on Monday to talk
38 about our remodeling. It was a great leap forward in progress and they
39 said Wednesday they're going to be here which was yesterday to set up
40 fencing to get started, and sure enough they were. So we have fencing up
41 that's going to reroute individuals. When they start doing the actual demo
42 in the front part individuals or public is going to have to walk around the
43 side of the building where the impound lot is. There's a person gate right
44 there. They walk around and then enter in our side door. It's all fenced
45 off. There are signs up that it's going to be very clear. Parking is going to
46 be a little bit of an issue but we're going to get through it. There are going

1 to be signs, we've ordered signs for parking and show them where to park.
2 Also the dirt area that is, get my directions right, west of the shelter facility,
3 west and south, there's a dirt area right there off Bataan, the corner of
4 Bataan and before the big hill that goes on to Rinconada. That's also
5 fenced off for an area for staff parking and also for the contractors to park
6 as well. We are excited. We have all the colors and everything chosen
7 out. That was the fun part for that and we're really looking forward to it.
8 As much as it's going to be a thorn or an issue, everybody is so excited
9 about it and we're grateful for the job that everybody's put in. It's been a
10 long time coming.

11
12 Gandara: That's great. Thank you Clint. Any questions on that? Okay. Appreciate
13 it Clint.

14
15 Thacker: Thank you.

16 17 **A. Committee Reports**

18 19 **1. Finance - David Dollahon, Committee Chair**

20
21 Gandara: Okay. Finance. David and Josh. Hello.

22
23 Saffell: Good morning Madam Chair, Members of the Board. My name is Josh
24 Saffell and on behalf of the Finance Department I'd like to present the
25 unaudited financials as of July 2018.

26 So our first slide, that's our balance sheet. If you're following along
27 in the statements provided to you this is going to be page 1, the Statement
28 of Net Position. Here we're showing that the General Fund has about
29 \$729,000 in cash and zero in receivables. Liabilities are at \$96,000 and
30 overall the fund balance is at \$633,000. You'll notice \$384,000 of that is
31 unassigned so we are meeting our reserve of \$248,000.

32 In Operations and again this is going to be page two. The General
33 Fund is showing about \$582,000 in revenue and \$172,000 in
34 expenditures. This gives us a net change of \$410,000. The total
35 revenues are at 20.2% of budget and total expenditures are at 5.8% of
36 budget. Our budget target is 8.3% and so just in case there are any
37 questions that 20.2% revenue is because of the donation from the City
38 and the County being a larger portion to cover costs at the beginning of
39 the year.

40 Here we show actual revenues compared to budget. Actual
41 revenue of \$582,000 is mainly due to Dona Ana and City contributions per
42 the Joint Powers Agreement and hopefully this should match up with your
43 charts that you have in your packet now.

44 Here we see our expenditure comparison. The majority of expense
45 categories are under the 8.3%. The only item that is above is Services at
46 9.7% and this relates to a lot of the medical expenses that were incurred

1 due to the recent outbreak that Clint had talked about. So we're just
2 starting to see that there in July, those services going up.

3 Our Capital Projects, we see that the fund shows cash of \$1.13
4 million, a receivable of \$92. That's still that DFA expense. We're going to
5 be looking into why that's still outstanding. We expect they would've paid
6 it by now but it is end of year so it could be backed up, so we're looking
7 into that. And that concludes the July financial report. Are there any
8 questions?
9

10 Gandara: Thank you Josh. Yes Board Member Dollahon.

11
12 Dollahon: Madam Chair, Members of the Board. We had a relatively short Finance
13 Committee meeting this past month. Board Member Garrett participated
14 by phone, so thank you. We did have an offline meeting, internal meeting
15 with Finance staff between Animal Services Center staff and Finance staff.
16 One of the things that we're looking to change is for our outside
17 municipalities that we bill, that we had taken the previous practice of doing
18 them at least quarterly, we're going to change that to monthly. It's just
19 easier to become part of our regular practice. We're also looking to make,
20 I'm going to ask for a meeting with ASCMV staff and our Treasury staff to
21 make that process a little more automated. Right now they're doing it I
22 believe all by paper, ASCMV staff, and I think we can set them up to do it
23 a little more automated in our financial system. So I'm going to ask for
24 that. And then I also talked, when Clint brought PetData, we are in our
25 last year of license. Thank you Bernice for filling me in. So we're going to
26 set up a meeting with our Purchasing staff relatively quickly because if we
27 have concerns we can see are there other options available to us to get a
28 better or more efficient or more costly product from us for the community,
29 or if we're going to look to do something in-house we need to make that
30 determination sooner rather than later because that application process
31 takes time to develop those types of systems. And so we'll be setting up
32 meetings on that. Other than that Madam Chair, Members of the Board I
33 stand for any questions. But we will have our next board meeting next
34 Tuesday I believe in the afternoon. So thank you.
35

36 Gandara: Thank you. Any questions for Josh or David? Okay. Thank you so much.
37

38 2. Executive

39
40 Gandara: Next is our Executive. We didn't have a formal meeting but Jess Williams
41 and I did meet on a Friday two weeks ago I want to say to discuss the
42 issues of the center and the distemper and sort of a plan of action in terms
43 of how to communicate and next steps. And so we will get back on it and
44 we are in August.
45

46 Williams: We are.

1
2 Gandara: We'll get back on it on August, yes, sometime at the end of the month,
3 okay.

4 5 **B. Zero in 7 Update**

6
7 Gandara: Next is Zero in Seven update.

8
9 Gilbert: Hello. I'm Jean Gilbert, the Secretary for the Coalition for Pets and
10 People. Get oriented here. Here is the mission statement and the
11 community organizations.

12 And here are some upcoming events. Check the Chip will be this
13 coming Saturday and Kelly will talk about that and the Last Litter program
14 at the end of the PowerPoint presentation. Yappy Hour's coming up which
15 is a joint fundraiser with SNAP and Dona Ana County Humane Society.
16 And then the Fostering Forum which Clint mentioned will be a week from
17 this Saturday and Clint will represent the Animal Services, Frank Bryce
18 Humane Society of Southern New Mexico, and Michel Meunier ACTion
19 Program for Animals, and then there'll be representatives from the rescue
20 groups presenting as well.

21 This is a report on the Coalition. Our recent event was a social at
22 Farley's and those who attended had the good fortune to get to meet two
23 of Mr. Thacker's children. And some of the topics that we talked about
24 were the Resource Guide, perhaps getting some hard copies of that;
25 activities coming up that the Coalition is either hosting or sponsoring or
26 supporting which are listed below in the middle box; and then next steps
27 or changes for the Coalition. The Coalition will have fulfilled the seven
28 years at the end of this year and of course our byline is Zero in Seven. So
29 the seven years will be fulfilled. So we're going to be looking at what are
30 going to be changes or next steps for the Coalition.

31 Some of the upcoming events which I referred to earlier as well.
32 Also included is the Dog'Cruces Pet Expo and the Coalition will have a
33 booth there. And Rick Hahn the Chair of the Coalition attended a recent
34 ACES meeting and they have a schedule planned out and I know they'll
35 be microchipping and vaccinations and that sort of thing associated with
36 those events.

37 The Animal Advocates Committee of the UUCLC just had a recent,
38 we just went on a recent visit to Albuquerque and I was part of that
39 delegation. We went to Animal Protection New Mexico headquarters and
40 we spent two half-days there at their headquarters and we talked about
41 their programs. We had an introduction to their programs and services.
42 They also talked about their legislation work and how policy can effect
43 change which we're very interested in. I personally was very interested in
44 the humane education and humane communities and I see that a lot of the
45 ACES work really does tie in with the latter here.

1 The PetSmart Charities grant and Tom Townsend is here or was
2 here and he reported that there were 394 TNRs that have been performed
3 as of August 4th through the grant, and this is an increase of 125 TNRs
4 since we reported on it in June. And the grant provision as you know is for
5 500 cats in the amount of \$30,000. So it looks like the grant will probably
6 be fulfilled before the deadline for the grant, and my understanding is the
7 deadline will be the end of the year. Let's see, I don't see Tom.

8 Okay. Here is ACTion Program for Animals report and you can see
9 there at the bottom is their intake, their adoptions, and their microchips.
10 And the Coalition does do work with their microchip, Rick Hahn does do a
11 lot of the work for their microchip events. And I see a foster failure there in
12 the middle. And APA had a very successful fundraiser, a rummage sale
13 and I thought that was a pretty unique picture of Michel. Couldn't pass it
14 up. And I meant to say that Michel has said that they did sign the papers
15 now for their new facility which is located at 1150 East Las Cruces
16 Avenue. The building was purchased in January and they have now the
17 green light from the City, they've signed all the papers so now is going to
18 be worked in stages, phases.

19 Here's HSSNM's report and we have 27 adoptions year-to-date and
20 we average about 100 pet helpline calls a day, and the Cans for Critters
21 has helped to date 152 animals and we've raised over \$7,000. And
22 there's our microchip total at 5,190.

23 And I'm showing this slide because this can be fairly typical of the
24 type of calls that the pet helpline calls and Frank could certainly speak to
25 this because he's the one who handles the majority of the pet helpline
26 calls, but I know that we help return a lot of animals, we do a lot of RTOs
27 through microchip scanning. And this is the dog that was returned within a
28 day so that's pretty awesome.

29 And this is Cherished K-9. Little Guy is the second dog from the
30 right and Carla said she wishes all her adoptions could be like this
31 because the dog entered their program and was adopted the next day.
32 And they hold monthly adoption events at Pet's Barn and there's their
33 sign. They average two to five adoptions a week and they're considered a
34 mostly off-the-street rescue but they do pull animals from the shelter as
35 well. And they did so recently, they pulled six dogs. And there's a picture
36 of Carla Baker, the Director of Cherished K-9 in the right-hand corner with
37 a couple of rescue dogs. And I can't remember if Gage was featured in
38 the paper or not but this is a dog that was shot in the face, very sad that
39 the dog is blinded but wonderful that this family adopted him. And
40 Cherished K-9 served as the advocate for this dog.

41 And this is 2 Hearts 4 Paws. They hold adoption events at
42 PetSmart the first Saturday and there's a picture of Emmylou, one of the
43 pointer mixes that they have at their facility, and they have about 40 dogs
44 in their care.

45 And this is Safe Haven and they had a person who celebrated her
46 birthday and had a fun run and collected donations for Safe Haven, so she

1 really collected a lot. And even though these dogs here kind of almost
2 look like they could be the same dog, they aren't. Liza is the one in the
3 middle and Mork looks like his mom or pop is shopping with getting all
4 kinds of things. Their adoptions year-to-date are 14.

5 Broken Promises, here's a picture of a couple of cats that they
6 recently TNR'd and I don't know which is, one's the papa and one is the
7 offspring. And Broken Promises is the primary organization here, I know
8 Cat's Meow does an awful lot too of the TNR work and helping feral cats.

9 Cat's Meow and they had a recent very good fundraiser. And here
10 are a couple of their, actually they're ones that they're advocating for
11 because their facility is full and you can see that this is an example of
12 some of the referrals they do get because Cat's Meow specializes in
13 helping senior cats. And these are two that their owner recently passed
14 away that they're looking for homes for these two.

15 Forever Homes Animal Rescue, Jamie Jones is the Las Cruces
16 Coordinator and here's a picture of Buckley who was pulled from the
17 animal shelter and had a broken leg. So after recovering from the surgery
18 and having his leg set, Buckley was transported to Colorado where he will
19 be placed in a rescue there. So Forever Homes Animal Friends does do a
20 lot of extended work for animals.

21 The Last Litter program and Kelly is going to speak to that here in a
22 little bit but you can read the sidebar there. And this dog is named
23 Apache and she was dropped off at the shelter with nine three-week-old
24 pups. And so Tails and Animal Services pleaded and were able to find a
25 foster for this dog, and so they're doing very, very well and the puppies will
26 be transferred on August 22nd and Apache will go on one of the Freedom
27 Flights, probably the one coming up this fall.

28 Check the Chip, and I know Kelly's going to speak to this as well
29 but the event is coming up this Saturday and there's the, it'll be at the Dog
30 Park and those are the booths. Dr. Carver will be there to do vaccination.
31 There'll be information on Last Litter and the Freedom Flight and
32 information on spay and neuter. And of course the primary reason is
33 checking the chip for animals, getting them updated and chipping animals
34 that have not been chipped. And there are a lot of organizations involved
35 as you can see by the logos there at the bottom.

36 The Dog Park Coalition, just every month they do a wash-down and
37 they do, and the caption for this is "Triple Play." They just did their recent
38 wash-down at the Dog Park with de-weeding and poop-scooping and so
39 on, and Kevin mentioned that one of their team actually walked one of the
40 dog-parkers' dogs that wasn't feeling well enough. Kelly's going to talk
41 about these chip readers. It's my understanding that they're set up by
42 zones so that more animals can be helped and it'll be pretty easy to have
43 them scanned.

44 SNAP and you can see a lot of their stats there. They've facilitated
45 since 2002 17,773 dogs and cats for spay and neuter. And when you look
46 at their numbers they started out with 68 vouchers in '02 and in 2017

1 1,700. And then of course they offer their low-cost clinics and they've
2 done the sterilization of 2,050 dogs and cats at the clinics. And there are
3 the dates for the upcoming clinics and then there's a picture of Dr. Starr
4 who is with Paws N' Hooves that leads those clinics. And their capacity is
5 about 25 animals.

6 And this is Dona Ana County Humane Society and I know Clint
7 mentioned their Pets to Seniors and I don't know, I think these are July
8 animals but of course it isn't all of them either. And they offer a \$50
9 discount on the adoption and this is for people who are ages 60 and older.

10 And of course we've made reference to the GO Bond and here's
11 something else that the Dona Ana County Humane Society has done.
12 Kathy Lawitz, their Executive Director, I believe this is one of the billboards
13 and I've seen it in other advertising as well.

14 Yappy Hour's coming up and it will be August 15th, co-hosted by
15 Dona Ana County Humane Society and SNAP.

16 And the Las Cruces Pet Network as we've mentioned before
17 advocates for animals primarily through e-mail and Facebook and these
18 are animals that were both found and interesting that Bruce came all the
19 way from here, Animal Services Center, and is now at a shelter in
20 Colorado. So they're trying to track down, because I guess the microchip
21 information is not correct. So that's an example of updating, an important
22 reason to update the info. Some of the other things that the Las Cruces
23 Pet Network does is they promote the Pet of the Week for the Animal
24 Services Center. They're promoting the GO Bond right now, foster and
25 adopt, and recently I saw a heat alert too on the Facebook page. So they
26 do a lot of work for animals.

27 And here's the information on the fostering forum coming up. I
28 know Clint made reference to it and I did earlier in the presentation. We're
29 really looking forward to that and hope that a lot of the members of the
30 public come out for it.

31 And coming up to put on our calendar is the Pet Expo on
32 September 15th and 16th. So Kelly would you like to come up, and I'm
33 going to have Kelly come up and talk about Last Litter and Check the
34 Chip.

35
36 Barker: Good morning everyone. I'm Kelly Barker from Uncaged Paws and Tails
37 from the Shelter. My comments will be mostly impromptu. I was planning
38 to be at the Humane Conference in Albuquerque this morning. But I think
39 we have some really wonderful news to share with everyone that leads off
40 with all of the things that Clint has talked about with the shelter and what's
41 going on with moms and babies and of course containment. Since I do
42 most of my work in transport, the puppy situation is like the canary in the
43 coalmine. The puppies show us first what's going on and sadly, in the last
44 two transports our receiver, our number-one receiver, Colorado Puppy
45 Rescue, ended up taking of course 40 puppies every single time we
46 transport and 13 of them died from distemper. They've put a lot of money

1 into trying to find solutions and as Clint talked about, the problem is it
2 starts out looking as one thing, you treat it for upper respiratory, you treat
3 it for kennel cough, and then you find out very, very quickly when a fever
4 spikes that it's distemper. So 13 puppies were lost on the last two
5 transports which caused a serious problem in Colorado because obviously
6 the vet in Colorado who oversees the intake for Colorado Puppy Rescue
7 felt as though they might have to make the decision to euthanize the entire
8 transport which would've been a total of 38 puppies. I'm grateful to our
9 receiver, Kim Fallert of Colorado Puppy Rescue because their specialty is
10 only puppies. They have homed thousands and thousands of puppies
11 over their 25 years in business. For us, they have taken over 800 puppies
12 since I started the program in October. So we really cannot afford to lose
13 them and we have to continue forward with our transfers. Kim and her
14 team, her Managing Director, drove from Denver to meet with Clint and I
15 and Dr. Susan, talk about options, talk about what's going on in the shelter
16 because we had to put all transports on hold. So what we did is we pulled
17 nothing from the shelter this last Wednesday. But because Last Litter
18 program is now out into the public I get, every day I'm getting messages to
19 the Last Litter program on Facebook telling us, "We've got a mom and
20 nine babies," "We've got ten babies," "They're three weeks old," "They're
21 six weeks old." It just never ends. So we filled this run with 33 puppies
22 that came from four moms and those four moms are all getting scheduled
23 now to get into the shelter and get fixed. But obviously that's only part of
24 how we want to solve this problem. Yes, we have a big community. In
25 fact I say I think we're about to face a tsunami. I think when we do Check
26 the Chip this weekend and Last Litter has got a booth there, I think we're
27 about to see a lot of people start to tell us that they've got moms and
28 babies in their households and they're looking to place them. And the way
29 we run the program is it's a no-shame. We're not punishing them. We're
30 providing a tremendous community service because, because of HSSNM
31 the spay, the microchip, and the vaccines are all paid for. So it's just a
32 great service. But I needed to go back and re-address "What do we do
33 with moms and babies?" because in the meeting with Colorado we asked,
34 "Where is safe?" And Clint, as he has always been, has been very
35 transparent and said, "We don't think we have a safe," even his office
36 anymore is not considered truly safe because of the nature of distemper.
37 So we moved into action and we have located a facility. We're in
38 negotiations, we just located it yesterday, we're in negotiations right now
39 with the landlord who has been very empathetic, is giving us a
40 tremendous opportunity to get the property at half off. So we are going to
41 get into a six-month lease, is the potential and because this is all new I'm
42 going to have to read it. "The facility was run as a successful daycare and
43 boarding facility for seven years and has been graciously offered to meet
44 our urgent need for safe intake and kennel housing in lieu of intake at the
45 Animal Services Center of Mesilla Valley. A six-month operating fund will
46 be established that will pay for rent, utilities, pet food, vaccines, vet

1 services, and an allocation for compensation for committed volunteers to
2 cover both the opening and closing shifts of this now seven-day operation.
3 The primary occupants will be pregnant dogs along with mothers and pups
4 who are part of the Last Litter program. Healthy puppies are destined to
5 be transported every two weeks to Colorado. The moms will be spayed
6 and transported as a priority candidate on the air flights or the out-of-state
7 ground transport.

8 A secondary population is found dogs which would be destined for
9 ASCMV but instead would be kenneled at what we're referring to as "The
10 ARF," an Animal Relief Facility. They will receive their vaccinations,
11 sterilization, and microchipping as part of their intake. They'll be offered
12 for adoption in the local and out-of-state markets. The facility will not be
13 open to the public. Intake consideration for an animal must come through
14 one of the member rescue organizations." So if someone like HSSNM
15 has found a dog in Vado, they are committed to finding either the owner
16 for that dog and reuniting it or they're advocating for that dog that they'll
17 take in their adoption facility. We would take that into this facility under
18 their advocacy.

19 "Each member organization is approved by the ARF Oversight
20 Committee. Each member organization can place their dogs into the
21 facility as an overflow space and has first choice of the adult animals in
22 the care to take into their adoption program." At this point it's rough, what
23 we're planning on in terms of what we're going to need to operate. But we
24 intend that we will purchase our own foods, we'll purchase our own
25 vaccines. We need to probably do a shuttle back and forth between
26 ASCMV and the facility because again, we will not be publicizing its
27 location for fear obviously that we get packages on the front door from
28 people who decide to drop their puppies there.

29 So we're thinking that we're going to spend, we're going to need to
30 have \$60,000 a year. We're going to do it on a six-month pilot program.
31 Uncaged Paws will be on the lease and is ultimately responsible for the
32 obligations of the facility and we're going to meet with the landlord today,
33 set up a YouCaring or a GoFundMe account. We are going to work with
34 Clint on an appeal to the community because we want to be proactive in
35 how this funding gets raised but still be supportive of the efforts of the
36 shelter. And obviously we need to work on the logistics of how animals
37 come into our program because we do really want them to be recorded
38 into the ASCMV.

39 So that is our newest detail. We think we're going to have a big
40 opportunity at Check the Chip at the Dog Park August 11th to be able to
41 locate those animals that are not fixed and we'll be able to source that
42 straight into ASCMV as candidates for their programs. Obviously we'll be
43 able to do a lot of our microchipping. We are microchipping with the
44 shelter's microchips. They will receive the vast majority, three-quarters of
45 the money will go to them and a small portion of the money will be held in
46 a pot-forward manner for someone who might not be able to afford the full

1 \$10. So that's our story. We think it'll be a big turnout and with the ARF
2 facility, it's all new and fast but we're really, really grateful to have the
3 opportunity. It's 23 inside and outside kennels. It's air-conditioned, full
4 climate control, it's got play yards, two or three play yards. It's got multiple
5 kenneling. We will have a segregated maternity area. We'll have a
6 nursery and I think we've got a lot of community volunteers that are ready
7 to step in and help with this. So I'll stand for questions.
8
9 Gandara: Any questions? Kelly, thank you.
10
11 Barker: Thank you.
12
13 Gandara: I think this is going to be really helpful as we manage this ...
14
15 Barker: Absolutely.
16
17 Gandara: Situation. So thank you very much.
18
19 Barker: You're welcome.
20
21 Gandara: I appreciate you and what you're doing, and everybody that is pitching in
22 to do this, yes.
23
24 Barker: Absolutely.
25
26 Gandara: Absolutely. Team effort, right?
27
28 Smith: Madam Chair.
29
30 Gandara: Yes Board Member Smith.
31
32 Smith: Thank you Madam Chair. And Ms. Barker, thank you. I really don't have
33 a question so much as I, well maybe the question is, "How do you make it
34 all happen?" But thank you for your efforts. Thank you for being positive
35 and for bringing it together and caring so much about this portion of our
36 population.
37
38 Barker: Yes.
39
40 Smith: It's making a difference. I appreciate it.
41
42 Barker: It certainly is and I think the, my kudos go to the shelter for the
43 transparency. I mean these transport programs are critical to us and
44 unfortunately because of the outbreak we of course couldn't send to Idaho
45 or we couldn't do the flight, we can't do any of that in August and it is just

1 far too important for those rescue numbers that we're all looking at. So we
2 thank you for your support and we'll just keep pushing forward.

3
4 Smith: Thank you.

5
6 Barker: Thank you.

7
8 Smith: Thank you Madam Chair.

9
10 Gandara: Thank you. Thank you. Okay.

11 12 **VI. PUBLIC INPUT**

13
14 Gandara: Next on our agenda is public input. Do we have any? Yes Mr. Bryce.
15 Come on down. I feel like I'm from The Price is Right. Come on down.

16
17 Bryce: Frank Bryce, Humane Society of Southern New Mexico. This is a very
18 good meeting, lot of candid conversation and stuff and I come down here
19 as a supporter but I also come down with concerns and I've got a couple
20 today. Mr. Thacker did say that the facility was the problem, not the
21 number of dogs. I disagree. It's the facility, the number of dogs, and the
22 protocols. And they all need to be addressed in that order. The airflow,
23 we've been trying to get that fixed for a long time. It needs to come in at
24 the top where it's at and go out the bottom, and I'm pretty familiar with that
25 sort of a process. All Mr. Garrett had to say was pretty much on target but
26 I think there are simpler methods of doing that. We've proposed it before.

27 On the microchipping, when we see that there's only like 40 dogs
28 that, or 40 animals that had microchips please keep in mind that the
29 promotion of microchipping promotes the care of the animal. If the parent,
30 we call them "parents," if the owner, pet owner has an animal
31 microchipped they're more likely to keep it in the yard. They've already
32 taken that first step for a parent/dog owner responsibility. So what you
33 look at when you see the 40 that were scanned and they have the
34 microchip, that's not indicative of how many are out there really
35 microchipped and being kept better simply because of the microchip. And
36 our organization will probably hit our 6,000 mark this year for microchips
37 done in Dona Ana County. So we're pushing hard on it.

38 The other thing is on the news release, and here we get into some
39 controversy or whatever you want to call it, what the Director put out: "The
40 following changes," I wish it hadn't been worded that way, "implementing
41 change, cleaning protocols." Why weren't they already done? We've
42 been talking about this for a long time. "Revaccinating," I have a real
43 issue with the value of revaccinating vaccinated animals. Whether that
44 has a valid scientific background, I don't think so. Once they're
45 vaccinated, they're vaccinated and the mother's milk can stop the vaccine
46 from working in the young dogs, but as far as adult dogs that's not going to

1 do much good. And in fact, a certain number of dogs aren't going to be
2 receptive to the vaccine anyway. It's not going to work. Educating the
3 staff about distemper, that should've already been done folks. We've
4 preached about this, we've preached about it. It's great it's being done.
5 It's all good stuff but I just want to reemphasize that we're actually hitting
6 things that we should've done a while back. Euthanizing animals that are
7 not responding to medical treatment, were we never doing that? I don't
8 think that was a good statement and the ASCMV not closing its doors to
9 adoptions, and at least that appears to be being taken care of by saying,
10 "Hey. We've got a problem and might arise with this dog. We don't know
11 yet but we want you to take a chance on it and if it happens to not work
12 out we're going to address the system." So yes, I am pleased with the
13 meeting but I really want to reemphasize, some of the stuff that we are
14 talking about doing now we should have been doing all along. And a good
15 example that still burns in my memory that the ASCMV, when they were
16 here what, eight, nine years ago? April 2008 I believe, said "Burn that
17 building to the ground," and it still hasn't been removed. We need to get
18 that building out of there and do exactly what they said about, what Mr.
19 Thacker said about the open air. Airflow is very important to what we're
20 talking about. Thank you.

21
22 Gandara: Thank you Mr. Bryce. Anybody else? Yes. Mr. Jimenez.

23
24 Jimenez: Madam Chair, Members of the Board. One thing I failed to mention earlier
25 and I should've done this in my report. As we all know Tuesday was
26 National Night Out, an opportunity for law enforcement and all the other
27 government agencies to come out and show their vehicles and I think the
28 estimate this year was 7,000 people. So it was a great attendance at this
29 year's event. At our booth we invited the ASCMV staff to come and share
30 our booth with us this year. They were able to microchip ten puppies, ten
31 dogs at that event. And it wasn't publicized, it wasn't put out to the public.
32 It was mainly our officers, my officers, my staff going out and seeing dogs
33 that were walking around and asking if they were microchipped and if they
34 weren't, bringing them back to the booth so that the ASCMV staff could
35 microchip those dogs right then and there. So that was ten in four hours.
36 So we're pretty happy about that and we will continue to invite them out to
37 our events as they come up.

38
39 Gandara: I'm thrilled and really proud of the work that you're doing alongside the
40 center, Gino. So thank you.

41
42 Jimenez: Thank you.

43
44 Gandara: Anybody else? Okay.

45
46 **VII. CHAIR AND BOARD COMMENTS**

1
2 Gandara: On to Chair and Board comments. I don't have any. I think I made plenty
3 of comments earlier. Co-Chair Williams.
4
5 Williams: Yes. Thank you. Just a couple of things. I want to apologize to the Board
6 and to the public that I was absent from our last meeting in July. I was ill.
7 Also in addition to the distemper issue that we talked about today at
8 length, another important reminder about the importance of vaccinations is
9 that we had earlier this week a bat that tested positive for rabies. Animal
10 Control was called out to a cat, a companion animal that was playing with
11 this dead bat. The bat was sent off to be tested. It came back positive.
12 The cat was thankfully up-to-date on its vaccinations so it's under
13 quarantine and observation. But people need to know, stay away from
14 bats. If you do contact one get immediate medical attention and if your
15 companion animal is in contact with a bat, live or dead, you need to call
16 Animal Control right away.
17 I want to thank Clint and Dr. Susan. They came to the County I
18 think it was three weeks ago to talk about some improvements that we
19 could make to our kitty condo to make it to where those cats are healthier.
20 We were having some issues with upper respiratory issues and so we've
21 got new furniture for it that's all hard plastic, easy to clean, and we've got
22 four adorable cats in the kitty condo. We're up to 161 adoptions to date.
23 And finally I just want to let everybody know that I've put in my paperwork.
24 I am retiring at the end of January so I have four meetings left with you
25 after today. It's been a wonderful time. I enjoy serving on this Board and I
26 think your volunteer numbers may go up by one soon, Clint. Thank you.
27
28 Gandara: Thank you Vice-Chair Williams. Board Member Smith.
29
30 Smith: On the condition that the volunteer numbers will go up at the Animal
31 Services Center I can sort of accept the retirement piece, but I'm still not
32 sure about that. Madam Chair. I did have one question and that's
33 regarding the legal opinion or information that we might have been getting
34 on the cemetery that was offered. Have we gotten anything back on that?
35
36 Dollahon: It was, Madam Chair, Mr. ...
37
38 Gandara: I'm not made aware, yes.
39
40 Dollahon: Board Member ...
41
42 Gandara: Board Member Dollahon.
43
44 Dollahon: No. But I'm working on an e-mail to staff so I will include that in the e-mail
45 to staff so follow up. Thank you.
46

1 Smith: Thank you Board Member Dollahon. Thank you Madam Chair.
2
3 Gandara: Thank you Board Member Smith. Board Member Garrett.
4
5 Garrett: Thank you Madam Chair. Again, well I guess in addition I want to
6 apologize for not being at the last meeting. I was undergoing surgery on
7 my shoulder. So I've also got four meetings left then I'm termed-out. We
8 didn't work out the Zero in Seven just so it would coincide with my
9 completion of my term but that's the way that it happened. I want to just
10 mention that we do have a little less than five months left before we get to
11 the end of the seven-year time period and that is a time where in addition
12 to laying out things that could happen after the Zero in Seven time period
13 that we can actually get some things done and I think we should not quit.
14 Every month counts. Every day counts in terms of saving animals.
15 I want to just observe that in looking at the statistics that we were
16 shown today, that it looks to me as though we actually have had a
17 leveling-off of intake if you look at multiple years. And that's important
18 because the overall model for Zero in Seven was to continue to reduce the
19 intake while at the same time we're increasing the outputs. Big change
20 has happened in terms of the transfers and the adoptions that have
21 happened because of the transfers. But we're really not getting a
22 significant increase in terms of the RTOs and that largely I think is the
23 problems of being able to identify animals because they haven't been
24 chipped or they're not, they don't have IDs on them. We need to
25 recognize that that is an issue. I think the point that was made about
26 chipping being a step toward responsible pet ownership is a very
27 important point. We haven't talked a lot about the Zero in Seven pledge
28 for a long time but the whole point of the pledge was to outline what the
29 responsibilities of responsible pet ownership are, and that might be
30 something that could be picked up on by not just the Coalition but all of the
31 groups that are working on this including the ACOs and the shelter. There
32 is a card that says here are the things that people need to do in order to
33 be responsible to their animals. I think that we need to resolve to increase
34 spay and neuter. We need to go ten times more than what we're doing.
35 We just need to understand we've got a lot on the plate right now. I think
36 getting the facilities upgraded and getting the staff in place that we need
37 very important. But it will take a major effort by this community to reduce
38 the number of animals that are unwanted or for some reason are not
39 getting the attention they need. The biggest factor in reducing that is
40 going to be an aggressive spay and neuter program coupled with an
41 education program about responsible pet ownership. We've got to gear
42 up for that. Like I say it's not just we need to increase a few. We need to
43 go ten times at least higher than what we're currently doing.
44 And I do think that there's room for all the policy-makers and the
45 advocacy groups to have a conversation about guidelines to reduce intake
46 of animals who do not pose a threat to public health and safety. I mean

1 the case is made in a sense that any animal who's wandering around is a
2 threat and I think that that's a social perception or a judgment that's made.
3 There is certainly some degree of risk, I agree with that. I don't think that
4 animals should run loose. But we need to have a conversation about that
5 because there are different norms in different communities and we know
6 that in Dona Ana County and in Las Cruces we have less of a tolerance
7 for animals being loose who don't otherwise pose a threat. And we just
8 need to talk about that. I'm not saying that we should necessarily change
9 the ordinances but I think the guidelines for how they're interpreted might
10 be something that we need to talk about because otherwise we have
11 reached a sort of a plateau. We've leveled off and that's the new norm
12 and we're going to just have to deal with that's the number of animals that
13 we have got to place, get adopted out, returned from the shelter, or
14 transferred out. And that's a big number. So we need to recognize that
15 we do need to continue to check our assumptions about our public policy
16 and that's really, I think over the next five months those would be good
17 things to really talk about. How do we actually increase, how do we deal
18 with the question of what the norm should be in terms of strays? How do
19 we increase our spay and neuters significantly? And how do we
20 significantly increase both chipping and a sense of pet ownership?

21 So good meeting also, I agree with that. I think we're, I appreciate
22 the work that was done, the professionalism of Clint and having a Medical
23 Director on board and the staff that we have there. You're all building on
24 the experience you've got. Great support from the community, Kelly
25 you're doing a great job, Jean, Frank, everybody, thank you so much.
26 We're a very, very different place than we were when I came on the Board
27 eight years ago and we've got work to do but I just feel very good about
28 what's been going on. Thank you.

29
30 Gandara: Thank you Board Member Garrett. Board Member Eakman.

31
32 Eakman: Thank you Madam Chair. And I completely agree with Board Member
33 Garrett. I observe the same things in the report. I'm very, very thankful
34 that there is a temporary relief valve with the rescues that are going on out
35 of the community. Otherwise we're on a holding pattern after four years
36 and I think we have to really have a good discussion as he suggests of
37 everything before intake. Every element, every step prior to intake I think
38 needs to be examined and that's going to be very difficult, to peel that
39 onion back and see what significant steps can be made because that's a
40 County responsibility, a City responsibility, but more than anything a
41 citizen responsibility. And then I have a question for the Executive
42 Committee. When is our next meeting? In June I requested that the date
43 be changed because of the Domenici Conference and I don't know if
44 anything has been done on that or not.

45

1 Gandara: Board Member Eakman. I do recall that and we have batted it out and
2 haven't decided upon that. But that's already upon us, is it not?
3 September?
4

5 Eakman: Yes.
6

7 Gandara: Okay. Do we want to look at having it the, I thought we talked about a
8 little bit, about having it the next, the following week, yes. What do we
9 think?
10

11 Eakman: I would have a conflict on the following week because of a PRC meeting
12 but Mr. Dollahon could be in my place, no problem.
13

14 Gandara: What do people think?
15

16 Williams: Mr. Dollahon. Would this meeting room be available on that following
17 week?
18

19 Dollahon: I knew somebody was going to ask that question. Hold, let me work on
20 getting somebody an answer on that real quick.
21

22 Gandara: Okay.
23

24 Williams: Thank you.
25

26 Smith: So Madam Chair. We would basically be looking if I may at September
27 20th as the meeting date. My calendar certainly is open on that date but I
28 realize that as Mr. Dollahon's checking on the availability of room and you
29 have a PRC meeting, I might actually, that's the third week, I probably do
30 too although, no. They're on the day before. So I'm clear. I don't know
31 about you.
32

33 Gandara: And I do have a Solid Waste Authority Board meeting that's scheduled
34 tentatively. They've been canceling quite a few of those. They did this
35 month. I don't know what their thoughts are about next month. So I may
36 have a challenge.
37

38 DISCUSSION, NOT ON MIC.
39

40 Gandara: What about the 6th?
41

42 Smith: I believe Madam Chair that in the past has presented problems moving it
43 forward as far as the reports being available and that sort of thing. So if
44 the reports can be available on the 6th I have no problem with that. But I
45 think that was the concern expressed about moving it up forward.
46

1 Gandara: I'm just asking for this one month. I realize that it makes it difficult for the
2 budget, the Finance people but if we could have it September 6th that
3 would work out better for me.
4
5 Dollahon: Working on it.
6
7 Gandara: Okay.
8
9 Dollahon: We would forego the Finance detailed report for that month but we could
10 pick it up the next month.
11
12 Gandara: Okay. So anybody else have any other concerns or comments while
13 David Dollahon is, can we get an agreement about the agenda? Board
14 Member Eakman has agreed, and Board Member Garrett with some of
15 those items that you've outlined very nicely Board Member Garrett in
16 terms of what we should be working on in the next five months. I like that
17 idea. Can I get sort of a nod about adding those in the next couple of
18 months as agenda items to work on?
19
20 Garrett: Yes ma'am. I think that having those included, the committees working on
21 that and having Clint and staff working on that would be, and getting input
22 from the community would be great.
23
24 Gandara: Okay. So can we do that in a form of, should we do that in the form of a
25 work session and, or just as agenda items and ...
26
27 Garrett: Madam Chair. My initial thought would be we've got a lot of committees
28 already structured. I think having them look at having reports on those
29 components as part of regular meetings, we could try that. So in other
30 words Finance could talk about well how we going to, what are the ideas
31 about how we fund more spay and neuter, just as an example.
32
33 Gandara: Okay.
34
35 Garrett: And I think the three areas that I identified apply to all the committees.
36
37 Gandara: Okay. So can we make an agreement here that we will discuss those
38 items in those individual committees and then bring it back as a report?
39
40 Garrett: Right. The other thing that I'd like to suggest is that the Zero in Seven
41 Coalition itself is working on this and then there's the City, there's a group
42 that the City is working with that includes, the Task Force?
43
44 Gandara: Yes.
45
46 Garrett: And I would ask the Task Force also to weigh ...

1
2 Gandara: Yes.
3
4 Garrett: In on this. This has been sort of a big sort of thread that's connected all of
5 us for the last six-plus years and it might provide some, we want to get as
6 much input as we can.
7
8 Gandara: Okay. I think I'm good with that. Board Member Dollahon.
9
10 Dollahon: Madam Chair. The Council chambers are available both the 6th and the
11 20th. We just need to pick and the best way for us to do that is, because
12 we've published the calendar for the year and we've done reasonable
13 notice we would need minute Board action today to move the September
14 meeting. We don't have to do a resolution but we need a vote today on
15 the record from the Committee to pick which day and to vote for it. But the
16 room's available both days.
17
18 Gandara: If I may we can't vote today because, but we could get a consensus
19 because it's not an action item. Am I correct in that?
20
21 Dollahon: We need something on the record that the Board agreed to move the
22 meeting minutes, the meeting date.
23
24 Smith: Madam Chair.
25
26 Gandara: Yes.
27
28 Smith: I'm comfortable moving to the 6th and I'll be, I've put it that way on my
29 calendar. So I'm ready to go for the 6th.
30
31 Williams: You can just make that announcement.
32
33 Gandara: Okay. So we are changing the meeting to September 6th.
34
35 Williams: At 9:00 a.m.
36
37 Gandara: 9:00 a.m.
38
39 Williams: Here.
40
41 Gandara: In the City Hall chambers.
42
43 Eakman: Second.
44
45 DISCUSSION, NOT ON MIC.
46

1 Gandara: We can't. Action item. But we can be in consensus and ...
2
3 Eakman: If I might.
4
5 Gandara: Yes.
6
7 Eakman: I don't mean to stretch anything.
8
9 Gandara: No, Board Member Eakman. Of course.
10
11 Eakman: But this is an extension of the Executive Committee report in my opinion
12 and the Executive Committee report is on the agenda. Thank you.
13
14 Gandara: Okay. So there you have it. September 6th. Okay.
15

16 **VIII. Adjournment (11:16 AM)**
17

18 Gandara: Do we have a motion to adjourn?
19
20 Williams: So moved.
21
22 Gandara: Okay. Thank you.
23
24 Smith: Second Madam Chair.
25
26 Gandara: All right. All in favor signify by saying "aye."
27

28 MOTION APPROVED UNANIMOUSLY.
29

30 BOARD OF DIRECTORS
31

Kasandra Gandara, Chairperson
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33

Jess C. Williams, Vice Chairperson
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Jack Eakman, Board Member
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Billy G. Garrett, Board Member
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Ramon Gonzalez, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Scott A. Krahling, County Clerk

MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Maria Villa, Accounting Manager **Initials:** MV
Date: September 5, 2018 **File #:**
Subject: Animal Service Center of the Mesilla Valley Financial Report
Unaudited August 31, 2018.

Attached are the unaudited preliminary financial results of the Animal Service Center operations for the period ending August 31, 2018. Some observations for your consideration:

- The Statement of Net Position (page 1) shows cash of \$547,901. There is outstanding account receivable for the amount of \$88,636 for the Dona Ana County in the General Fund.
- The outstanding payroll liabilities are \$75,781 for the General Fund. There is also an outstanding accounts payable balance of \$489. In addition, there is a \$20,000 PetSmart Grant in Revenues Collected in Advance.
- The Capital Projects Fund shows cash of \$1,130,351. There is no outstanding receivables in the Capital Fund.
- There is a \$38,000 Petco Grant and a \$77,000 PetSmart Grant in Revenues Collected in Advance in the Capital Fund totaling \$115,000.
- The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are \$690,855. YTD operating expenditures are at \$347,778, which results in an increase in Net Fund Balance of \$343,077.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicates 23.9% of budgeted revenues and 11.7% of budgeted expenditures have been recognized. The current budget parameter for this month is 16.7%.

CC: William Studer, Assistant City Manager *WJS*
CC: Amador Espinosa, Financial Reporting Analyst *AE*

Initials:

Animal Service Center of the Mesilla Valley
Statement of Net Position
August 31, 2018 (Unaudited)

	<u>Fund 7440</u> <u>General Fund</u>	<u>Fund 7441</u> <u>Capital Projects</u>	<u>Fund 9440</u> <u>Capital Assets</u>	<u>Statement</u> <u>of</u> <u>Net Position</u>
Assets				
Current Assets				
Cash & investments	\$ 547,901	\$ 1,130,351	\$ -	\$ 1,678,252
Accounts receivable	88,636	-	-	88,636
Total Current Assets	<u>636,537</u>	<u>1,130,351</u>	<u>-</u>	<u>1,766,888</u>
Capital Assets				
Equipment, net of accum depr	-	-	265,991	265,991
Total Capital Assets	<u>-</u>	<u>-</u>	<u>265,991</u>	<u>265,991</u>
Total Assets	<u>\$ 636,537</u>	<u>\$ 1,130,351</u>	<u>\$ 265,991</u>	<u>\$ 2,032,879</u>
Liabilities				
Current Liabilities				
Accounts payable	\$ 489	\$ -	\$ -	\$ 489
Accrued Wages Payable	-	-	-	-
Accrued payroll liabilities	75,781	-	-	75,781
Revenue Collected in Advance	20,000	115,000	-	135,000
Total Current Liabilities	<u>96,269</u>	<u>115,000</u>	<u>-</u>	<u>211,269</u>
Fund Balance				
Required reserve	248,540	-	-	248,540
Unassigned	291,728	1,015,351	265,991	1,573,070
Total Fund Balance	<u>540,268</u>	<u>1,015,351</u>	<u>265,991</u>	<u>1,821,610</u>
Total Liabilities and Fund Balance	<u>\$ 636,537</u>	<u>\$ 1,130,351</u>	<u>\$ 265,991</u>	<u>\$ 2,032,879</u>

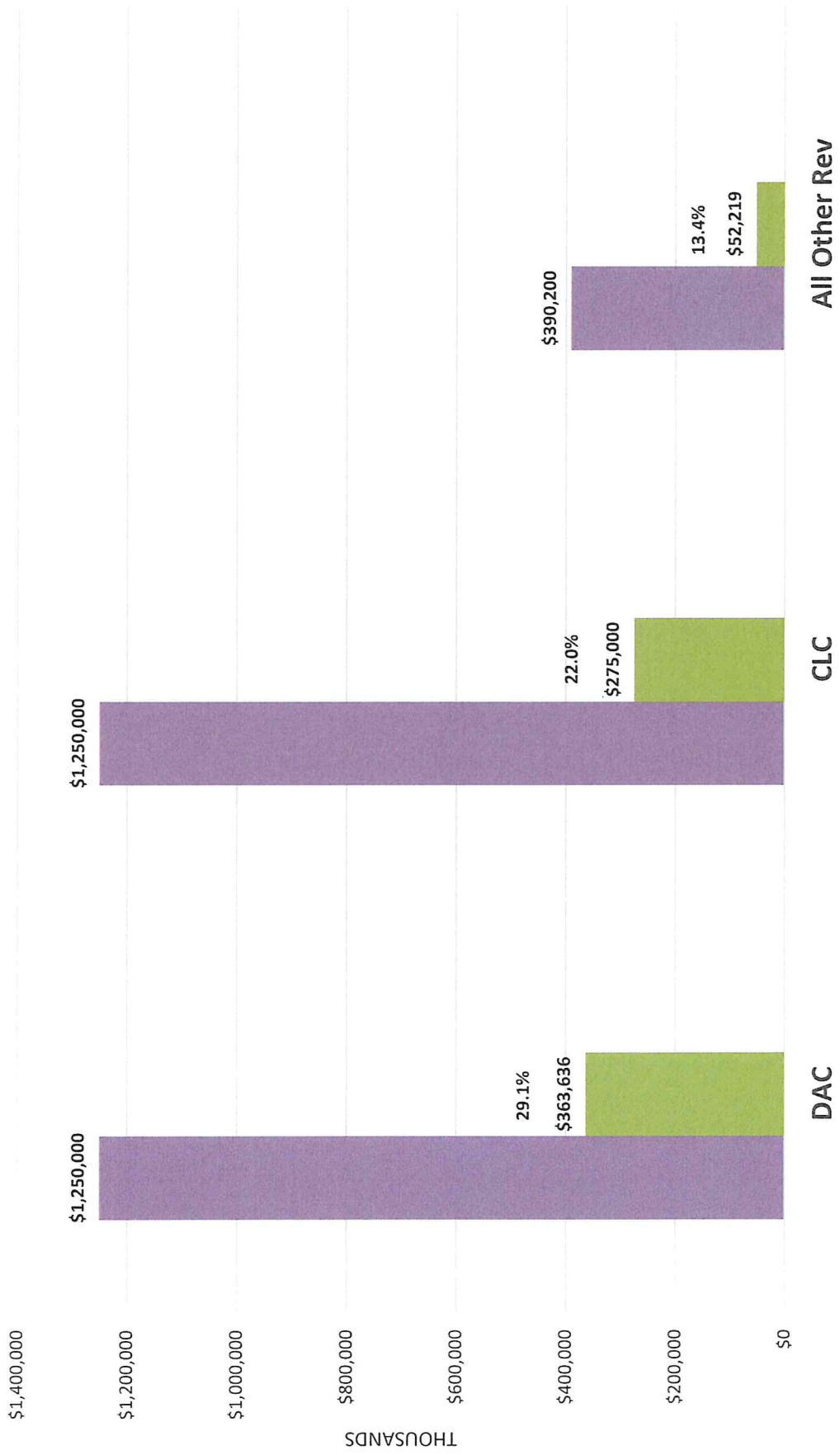
**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance - Budget and Actual
For the Period Ended August 31, 2018 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Revenues			
Pet licenses CLC	\$ 50,000	\$ 8,148	16.3%
Pet licenses DAC	20,000	2,798	14.0%
Vaccinations	30,000	3,843	12.8%
Pet micro-chip	50,000	4,207	8.4%
Onsite adoptions	60,000	4,689	7.8%
Return to owner-Dona Ana County	10,000	1,619	16.2%
Return to owner-City of Las Cruces	25,000	3,714	14.9%
Spay/neuter	70,000	11,682	16.7%
Dona Ana County	1,250,000	363,636	29.1%
City of Las Cruces	1,250,000	275,000	22.0%
City of Anthony	3,000	-	0.0%
Donations & memorials	30,000	5,991	20.0%
City of Sunland Park	2,000	-	0.0%
Village of Hatch	200	-	0.0%
Other revenue	23,000	2,834	12.3%
Investment income	17,000	2,694	15.8%
Total revenues	<u>2,890,200</u>	<u>690,855</u>	23.9%
Expenditures			
Personnel	1,935,355	242,407	12.5%
Temp agency services	100,000	11,034	11.0%
Repairs and maintenance	45,000	1,424	3.2%
Services	425,000	51,736	12.2%
Supplies	231,500	16,474	7.1%
Insurance	85,129	22,055	25.9%
Other	69,000	2,648	3.8%
Capital outlay	91,500	-	0.0%
Total expenditures	<u>2,982,484</u>	<u>347,778</u>	11.7%
Net income (loss)	<u>(92,284)</u>	<u>343,077</u>	
Transfer to capital from operations	<u>-</u>	<u>-</u>	
Net change in fund balance	<u>\$ (92,284)</u>	<u>343,077</u>	
Beginning Fund Balance		<u>197,190</u>	
Ending Fund Balance		<u>\$ 540,268</u>	

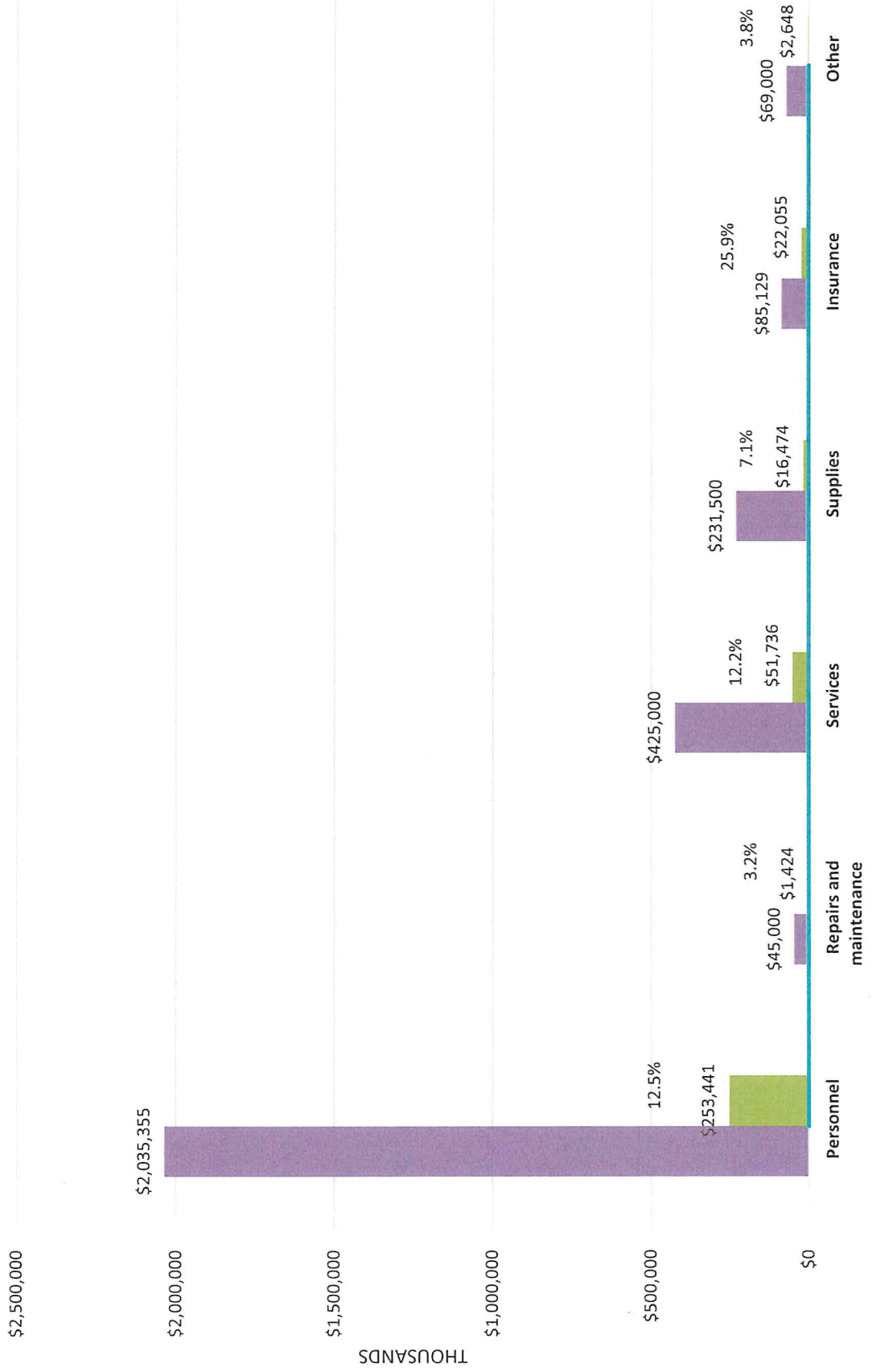
**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance
For the Period Ended August 31, 2018 (Unaudited)**

	General Fund 7440 Actual	Capital Projects 7441 Actual	Fixed Assets 9440 Actual	Total
Revenues				
Pet licenses CLC	\$ 8,148	\$ -	\$ -	\$ 8,148
Pet licenses DAC	2,798	-	-	2,798
Vaccinations	3,843	-	-	3,843
Pet micro-chip	4,207	-	-	4,207
Onsite adoptions	4,689	-	-	4,689
Return to owner-Dona Ana Cou	1,619	-	-	1,619
Return to owner-City of Las Cru	3,714	-	-	3,714
Spay/neuter	11,682	-	-	11,682
Dona Ana County	363,636	-	-	363,636
City of Las Cruces	275,000	-	-	275,000
City of Anthony	-	-	-	-
Donations & memorials	5,991	-	-	5,991
City of Sunland Park	-	-	-	-
Village of Hatch	-	-	-	-
Other revenue	2,834	-	-	2,834
Investment income	2,694	-	-	2,694
Total revenues	<u>690,855</u>	<u>-</u>	<u>-</u>	<u>690,855</u>
Expenditures				
Personnel	242,407	-	-	242,407
Temp agency services	11,034	-	-	11,034
Repairs and maintenance	1,424	-	-	1,424
Services	51,736	-	-	51,736
Supplies	16,474	-	-	16,474
Insurance	22,055	-	-	22,055
Other	2,648	-	-	2,648
Depreciation & amortization	-	-	-	-
Capital outlay	-	-	-	-
Total expenditures	<u>347,778</u>	<u>-</u>	<u>-</u>	<u>347,778</u>
Net Operating Income (Loss)	<u>343,077</u>	<u>-</u>	<u>-</u>	<u>343,077</u>
Transfers	-	-	-	-
Net Change in Fund Balance	<u>343,077</u>	<u>-</u>	<u>-</u>	<u>343,077</u>
Net Investment in Capital Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Beginning Fund Balance	<u>197,190</u>	<u>1,015,351</u>	<u>265,991</u>	<u>1,478,532</u>
Ending Fund Balance	<u>\$ 540,268</u>	<u>\$ 1,015,351</u>	<u>\$ 265,991</u>	<u>\$ 1,821,610</u>

Animal Service Center of the Mesilla Valley
 Annual Budget vs. Actual Year -To- Date
 August 31, 2018 - Revenues
 Budget Parameter 16.7%



Animal Service Center of the Mesilla Valley
 Annual Budget vs. Actual Year-To-Date
 August 31, 2018 - Expenditures
 Budget Parameter 16.7%



Animal Services Center of the Mesilla Valley
 Monthly Statistics Report-August 2018

INTAKE	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
City of Las Cruces										
Owner Surrender	44	16		5						65
Returned Adoptions	5	1								6
Seized from Owners	8	1								9
Strays (brought in by the public)	26	46	1							73
Strays (brought in by Animal Control)	147	142	1	2						292
Wildlife									12	12
Subtotal City of Las Cruces	230	206	2	7	0	0	0	0	12	457
Doña Ana County										
Owner Surrender	64	7			2					73
Returned Adoptions	0	0								0
Seized from Owners	13	1								14
Strays (brought in by the public)	10	48								58
Strays (brought in by Animal Control)	160	118					2			280
Wildlife									1	1
Subtotal Doña Ana County	247	174	0	0	2	0	2	0	1	426
Anthony, NM	15	12								27
Hatch, NM	1	4								5
Sunland Park, NM	2	0								2
Jurisdiction Unknown/Other	4	1								5
Total Intake	499	397	2	7	2	0	2	0	13	922

OUTCOME (city and county)	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Admin Missing										
Foster-Escaped										0
Foster-Lost Contact										0
Foster-Stolen From										0
FTA-Escaped	1									1
FTA-Lost Contact										0
FTA-Stolen										0
Offsite-Missing										0
Offsite-Stolen From										0
Shelter-Escaped										0
Shelter-Missing										0
Shelter-Stolen										0
Subtotal Admin Missing	1	0	0	0	0	0	0	0	0	1
Adoptions	123	71		2			1			197
Expired in Shelter	4	14								18
DOA	26	24							3	53
Return to Owner	103	7								110
Transferred Out (Rescues)	49	134		5	2		2		8	192
Wildlife Release										
Owner Request Euthanasia	31	3								34
Euthanized										
Age - Too Old	3	0								3
Age - Too Young	0	0								0
Behavior - Aggressive - Dog	6	0								6
Behavior - Aggressive - Human	2	0								2
Behavior - High Arousal Level	4	0								4
Behavior - Resources Guarding	3	0								3
Behavior - Timid	0	8								8
Behavior - Timid - Fear Biter	7	0								7
Breed - Medical	0	0								0
Court Order	5	0								5
Eliminator	0	0								0
Failure to Thrive	0	0								0
Feral	0	9								9
Hit by Car	2	1								3
Medical Issues	11	8							1	20
Medical - Animal Attack	3	0								3
Medical - Distemper - TX	91	0								91
Medical - Distemper - Non TX	4	0								4
Medical - Felv	0	0								0
Medical - FIV	0	2								2
Medical - HW Positive	0	0								0
Medical - Kennel Cough - TX	6	0								6
Medical - Kennel Cough - Non TX	1	0								1
Medical - Liver Failure	0	0								0
Medical - Mange - TX	0	0								0

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Medical - Mange - Non TX	0	0								0
Medical - Mass	3	0								3
Medical - Neurological	0	0								0
Medical - Parvo - TX	2	0								2
Medical - Parvo - Non TX	2	0								2
Medical - Pneumonia	12	0								12
Medical - Pregnant	0	0								0
Medical - Prolapse	0	0								0
Medical - Ringworm	0	11								11
Medical - Tick Borne Disease	0	0								0
Medical - URI - TX	1	83								84
Medical - URI - Non TX	8	14								22
Rabies Suspect	0	0							1	1
Space	0	0								0
Space - Pitbull Breed	0	0								0
Subtotal Euthanized	176	136	0	0	0	0	0	0	2	314
Euthanasia Rate	35.3%	34.3%	na	na	na	na	na	na	15.4%	34.1%
Total Outcome	513	389	0	7	2	0	3	0	13	927

Public Services	City Clinic (includes outside surgeries, vaccinations, and microchips)	73	42							115
	County Clinic (includes outside surgeries, vaccinations, and microchips)	39	74							113
	Jurisdiction Unknown	0	0							0
	Subtotal Clinic In	112	116	0	0	0	0	0	0	228
	Clinic Out (includes outside surgeries, vaccinations, and microchips)	82	110							192

Grand Total	Intake*	499	397	2	7	2	0	2	0	13	922
	Outcome*	513	389	0	7	2	0	3	0	13	927

Statistics	Live Release Rate	61.0%	60.9%	na	100.0%	100.0%	na	100.0%	na	80.0%	61.8%
	Euthanized, Expired in Shelter, DOA	206	174	0	0	0	0	0	0	5	385
	Average Intake/day	16.1	12.8	0.1	0.2	0.1	0.0	0.1	0.0	0.4	29.7
	Average Outcome/day	16.5	12.5	0.0	0.2	0.1	0.0	0.1	0.0	0.4	29.9
	Average Euthanizations/day	5.7	4.4	0.0	0.0	0.0	0.0	0.0	0.0	0.1	10.1
	Average RTO/day	3.3	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.5
	Average Adoptions/day	4.0	2.3	0.0	0.1	0.0	0.0	0.0	0.0	0.0	6.4

* The discrepancy between intake and outcome numbers is due to the number of animals taken in on the final three to five days of the month whose outcome is listed on the following month's report. (Animals are held as Strays three days without tags and five days with identification for owner reclaim). It is doubtful that the two numbers will ever

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2018-22**

A RESOLUTION TO AMEND THE ADOPTED FISCAL YEAR 2019 BUDGET ALLOWING FOR A CARRYOVER BUDGET FOR EXPENDITURES FROM FISCAL YEAR 2018 FOR THE CAPITAL FUND (7441).

The ASCMV Board of Directors is hereby informed that:

WHEREAS, the ASCMV is requesting a carryover of fiscal year 2018 budget for both revenue and expenditure accounts; and

WHEREAS, a budget adjustment is required to appropriate expenses from fund balance, as designated in Exhibit "A"; and

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, the ASCMV fiscal year 2019 budget is hereby adjusted as reflected in Exhibit "A" attached here and made part of this resolution.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent, for inclusion in the fiscal year 2019 budget for the Animal Service Center of the Mesilla Valley.

PASSED AND APPROVED this 6th day of September 2018.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

Kasandra Gandara, Chair _____ yea nay

Jess Williams, Vice-Chair _____ yes nay

Gregory Z. Smith, Member _____ yea nay

Jack Eakman, Member _____ yea nay

Ramon S. Gonzalez, Member _____ yea nay

Billy G Garrett, Member _____ yea nay

David Dollahon, Ex-Officio Member _____ yea nay

ATTEST:

Scott Krahling, County Clerk

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2018-23**

A RESOLUTION TO ACCEPT THE \$20,000 PETSMART GRANT FOR FUND COSTS ASSOCIATED WITH THE TRANSPORTATION OF ANIMALS TO LOCATIONS WHERE THE ADOPTION DEMAND EXCEEDS THE AVAILABILITY OF ANIMALS IN SHELTERS AND MEDICAL AND ADOPTION PREPARATION.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV applied for and are recipients of a grant from PETSMART, and request new grant monies in the amount of \$20,000 to transfer to the Capital Fund (7441); and

WHEREAS, this grant provides funding for costs associated with the transportation of animals to locations where the adoption demand exceeds the availability of animals in shelters and medical and adoption preparation; and

WHEREAS, a budget adjustment is required to set up estimated revenue and appropriate expenses associated with the building renovations.

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, the ASCMV Board ratifies the ASCMV Director's signature on the Grant Application labeled Exhibit "A" attached hereto and made part of the resolution.

(II)

THAT the budget adjustment reflected in Exhibit "B" attached hereto and made part of this resolution is hereby adopted.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY19 budget for the ASCMV.

(IV)

THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 6th day of September, 2018.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

Kasandra Gandara, Chair _____ ___yea___ nay

Jess Williams, Vice-Chair _____ ___yes___ nay

Gregory Z. Smith, Member _____ ___yea___ nay

Jack Eakman, Member _____ ___yea___ nay

Ramon S. Gonzalez, Member _____ ___yea___ nay

Billy G Garrett, Member _____ ___yea___ nay

David Dollahon, Ex-Officio Member _____ ___yea___ nay

ATTEST:

Scott Krahling, County Clerk

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2018-24**

A RESOLUTION TO ACCEPT THE TOMAHAWK'S LIVE TRAPS, USED TO ALLOW FELINES TO BE IN A SAFE PLACE WHILE THE CAREGIVER IS CLEANING ITS CAGE, RESULTING IN A SAFE INTERACTION AND HEALTHIER FELINES.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV applied for and are recipients of Tomahawk's Live Traps

WHEREAS, these will be used to allow felines to be in a safe place while the caregiver is cleaning its cage, resulting in a safe interaction and healthier felines.;

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY19 budget for the ASCMV.

(II)

THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 6th day of September 2018.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

Kasandra Gandara, Chair _____ ___yea___nay

Jess Williams, Vice-Chair _____ ___yes___nay

Gregory Z. Smith, Member _____ ___yea___nay

Jack Eakman, Member _____ ___yea___nay

Ramon S. Gonzalez, Member _____ ___yea___nay

Billy G Garrett, Member _____ ___yea___nay

David Dollahon, Ex-Officio Member _____ ___yea___nay

ATTEST:

Scott Krahling, County Clerk