



**Animal  
Services  
Center**  
OF THE MESILLA VALLEY

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY  
BOARD OF DIRECTORS MEETING**

**Thursday, April 22<sup>nd</sup>, 2021 at 9:00am.**

**Individuals may view this meeting on CLC-TV, cable channel 20 on Comcast, or  
YouTube.com/clctv20.**

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The health, safety and well-being of our community are a top priority for the ASCMV and its Board of Directors. As such, and consistent with and in support of the direction from Gov. Michelle Lujan Grisham and the Department of Health public health order, the Board Meeting will be held via **video conference**.

In an effort to accommodate public input, you may register to attend and participate by selecting the link below:

[https://las-cruces.zoom.us/webinar/register/WN\\_hvEjK1MnRRClojKQ\\_QaIA](https://las-cruces.zoom.us/webinar/register/WN_hvEjK1MnRRClojKQ_QaIA)

After registering, you will receive a confirmation email containing information about joining the meeting.

Public comment can also be submitted to the ASCMV Director at [cthacker@las-cruces.org](mailto:cthacker@las-cruces.org) or the Admin. Operations Mgr. at [bnavarro@las-cruces.org](mailto:bnavarro@las-cruces.org) via email.

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before this event at 575-541-2115/V. Posted dated: April 16<sup>th</sup>, 2021.

**AGENDA**

**I. Call to Order & Determination of a Quorum**

**II. Changes to Agenda and Approval of Agenda**

**III. Minutes**

- a. Approval of the Minutes from the regular ASCMV Board Meeting held March 25<sup>th</sup>, 2021.
- b. Approval of the Minutes from the ASCMV Work Session Meeting held April 8<sup>th</sup>, 2021.

**IV. Reports/Presentations**

- a. City and County ACO Reports – City Animal Control and County Animal Control
- b. Shelter Statistics/Activities – Clint Thacker
- c. Committee Reports
  1. Finance – Eric Enriquez, Committee Chair
  2. Executive – Manuel Sanchez, Committee Chair
  3. Facilities – Kasandra Gandara, Committee Chair
- d. CfPP Presentation

**V. Action Items**

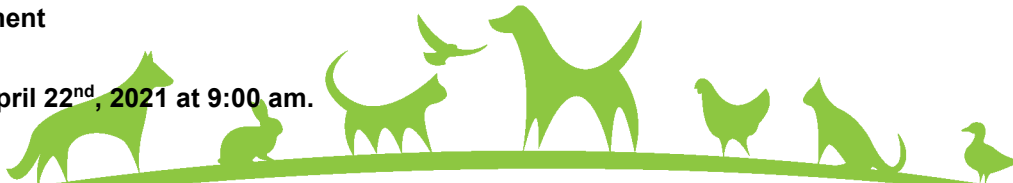
- a. Resolution 2021-04\_Accept the ASCMV FY22 Budget

**VI. Public Input**

**VII. Chair and Board Comments**

**VIII. Adjournment**

**Next Meeting: April 22<sup>nd</sup>, 2021 at 9:00 am.**



**ASCMV.org**

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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2  
3 **March 25, 2021 at 9:00 a.m.**

4  
5  
6 **BOARD MEMBERS PRESENT:**

7 Manuel Sanchez - Chairman  
8 Tessa Abeyta-Stuve – Board Member  
9 Yvonne Flores - Board Member  
10 Lynn Ellins – Board Member  
11 Kasandra Gandara - Board Member  
12 Diana Murillo-Trujillo- Board Member  
13 Eric Enriquez - Ex-Officio Member  
14 Jeanne Quintero - Ex-Officio Member

15  
16 **BOARD MEMBERS ABSENT:**

17  
18 **I. Call to Order & Determination of Quorum (9:00 a.m.):** Chair Flores called the  
19 meeting to order.

20  
21 **II. Changes to Agenda and Approval of Agenda:** Motion by Board Member Flores,  
22 second by Board Member Gandara. Motion passed.

23  
24 **III. Minutes**

25  
26 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**  
27 **February 25, 2021:** Motion by Board Member Flores, second by Board  
28 Member Gandara. Motion passed.

29  
30 **IV. Reports/Presentations**

31  
32 **A. CfPP Presentation:** A list was shown of the represented organizations in  
33 this month’s report; the statistics and information was provided to the Board  
34 in advance of the meeting. The Coalition’s work includes serving as allies  
35 of the ASCMV and supporting animal welfare organizations; a list was  
36 shown of the meetings they attended. The majority of the time was spent  
37 in outreach work and networking online.

38  
39 The majority of 49 animals that went on the Barkhouse air transport to Helen  
40 Woodward Animal Center near San Diego have already been placed. A  
41 picture was shown of a pilot and owner of Pet Rescue Pilots who did the  
42 transport as well as Kelly Barker, the director of Barkhouse, with others  
43 involved. There were 45 animals moved on a ground transport by  
44 Barkhouse; borrowed a shuttle bus from I’m Almost Home Rescue to take  
45 dogs to Brighter Days Dog Rescue in Boulder, Colorado. I’m Almost Home  
46 is based in El Paso and serves the area as well as Las Cruces. Director

1 Diane Avery works closely with fosters and groups in Las Cruces. The  
2 rescue has been overwhelmed with requests to take puppies and are in  
3 need of more fosters.  
4

5 The dog park is located at 430 North Mimosa, south of Meerscheidt. Parks  
6 and Rec do power washing on a regular basis while the dog park members  
7 maintain the park with a monthly wash down and clean up. Members of the  
8 dog park also advocate for animals in need. Cherished K-9 took in an  
9 animal in need that was found by members of the dog park; the rescue  
10 involved Mesilla Valley Search and Rescue, County Animal Control, and  
11 animal advocates or private citizens. The dog was named Pretzel because  
12 of a container that was stuck to the dog's head but it was actually a dog  
13 food dispenser part. Randy Meyer and Dee Dougal are the animal  
14 advocates who maintain the Pet Network and send e-mail notices in  
15 distribution in an effort to help animals.  
16

17 New Mexico Forever Homes Animal Rescue is based in Alamogordo and  
18 assists animals in southern New Mexico; transport numbers from January  
19 and February were 129 which includes seven dogs from the Animal Center.  
20 The rescue recently did an appeal for medication funding; heart worm  
21 positive dogs specifically. Safe Haven Animal Sanctuary is located roughly  
22 10 miles east of town on a three acre property; includes cattery and dog  
23 kennels that house up to 45 dogs and 35 cats. They are a no-kill, limited  
24 admission sanctuary. There are quarantine units for animals receiving  
25 medical treatment as well as a play/exercise area and dog park for the dogs.  
26 The adoption hours are Tuesday through Sunday by appointment. Safe  
27 Haven has a thrift store located on El Paseo; open Thursday through  
28 Saturday from 10:00 am to 4:00 pm. They also operate an online thrift store  
29 on eBay; they are celebrating their 25th anniversary.  
30

31 SNAP and Doña Ana County are collaborating to help pets in need with  
32 spay and neuter as well as emergency medical care through the Animal  
33 Relief Fund; a \$40,000.00 grant received from PetSmart in February. The  
34 grant allows them to provide affordable veterinary care to Doña Ana County  
35 residents; emergency care, spay and neuter services, or preventative care.  
36 SNAP has issued 410 spay and neuter vouchers from January through  
37 March 11, 2021; the breakdown of the numbers are in the Board Members  
38 packets. Cruces Cool Cats is a new 501(c)3 cat organization run by Selina  
39 Cardoza. Cruces Cool Cats has roughly 30 cats available for adoption on  
40 their website. Their mission is to improve the quality of life for homeless  
41 cats and kittens by medically treating, socializing, and providing nurturing  
42 foster homes and environments until they are able to place in forever homes  
43 as well as educate the community on the importance of spaying and  
44 neutering.  
45

1 March is Adopt a Rescue Guinea Pig month. Animal Services sometimes  
2 has small animals including rabbits and ferrets available for adoption. There  
3 was discussion on what small animals the Shelter typically has and where  
4 someone can find them; currently they don't have any available. Once there  
5 are some for adoption it will be in the "other category" on the website. There  
6 was discussion on the resolution to be done in regards to the community  
7 cat portion of the ordinance. It is currently in the legal process after  
8 discussion with the City Council. Once it is finished through the legal  
9 process it will go back to City Council for another discussion and approval;  
10 they should see it in the second week of April. Once approved it will allow  
11 things to begin for acquiring educational materials, trainings, gathering  
12 supplies, etcetera. Vice-Chair Abeyta-Stuve thanked Gino Jimenez and  
13 Athena for presenting to the Council.  
14

15 **B. City and County ACO Reports - City and County Animal Control:** Mary  
16 Lou Ward from County ACO gave the report to include 276 reported strays  
17 of which 159 were picked up; 45 cats and 114 dogs. There were 31 sick or  
18 injured animals; five cats and 26 dogs. There were 18 owner surrender  
19 animals which were one cat and 17 dogs. A four year comparison chart of  
20 reported strays was shown; 276 as compared to 374 from last year. A four  
21 year comparison chart of field return to owner was shown; 25 RTO's as  
22 compared to 62 from last year. Some reasons for the low amount is due to  
23 COVID as well as limited officers. Additional animals picked up included  
24 five on a welfare hold, no cruelty, and seven quarantines for the Shelter. A  
25 slide of the Geo Districts was shown. District 1 had no cats and one dog,  
26 District 2 had 28 cats and 12 dogs, District 3 had four cats and 30 dogs,  
27 District 4 had four cats and 38 dogs, District 5 had one cat and 12 dogs,  
28 District 6 had three cats and no dogs, and District 7 had five cats and 21  
29 dogs. Dispatch calls in February was 716, self-initiated calls were 109,  
30 assists were 21, and follow ups were 14; total of 860 calls for service.  
31

32 The reasons for the owner release animals included eight aggressive, one  
33 owner couldn't afford, one animal spraying and owner refused to sterilize,  
34 one owner is too sick, and one animal kept having puppies and owner  
35 refused to sterilize: mom dog and six pups. The bite calls included 14  
36 exposure bites to humans with one rabies submission of which two were  
37 current on the rabies vaccinations. Seven are quarantined at ASCMV, two  
38 home quarantined, four were gone on arrival, and the rabies submission  
39 came back negative. There were three ACO cases that went to court in  
40 February with four charges. The outcome of the charges were one \$100.00  
41 fine with 30 day unsupervised probation for pet license and restraint  
42 requirements, one bench warrant for animal cruelty, and one bench warrant  
43 for animal restraint requirements. Monthly SNAP statistics include nine  
44 dogs neutered, 10 dogs spayed, three cats neutered, and six cats spayed;  
45 total of 28 with year to date total of 370; a breakout of the year to date was  
46 shown. There was discussion of follow up activity on bench warrants; they

1 are pursued as a regular warrant. There was discussion on the case of  
2 owner surrender with a mom dog and pups; Mary Lou Ward will send the  
3 information of where the dogs were picked up. There had been calls from  
4 Chaparral regarding a dog and pups being mistreated which may be these.  
5

6 Gino Jimenez from City ACO gave their report to include 415 stray animal  
7 calls; 225 were gone on arrival and 190 were apprehended. 159 were  
8 impounded at the ASCMV; 84 dogs and 75 cats. There were 31 successful  
9 field return with seven unsuccessful for a total of 36 identifiable stray  
10 animals. A three year comparison chart of stray animal calls was shown;  
11 February is 415 which is lower than the previous years. A three year  
12 comparison chart of field RTO was shown; February was a little low but still  
13 within average. There were nine owner release animals. Reasons for  
14 owner release included two aggressive dogs, four sick dogs, two dogs that  
15 bit their owner, and one cat acting aggressive. The officers are keeping the  
16 numbers minimal and only accepting healthy animals or those that pose a  
17 threat.  
18

19 The reasons of being unable to field RTO include four had no contact with  
20 the owner by phone or at the residence, one chip was not registered, one  
21 owner was unable to meet ACO and one was a chip from Georgia with an  
22 inoperable phone. A map of the strays was shown; blue dots are dogs,  
23 orange dots are cats, and red dots are anything other than dogs and cats.  
24 The map is available on the City of Las Cruces web page. There was  
25 discussion on what happens with aggressive dogs that are owner released;  
26 the animal's disposition is determined by the Animal Services Center and  
27 dealt with accordingly. There was discussion of a dog bite in the Mesquite  
28 Historic District. The ACO made contact with the resident where the dog  
29 came from however the dog did not belong to them. The Officers are  
30 attempting to locate the dog to ensure it doesn't have rabies and the victim  
31 decided to start the rabies inoculations at an early state as per her doctor's  
32 suggestion; typically the dog would be caught and put in 10 day quarantined  
33 to determine if they have rabies. Should something happen after quarantine  
34 such as the victim becomes ill or has a delayed reaction the residence of  
35 the dog is known and can be followed up on.  
36

37 The Board viewed the Mesquite area as there was question of an increase  
38 in feral cats. There wasn't many along Mesquite Street but there was an  
39 area close by where a lot were picked up; 10 at a particular address. There  
40 was discussion as to what happens after the feral animals are picked up as  
41 the trap program has been suspended because of COVID. The officers will  
42 still pick up the animals trapped by residents and will impound them at the  
43 ASCMV; the disposition of the animal is then decided by the staff. Board  
44 Member Gandara would like to remind the public to be responsible pet  
45 owners and not have the animals running at large. The Board viewed the  
46 University area near Monte Vista; there was a lot of activity on Enzie Drive.

1 The area is undeveloped with a lot of foliage. ACO believes someone may  
2 be doing cat TNR in that area but it's not confirmed.

3  
4 **C. Shelter Statistics/Activities:** Clint Thacker gave the ASCMV Executive  
5 Director's report. The current animal count is 309; 271 dogs, 38 cats, and  
6 no others which is just above the numbers from February 2020. There are  
7 two bearded dragons under stray hold and aren't available for adoption yet.  
8 Total intake for February is 444 compared to 649 for February 2020;  
9 included 289 dogs, 148 cats, and seven other. There were nine returns of  
10 five dogs and four cats; four had a behavior issue which is being looked  
11 into, one lifestyle change, two had cat allergies, one lifestyle change, and  
12 one can't afford basic care. For behavior issues the Animal Shelter tries to  
13 replicate them but it doesn't always happen. There were 118 adoptions in  
14 2021 compared to 270 adoptions in 2020; percentage was 26.6% in 2021  
15 compared to 41.7% in 2020. February of 2020 was the beginning of COVID  
16 and there was a large rush to get animals out of the Center at that time.

17  
18 Reclaims are at 16.7%; rescues were at 48.2% and Ms. Seeley and team  
19 were thanked for doing the rescue coordination; community cats were at  
20 9.7%; euthanasia was 16.7%. The total is 86.5% which is just under the  
21 live release rate number of 90%; dog live release rate has been over 90%.  
22 Euthanasia reasons were mainly due to feral cats; they hope to reduce the  
23 number if the trap/neuter/return ordinance passes. Total visitors in  
24 February was 408. Adoption appointments scheduled were 117; 104 were  
25 kept which totals 88.9% with 56 finalized adoptions which totals 47.9%. The  
26 website page views were 38,906 for the month of February; specials were  
27 done but Mr. Thacker believes it could be due to COVID fatigue as there  
28 isn't as much of a push from the public to get animals out. Spring specials  
29 will be done in hopes of bringing the numbers up. Facebook views are  
30 improving at 2,954. The pets of the week are PJ the cat and Riley the dog.

31  
32 There was a discussion on the dog returns and how much time elapsed  
33 between adoption and return. There was discussion specifically on the  
34 behavior issues and what resolutions were offered; there is study and web  
35 information available to the owners as well as one free session with the dog  
36 trainers. The owner returns had a session in the past and it didn't resolve  
37 or didn't want to put forth the effort. Staff attempts to replicate the behavior  
38 issues but aren't always able to; doesn't mean they didn't happen, just that  
39 it was unable to be replicated. There was a discussion on the upcoming  
40 promotions; specifically about how pets are lifelong and not just for a  
41 holiday. Mr. Thacker suggested mentioning something during an interview  
42 with pet of the week; specifically for rabbits and chicks. The Humane  
43 Society of Southern New Mexico is offering free craft kits to children and  
44 families for reading the story video called The Forgotten Rabbit.

1 Vice-Chair Abeyta-Stuve commented that in her opinion there may be a  
2 slowdown of adoptions as people are re-evaluating how much time they  
3 have to care for an animal because things are opening up again. Mr.  
4 Thacker agreed and stated that they're keeping an eye on the possible  
5 reasons as they also increased the adoption fees on March 1st. There was  
6 discussion on the difference between owner return and owner surrender as  
7 well as the RTO. If the animal is returned within three weeks there are no  
8 repercussions and after three months it's considered an owner surrender; a  
9 fee of \$25.00 must be paid to owner surrender. If someone returns an  
10 animal they can choose a different animal at no additional charge during the  
11 three week period. It can skew the numbers a little because if an animal is  
12 adopted, returned, and then adopted again it's counted twice in the  
13 adoptions. There was discussion on how to find out why the animals were  
14 returned; having issues with those individual animals, what the history was,  
15 consider the size, are the owners prepared for the type of animal being  
16 adopted, etcetera. The data is discussed in the manager's meeting once a  
17 week. Staff meeting is the Monday after this Board meeting where they  
18 discuss important items; this will be one of them.

19  
20 **D. Committee Reports**

21  
22 **1. Finance - Eric Enriquez, Committee Chair:** Josh Saffell gave the  
23 financial report. The unaudited financial statements as of February  
24 28, 2021 included General Fund cash of \$810,871.00 and  
25 receivables of \$182,128.00 for a total assets of \$992,999.00.  
26 Liabilities total \$64,432.00 with revenues collected in advance of  
27 \$55,501.00; this left an unassigned fund balance of \$873,066.00.  
28 Capital Projects Fund includes cash of \$29,798.00 and Restricted  
29 Fund balance of \$29,798.00. Capital Assets were net of  
30 accumulated depreciation of \$195,836.00 with an unassigned fund  
31 balance of \$195,836.00. Change in net position for all funds included  
32 General Fund total revenues at \$2,291,089.00 and total  
33 expenditures at \$1,589,771.00. The net change to fund balance was  
34 positive \$701,318.00.

35  
36 Neither the Capital Projects Fund nor the Capital Assets fund had  
37 revenue. The Capital Projects Fund had an expenditure of \$1,767.00  
38 for a negative change to the fund balance of \$1,767.00. Capital  
39 Assets recognized depreciation of \$28,153.00 which was a negative  
40 \$28,153.00. The budget to actual change in net position is 67.2% of  
41 budgeted revenue and 47.1% of budgeted expenditures. The budget  
42 parameter for February was 66.67%; the revenues are very close but  
43 expenditures are low. A line graph comparison of expenditures  
44 versus revenues was shown; the revenues have consistently been  
45 above the expenditures from year to date. The information is  
46 detailed on page eight of the financial statements in the packet; a

1 summary of each cost and revenue category as well as detailed  
2 amounts from each month that make up the numbers for the graph.  
3 Percentage of total expenditures included 76% personnel, 15%  
4 services, 6% supplies, 2% insurance, and 1% repairs and  
5 maintenance.  
6

7 There was discussion on the loss in the Capital Projects Fund 7441;  
8 no revenues so the expenditures are negatively impacting the  
9 balance. This Capital Projects Fund was initially set up for building  
10 renovations and the initial funds that were inserted were generating  
11 revenue; there is a remaining fund balance of \$29,798.00 for the  
12 project. There will not be any more revenue on the project but there  
13 will be expenditures until the fund balance is zero; it will appear as a  
14 loss. The same process is happening with Capital Assets Fund  
15 9440. There was an explanation of capital assets and how they are  
16 depreciated.  
17

18 There was discussion on what the money in Capital Projects Fund  
19 7441 can be used for. It is restricted specifically for the purpose of  
20 the construction project; \$28,000.00 of the \$29,798.00 is for the cat  
21 room with \$1,798.00 that can be used for anything in the building.  
22 There was suggestion of purchasing stainless steel kennels for the  
23 new addition area to be used in the medical room. There was  
24 discussion on whether the cat room has been paid; shelving may  
25 have been purchased but not paid. Staff will make sure all invoices  
26 are paid before purchasing additional items.  
27

28 **2. Executive – Manuel Sanchez, Committee Chair:** The Executive  
29 team did not meet this past month; they intend to meet within the  
30 next week or so.  
31

32 **3. Facilities - Kasandra Gandara, Committee Chair:** Board Member  
33 Gandara gave the report. The Facilities team discussed the laundry  
34 area, taking out the shelving and finding mold, striping the floors,  
35 finishing the concrete product, and looking into a new washer and  
36 dryer; there was an incident with who would take it to surplus and  
37 whether they would accept it. The paperwork is now done and the  
38 person to take it to surplus is known; hopefully within a couple days.  
39 The room is now prepped and ready for the new washer and dryer;  
40 the mold and linoleum are cleaned out. The new shelving is stainless  
41 steel and on wheels for easier movement and cleaning. The mold  
42 was on the actual cabinets rather than the wall and therefore it was  
43 easier to clean out.  
44

45 Other discussions at the Facilities team meeting included the  
46 shipping container and the shed. A contractor working for Dutch



1 Bros. did volunteer work to tear the shed down with the kennel  
2 workers. The shipping container will be used for storing food and  
3 other necessities for the facility. There was talk of putting art on the  
4 shipping container; a call was put out to artists. There has been a  
5 limited amount that have replied and so staff are looking for more.  
6 ASCMV are purchasing the paint and supplies for the artist; could be  
7 any artist or group such as a high school art department. The due  
8 date for submission is April 2nd; e-mail the concept art to Clint  
9 Thacker at cthacker@las-cruces.org. This project is not in  
10 conjunction with the Art Board but rather just having public  
11 involvement with beautifying the shipping container. There was  
12 discussion on the Art Board; they potentially have a list of artists and  
13 the downtown partnership has an artists and residents program.  
14 There was a suggestion to reach out to Jennifer with the downtown  
15 partnership as they have more lists of artists.  
16

17 Mr. Thacker received a grant from the Carroll Petrie Foundation for  
18 last fiscal year. He currently received an e-mail from them inviting  
19 him to apply for a \$150,000.00 grant that is general support; he is  
20 currently working on the grant application now. This grant would  
21 potentially be for equipment such as an x-ray machine; there would  
22 need to be a wall for protection. Earlier in the week the animal  
23 population was 348; 28 animals were being prepared for a trip to  
24 Colorado Springs. Another discussion at the Facilities team meeting  
25 was regarding sterilizations and how they could do more; the extra  
26 funding would help procure all the equipment in order to do more  
27 events with vaccines and microchips.  
28

29 **V. Action Items**

30  
31 **A. Resolution 2021-03: Adjust FY21 Budget Reviews:** William Blanchard  
32 gave the presentation. Due to the COVID revenues have been much lower  
33 than anticipated. This resolution will bring the revenues in line with the  
34 budget parameter. Items that will be decreased include pet licenses by  
35 \$20,000.00, vaccinations by \$20,000.00, microchips by \$20,000.00, onsite  
36 adoption by \$8,000.00, and spay and neuter by \$12,000.00.  
37

38 Motion by Board Member Gandara, second by Board Member Flores.  
39 Motion passed.  
40

41 **VI. DISCUSSION ITEMS:**

42  
43 **A. ASCMV New Adoption Center Construction Update:** Tony Trevino gave  
44 the presentation. The GO Bond was approved by voters in August of 2018;  
45 total amount was \$35.6 million. The new Animal Service Center was \$9.8  
46 million. In January of 2021 there was a SAC review of potential bidders and

1 the highest rank contractor was chosen; the two dog parks were included in  
2 the Animal Services Center contract but that funding is coming from a  
3 different question of the GO Bond which was a total of \$16.9 million.  
4

5 A Gantt chart of the project status was shown; currently staff is in the  
6 negotiation process as well as waiting for El Paso Electric to relocate an  
7 overhead powerline which cuts through the site in an east to west direction.  
8 Staff has negotiated a value engineer of the project; currently the contract  
9 is in legal and will hopefully be approved soon in order to present to City  
10 Council. Cost of materials are going up so they wish to have it approved  
11 as soon as possible. The original budget was shown; as the contract is not  
12 approved they are unable to divulge the final cost. An elevation view of the  
13 new building was shown. Some aspects had to change due to value  
14 engineering and the architect is currently working on those as per their  
15 contract. Some height of the building will change as well as the two bays  
16 on the east side will change to one enclosed one; there will be no issues  
17 with adding a second one in the future.  
18

19 A general site plan of the area was shown between Bataan Memorial and  
20 Rinconada. The floor plan was shown; the square footage will not be  
21 affected except the bay will be one instead of two. Renderings of the  
22 building were shown; there will be solar panels over some of the dog pods.  
23 The value engineering looked at the design and found how costs can be  
24 reduced in negotiations with the contractor but keep the same aesthetics,  
25 concept, and use of the building. There were 33 line items from the value  
26 engineering that were substituted; some are switch from resinous floor to  
27 sealed concrete, switch from aluminum base to rubber base, light fixtures  
28 and cabinets were changed, as well as change from CMU to metal studs in  
29 the main area. The total cost of reduction was roughly \$557,920.00. Mr.  
30 Trevino gave credit to the staff for looking over the options; the requirements  
31 are still being met but with different materials.  
32

33 There were 19 line items from the value engineering that were deleted from  
34 this project but could possibly be added in at another time; some are SMT  
35 cleaning system, metal soffit for dog pods, raised planter at entry, lowered  
36 main building height by six feet to match west wing, laundry and linen  
37 shelving, reduce the sally port to 16 feet, and outside dog kennels and  
38 cages. The total cost of reduction was \$1,178,735.00; budget was  
39 transferred into materials testing, additional surveys, utilities, FF&E, and  
40 portion of construction contingency to move the contract forward. There is  
41 hope that the construction will be completed by the deadline at the end of  
42 fiscal year 2022.  
43

44 Clint Thacker commented that it was difficult to make the eliminations and  
45 there was a lot of discussions on what to take out so they could keep other  
46 items in; he fought to keep the cleaning system in but other items were more

1 important. Many items will be left stubbed out for future installation. There  
2 was discussion on why the sally port was reduced from two to one; it was  
3 to get the project within budget. At this time there will be parking in the area  
4 which can be moved or kept clear for when they want to expand to another  
5 bay area. The impound will happen in the sally port; the parking spots are  
6 for cleanouts. There was discussion on if the substitutions will withstand  
7 the natural wear and tear. Precautions will be taken such as water proof  
8 panels over the sheet rock and rubber bases connected to it. The dog pods  
9 are cinder block and not sheet rock.

10  
11 In order for the project to move forward savings had to be found where they  
12 could. The fixtures, furniture, and equipment savings included a request for  
13 Animal Services Center pay for them. With the New Mexico tax it is  
14 \$705,000.00 that needs to be found over a two year period. In order to have  
15 the contract executed before prices rose again and demand eliminating  
16 square footage they had to move the money; within a week of negotiating  
17 the contract the prices went up almost \$30,000.00. Letters of intent were  
18 sent to supplies to solidify some of the costs. Not all money was moved so  
19 as the process moves along there is contingency that can be used for some  
20 items if there is no unforeseen costs. Based on the value engineering and  
21 consultants they are comfortable moving forward.

22  
23 Board Member Gandara would like to have a discussion on the specific  
24 FF&E equipment and what it entails. There was discussion on a Council  
25 work session related to procurement; contingency was changed to a max  
26 of 20% for vertical construction. This was 5% and dropped down to almost  
27 2%. There was discussion on why prices have gotten so high; COVID,  
28 lumber shortage, fuel price going up, etcetera. Staff hopes to have this  
29 contract to City Council in April with groundbreaking happening shortly  
30 thereafter. There was discussion on communication with the county in  
31 relation to costs and moving forward. Board Member Gandara suggested  
32 having a dual meeting for a discussion; there was agreement. There was  
33 discussion regarding the JPA having a gray area as far as costs being  
34 shared since it is a City project.

35  
36 There was discussion on the USMCA treaty, lumber issues, and whether  
37 the prices may come down especially with COVID possibly slowing down;  
38 discuss with the vendors and suppliers if the price can be adjusted on the  
39 contract if prices come down. Pricing is difficult to forecast at this time and  
40 can only be guaranteed for a couple days rather than the usual 30 to 60.  
41 Mr. Trevino will keep an eye on the pricing and see if they can get a lower  
42 price if the prices do come down. There was discussion of the materials life  
43 span; how long rubber will last versus aluminum and etcetera. Vice-Chair  
44 Abeyta-Stuve has made notes of the extra meetings to have with all parties  
45 and will make sure to get the information to Chair Sanchez.

1 **VII. PUBLIC INPUT:** Clint Thacker stated the public input that was sent to him  
2 regarding Barkhouse and a dog that was adopted and returned due to  
3 complications; it could also have been from, From the Heart Rescue. The  
4 questions in the e-mail were if ASCMV was able to confirm what really happened  
5 with the dog named Biscuit and if Barkhouse did in fact return or leave Biscuit at  
6 the Shelter even after being told that there was no surgical staff that day will they  
7 continue to have pulling privileges at the Shelter. Mr. Thacker confirmed that  
8 Biscuit was the dog and that there is a rescue agreement but Barkhouse has not  
9 signed it as yet; as soon as they sign discussions will be had.

10  
11 Jean Gilbert discussed the contract between the county and Barkhouse. The  
12 comments she has received from animal advocates is that some members of  
13 animal groups were offended by some of the comments by Commissioners at the  
14 Doña Ana County Commissioners meeting; specifically that groups don't do rescue  
15 work like Barkhouse or other rescues do. Groups were also angered that it was  
16 not an RFP process. Jeanne Quintero gave a brief explanation of how process  
17 started. There was a proposal for four different activities combined under one plan.  
18 At the time there was an investigation as to what other groups or organizations  
19 currently have a plan to do four of the projects under one operational plan; there  
20 were none so the proposal was announced on the website as a sole source  
21 proposal. The rules posted on the sole source of application state that parties  
22 would have 30 days to counter propose, object, make comments, or lend input to  
23 the process and no one did by the end of the process.

24  
25 The matter was brought before the Commission to discuss approval which they  
26 voted yes; that does not mean a contract is in place as of yet. There was quite a  
27 number of public input both positive and negative. The justification of the sole  
28 source was they are doing all four components; microchip, spay and neuter, rescue  
29 by relocation, and last litter program where the mother is spayed and returned to  
30 the owner or placed in a home. Jeanne Quintero thanked everyone for all the work  
31 being done in the county and City and hopes everyone will come together to make  
32 great things happen. Jean Gilbert asked if there was any other form of  
33 announcement or notification about the proposal; many groups were not aware of  
34 the inquiry. Jeanne Quintero commented that this is probably not the proper forum  
35 to discuss the matter as it's not JPA but all process was done in compliance with  
36 ordinance and procurement law. Vice-Chair Abeyta-Stuve suggested that if there  
37 needs to be training on where to look for these types of items Ms. Gilbert could  
38 consider adding it to the education training.

39  
40 **VIII. CHAIR AND BOARD COMMENTS:** Vice-Chair Abeyta-Stuve thanked the Board  
41 for giving her grace while she chaired today's meeting.

42  
43 **IX. Adjournment (11:27 p.m.)**

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45 BOARD OF DIRECTORS

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Manuel Sanchez, Chairman

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Tessa Abeyta-Stuve, Vice-Chair

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Kasandra Gandara, Board Member

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Diana Murillo-Trujillo, Board Member

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Yvonne Flores, Board Member

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Lynn Ellins, Board Member

ATTEST:

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Amanda Lopez Askin, County Clerk

1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**  
2 **WORK SESSION**

3  
4 **April 8, 2021 at 10:00 a.m.**  
5  
6

7 **BOARD MEMBERS PRESENT:**

8 Manuel Sanchez - Chairperson  
9 Tessa Abeyta-Stuve – Board Member  
10 Kasandra Gandara - Board Member  
11 Yvonne Flores - Board Member  
12 Lynn Ellins – Board Member  
13 Eric Enriquez - Ex-Officio Member  
14

15 **BOARD MEMBERS ABSENT:**  
16

- 17 **I. Determination of Quorum (10:00 a.m.):** Chair Sanchez called the meeting to  
18 order.  
19
- 20 **II. Review of the proposed ASCMV FY2022 Budget:** Clint Thacker gave the  
21 presentation; re-classed positions, revenue budget, expense budget, and new  
22 building. A flowchart of the current employee structure was shown. Within the  
23 past two years staff tried to fill a Transporter position but it was difficult to do as the  
24 position was on call if needed. The Kennel Supervisor suggested creating a  
25 position similar to Animal Care Technician where the transport portion is included  
26 in the job responsibilities creating the Animal Care Specialist position. There were  
27 24 Animal Caregivers and so two of those spots are being moved into an Animal  
28 Care Specialist. A poll was given to the staff regarding who would like to do  
29 transports and it was a unanimous yes.  
30

31 Another new position under Administration Services is a Foster Coordinator; this  
32 has been a need for the past two years. Staff took funds from animal transport  
33 and moved it to the funding for a Foster Coordinator. This position will coordinate  
34 all the fostering efforts for sick, injured, older, younger, etcetera animals. This is a  
35 common position in the industry at many shelters. A chart of the position  
36 breakdown from the Muniz system was shown; director has one authorized with  
37 no vacancy, medical has 11 authorized with two vacancies, kennel operations has  
38 31 authorized with eight vacancies, and admin services has 18 authorized with  
39 nine vacancies. Many of these positions are being filled but there are still  
40 vacancies for the volunteer coordinator and rescue coordinator, waiting for HR  
41 drug testing. The office position and animal care giver positions were reposted.  
42 There are a total of 61 authorized positions within ASCMV. A chart showing the  
43 position titles of the changing positions were shown; Animal Transporter changed  
44 to Foster Coordinator and two Animal Caregiver positions moved to Animal Care  
45 Specialist.  
46

1 There was discussion on the Animal Care Specialist, licenses for transporting  
2 animals. It is common in the industry for people to do double or triple roles; the  
3 Animal Caregiver position does have transporting animals in the job description.  
4 This position is in a different class so people can move up if they wish; the Animal  
5 Care Specialist will receive a slightly higher pay for the extra duties of driving.  
6 Depending on the comfort level and length of the drive will determine if it is a solo  
7 driver or double; there are some state laws for hours of driving an employee can  
8 drive at once. Colorado has the PACFA agreement in regards to transporting  
9 animals into Colorado; must have special license as well as follow laws of walking  
10 and feeding animals at certain times. Board Member Gandara suggested that Mr.  
11 Thacker lead with the notion of upward movement when bringing the budget  
12 forward. When transporting animals they are not in small kennels but in stainless  
13 steel cages with floors, there is always water with the animals, transports stop  
14 regularly and check to make sure the water is full, the vehicles are air conditioned  
15 inside and can be vented out if it's too hot. However, there is no transport policy.  
16 Mr. Thacker commented that he was asked for their policy and someone from  
17 Austin offered to help him write one.

18  
19 The operating budget shows a trend of increase; from FY21 to FY22 is 0.9%  
20 increase. FY21 was \$3.356 million and the projection of FY22 is \$3.387 million.  
21 COVID has made things challenging when looking at revenues. Many items have  
22 not changed such as return to owner rate, spay and neuter, Animal Shelter  
23 Services fees, etcetera. Some items that have projected change include City of  
24 Las Cruces support going from \$1.77 million to \$1.75 million, Village of Hatch  
25 support going from \$338.00 to \$335.00, and local/other grants support going from  
26 \$6,667.00 to \$57,417.00. The operating expense shows a decrease; from FY21  
27 to FY22 is 12.2% decrease. This decrease is mostly due to COVID; even when  
28 COVID is "over" staff would like to continue doing appointments for seeing animals  
29 as that has been better overall and there is a 50% to 60% adoption rate due to the  
30 appointments. There was discussion on the increase in grants and other funding;  
31 the information presented was from Muniz. Some grant funds received will be  
32 carried over as the monies weren't directly credited or charged; they were taken  
33 out of the general funds rather than the correct account. Many grants typically are  
34 billed for the monies rather than having the monies up front.

35  
36 A pie chart of major expenses was shown; employees make up almost 50%  
37 followed by PARA, Health Insurance, and FICA. Some operating expenses that  
38 have changed include admin salaries increasing 10.5%, classified employees  
39 decreasing 10.7%, contract employees decreasing 24.6%, and scheduled  
40 overtime decreasing 41.9%; others were shown on a slide. Mr. Thacker mentioned  
41 that it has been very difficult filling the positions working with HR; they are  
42 extremely busy but it has been frustrating. The veterinary position has just been  
43 posted after a year in the making. More operating expense changes were shown  
44 such as dental and health insurance and workers compensation. A pie chart  
45 showing non-personnel service cost was shown; the largest is other followed by  
46 admin charges, medical supplies, general supplies, purchased general services,

1 professional and tech services, and advertising. A breakdown of the supplies was  
2 shown; while many items were brought down it wasn't so low that staff wouldn't be  
3 prepared if there was a spike.  
4

5 Minor equipment shows a projected change of an increase of 84.3% due to the  
6 need for replacement computers that have gone out of warranty. There was  
7 discussion on the computer replacements and whether they can be leased; the IT  
8 Department handles the computers. Mr. Thacker commented that the computers  
9 take a lot of abuse in the office as there is quite a lot of hair and dust due to the  
10 animals. There was discussion on the decrease in medical supplies; one reason  
11 for the decrease is because last year was the first time medical supplies were  
12 broken out in the budget and therefore was a guess whereas this year is more  
13 closely to what is needed. There was further discussion on how the estimate was  
14 created versus what was actually spent as of end of February there was  
15 \$52,000.00 spent with \$22,000.00 encumbered for medical supplies. The medical  
16 supplies include everything ordered through the veterinary supply company to  
17 include vaccines, medications, syringes, and etcetera.  
18

19 There was discussion on the change in veterinarians and how will they move  
20 forward with spay and neuter, facilities, new equipment, and etcetera. The new  
21 veterinarian will primarily do spay and neuter which will allow a consistent  
22 schedule. The plan is to expand what is provided; a grant has been drafted in  
23 order to receive a radiograph machine. There is a spot for the machine and an  
24 electrical quote is coming for staff to see if they can fold in a blood machine into  
25 the quote in order to do basic blood work for both animals in the Shelter as well as  
26 public spay and neuter. The machines are not included in the medical supplies  
27 budget if the grant is not received; the radiograph is \$70,000.00 but the  
28 electrician's quote hasn't been received yet. Staff is working with Idexx for the  
29 machine as it is a known source and has been around for a long time; work with  
30 procurement in order to get the best deal. There was a discussion of how likely  
31 the funding will be; it is the Carroll-Petrie Foundation grant that contacted Mr.  
32 Thacker specifically to apply. Board Member Gandara suggested adding more  
33 money to the medical supplies just in case the grant is not received.  
34

35 More operating expense changes were shown; some include uniforms and safety  
36 wear increased by 23%, telephone and cell phones increased by 14.5%, and  
37 membership dues decreased by 13.8%. The uniform worn by employees is a navy  
38 blue shirt with the Animal Services logo; they provide the first one and the  
39 employee purchases additional ones. There is also safety gear available if the  
40 employees wish to wear them but are not required. The cell phone increase is due  
41 to the added Foster Coordinator position. Board Member Gandara recommended  
42 increasing the advertisement budget because of past conversations of updating  
43 the website, doing videos and pictures, and etcetera. Mr. Thacker commented that  
44 the number was brought down when they stopped doing billboards but they can  
45 increase it again for more robust advertisements.  
46



1 Board Member Flores stated that there should be a tax write off for the uniforms  
2 that employees purchase. Mr. Thacker stated that the shirts can be acquired  
3 anywhere, it's the embroidery or screen printing that is the expense. The City has  
4 a program for uniforms where the employee receives a certain amount of money  
5 to pay for it; staff can look into that program. Board Member Flores would like an  
6 update to the JPA agreement at another meeting. More operating expense  
7 changes were shown; many of last year's numbers were a guess and this year's  
8 numbers are closer to known. Some changes are also due to COVID; professional  
9 services were decreased by 60.3% as it wasn't needed and shouldn't be as they  
10 continue COVID practices, purchased services increased by 66.2% as there will  
11 need to be preventative maintenance on bug control, appliances, and etcetera.  
12 Maintenance and repairs decreased by 25% due to the Maintenance Supervisor  
13 keeping up with the vehicles. There are five vehicles; one Ford super duty 650,  
14 one Ford dually van for transports, one Dodge Voyager for local transports, one  
15 Ford F-150 for picking up items as needed, and a dump truck for hauling items to  
16 the landfill for disposal.

17  
18 More operating expense changes were shown; transportation decreased by 50%  
19 as there's not as many happening but higher quality of transports. Admin charges  
20 increased by 90.1% because the City has increased what they charge to run the  
21 facilities side, HR, and etcetera. There was discussion on the drastic changes in  
22 some items such as unemployment comp premiums decreasing 48% and  
23 registration/conference decreasing 50.2%; many seem to be related to COVID  
24 issues and there is concern of if there will be enough budgeted when COVID  
25 precautions are over and they return to normal. This coming year has all virtual  
26 conferences; the next year may change but there is still concern of being in large  
27 groups. There was a question on the unemployment comp decrease; the numbers  
28 are from Muniz. There was discussion on how the fiscal years span the calendar  
29 year; fiscal year 2022 will begin July 1, 2021 and end June 30, 2022. Federal fiscal  
30 year is different. There was discussion on if the City pays unemployment comp  
31 and workers comp premiums but the Animal Services have their own; it is correct.

32  
33 There was discussion on whether they could do budget adjustments later on if  
34 conferences begin in person again; the Animal Services Center functions as the  
35 City and therefore they can do adjustments and can move money between  
36 programs without coming to the Board. Staff will have roughly \$200,000.00 left  
37 over after the budget into a general fund balance and can put a budget resolution  
38 together to bring before the Board in order to move the money from the fund  
39 balance into the budget. There is \$31,000.00 in the capital fund as well. There  
40 was discussion and examples of what and how changes could be made for  
41 hypothetical situations. The budget team at the City meets with Mr. Thacker on a  
42 monthly basis before the Finance Committee of this Board meets; this allows them  
43 to create resolutions or find issues quickly.

44  
45 There was discussion on the increase of administration increases with the City.  
46 The City recently hired a vendor, MGT out of Dallas, to do a cost allocation plan;

1 this is a requirement for many federal grants. The last cost allocation plan was  
2 done in 2006. For the past three years, none of the administration charges for any  
3 JPA's were raised by the budget team. Cost plans are done by looking at what it  
4 costs, how many hours the various departments put in such as HR, budget, and  
5 finance, and etcetera. The project has taken roughly six months so far and the  
6 vendor has given the City a draft plan which is where the numbers for the increase  
7 are coming from. Two years ago the fees were forgiven by the City because the  
8 Animal Services was unable to make their budget that year. The majority of all  
9 JPA fees are going up as well.

10  
11 The next slide of operating expenses showed no changes except to training  
12 materials which decreased 50%. The final slide of operating expenses showed no  
13 changes except to major equipment which decreased 100% as there should not  
14 be any need for major equipment this year. The final results are a 9.4% decrease  
15 in overall expenses. A pie chart of the proposed operating expenses by program  
16 area was shown; operations at 34.9%, medical at 31%, admin services at 28.8%,  
17 and director at 5.3%. A breakdown of each account was shown. Director includes  
18 admin salaries, FICA, PARA, insurance, and etcetera; the salaries is an average  
19 of the usual plus increase. Minor equipment requested \$1,700.00 for a new  
20 Surface as the current one is out of warranty. Food and beverage is for special  
21 events at the Center.

22  
23 Medical director includes admin salaries, FICA, standby pay, classified, contract  
24 employees such as veterinarians, medical supplies, and etcetera. Mr. Thacker  
25 complimented Dr. Hadden for how good of a job she's doing; since she has come  
26 on board the foster to adopt program has been able to lower to single digits of  
27 animals being out of the Center and not be sterilized. This allowed staff to change  
28 the adoption process so all animals are being sterilized prior to adoption. The staff  
29 on the medical team use their cell phones for work items and so there is a cell  
30 phone stipend in the budget. Minor equipment includes the computers and the  
31 professional/technical services are the vaccines and blood tests. Registration and  
32 conference fees are all from the one source.

33  
34 Kennel operations include admin salaries, classified, scheduled overtime, FICA,  
35 cell phone stipend, and etcetera. Minor equipment is the computer replacements;  
36 kennel has six to replace. Purchased services general is just services needed  
37 such as pest control, security, and etcetera. Admin services manager includes  
38 admin salaries, electrical, utilities, advertising, minor equipment, auditing, and  
39 etcetera. Mr. Thacker suggested phasing out the computers; some are still  
40 working fine while others can be replaced now. That would allow them to not have  
41 the huge expense each time they need to replace them. FY21 had two PC's and  
42 monitors purchased compared to the upcoming FY22 where they will need 22 PC's  
43 and monitors. Administrative charges are \$215,000.00. Mr. Thacker thanked Mike  
44 for working and updating this presentation.

1 New initiatives for FY22 include achieving a 90% live release rate, work with Mike  
2 on developing a strategic business plan, locating and increasing grant funding,  
3 developing policies and procedures, and the new building opening. Some grant  
4 funds include the Carroll and Petrie funding, a request for funding for flea and tick  
5 preventatives, a pet food grant; last year the SB57 went through which is pet food  
6 tax although it's not really a tax. Staff is asking for \$50,000.00 to provide spay and  
7 neuter services to low income areas; the only reason staff is able to provide that is  
8 because Dr. Hadden lowered the foster to adopt program. The animals would be  
9 qualified as low income through SNAP.

10  
11 The new building will be for stray intake and adoption services. It will be completed  
12 in June or July of fiscal year 2023. The current building will be used as a medical  
13 unit for sick, injured, and pregnant animals. There will still be room left over for  
14 turning into a spay and neuter facility; it will take major investment on the county  
15 and City's part for remodeling and purchasing of major equipment. This will allow  
16 the Animal Services to give the community the help they need. The tentative plan  
17 is that once the adoption animals move to the new facility, surgery will be moved  
18 to where AC and VIC is in the current building; there will not be public in the current  
19 building. This space is large enough to fit two surgery tables; surgery staff can  
20 prep an animal for when the surgeon is done with the first animal which will save  
21 time. Surgery lights will also be needed. Currently there is a padded area with a  
22 heating blanket for recovery but in the new space the area will be larger to allow  
23 longer recovery times; the recovery kennels are in the hall which makes it difficult  
24 to keep an eye on them. With a larger recovery area the kennels can be split up  
25 for isolation and observation to keep the sick out.

26  
27 Board Member Flores thanked Mr. Thacker, Dr. Hadden, and the staff for their hard  
28 work and dedication. Chairman Sanchez echoed her sentiments and  
29 congratulated how the team have been able to bring good changes to the Center.  
30 Mr. Thacker thanked Mike again for the work he did putting the numbers and  
31 budget together for this presentation. Chairman Sanchez commented that when  
32 he spoke with County Manager Macias, he indicated that the City Manager or  
33 Assistant City Manager had reached out to him and they will discuss it at an  
34 upcoming meeting. Board Member Flores thanked Bernice for her hard work as  
35 well. Mr. Thacker commented that he believes the staff works very well together  
36 and appreciates them. He also thanked the Board for allowing them to run the  
37 Center the way they do. There was discussion of the next steps; Mr. Thacker will  
38 come to the Board at the end of April with the requested changes as an agenda  
39 item.

40  
41 **III. Adjournment (11:39 a.m.)**

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43 BOARD OF DIRECTORS

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46 Manuel Sanchez, Chairperson

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Kasandra Gandara, Board Member

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Diana Murillo-Trujillo, Board Member

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Tessa Abeyta-Stuve, Board Member

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Lynn Ellins, Board Member

ATTEST:

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Amanda Lopez Askin, County Clerk

## MEMORANDUM

**To:** Animal Service Center of the Mesilla Valley Board of Supervisors  
**From:** Josie Medina, Accounting Manager **Initials:**  
**Date:** April 19, 2021

**Subject:** Animal Service Center of the Mesilla Valley Unaudited Financial Report for March 31, 2021.

Attached are the unaudited financial results of the Animal Service Center operations for the period ended March 31, 2021. Some observations for your consideration:

- The Statement of Net Position (page 1) reported cash of \$989,468 in the General Fund. Total assets were \$994,673. Accrued payroll liabilities ended at \$65,010. Total liabilities were \$120,508. The unassigned fund balance was \$874,165.
- The Capital Projects Fund reported restricted fund balance of \$29,798. \$28,000 is due to a transfer from the General Fund in fiscal year 2020; \$1,798 was the balance remaining for the Stern Cat Room Donation
- The Statement of Revenues and Expenditures (page 2) showed YTD operating revenues in the General Fund at \$2,528,842. YTD operating expenditures were \$1,826,425 with an operating income of \$702,417.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicated 76.0% of budgeted revenues and 53.6% of budgeted expenditures had been recognized. The budget parameter for March was 75.0%.
- All expenditures were below the budget parameter of 75.0% except Repairs and maintenance which is at 105.2% and will require a budget adjustment before the end of the year.
- The Grants and Donations Schedule, page 9, provides a summary of grants and donations received.

CC: Teri L. Gayhart, MBA, CPA CGMA, Director of Financial Services  
CC: Josh Saffell, Senior Accountant

**Initials:**

**Initials:**



**Animal Service Center of the Mesilla Valley  
Statement of Net Position  
March 31, 2021 (Unaudited)**

	<u>Fund 7440 General Fund</u>	<u>Fund 7441 Capital Projects</u>	<u>Fund 9440 Capital Assets</u>	<u>Statement of Net Position</u>
<b>Assets</b>				
<b>Current Assets</b>				
Cash & investments	\$ 989,468	\$ 29,798	\$ -	\$ 1,019,266
Accounts receivable	5,205	-	-	5,205
<b>Total Current Assets</b>	<u>994,673</u>	<u>29,798</u>	<u>-</u>	<u>1,024,471</u>
<b>Capital Assets</b>				
Equipment, net of accum depr	-	-	192,316	192,316
<b>Total Capital Assets</b>	<u>-</u>	<u>-</u>	<u>192,316</u>	<u>192,316</u>
<b>Total Assets</b>	<u>994,673</u>	<u>29,798</u>	<u>192,316</u>	<u>1,216,787</u>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accrued payroll liabilities	65,010	-	-	65,010
Revenue collected in advance	55,501	-	-	55,501
<b>Total Current Liabilities</b>	<u>120,508</u>	<u>-</u>	<u>-</u>	<u>120,508</u>
<b>Fund Balance</b>				
Restricted	-	29,798	-	29,798
Unassigned	874,165	-	192,316	1,066,481
<b>Total Fund Balance</b>	<u>874,165</u>	<u>29,798</u>	<u>192,316</u>	<u>1,096,279</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 994,673</u>	<u>\$ 29,798</u>	<u>\$ 192,316</u>	<u>\$ 1,216,787</u>

**Animal Service Center of the Mesilla Valley**  
**Statement of Revenues, Expenditures,**  
**and Changes in Fund Balance**  
**For the Period Ended March 31, 2021 (Unaudited)**

	<b>General Fund 7440 Actual</b>	<b>Capital Projects 7441 Actual</b>	<b>Fixed Assets 9440 Actual</b>	<b>Total</b>
<b>Revenues</b>				
Pet licenses-CLC	\$ 14,060	\$ -	\$ -	\$ 14,060
Pet licenses-DAC	6,189	-	-	6,189
Vaccinations	18,318	-	-	18,318
Pet micro-chip	6,195	-	-	6,195
Onsite adoptions	34,184	-	-	34,184
Return to owner-DAC	8,565	-	-	8,565
Return to owner-CLC	12,599	-	-	12,599
Spay/neuter	13,750	-	-	13,750
Dona Ana County	984,091	-	-	984,091
City of Las Cruces	1,393,673	-	-	1,393,673
City of Anthony	6,900	-	-	6,900
Donations & memorials	16,989	-	-	16,989
Grant revenue	-	-	-	-
City of Sunland Park	-	-	-	-
Village of Hatch	50	-	-	50
Other revenue	13,844	-	-	13,844
Investment income	(565)	-	-	(565)
<b>Total revenues</b>	<u>2,528,842</u>	<u>-</u>	<u>-</u>	<u>2,528,842</u>
<b>Expenditures</b>				
Personnel	1,344,882	-	-	1,344,882
Repairs and maintenance	33,176	-	-	33,176
Services	284,076	-	-	284,076
Supplies	109,460	-	-	109,460
Insurance	36,437	-	-	36,437
Other	10,735	-	-	10,735
Depreciation	-	-	31,673	31,673
Capital outlay	7,659	1,767	-	9,426
<b>Total expenditures</b>	<u>1,826,425</u>	<u>1,767</u>	<u>31,673</u>	<u>1,859,865</u>
Net Operating Income (Loss)	<u>702,417</u>	<u>(1,767)</u>	<u>(31,673)</u>	<u>668,977</u>
Transfers	-	-	-	-
Net Change in Fund Balance	<u>702,417</u>	<u>(1,767)</u>	<u>(31,673)</u>	<u>668,977</u>
Net Investment in Capital Assets	-	-	-	-
<b>Beginning Fund Balance</b>	<u>171,748</u>	<u>31,565</u>	<u>223,989</u>	<u>427,302</u>
<b>Ending Fund Balance</b>	<u>\$ 874,165</u>	<u>\$ 29,798</u>	<u>\$ 192,316</u>	<u>\$ 1,096,279</u>



**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual  
For the Period Ended March 31, 2021 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Revenues</b>			
Pet licenses-CLC	\$ 24,669	\$ 14,060	57.0%
Pet licenses-DAC	10,389	6,189	59.6%
Vaccinations	33,010	18,318	55.5%
Pet micro-chip	10,292	6,195	60.2%
Onsite adoptions	48,422	34,184	70.6%
Return to owner-DAC	15,806	8,565	54.2%
Return to owner-CLC	25,792	12,599	48.8%
Spay/neuter	25,749	13,750	53.4%
Dona Ana County	1,250,000	984,091	78.7%
City of Las Cruces	1,770,255	1,393,673	78.7%
City of Anthony	6,000	6,900	115.0%
Donations & memorials	25,052	16,989	67.8%
Grant Revenue	57,417	-	0.0%
City of Sunland Park	2,858	-	0.0%
Village of Hatch	335	50	14.9%
Other revenue	20,973	13,844	66.0%
Investment income	-	(565)	100.0%
<b>Total revenues</b>	<u><b>3,327,019</b></u>	<u><b>2,528,842</b></u>	<b>76.0%</b>
<b>Expenditures</b>			
Personnel	2,458,325	1,344,882	54.7%
Repairs and maintenance	31,524	33,176	105.2%
Services	583,163	284,076	48.7%
Supplies	214,880	109,460	50.9%
Insurance	52,354	36,437	69.6%
Other	32,027	10,735	33.5%
Capital outlay	35,000	7,659	0.0%
<b>Total expenditures</b>	<u><b>3,407,273</b></u>	<u><b>1,826,425</b></u>	<b>53.6%</b>
Net income (loss)	<u><b>(80,254)</b></u>	<u><b>702,417</b></u>	
Transfer to capital from operations	-	-	
<b>Net change in Fund Balance</b>	<u><b>\$ (80,254)</b></u>	<u><b>702,417</b></u>	
<b>Beginning Fund Balance</b>		<u>171,748</u>	
<b>Ending Fund Balance</b>		<u><b>\$ 874,165</b></u>	

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Executive Director  
For the Period Ended March 31, 2021 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Expenditures</b>			
Personnel	203,280	117,145	57.6%
Temp agency services	-	-	0.0%
Repairs and maintenance	-	-	0.0%
Services	500	70	14.0%
Supplies	6,425	102	1.6%
Insurance	-	-	0.0%
Other	6,839	623	9.1%
Capital outlay	35,000	7,659	21.9%
<b>Total expenditures</b>	<u>252,044</u>	<u>125,599</u>	<b>49.8%</b>

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Medical Director  
For the Period Ended March 31, 2021 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Expenditures</b>			
Personnel	600,748	307,369	51.2%
Temp agency services	-	-	0.0%
Repairs and maintenance	-	-	0.0%
Services	311,869	102,982	33.0%
Supplies	17,835	4,348	24.4%
Insurance	-	-	0.0%
Other	4,500	587	13.0%
Capital outlay	-	-	0.0%
<b>Total expenditures</b>	<u><b>934,952</b></u>	<u><b>415,286</b></u>	<b>44.4%</b>

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Kennel Director  
For the Period Ended March 31, 2021 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Expenditures</b>			
Personnel	1,286,265	578,962	45.0%
Temp agency services	-	-	0.0%
Repairs and maintenance	31,524	13,616	43.2%
Services	25,815	-	0.0%
Supplies	141,215	90,836	64.3%
Insurance	-	-	0.0%
Other	12,888	6,884	53.4%
Capital outlay	-	-	0.0%
<b>Total expenditures</b>	<u>1,497,707</u>	<u>690,298</u>	<b>46.1%</b>

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
and Changes in Fund Balance - Budget and Actual - Administrative Operations  
For the Period Ended March 31, 2021 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Expenditures</b>			
Personnel	368,032	337,744	91.8%
Temp agency services	-	-	0.0%
Repairs and maintenance	-	-	0.0%
Services	269,979	174,529	64.6%
Supplies	24,405	11,316	46.4%
Insurance	52,354	36,437	69.6%
Other	7,800	2,640	33.9%
Capital outlay	-	-	0.0%
<b>Total expenditures</b>	<u>722,570</u>	<u>562,666</u>	<b>77.9%</b>

**Animal Service Center of the Mesilla Valley**  
**Statement of Revenues, Expenditures,**  
**and Changes in Fund Balance as of March 31, 2021 (Unaudited)**

	General Fund	July 2020	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	Total	Actual/Bgt %
	Revised Budget											
<b>Revenues</b>												
Pet licenses-CLC	\$ 40,669	\$ 2,242	\$ 1,288	\$ 1,987	\$ 1,778	\$ 708	\$ 1,230	\$ 1,464	\$ 1,554	\$ 1,809	\$ 14,060	34.6%
Pet licenses-DAC	14,389	774	848	876	530	398	739	641	616	767	6,189	43.0%
Vaccinations	53,010	504	389	13,177	511	560	654	732	731	1,060	18,318	34.6%
Pet micro-chip	30,292	460	305	2,645	375	295	425	535	490	665	6,195	20.5%
Onsite adoptions	56,422	1,776	3,200	3,395	3,615	1,896	3,360	2,575	7,075	7,292	34,184	60.6%
Return to owner-DAC	15,806	1,038	545	1,523	836	255	744	700	966	1,958	8,565	54.2%
Return to owner-CLC	25,792	1,365	1,088	1,610	1,211	608	1,505	1,366	1,790	2,056	12,599	48.8%
Spay/neuter	37,749	1,225	975	1,420	1,325	1,265	1,375	1,820	1,770	2,575	13,750	36.4%
Dona Ana County	1,250,000	275,000	88,636	88,637	88,637	88,636	88,636	88,636	88,637	88,636	984,091	78.7%
City of Las Cruces	1,770,255	275,000	88,636	276,874	88,636	162,418	125,528	125,527	125,527	125,527	1,393,673	78.7%
City of Anthony	6,000	-	-	1,800	2,150	-	-	-	-	2,950	6,900	115.0%
Donations & memorials	25,052	353	728	1,418	969	1,458	7,017	1,798	2,132	1,116	16,989	67.8%
Grant revenue	57,417	-	-	-	-	-	-	-	-	-	-	0.0%
City of Sunland Park	2,858	-	-	-	-	-	-	-	-	-	-	0.0%
Village of Hatch	335	-	-	-	-	-	-	-	-	50	50	14.9%
Other revenue	20,973	1,685	1,324	1,844	1,720	821	1,805	1,013	1,921	1,711	13,844	66.0%
Investment income	-	53	218	33	(15)	243	167	174	(1,019)	(419)	(565)	100.0%
<b>Total revenues</b>	<b>3,407,019</b>	<b>561,475</b>	<b>188,180</b>	<b>397,239</b>	<b>192,278</b>	<b>259,561</b>	<b>233,185</b>	<b>226,981</b>	<b>232,190</b>	<b>237,753</b>	<b>2,528,842</b>	<b>74.2%</b>
<b>Expenditures</b>												
Personnel	2,458,325	93,286	144,399	150,471	226,637	213,739	84,770	151,405	142,570	137,605	1,344,882	54.7%
Repairs and maintenance	26,524	457	274	797	491	1,571	6,599	2,201	1,954	18,832	33,176	125.1%
Services	588,163	13,901	27,537	22,574	25,248	40,800	44,290	35,319	21,063	53,344	284,076	48.3%
Supplies	209,880	1,010	7,743	9,990	22,409	10,329	23,471	5,224	15,206	14,078	109,460	52.2%
Insurance	52,354	13,985	2,500	4,847	2,728	1,943	3,886	719	3,886	1,943	36,437	69.6%
Other	32,027	675	906	1,371	837	305	802	1,356	1,290	3,193	10,735	33.5%
Depreciation	1,250	-	-	-	-	-	-	-	-	-	-	0.0%
Capital outlay	40,000	-	-	-	-	-	-	-	-	7,659	7,659	0.0%
<b>Total expenditures</b>	<b>3,408,523</b>	<b>123,314</b>	<b>183,359</b>	<b>190,050</b>	<b>278,350</b>	<b>268,687</b>	<b>163,818</b>	<b>196,224</b>	<b>185,969</b>	<b>236,654</b>	<b>1,826,425</b>	<b>53.6%</b>
Net Operating Income (Loss)	(1,504)	438,161	4,821	207,189	(86,072)	(9,126)	69,367	30,757	46,221	1,099	702,417	
Transfers	-	-	-	-	-	-	-	-	-	-	-	
Net Change in Fund Balance	(1,504)	\$ 438,161	\$ 4,821	\$ 207,189	\$ (86,072)	\$ (9,126)	\$ 69,367	\$ 30,757	\$ 46,221	\$ 1,099	\$ 702,417	

**Animal Service Center of the Mesilla Valley  
Grants and Donations Schedule  
as of March 31, 2021**

Fund	Project	Project Name	Award Amount	Life-to-Date Expenditures	Remaining Balance	Type	End Date	Purpose
7440	11864	Best Friends	\$ 25,000	25,000	\$ -	Local Grant	7/11/19 to 7/31/2020	The purpose of the grant is to waive the first-time impound and hold fees in addition to help reduce shelter deaths for cats and dogs.
7440	11924	Best Friends Executive Leadership	\$ 5,000	1,249	\$ 3,751	Local Grant		To cover any expenses associated with the Best Friends Executive Leadership Program
7440	11943	Carroll Petrie Foundation	\$ 25,000	-	\$ 25,000	Local Grant	Until Spent	No stipulations
7440	11944	Maddie's Pet Foster Care COVID Stimulu	\$ 10,000	-	\$ 10,000	Local Grant	Until Spent	Supports ASCMV Foster Care Efforts
7440	11949	Best Friends Animal Society Cat Life	\$ 9,000	-	\$ 9,000	Local Grant	Until Spent	One time Financial assistance of \$9,000-Surgeries , FVRP, Rabies vaccines, Cat ear tips, resulting in at least 120 live outcomes for cats at ASCMV
7440	11963	HSUS Spay Together Grant	\$ 6,750	-	\$ 6,750	Local Grant		
7441	11627	Stern Donation	\$ 50,000	48,202	\$ 1,798	Donation	Upon completion	The Kern donation provides funding strictly for costs associated with the renovation of the cat room.

# Animal Services Center of the Mesilla Valley

Monthly Statistics Report-March 2021

<b>INTAKE</b>	<b>Dogs</b>	<b>Cats</b>	<b>Rabbits</b>	<b>Reptiles</b>	<b>Pocket Pets</b>	<b>Avian E</b>	<b>Avian L, W</b>	<b>Livestock</b> (horse, goat, sheep, pig, donkey)	<b>Wildlife</b> (skunk, bat, coyote, fox, raccoon)	<b>Total</b>
<b>City of Las Cruces</b>										
Owner Surrender	15	7								22
Returned Adoptions	4	0								4
Seized/Welfare Hold	4	0								4
Strays (brought in by the public)	10	14					1			25
Strays (brought in by Animal Control)	79	62					1		3	141
Wildlife										4
<b>Subtotal City of Las Cruces</b>	<b>112</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>200</b>
<b>Doña Ana County</b>										
Owner Surrender	46	5								51
Returned Adoptions	1	0								1
Seized/Welfare Hold	4	0								4
Strays (brought in by the public)	14	2								16
Strays (brought in by Animal Control)	134	67								201
Wildlife										0
<b>Subtotal Doña Ana County</b>	<b>199</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>273</b>
Anthony, NIM										
Hatch	29	5								34
Mesilla										0
Sunland Park										0
WSMR										0
Born In Care										0
Community Cats										0
Jurisdiction Unknown/Other	2									2
<b>Total Intake</b>	<b>342</b>	<b>162</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>509</b>





	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Medical - Mange - Non TX										0
Medical - Mass										0
Medical - Neurological										0
Medical - Organ Failure										0
Medical - Parvo - TX										0
Medical - Parvo - Non TX	1	0								1
Medical - Pregnant										0
Medical - Prolapse										0
Medical - Respiratory Signs - TX										0
Medical - Respiratory Signs - Non TX										0
Medical - Ringworm										0
Medical - Too Young										0
Medical - URI - TX										0
Medical - URI - Non TX										0
Rabies Suspect										0
Rabies Suspect - Injured										0
Rabies Suspect - Wildlife										0
Rabies Suspect - Sick/Symptomatic										0
Severe Injuries - General	0	1								1
Severe Injuries - Animal Attack										0
Severe Injuries - Hit By Car	1	2								3
Space - General										0
Space - Behavior										0
Space - Medical										0
Wildlife - Nuisance										3
<b>Subtotal Euthanized</b>	<b>9</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49</b>
<b>Euthanasia Rate</b>	<b>2.6%</b>	<b>22.8%</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>100.0%</b>	<b>9.6%</b>
<b>Total Outcome</b>	<b>392</b>	<b>190</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>590</b>

<b>Grand Total</b>	<b>Intake*</b>	<b>342</b>	<b>162</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>509</b>
	<b>Outcome*</b>	<b>392</b>	<b>190</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>590</b>
<b>Statistics</b>	<b>Live Release Rate</b>	<b>97.6%</b>	<b>80.3%</b>	<b>#DIV/0!</b>	<b>100.0%</b>	<b>na</b>	<b>100.0%</b>	<b>na</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>91.8%</b>
	<b>Euthanized, Expired in Care, DOA</b>	<b>11</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>54</b>
	<b>Average Intake/day</b>	<b>11.0</b>	<b>5.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>	<b>16.4</b>
	<b>Average Outcome/day</b>	<b>12.6</b>	<b>6.1</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.1</b>	<b>19.0</b>
	<b>Average Euthanizations/day</b>	<b>0.3</b>	<b>1.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.1</b>	<b>1.6</b>
	<b>Average RTO/day</b>	<b>2.6</b>	<b>0.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2.8</b>
	<b>Average Adoptions/day</b>	<b>1.9</b>	<b>0.9</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2.9</b>

\*\*ASCMV Website Page Views -- 38,775  
 \*\*ASCMV Facebook Page Views -- 2,905

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY  
RESOLUTION NO. 2021-04**

**A RESOLUTION ADOPTING FISCAL YEAR 2022 ANNUAL BUDGET PER “EXHIBIT A”.**

The Animal Service Center of the Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

**WHEREAS**, the ASCMV requires a Fiscal Year 2022 Annual Budget, and

**NOW THEREFORE**, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

**(I)**

**THAT** the ASCMV’s Fiscal Year 2022 Annual Budget as reflected in Exhibit “A” attached hereto and made part of this resolution is hereby Approved.

**(II)**

**THAT**, ASCMV staff is hereby authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of April, 2021

\_\_\_\_\_  
Board Chair

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE:

Manuel Sanchez, Chair \_\_\_\_\_  yea  nay  
Tessa Abeyta-Stuve, Vice-Chair \_\_\_\_\_  yes  nay  
Lynn Ellins, Member \_\_\_\_\_  yea  nay  
Kasandra Gandara, Member \_\_\_\_\_  yea  nay  
Diana Murillo-Trujillo, Member \_\_\_\_\_  yea  nay  
Yvonne Flores, Member \_\_\_\_\_  yea  nay  
Eric Enriquez, Ex-Officio Member \_\_\_\_\_  yea  nay  
Jeanne Quintero, Ex-Officio Member \_\_\_\_\_  yea  nay

ATTEST:

\_\_\_\_\_  
Amanda López Askin, Ph. D., County Clerk

ACCOUNT DESCRIPTION	FY20 BUDGET	FY21 BUDGET	FY22 Proposed BUDGET
ADMINISTRATIVE SALARIES	\$529,061	\$475,751	\$537,960
CLASSIFIED	910,839	1,327,972	1,221,459
PART-TIME - REGULAR	40,969	0	0
CONTRACT EMPLOYEES	130,000	175,091	132,000
STANDBY PAY	0	4,200	3,501
SCHEDULED OVERTIME	80,000	90,037	48,914
FICA MEDICARE	20,537	21,357	29,172
FICA SOCIAL SECURITY	89,807	92,822	121,239
PERA	142,642	265,704	248,296
PENSION EXPENSE	0	50,390	50,390
OPEB PENSION EXPENSE	0	8,511	8,511
DENTAL INS	8,930	14,143	9,618
HEALTH INS	138,292	188,753	123,409
WORKERS COMPENSATION	510	756	612
CELL PHONE STIPEND	0	3,603	3,180
VEHICLE ALLOWANCE	0	3,600	3,600
ACCRUED ANNUAL & SICK LEAVE	0	0	0
LIFE AND DISABILITY INS	3,276	2,986	2,832
CONTRIB TO DEFERRED COMPENS	0	0	0
RETIREMENT HEALTH CARE INS	33,253	36,008	35,027
TEMP AGENCY SERVICES	0	70,000	0
<b>Subtotal Personnel Services</b>	<b>\$2,128,116</b>	<b>\$2,831,684</b>	<b>\$2,520,820</b>
SUPPLIES GENERAL	\$178,500	\$188,303	\$164,155
SOFTWARE	5,000	4,414	2,000
ADVERTISING	35,975	32,722	46,899
PRINT & COPY FEES	0	2,000	2,000
POSTAGE AND FREIGHT	2,332	2,500	2,500
AWARDS	0	2,700	400
MEDICAL SUPPLIES	0	272,538	216,000
SAFETY SUPPLIES	0	4,225	4,225
MINOR EQUIPMENT	23,596	20,154	65,239
SHOP SUPPLIES & MATERIALS	0	2,500	2,500
UNIFORMS & SAFETY WEAR APPAREL	1,951	2,926	3,600
ELECTRICITY	0	32,000	32,000
GENERAL UTILITY SERVICES	40,000	18,000	18,000
TELEPHONE & CELL PHONES	11,731	12,667	14,500
AUDITING & FINANCIAL SERVICES	15,000	15,000	15,000
MEDICAL/DRUG TESTING SERVICES	0	0	0
MEMBERSHIP & DUES	0	2,900	2,500
PROFESSIONAL/TECHNICAL SERVICE	130,000	191,000	75,900
TEMP AGENCY SERVICES	70,000	0	0
PURCHASED SERVICES GENERAL	50,000	79,361	131,930

PURCHASED SERVICES-OUTSOURCING	0	0	0
VEHICLE REPAIR & MAINTENANCE	8,429	12,548	6,274
FUEL	5,863	6,517	6,517
VEHICLE TIRES & TUBES	0	500	0
MAINTENANCE & REPAIRS	25,000	26,952	20,214
BUILDING RENTALS	0	1,800	2,000
TRAVEL	16,952	12,700	7,688
TRANSPORTATION	15,289	23,376	11,688
PER DIEM	0	0	0
REGISTRATION/CONFERENCE FEES	0	23,089	14,000
ADMINISTRATIVE CHARGES	0	111,000	215,000
LIABILITY INSURANCE PREMIUMS	20,831	19,413	19,413
UNEMPLOYMENT COMPEN PREMIUMS	4,076	3,846	2,000
WORKERS COMP INS PREMIUMS	37,232	29,095	29,095
CHEMICAL SUPPLIES	0	0	0
FOOD & BEVERAGE	1,137	1,425	1,425
VOLUNTEER MEALS	0	500	500
LATE FEES	0	0	0
INFORMATION TECHNOLOGY CHARGES	0	0	0
LICENSES/PERMITS/CERTIFICATION	1,263	5,200	5,200
AUDIO/MAGAZINE/PERIODICAL/BOOK	0	250	250
INFORMATION TECH SUPPORT	0	0	0
TRAINING MATERIALS	0	1,000	500
DEPRECIATION EXPENSE	0	0	0
PCARD TRANSACTIONS	0	0	0
ROLLING EQUIPT	0	0	0
MAJOR EQUIPMENT	0	40,000	0
<b>Subtotal Non-Personnel Services</b>	<b>\$700,157</b>	<b>\$1,205,120</b>	<b>\$1,141,112</b>

<b>Subtotal Personnel Services</b>	<b>\$2,128,116</b>	<b>\$2,831,684</b>	<b>\$2,520,820</b>
<b>Subtotal Non-Personnel Services</b>	<b>\$700,157</b>	<b>\$1,205,120</b>	<b>\$1,141,112</b>
<b>DEPARTMENT TOTAL</b>	<b>\$2,828,273</b>	<b>\$4,036,804</b>	<b>\$3,661,942</b>

**Coalition 4 Pets & People**  
**P.O. Box 1237**  
**Las Cruces, NM 88004**  
**575-636-7686**



## **April 2021 Reports- Animal Welfare Groups**

**Spay Neuter Action Program**  
**2405 W. Picacho Ave. #103**  
**Las Cruces, NM 88007**  
**575-524-9265 [snapnm@zianet.com](mailto:snapnm@zianet.com)**

**(SNAP stats provided by Suzanne Daily  
Office Director, Spay & Neuter Action Program)**

***Jan.1 –April 13, 2021***

**Dogs Spay-Neuter Vouchers (\*DAU): 181**

**Cats Spay-Neuter Vouchers (\*DAU): 109**

**Dogs Spay-Neuter Vouchers (\*non-DAU): 166**

**Cats Spay-Neuter Vouchers (\*non-DAU): 100**

**Total Dogs Spay-Neuter Vouchers Issued (\*DAU & \*non-DAU):347**

**Total Cats Spay-Neuter Vouchers Issued (\*DAU & \*non-DAU):209**

**Total Vouchers Issued, 1/1/2021 – 4/13/2021: 556**

**\* DAU= Dona Ana Unincorporated, non- Dona Ana Unincorporated**

**Cats' Meow**

**2211 N. Mesquite St**

**Las Cruces, NM 88001**

**575-640-0011 [thecatsmeowlc@gmail.com](mailto:thecatsmeowlc@gmail.com)**

**\*309 feline adoptions (Jan.-Dec 2020.)**

**\*113 feline adoptions (Jan.-March. 2021)**



# ACTION Programs for Animals

800 W. Picacho Ave.

Las Cruces, NM 88005

575-571-4654 [mail@apalascruces.org](mailto:mail@apalascruces.org)



Helping people, saving pets...

## OUR RESCUE STATS

Our **mission** is to help Dona Ana County reach our No Kill goal to eliminate the unnecessary killing of companion animals via progressive & friendly animal-welfare programs and services. Our **vision** is that our efforts will help transform our community to improve the quality of life for companion animals and greatly reduce the number of abandoned and homeless animals impounded and killed at our municipal shelter.

### Number of Dogs/Cats Rescued from 2012–2015 (~90% from ASCMV):

2012 – 193      2013 – 480      2014 – 752      2015 – 657      2016 - 523

### Breakdown of Rescue Numbers for 2017:

Dogs: ASCMV-224	Stray/Community-76	<i>TOTAL dogs: 300</i>
Cats: ASCMV-232	Stray/Community-173	<i>TOTAL cats: 405</i>
<i>2017 Total: 705</i>		

### Breakdown of Rescue Numbers for 2018:

Dogs: ASCMV-139	Stray/Community-100	<i>TOTAL dogs: 239</i>
Cats: ASCMV-346	Stray/Community-105	<i>TOTAL cats: 451</i>
<i>2018 Total: 690</i>		

### Breakdown of Rescue Numbers for 2019:

Dogs: ASCMV-94	Stray/Community-61	<i>TOTAL dogs: 155</i>
Cats: ASCMV-302	Stray/Community-51	<i>TOTAL cats: 353</i>
<i>2019 Total: 508</i>		

### Breakdown of Rescue Numbers for 2020:

Dogs: ASCMV-41	Stray/Community-40	<i>TOTAL dogs: 81</i>
Cats: ASCMV-217	Stray/Community-52	<i>TOTAL cats: 269</i>
<i>2020 Total: 350</i>		

### Breakdown of Rescue Numbers for 2021 (thru March):

Dogs: ASCMV-15	Stray/Community-25	<i>TOTAL dogs: 40</i>
Cats: ASCMV-54	Stray/Community-3	<i>TOTAL cats: 57</i>
<i>2021 Total (thru March): 97</i>		

**TOTAL Number Rescued 2012–March 2021: 4955**

**Humane Society of Southern NM**  
**P.O. Box 13826**  
**Las Cruces, NM 88013**  
**575-523-8020 [fvbryce@hotmail.com](mailto:fvbryce@hotmail.com)**

**Adoptions: 2 dogs (Jan.1-April 16, 2021)**

**Transports: 2 dogs (April 2021)**

**Pet Help Line Calls: 90-120 a month answered & assisted**

**\* Pet help line assistance March 15- April 16, 2021 includes support & providing transport for 15 felines from cat colonies for spay-neuter surgery to Anthony vet clinic & ASCMV clinic; HSSNM foster care of 14 dogs & 9 cats/kittens from pet help line calls; 2 rattlesnake removals from residences to desert habitat; \$100 provided as a chip-in for fencing for 3 ASCMV dogs accepted by a Santa Fe rescue & \$50 provided donation to APA & \$50 for cat food per request received through pet help line.**

**Humane Ed. – “The Forgotten Rabbit” story – April craft kits awarded to 20 children/families. Jan.-March: “Buddy Unchained” & “Bits & Pieces stories on pet care & responsibility - craft kits awarded to 18 children/families. Total 38 participants awarded craft kits & animal welfare-themed books.**

**Cans 4 Critters: \$11,928 w/246 animals helped (Sept.1, 2012-April 16,2021)**

**Micro-Chips: 13,500 (2014-YTD)**

**-submitted by Jean Gilbert, secretary Coalition 4 Pets & People (4-16-21)**