



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, July 11th, 2019 at 9am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

- I. Call to Order & Pledge of Allegiance**
- II. Roll Call of ASCMV Board Members and Determination of Quorum**
- III. Changes to Agenda and Approval of Agenda**
- IV. Minutes**
 - a. Approval of the Minutes from the regular ASCMV Board Meeting held June 13th, 2019.
- V. Reports/Presentations**
 - a. City and County ACO Reports – City Animal Control and County Animal Control
 - b. Shelter Statistics/Activities – Clint Thacker
 - c. Committee Reports
 1. Finance – David Dollahon, Committee Chair
 2. Executive – Lynn Ellins, Committee Chair
 3. Facilities – Greg Smith, Committee Chair
 - d. Zero In 7 Update
- VI. Action Items**
 - a. Resolution 2019-08: EOY Budget Adjustments
- VII. Public Input**
- VIII. Chair and Board Comments**
- IX. Adjournment**

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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **June 13, 2019 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

- 7 Lynn Ellins - Chairman
8 Jack Eakman - Vice-Chair (Departed 11:12)
9 Kasandra Gandara - Board Member
10 Ramon S. Gonzalez - Board Member
11 Manuel Sanchez - Board Member
12 Manuel Sanchez - Board Member
13 Gregory Z. Smith - Board Member
14 David Dollahon - Ex-Officio Member (Arrived 9:16)
15 Vicki Lusk - Ex-Officio Member

16
17 **BOARD MEMBERS ABSENT:**

18
19 **I. Call to Order & Pledge of Allegiance (9:00 PM)**

20
21 Ellins: Good morning. It is June the 13th. This month of Friday the 13th came
22 on a Thursday and we will now begin the meeting of the Animal Services
23 Center of Mesilla Valley Board of Directors. Commissioner Gonzalez will
24 you lead us in the Pledge please.
25

26 ALL STAND FOR PLEDGE OF ALLEGIANCE.
27

28 **II. Roll Call of ASCMV Board Members and Determination of Quorum**

29
30 Ellins: Madam secretary would you call the roll please?

31
32 Baum: Board Member Lusk.

33
34 Lusk: Present.

35
36 Baum: Board Member Dollahon is absent. Board Member Smith.

37
38 Smith: Present.

39
40 Baum: Board Member Sanchez.

41
42 Sanchez: Present.

43
44 Baum: Board Member Gandara.

45
46 Gandara: Here.

1
2 Baum: Board Member Gonzalez.

3
4 Gonzalez: Present.

5
6 Baum: Board Member Eakman.

7
8 Eakman: Here,

9
10 Baum: Chairman Ellins.

11
12 Ellins: Yes. Here.

13
14 **III. Changes to Agenda and Approval of Agenda**

15
16 Ellins: Are there any changes to the agenda Clint?

17
18 Thacker: Only one slight change is the City will not be presenting their numbers
19 today. Supervisor Jimenez is off today so he will not be presenting those.

20
21 Ellins: Thank you. May I have a motion to approve the agenda?

22
23 Smith: So moved.

24
25 Ellins: Second?

26
27 Eakman: Second.

28
29 Ellins: Call the roll please.

30
31 Baum: Board Member Smith.

32
33 Smith: Yes.

34
35 Baum: Board Member Sanchez.

36
37 Sanchez: Yes.

38
39 Baum: Board Member Gonzalez.

40
41 Gonzalez: Yes.

42
43 Baum: Board Member Gandara.

44
45 Gandara: Yes.

46

1 Baum: Board Member Eakman.

2

3 Eakman: Yes.

4

5 Baum: Chairman Ellins.

6

7 Ellins: Yes.

8

9 **IV. Minutes**

10

11 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**
12 **May 9, 2019**

13

14 Ellins: May I have a motion to approve the minutes?

15

16 Gonzalez: So moved.

17

18 Smith: Second.

19

20 Ellins: Is there any discussion, changes, corrections, deletions or whatever?
21 Hearing none. Please call the roll.

22

23 Baum: Board Member Smith.

24

25 Smith: Yes.

26

27 Baum: Board Member Sanchez.

28

29 Sanchez: Yes.

30

31 Baum: Board Member Gandara.

32

33 Gandara: Yes.

34

35 Baum: Board Member Gonzalez.

36

37 Gonzalez: Yes.

38

39 Baum: Board Member Eakman.

40

41 Eakman: Yes.

42

43 Baum: Chairman Ellins.

44

45 Ellins: Yes.

46

1 **V. Reports/Presentations**

2
3 **A. City and County ACO Reports - City and County Animal Control**

4
5 Ellins: At this time we will have the County ACO report.

6
7 Ward: Good morning Chair and Board Members. Mary Lou Ward, Supervisor of
8 Doña Ana County Animal Control. Let me go ahead and start this
9 presentation off here. So to start off, our May for our numbers from May
10 of 2019. I'll start off with the number of animals that we picked up. For
11 that month we had 304 animals picked up; and to break that down a little
12 bit further we had 10 owner release dogs, no owner release cats. We
13 picked up 138 stray dogs, 62 stray cats, 18 of those animals were picked
14 up for a care and maintenance hold and 36 were injured. Out of that we
15 also picked up six rabies quarantines. So the total animals that went to
16 the shelter were 270. On the other side you'll see the livestock which was
17 zero this past month. We picked up 13 snakes and 21 dead animals.

18
19 Ellins: Could you explain what care and welfare is?

20
21 Ward: Excuse me sir?

22
23 Ellins: Could you tell me what care and welfare is?

24
25 Ward: Care and welfare is where somebody is not housing an animal according
26 to the ordinance. Not providing the proper food, water, shade, shelter,
27 that type of thing.

28
29 Ellins: And how do you determine this is happening?

30
31 Ward: Well, the officers will have to go in observe it themselves and first of all
32 they'll try to work with that owner to pick, to work with them to come into
33 compliance for that violation. If it's something where they can't or those
34 people need some time then the animal might go to the shelter or the
35 animal, the owner might not be there or the owner might voluntarily say
36 "go ahead and hold it for this time."

37
38 Ellins: How do you know what home to go into?

39
40 Ward: It's usually driven by a complaint base. So usually someone has called us
41 to complain about and observe it. Sometimes we'll drive around and
42 observe it ourselves. But mostly it's driven by complaint base.

43
44 Ellins: Like neighbors.

45

1 Ward: Neighbors calling and calling central dispatch and reporting. Maybe
2 there's a dog on a chain, he's too tight, or that type of thing.
3

4 Ellins: Thank you.
5

6 Ward: So if we go to the next part of the slide we'll go to the return to owners for
7 May. We returned 65 animals in the field for the month of May. We
8 scanned 241 animals for microchips and of course the animals we can't
9 scan are snakes, livestock, vicious animals, and then some dead animals
10 that we obviously can't scan. There were 35 microchips found. We traced
11 identifications at 25 of them and we had nine visible ID's.
12 So the types of calls that we go to which I do every month on this,
13 we responded to 958 calls for service. Nine ACO's cases went to court in
14 the month of May. We had 52 injured animal calls, eight cruelty calls, and
15 55 vicious animal calls. We took in 18 bite calls and out of those 18 bite
16 calls 11 of them were bites to other animals and five of them were actually
17 current on their rabies vaccinations out of those.
18

19 Gonzalez: Chair? On the, those eight ACO cases went to court, what seems to be
20 the outcome of that?
21

22 Ward: The cases that went to court, they were all found guilty or put on a
23 deferral, deferred sentence where they're pretty much on probation for a
24 certain amount of time.
25

26 Gonzalez: So most of your cases that are ACO's that go to court always have been
27 more toward you people than being found guilty than not guilty?
28

29 Ward: The majority of the time they're either found guilty or they've plead guilty at
30 the court, at the pre-trial conference and then either the court will give
31 them their penalty. A lot of times the officer, depending on the case if it's
32 like a first offense, the officer allows for a deferred sentence. Which that
33 means that if they don't get in trouble within an allotted time, a certain
34 amount of time let's say it's three months or six months, then that charge
35 will go away. If they do get in trouble with the law then that charge will
36 come back into play.
37

38 Gonzalez: Back in play. That's recorded and it's put in their file?
39

40 Ward: Yes. In Magistrate Court.
41

42 Gonzalez: And that will stay there forever or after so many years it's erased or what?
43

44 Ward: Yes. Pretty much.
45

46 Gonzalez: Thank you. Thank you Chair.

1
2 Ellins: What are the nature of the cases that go to court?
3
4 Ward: Animals running at large which are our unrestraint animals. Some of them
5 are not current on their rabies vaccinations and permits. Or it might be
6 animals that are, let's say that they've attacked another person like a bite
7 case or something like that. Okay. Any more questions? I'll proceed.
8 Okay, so we also educated in the field or got compliance on 43
9 licensing microchips and 51 permits, 45 rabies vaccinations and we
10 educated owners on 70 care and maintenance violations. So those are
11 people that were in violation of housing their animals appropriately and we
12 educated them how to come into compliance.
13 Going into our spay and neuter project because I know you're all
14 aware of the spay and neuter that we have going on, this pilot project right
15 now. Which we have continued to go on and go door to door in the area
16 of Doña Ana visiting the neighbors, offering them vouchers, certificates to
17 redeem those vouchers through the SNAP program, to get in compliance
18 or get their animals fixed. The numbers that we visited up to date is 1,665
19 homes. With dogs that were already fixed that we found in that were
20 1,065. Cats that were already fixed were 251. And we had 665 homes
21 with no animals. We also had 64 vacant properties in that grid area and
22 dogs that we found that were intact were 350, 40 cats, and then we left
23 notices on 345 homes and we gave out 173 certificates. That gives us a
24 total of about 390 dogs or cats that still need to be fixed in that area so far.
25
26 Eakman: May I ask a question Mr. Chair?
27
28 Ellins: Mr. Vice-Chair.
29
30 Eakman: In the noncompliance cases that you found, those who were violating
31 statute, are there any common denominators you found? Because I
32 would really love to dig into the noncompliance that we're finding in the
33 City and the County and if there's anything we can learn and perhaps
34 target.
35
36 Ward: I think the main noncompliance, the number one way thing we see are
37 animals running at large. So unrestraint animals. That's the main
38 noncompliance we get and believe it or not, surprisingly when you go into
39 the field a lot of the officers will find out when they go to the door and they
40 find out where the animal belongs and they talk to the owners, they let
41 them run loose on purpose. I even responded back when I started with
42 the County in like 2003, I remember getting a call for a stray dog and I
43 responded and the County just for a stray dog. When I got out there,
44 there were several stray dogs. So I was trying to apprehend the dogs.
45 This lady comes out and says "I'm the one that called you and complained
46 but I don't want you to get the little one I want you to get the big one

1 because the little one's mine but the big one's, I don't know where he
2 belongs." So I explained to her that you can't let yours run loose too.
3 You're calling about your neighbors but you're letting yours run loose too.
4 You can't do that. It's just I think an education process as well as some
5 people just don't care. Those that we look at we try to educate first and
6 help them get, come into compliance and give them ways to keep their
7 animals on their property and then some people don't care, well we went
8 ahead, go ahead and cite those people.
9

10 Eakman: I think this is worthy of great further discussion. I know right now the
11 Codes Officers are going through District 4 which I represent, house to
12 house doing the same thing you've been doing. Educating, seeing the
13 violations, and I'm really looking for the data that comes out of that
14 because I'm very curious if there's a way we can address the reason for
15 the noncompliance.
16

17 Ward: Right. I agree.
18

19 Eakman: Thank you.
20

21 Ward: You're welcome. All right, let me get on to the next slide.
22

23 Gonzalez: Chair. Real quick.
24

25 Gandara: Commissioner.
26

27 Gonzalez: When you have, like you mentioned those vacant properties. Do you go
28 back to the County and kind of report it maybe to our code enforcers or
29 the assessor's office?
30

31 Ward: For the vacant properties?
32

33 Gonzalez: Yes. When there's nobody in that, that's a vacant property and nobody's
34 on it. Because the reason I'm asking this is that sometimes we're asking
35 for people that are not living there but we like to know who's living there so
36 we can send them tax in regard to that. You guys ever go back and tell
37 the assessor's office or the code enforcers for them to look into that for the
38 Planning and Zoning Department.
39

40 Ward: We have not reported it to anybody at the County's office other than just
41 our own office for our own statistical information. But we have not
42 reported it to anyone else there. We can provide that information.
43

44 Gonzalez: Could you help me please on that?
45

46 Ward: Sure. Absolutely.

1
2 Gonzalez: I would appreciate that. Because that could help us tremendously and
3 other departments for them to look at that.
4
5 Ward: Okay.
6
7 Gonzales: Thank you. Sorry.
8
9 Ward: You're welcome.
10
11 Gandara: Chair Ellins.
12
13 Ellins: Board Member Gandara.
14
15 Gandara: Thank you. Thank you. What areas in Doña Ana County are you
16 covering at this point?
17
18 Ward: We are covering the area starting just on the other side of the Pic Quik
19 there off of Doña Ana Road.
20
21 Gandara: Okay.
22
23 Ward: By the Dalrymple area. All the way in to, it's going to go a little bit further
24 past the Ledesma and that property there.
25
26 Gandara: Okay very good. And what are the periods of time have you been doing
27 this?
28
29 Ward: We started this back in March, so we're still in the process of doing it and
30 we've only, because we're limited on Officers. We've got one Officer a
31 day. So that's the only ground we can cover right now. It's just with the
32 one Officer going into that grid area. So it's overlapping all the information
33 of where the Officers have already been so we have this giant map in our
34 office that is highlighted in the areas and streets we've already visited so
35 other Officers don't waste their time and go there as to where we still need
36 to go.
37
38 Gandara: Okay. And what are your next steps in terms of other areas that you'll be
39 identifying?
40
41 Ward: Well since this is a pilot project once we get done with this, we'll determine
42 whether how much of a success this is and then of course the County has
43 had a bid out with the public for another continuance of a SNAP. We call
44 it a SNAP project which is actually it's going to be a free spay and neuter
45 project for the residents of Doña Ana County. The unincorporated areas,
46 so the incorporated areas will not be included in that it's just the

1 unincorporated areas to try to assist those individuals in the rural areas.
2 So once we get the information on this, since it's a pilot project, then we'll
3 see what worked and what doesn't work and what we need to concentrate
4 on.

5
6 Gandara: Sure. Okay.

7
8 Ward: And use our resources for, but we will continue with this. Because we
9 have a goal set and that's to get these animals of Doña Ana County's fixed
10 so hopefully they're not wandering the streets. At the same time
11 educating those owners as well.

12
13 Gandara: Right.

14
15 Ward: So hopefully I think in a couple years, maybe two or three years down the
16 line we'll start seeing some numbers drastically drop.

17 It's kind of like our illegal dumping task force and our partnership
18 that we have. In the very beginning back in 2012 when we first were really
19 incorporating this project and the ACES actually got started from that, we
20 were seeing so many illegal dumpsites. It was hard for us to determine
21 where do we go first and how do we handle this. Because we're going
22 into the communities educating since 2012 every month, it's gotten to a
23 point now where we're having to look for illegal dumpsites to clean up.
24 People are giving them to us but we're actually out there looking for them
25 which we never had to do before. So we're seeing those numbers come
26 together finally. It's taken some time but we're finally seeing something
27 that we wanted to see that was measurable for us.

28
29 Gandara: Sure. I think that's really exciting Mary Lou. Last question Mary Lou, on
30 your vouchers and certificates you've given 173 out.

31
32 Ward: Correct.

33
34 Gandara: Are you doing any follow up? And what is your hope in terms of what that
35 end result will be?

36
37 Ward: Okay, so just to give you a quick insight on how we do it in house to keep
38 track of it. So the Officers will go out with the certificate. Each certificate
39 has a number on it and it has a place for four animals. Each household is
40 allowed to claim up to six animals because that's what you can have
41 without a permit. So if they have more than enough, more animals on one
42 certificate we can give them a second one. That information gets brought
43 back to our office. We in turn will enter it into a system that logs down that
44 certificate number, the address, the phone number, the individual and then
45 we copy that, we scan it and send it to SNAP so they have a copy of that
46 certificate. Where those people are going to go in and pick up their

1 vouchers. Our turn, because we have that information in the office and we
2 can call them to do a follow up and say "hey, did you get your certificate?
3 Did you get in compliance?" And at the same time SNAP is also reporting
4 back to us who they fixed already or who's got an appointment.
5
6 Gandara: So this is just for spay and neuter?
7
8 Ward: Correct.
9
10 Gandara: Not for microchipping?
11
12 Ward: Correct.
13
14 Gandara: Okay. All right. Thank you. I really look forward to seeing your numbers
15 and how that is going to at the end really reduce the rates of not only
16 animals being left sort of unattended and out in the streets, but also the
17 spay and neuter, it's going to be really important. So thank you Mary Lou
18 for all your hard work.
19
20 Ward: Thank you.
21
22 Gandara: I know it's not easy but I appreciate all that you're doing and I'd really like
23 to see a more aggressive program for the City. I think that's going to be
24 really important and I'm looking forward to District 4 numbers. Gino
25 reporting on that. Thank you.
26
27 Ward: Thank you. We're real excited about it too. We've never had this
28 opportunity with the County doing something like this. Offering such a
29 good resource for the residents, which is important for them to come in
30 compliance which is like our ACES. We can go out there and preach all
31 day long about all the violations but in the end we need to offer resources
32 for these individuals to come into compliance because that's what's going
33 to happen. If we give them that resource they will come into compliance.
34 So just going on to our ACES real quick on our outreach.
35
36 Sanchez: Mr. Chair. I just had one quick question. Sorry.
37
38 Ellins: Mr. Sanchez.
39
40 Sanchez: Real quick can you go back to the one slide on the SNAP or the spay and
41 neuter slide? Do you mind? I just wanted to make sure and verify, so the
42 date you have on there says it was as of April.
43
44 Ward: It was.
45
46 Sanchez: Just wanted to make sure.

1
2 Ward: I apologize. That is a typo for me. I used the same template as last
3 month so I did not change that. Thank you for correcting that.
4
5 Sanchez: No problem. I just wanted to make sure that it was. Thank you.
6
7 Ward: Thank you.
8
9 Ellins: Never proofread your own work.
10
11 Ward: So if I can go into our last slide we have here which is our educational
12 outreach. As I've explained our ACES program and so we are in June
13 which is the last of the fiscal year, so we're getting ready to close out our
14 ACES for the year. And then every year at this time we have a workshop.
15 So we'll gather all of our statistical information for that year, we'll see what
16 worked, what didn't work.
17 So just really quick I'll go over our ACES that we hit so far this year
18 which is the La Union area. And after going into there for the first time and
19 then following up a month later we saw 27.8% increase in compliance.
20 We also picked up 2.95 tons of trash that was picked up in that
21 community. In the Salem area, we had 21.57% increase in compliance
22 and we picked up 12.17 tons of trash. So that's your area Commissioner
23 Sanchez. Then in the Radium Springs area we saw 30.19% increase in
24 compliance and in that area we picked up 12.0 tons of trash. And then
25 lastly in Anthony which was the Commissioner Gonzalez' area, we saw
26 25.3% increase in compliance and we picked up 6.16 tons of trash. So
27 just last week we were in the Vado area. We still need to do a follow up
28 which will be next month, early next month in the Vado area to give us
29 those final numbers and then we'll collect the final statistics for that
30 information, have our workshop which will be held in July as well. Then
31 we'll set our calendar for the following year as to what locations we need
32 to visit, what areas we haven't visited. We have several partners that will
33 come in and we'll determine how we can make this project work even
34 better for the following years and how we can grow on that. So with that
35 I'll stand for any other questions.
36
37 Gonzalez: Chair. Could you give me a schedule of that?
38
39 Ward: I absolutely will.
40
41 Gonzalez: I would appreciate it. Thank you.
42
43 Ward: Sure.
44
45 Ellins: Commissioner Sanchez.
46

1 Sanchez: I just wanted to add I've spoken to, the constituents I've spoken to
2 particularly in the northern part of the County have spoken very highly of
3 this program and were actually asking when it's coming back. Because
4 they did take advantage of it and they did indicate that they have seen an
5 improvement across the area. That they are taking advantage of it. So I
6 just wanted to add that, that I've had positive feedback from the
7 constituents.
8

9 Ward: Thank you. That's always great to hear and we appreciate it. We do work
10 hard for it and so hopefully with spay and neuter project going up we can
11 make these two join together and finally get some closure to this whole
12 violation and a way to come into compliance at the same time. Which
13 that's what we've kind of done with this ACES and our partnership there.
14 Any other questions?
15

16 Ellins: Board Member Smith.
17

18 Smith: Thank you Mr. Chairman. And thank you. I'm so pleased to see the
19 increase in compliance that you're talking about. I also know that
20 Councilor Gandara has been working on another ACES project and we
21 also have a CAB, two different CAB things going. So as we get into our
22 acronyms we may have to start ACES one or something. Animals ACES.
23 But really those are very heartening numbers and really congratulations
24 on seeing that kind of increase in compliance. I really appreciate the
25 efforts and the success that you're experiencing with that.
26

27 Ward: Thank you. We appreciate that.
28

29 Smith: Thank you Mr. Chair.
30

31 Ward: Any other questions?
32

33 Gandara: Chair Ellins.
34

35 Ellins: Board Member Gandara.
36

37 Gandara: Thank you. Just to clarify, I appreciate it, Board Member Smith, my ACES
38 project is the Adverse Childhood Experiences program. Better known as
39 the Resilience Leader so I don't think we'll ever have an issue, those two
40 and confusing the two, but I appreciate it.
41

42 Ward: All right. Thank you.
43

44 **B. Shelter Statistics and Activities/Educational and Spay-Neuter Initiatives**

45
46 Ellins: Okay now we're on to Clint's report.

1
2 Thacker: Good morning. Clint Thacker, Executive Director of the Animals Services
3 Center of the Mesilla Valley. As you can tell, I'm a little under the weather
4 today so we're going to go through this as quickly as possible. Because
5 the room is spinning and I would like to sit down.
6 So 2019 had a total intake of 878 animals in 2018. In 2019 886.
7 Right there we see that they're pretty much the same of those. Here are
8 our outcomes for 2019 of May. The numbers we look at 118 euthanized,
9 live release rate was 85.1% which is very good for a very busy May.
10 When you compare that with last year, last May, we had a live release rate
11 of 82% so we have increased that total to 85.1% with less euthanized.
12 And that is more animals being adopted, more reclaims, less animals
13 going out to rescues, more community cats, less euthanized. So currently
14 as of yesterday the population at the shelter, we had 697 in 2018 and
15 yesterday it was 685 currently housed at the Center.
16 Moving in to our volunteers. We have a total of 494 volunteer
17 hours that were given to us by our blessed volunteers. Those were in
18 forms of laundry, at Farmers and Petco adoption events, other offsite
19 events, Pet's Barn, photography teams do an incredible job, Excel
20 program, working in that program, people come in. The dog walking
21 course is back up and running and also socialization, very important.
22
23 Eakman: Mr. Chair.
24
25 Thacker: Yes.
26
27 Eakman: If I could ask Clint. Your intake was 886, the County said that they said
28 270. That would leave 596 from the City.
29
30 Thacker: No that would, that's just from Animal Control. We have also people
31 coming in, owners' surrenders coming in over the counter and also people
32 that found dogs also will bring them over the counter as well. So not all of
33 those would be just from the City.
34
35 Eakman: Okay. That number would help me if you could get it to me later.
36
37 Thacker: Okay.
38
39 Eakman: Thank you.
40
41 Thacker: So currently 17 families have 51 animals in foster. We're glad to see that
42 that number continues to improve. Here's some adorable pictures,
43 PetSmart. Some of our spay and neuter initiatives. We have 135 animals
44 in the foster to adopt program. This is a program where animals that
45 somebody wants to adopt but they're not yet sterilized so they're in
46 essence fostering this animal until they can make an appointment with our

1 veterinarian to sterilize the animal and then when they finish that process
2 then the animal becomes theirs. Total of 295 total surgeries in May.

3 Some of our educational initiatives. We had 1,032 people at the
4 shelter in May looking to adopt or adopting. Another big number is looking
5 for a missing pet was 430. So the total visitors in May was 2,452. We
6 continue to reach out through Facebook and 101 Gold, all the radio
7 stations, Dog'Cruces magazine, Classifieds, and the Senior Dog program.
8 We had one dog leave us in May through that Senior Dog program with
9 the Doña Ana County Humane Society.

10 We're actually doing something very, very positive and fun this
11 weekend. We're having the first ever drive through vaccine clinic. This is
12 going to be at the Sierra Middle School parking lot. So individual's just
13 going to drive in with their pet in their car, they drive to the first booth and
14 they give us their information, the dogs information, then they drive to the
15 next booth and they pay for the vaccines they wanted to have done for
16 their dog, then they drive to the next one where the veterinarian gives the
17 vaccines, and then they drive out and leave. So this does away with the
18 problems of waiting in line with your dog with the heat, have the air
19 conditioner blowing the whole time, put the window up, listen to music,
20 and just chill until it comes that time when your dog or cat, both welcome,
21 has the vaccines. So we're excited for that. That's happening this
22 Saturday.

23
24 Ellins: How well advertised is this?

25
26 Thacker: It's on Facebook and it's been shared hundreds and hundreds of times
27 and then it's also on the radio as well.

28
29 Ellins: Have we done this before?

30
31 Thacker: We have not.

32
33 Ellins: So we don't know what the turnout will be.

34
35 Thacker: Correct.

36
37 Ellins: Okay.

38
39 Thacker: Especially if we do it the same time every year, so people can come to
40 expect it's going to be happening in June. Or if we do it multiple times a
41 year then people know that it's going to be happening that same time and
42 that's what we're trying to do is keep it around that same time of year.
43 That's the report.

44
45 Ellins: Why don't we do spay and neuter the same way?
46

1 Thacker: If I had the capability, we would.
2
3 Smith: Mr. Chairman.
4
5 Ellins: Board Member Smith.
6
7 Smith: Thank you Mr. Chairman. And thank you Mr. Thacker. I think it was slide
8 number 13. Could you take us back to that vicinity and I might have to
9 guide us from there? Okay, then let's try back to 10. Okay, maybe it was
10 earlier than that. Basically your numbers of adoptions and rescues, there
11 we go. I guess it was, yes thank you number six. I congratulate you Mr.
12 Thacker. I think that even though we're not at that 90%, that golden
13 number that qualifies us for a no-kill, the reality is that these kinds of
14 improvements sometimes are incremental and sometimes are varied. And
15 I was on a radio show yesterday and we were talking about how we're
16 accomplishing some of our live release with the rescues and actually in
17 this instance we've got reclaims and adoptions boosting those numbers for
18 us over our rescue number, and I think the rescue operations are still very
19 important and certainly the collaborations with the different groups who
20 are working together so well with the Animal Services Center. But I'm very
21 pleased to see the number of adoptions looking 60 adoptions higher than
22 that same time last year and certainly the reclaims being up. I think those
23 are very heartening numbers and I would love to see us continue to do
24 that. I certainly have no problem with us doing the rescues but I do think
25 that if here in our local community we're continuing to increase the number
26 of adoptions and the reclaims, those are going to be very important
27 numbers for us. So thank you for your hard work on this. Thank you for
28 sharing those increased numbers there and please keep up the good
29 work. Thank you Mr. Thacker. Thank you Mr. Chairman.
30
31 Ellins: Does that conclude your presentation?
32
33 Thacker: Yes sir.
34
35 Ellins: Are there any questions by the Board? Thank you.
36
37 **C. Committee Reports**
38
39 **1. Finance - David Dollahon, Committee Chair**
40
41 Ellins: We'll now we get to committee reports. Finance, Board Member Dollahon.
42
43 Dollahon: Mr. Chairman. Mr. Saffell will make the formal report and then I'll give a
44 little discussion from last month's Finance Committee.
45

1 Saffell: Good morning Mr. Chair, Members of the Board. My name is Josh Saffell
2 and on behalf of the Finance Department I'd like to present the unaudited
3 financials as of May 2019.

4 First is our balance sheet. In the packet that you have that's page
5 one, Statement of Net Position. The general fund is showing about
6 \$228,000 in cash and \$89,000 in receivables. Total liabilities in the
7 general fund are about \$53,000. The overall fund balance is at \$265,000
8 with \$23,000 of that being unassigned. And I was told that receivable of
9 \$89,000 the majority of that was collected earlier this month but not in May
10 so that's why we see it in the May numbers.

11
12 Ellins: What was the nature of the receivable?

13
14 Saffell: The majority of that, about \$88,000 and some is from Doña Ana County.
15 We bill them monthly for their portion and so it was just kind of a timing
16 thing that we got it in June instead of at the end of May. There's also, I
17 believe, a couple hundred dollars that's due from Sunland Park. So we're
18 still working on getting that receivable as well.

19 Page two is our Statement of Revenues, Expenditures, and
20 Changes in Fund Balance for operations. We see the general fund
21 showing \$2,630,000 in revenue and \$2,585,000 in expenditures giving a
22 net change of about \$45,000. The total revenues are at 93.2% of budget
23 and total expenditures are at 89.1% of budget. Our budget target for the
24 month is 91.7% so we're actually doing really good with revenue and very
25 well with expenditure as well.

26 Here we show our actual revenues compared to budget. The
27 actual revenues of \$2,630,000 is mainly due to Doña Ana and City
28 contributions as per our Joint Powers Agreement. Looking at
29 expenditures and our expenditure comparison we can see that almost
30 every single category is under the 91.7% target. The only one that's even
31 slightly above that is personnel and of course there's been a big push to
32 try and get all of those positions filled so that's why we're seeing that
33 increase.

34 Our capital projects fund, we show cash of \$138,000, a liability of
35 \$77,000, which represents monies received in advance for the PetSmart
36 grant. We have a restricted fund balance of \$50,000 and a committed
37 fund balance of \$11,000. And that will conclude the May financial report.
38 Are there any questions?

39
40 Ellins: Thank you.

41
42 Dollahon: Mr. Chairman, Members of the Board. There was a lot of discussion
43 about the end of year budget and where we're going to be. Through the
44 end of June as you will notice we're a little bit ahead on revenue and a
45 little bit behind on expenditures based on Mr. Saffell's report through May.
46 Our budget is going to be very tight come the end of this month, without

1 question. That's always been. We've never had that situation before.
2 Part of that is because previous directors have, in my opinion tried to
3 hoard money or not spend money where it was needed. That's not been
4 the direction of the Finance Committee or the desires of the Board. We
5 needed to spend money where we needed to spend money. There will
6 probably be an end of year budget adjustment in your July packet, which
7 is authorized by State law to close out the end of the year financial
8 statements. So in the July meeting there will be an end of year
9 adjustment for expenses through June 30th. That is standard practice for
10 both the City and will be practiced for the Animal Services Center.

11 The other discussion and you have the second resolution on the
12 action today for you is a recommendation from the Finance Committee to
13 impose an animal surrender fee. Currently there is none. Though there
14 are fees for retrieving an animal, which we felt were indicative of
15 responsible pet ownership. Surrendering an animal, which does not
16 reflect positive pet ownership, has been free for years. There are
17 concerns with that as with any situation about the imposition of a fee, but
18 because that is an action item for discussion I will leave it at that. But the
19 finance committee did support the imposition of an owner surrender fee.
20

21 Ellins: On the budget, since we have a slight increase in revenue and a slight
22 decrease in expenses, I assume we're going to end with a surplus? Not a
23 big one but a surplus.
24

25 Dollahon: Mr. Chairman. I think where we will probably end up is we will be right on
26 track for our budget because we'll adjust between line items. But there will
27 probably not be a surplus other than the required 1/12th reserve.
28

29 Ellins: Thank you.
30

31 Thacker: And that's all I was going to add was I am prepared to discuss more on the
32 surrender fee when it comes to that point in the action items with the
33 presentation.
34

35 Ellins: Thank you.
36

37 **2. Executive - Lynn Ellins, Committee Chair**

38

39 Ellins: Next committee report is the executive committee and that is me. We met
40 last week. We spent almost the entire meeting discussing the surrender
41 fees. Clint presented comparisons from other facilities that charge
42 surrender fees and they vary tremendously. We did not however come to
43 a final resolution as to what our fees might be and that will be discussed
44 later on. Did I miss anything you two? Okay.
45

46 **3. Facilities - Greg Smith, Committee Chair**

1
2 Ellins: Facilities report. Board Member Smith.
3
4 Smith: Thank you Mr. Chairman. We met last week on June 6th about the
5 facilities. Air quality was a big portion of that meeting because we had the
6 results from the studies. CO2, 600 is the upper limit. Most of this, most of
7 what was returned was less but there were two kennels that were over. I
8 believe it was those same two kennels that had mold. Same two kennels
9 that had some other issues and so working on getting the vent ducts
10 cleaned. Possibly installing air scrubbers which is a topic that we need to
11 discuss further. But it was also determined that the evaporative air
12 conditioning wasn't really working on the hottest days. And since we are
13 addressing that by installing HVAC system where it will be refrigerated air,
14 that should be addressing that. That's moving forward.
15 Also working on consistent FOB access, those are the cards, to the
16 building because there were two different card access things going on.
17 Cat cages are set to arrive in July and that will then allow us to move
18 forward on the ribbon cutting. Medical area slab has been poured and
19 because of the grant requirements that structure that's going to go in there
20 needs to be completed by the end of July, but Mr. Thacker can correct me
21 if I'm wrong, it seems to be on track. New signs are coming for the front of
22 the building. And there was a question about the \$700,000 that were
23 being diverted for this project and when we talk about facilities we
24 probably need to make sure that as far as a question of which facilities get
25 addressed when, there might need to be a priorities kind of question. But
26 also that the conversation with the architects is set to go forward the next
27 Tuesday and that's an exciting thing for the project on the new part, the
28 GO Bond part of the building, well, facility, because it will be a separate
29 building in a different location. Other Members. Yes, Board Member
30 Gandara.
31
32 Gandara: Chair Ellins. Clarifying on the mold. It's not the bad mold, pardon me. I
33 don't know what.
34
35 Smith: Moisture in the air.
36
37 Gandara: Moisture in the air, yes. I just want to say but I also want to say we had a
38 lively discussion about what the policy is in terms of protection for our
39 workers, our staff, going in and out of there and our pets, our animals that
40 are being housed there. And so, I'm not sure if you wanted to expand
41 more on that.
42
43 Smith: Well we do have the material that Mr. Thacker shared with us regarding
44 the different items on the bio-aerosols, the different results on those, the
45 CO2, the temperature, humidity, and those were all very helpful I think.
46 But as far as specificity, yes thank you Board Member Gandara. I

1 appreciate the clarification that we weren't looking at a real threat to the
2 people working there but we are trying to make sure that we're covering all
3 of that. And also the discussion about what's comfortable for people to
4 wear under certain circumstances. What we can make do to make sure
5 that people are safe and not either endangering themselves or working in
6 conditions that they shouldn't be. But I think Mr. Thacker is staying on top
7 of that.
8
9 Thacker: Yes.
10
11 Smith: Thank you. Thank you Mr. Chairman. Thank you Board Member
12 Gandara. Thank you Mr. Thacker.
13
14 Ellins: Commissioner Gonzalez.
15
16 Gonzalez: I also Mr. Thacker had told us also that the refrigerated air that they'll be
17 using, like scrubbers scrubbing the ventilation for the intake of the air and
18 then the air goes out the exterior of the air. I like that idea. I think that's
19 going to help tremendously for that facility.
20
21 Thacker: Yes.
22
23 Gonzalez: Thank you Chair.
24
25 Ellins: Mr. Thacker. I visited the Center like two weeks ago approximately and I
26 was not impeded in entering the Center because I didn't see any
27 impediments like signs or diversion. Has this resulted in an increase in
28 people visiting now?
29
30 Thacker: Yes. So the number of people did go up from this time, yes, from last
31 year, or compared to previous months, yes it has.
32
33 Ellins: Good. Thank you.
34
35 Thacker: I do want to point out there have been some things that have happened
36 since our meeting we had. Mike Kinney is the project manager for this
37 and he asked to be excused. He had a family emergency and his wife's in
38 the hospital. That happened just yesterday. So I'm here just to let you
39 know that the scrubbing or the, I'm sorry, the air study was worked on.
40 There was mold found. It was not the harmful black mold but it,
41 penicillium is what it's called. Ends in an "m". That we're taking very
42 seriously. We are meeting today right after this meeting, I'm supposed to
43 head right back to the Center and meet with the company we're going to
44 get a quote from on how to abate that issue. It's only in two kennels that
45 scored the highest so we're going to be looking at that. So that's going to

1 happen immediately. So he was going to give a presentation on that so
2 we can hopefully expect that to be next month if the Board would so like.

3 There is also an issue with the slab that they poured. It was found
4 to be, the slab that they poured at the place for the infirmary, the medical
5 area kennels. It was found that it was honeycombed inside and not
6 structurally sound so they had to tear it up and demolish it. This was done
7 at the cost of the construction company. They absorbed that cost not
8 added to us, so that finishing up project the demolition was performed
9 yesterday. I noticed that they were all completed and they're going to be
10 re-pouring it this week. So it does delay us but we still couldn't be doing
11 anything because the manufacturing of the other items that we're waiting
12 for was a wait time. So it really it may sound like it's putting us behind but
13 it's really not putting us behind schedule. It's just a little tighter on the
14 curing of the cement for that.

15
16 Ellins: Could you elaborate on what the problem was that it was not structurally
17 sound?

18
19 Thacker: Well they come out, on an architectural point of view I guess what they
20 have to do is they come and get a sample of the cement at the time and
21 they let it cure, that sample. And when they did that, they came back a
22 couple days later and they opened the cement sample up and that's when
23 they found that it was, the quality of cement wasn't where the individual
24 that was testing it would like it to be. So he said based on those samples,
25 you have to take the whole thing out and start over. There's also a
26 troweling issue. The troweling quality wasn't where the inspector wanted it
27 as well. So overall it was the inspector who said "this is not up to the
28 standard of what you're building it as and what you want it as and what I
29 want it as so we're going to start over." But again, no extra cost to us.
30 That's being absorbed by the contractor.

31
32 Smith: Mr. Chairman, if I may. Mr. Thacker, when we're talking about
33 honeycombing which of course is a very structurally sound thing for
34 beehives and other kinds of construction. When we're talking about it
35 being in the concrete we're talking about air bubbles basically being
36 distributed through it, which of course compromises the structural integrity
37 of the concrete. That's why that had to happen. Thank you Mr. Chairman.
38 Thank you Mr. Thacker.

39
40 Thacker: Thank you. And that's all I have extra.

41
42 **D. Zero in 7 Update**

43
44 Ellins: Next up is Zero in 7 update.

45
46 Smith: Ms. Gilbert you can lower that.

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Gilbert: Good morning Chair and Board of Directors. I'm Jean Gilbert secretary for the Coalition for Pets and People. Here is the mission statement from Coalition which was adopted in March of 2017. Here is a listing of the organizations here in our area, animal welfare. And here is a listing of Coalition activities for the month of May. We had a pretty busy month supporting organizations with events. Most of them will be reflected on the slides and the events included APA's microchip and vaccination clinic in Doña Ana at the Feed Store and Coalition chair Rick Hahn organized an adoption event for Cherished K-9's at his work place, General Dynamics which resulted in several adoptions over that weekend including one at Pet's Barn. The Coalition supported SHAS at a Barnes and Noble fundraiser and we also supported HSSNM at an event. APA already mentioned and then the Dog Park Coalition we'll be showing a slide on that in a little bit.

Here is a picture of a recent meeting that the Coalition had with Clint and his team. And pictured here you see Dominique Clark and Bernice Navarro, Clint Thacker, Liz Seely, Donnie King, and the Coalition chair Rick Hahn. Outcome from the meeting is that the Coalition wants to be better connected with ASCMV and some of the things that we've already instituted now as we are doing a lot more social media with posting on Facebook. Their pet of the week, their shelter stats, and some of the other things. And of course we plan to support their events and, especially as they request them. And I know Clint during our meeting, we talked about an open house at the ASCMV coming up probably in the fall.

Jackye Meinecke, this is an outcome of a Coalition meeting that we had in February where Jackye was the guest presenter. Jackye has a plan on cat transport and other ways of increasing live outcomes for felines. And so she is going to be a guest speaker at the Round Table. This is something that the Coalition worked on getting for her. So she will be a speaker this coming Sunday to talk about that at nine o'clock and we hope that some of you can come.

Here is the Humane Society of Southern New Mexico's stats for January through May. We've had 27 adoptions so far for the year. Our pet helpline, call line averages about 100 calls a month. Outcome from that is that we average three to four calls a week where animals are bypassing the shelter because we're assisting them with microchip scanning. 177 sessions in humane ed. for that time frame. 182 animals we've helped through our Cans for Critters program which started in 2012, we've raised over \$8,000. And microchipping, our numbers are over 7,600 which we started keeping stats on that in 2014. Here you see a Check a Chip event with Jeff Murphy and Frank Bryce, two members of our Board that are working that event with UNcaged Paws, Tales from the Shelter.

In addition to these stats and some of the other work, Frank served on an interview panel for the Doña Ana County Animal Control last month.

1 An interview panel, they were looking at candidates for the position of Live
2 Animal Evidence Technician and HSSNM was the community
3 representative on that panel.

4 I guess I forgot to mention with the humane education we do have
5 a Memorandum of Understanding with the school district. And that'll relate
6 to the next slide is that we gave out over 200 animal themed books to
7 children as part of their graduation from the Furever Friends program.
8 This is Ms. Rios at Highland Elementary.

9 And here are SNAP's, Spay Neuter Action Program stats for
10 January through May and they had a redemption, have had a redemption
11 of 878 vouchers; 582 are dogs and 296 cats. Vouchers redeemed at the
12 clinic has been 190 so far and their next clinic will be June 17th. And the
13 photos here are from animals at those clinics in May. They had a May 6th
14 and May 20th clinic.

15
16 Ellins: May I interrupt for a moment?

17
18 Gilbert: I'm sorry Mr. Ellins.

19
20 Ellins: I had a conversation with a SNAP representative that it had recently
21 received a \$25,000 grant which it's going to exhaust before too long and
22 after that it's going to have a severe funding issue. And I tried to, I called
23 SNAP several times to have somebody appear before us and tell us about
24 it but nobody ever answered the phone. I'd like to get an update as to just
25 where they stand and what can be done about it.

26
27 Gilbert: Okay. We'll certainly try to help you with that. And another event that
28 SNAP was involved in was a vaccination clinic in May. I heard that was
29 really successful and that was held at Sisbarro with Dr. Schumacher and
30 the Doña Ana County Humane Society and Better Life Pet Foods were
31 also involved. These are photos of some of the animals. They even
32 brought a cat to the clinic.

33 Okay and here are the May numbers for ACTION Programs for
34 Animals. Their intake was 68, adoptions 16, and the transfers were six.
35 85 microchips. Timoni, Tim, I just learned that he was recently adopted
36 and I told Michel "I'm going to tell that at the, when we do this report."

37 APA has rescued over 4,000 animals and they are proud members
38 of the database for, National database for shelter stats. Peter and Hopper
39 as you maybe can tell by their names they were actually abandoned at the
40 APA facility around Easter time. But the good news is they found this
41 wonderful family. And of course this is just a sampling of some of the
42 wonderful adopters that have adopted animals just recently from APA. At
43 the meeting that was held recently on the ordinances, Doug White was
44 present who does the PAWS program, Prisoners and Animals Working
45 towards Success. So I asked him and then recently checked with Michel
46 Meunier, the president, and their count is 132 dogs have been graduates

1 of the PAWS program, and that's since 2013. So it's 132 year to date.
2 APA started the program in 2014 but it began earlier in 2013. APA of
3 course has to be very busy with fundraising because they have their new
4 facility that they want to eventually through phases, but right now that
5 facility which is basically a warehouse, they're using as their thrift store
6 now and that has been a source of revenue. And because they are such
7 heavy lifters they do have very high medical expenses. So that is one of
8 their means is through their thrift store and then they'll be having a golf
9 tournament coming up here July 13th.

10 Cat's Meow, here is a picture of Cat's Meow. Really helps a lot of
11 cats in the community and some who are special needs. Stevie is a
12 special needs blind cat and he is one of 45 felines that are listed for Cat's
13 Meow on their Petfinder. And there you can see are the hours and the
14 location for Cat's Meow.

15 Cherished K-9's is also another really heavy lifter in the community
16 and they do help the shelter a lot by rescuing animals that would
17 otherwise really be at risk that are either pregnant or animals that people
18 dump off that already a mom and puppies, like this one here. So they
19 continue to pull animals like this from the shelter and here in this case,
20 they worked a transport. Which we say "it takes a village" but between
21 Animal Services, our shelter, and then Cherished K-9's, Moms and Mutts
22 of Colorado rescue, Pawsitive Restorations Animal Rescue, and I really
23 like this name Jailbreak Rescue Rides. These dogs went to Colorado.
24 And here is a picture of one of the adopters from that adopt little Missy
25 from Cherished K-9's. Cherished K-9's also has high medical bills and
26 here is one of their fosters who had ruptured ligaments in both legs that
27 required surgery.

28 Broken Promises Southwest, the adopted felines that are pictured
29 here are through the Broken Promises adoption program. They now have
30 the, are operating the cattery at PetSmart charities which was previously
31 run by HSSNM. Here you see Brad who came from a hoarding case, the
32 Siamese kitty. Feral cat Lily was trapped by her colony caregiver and then
33 following that trapping she went to Broken Promises where she had her
34 kittens and then Broken Promises went and had her spayed,
35 microchipped, and fully vetted before she was returned to her colony.
36 Broken Promises through a grant from project Save a Kitten added a catio
37 to their sanctuary. So you see one of their resident cats in the cattery.
38 They pulled a couple of these special needs cats from the shelter. Hope
39 and Shredder, and Hope and Shredder were later accepted by June's
40 Senior Cat Rescue in Albuquerque and we learned that, I believe it's
41 Shredder that has the thyroid condition. He'll be receiving medication for
42 that. And of course in addition to the services that you've already seen
43 that Broken Promise provides, they also help the Animal Shelter by
44 rescuing feral mom cats and their kittens and here are just a couple
45 examples of those cats.

1 2 Hearts 4 Paws is located in Radium Springs and they have about
2 37 dogs in their rescue program and they hold adoption events once a
3 month at PetSmart. Here you see a picture of one of their directors, Sue
4 Peterson, who is at an neighbor but she's on assignment because she's
5 helping put up a shade tarp and being greeted by one of the farm turkeys
6 there.

7 Tricia Quillen is pictured here. She's the volunteer coordinator
8 standing there in the middle of the volunteer coordinator of Safe Haven
9 and she's pictured here with a group of students who are in an after school
10 vet club at Lynn Middle School. And Tricia's pictured here with her dog
11 Sunny doing the humane education work. And the group presented them
12 with some treats for the pets and I think some other things they're holding
13 there. They also do other humane education work. Not pictured is
14 Marsha Franke who does humane education work and she was recently at
15 Loma Heights for a presentation with kids there. Safe Haven has had 15
16 adoptions year to date including these two kittens that are pictured here.
17 Their capacity at their sanctuary is approximately 45 dogs and 35 cats.
18 They hold regular adoption events, fundraisers, and they have a
19 community radio show on KTAL called Animal Affairs. Frank Bryce was a
20 recent guest on that program on the topic of snakes and reptiles. And
21 SHAS will be holding a patriotic photo booth as a fundraiser the end of this
22 month.

23 Doña Ana County Humane Society has many important programs
24 and one of them is this program for seniors where they receive a \$50 off
25 on the adoption fee for an animal that is adopted from the shelter. And
26 here you can see a couple of those that were adopted in May. Another
27 important program and really the only one of its kind here in our
28 community is the Animal Relief Fund which the Doña Ana County Humane
29 Society operates. And here you see a picture of couple of animals that
30 were in urgent need of help. The little dog was attacked by another dog
31 and then this kitten was found on the roadside and a person decided to
32 adopt it. And so the Doña Ana County Humane Society helped with both
33 of those animals. And another really important program is their Ruff-to-
34 Ready. Their Ruff-to-Ready helps with working on pet retention. Keeping
35 pets in their homes and making sure they are forever homes. And so we
36 congratulate the family for sticking with their dog who liked to chew on
37 everything and for this wonderful program.

38 The Doña Ana County Humane Society holds regular fundraisers
39 and one of the important fundraisers and a very fun one that they do is
40 Yappy Hour which is held the third Wednesday of the month, Monday
41 through October. And they do this in collaboration with SNAP.

42 Uncaged PAWS and Tails from the Shelter, you can't really see
43 their logos there, but they enlisted a volunteer Peter York who is with Dog
44 is my Co-Pilot and he has made a promise to do seven flights this year for
45 animals. And this is the second flight now that Mr. York has done and this

1 one was May the 14th and it went out of the Las Cruces airport with over
2 50 dogs that were on board that went to Idaho.

3
4 Ellins: Do you know where the dogs? Where did the dogs originate from? Do
5 you know?

6
7 Gilbert: Yes, I was just going to say that the majority of those dogs did come from
8 the El Paso Animal Shelter. There were a few from our shelter and a few
9 from area rescues, but the majority this time happened to be from the El
10 Paso area. And in a minute I'll show a slide that shows some dogs that
11 actually travelled nine hours to make this flight, which is really wonderful
12 that they had the opportunity.

13 Here in this picture you'll see animal advocates from Las Cruces
14 that include Frank Bryce, president of HSSNM and Kelly Barker who is the
15 director of UNcaged PAWS, Tails from the Shelter. And she is standing
16 next to the pilot Peter York who is pointing to some carriers there. Denise
17 Beyer is also pictured and on the left she's fourth from the left and she's
18 bending and I noted that she's holding a cup of coffee. I think it was kind
19 of chilly and it was also very early in the morning. I had to kind of work
20 with this photo to get it a little more presentable because it was very, very
21 dark because it was very early in the morning when that flight took off.
22 And these are some of the animals that I was referencing, these guys
23 came from Alpine, Texas and this is just four of the six dogs that came,
24 shelter dogs that came from there and rode nine hours to make the
25 freedom flight. And Patches, I'm not sure if Patches did come from the
26 shelter but she's an UNcaged PAWS, Tails from the Shelter dog that
27 made that flight.

28 Other services of UNcaged PAWS and Tails from the Shelter is
29 Check the Chip. And Check the Chip booths now are going to be held
30 twice a month. Might be the first Saturday at Farmers Market and then the
31 third Monday of the month at Buchman's Insurance on Telshor. But here
32 this picture is with Jeff Murphy and Frank Bryce on the Humane Society
33 Board working the Check the Chip booth which was at the Dog Park
34 Coalition's event which I'll reference here coming up in just a minute. And
35 Denise Beyer who was pictured with the flight group worked the booth and
36 she was assisting some of the people with their animals. This particular
37 event, there were 13 dogs and one cat that received microchip implants at
38 the dog park event.

39 Furever Homes Animal Rescue is based in Alamogordo with the
40 Las Cruces Animal Advocate Jamie Jones. And I think she was featured
41 last month on a slide. She serves as the Las Cruces coordinator. And
42 Furever Homes Animal Rescue transported 88 animals during the month
43 of May. And that was 75 dogs and 13 cats that were transported last
44 month by this amazing organization. They serve Luna, Otero, and Doña
45 Ana County, and surrounding areas and communities, also in El Paso.
46 Here you see pictured are two German shepherds from the Animal

1 Services that were helped by the networking of Furever Homes Animal
2 Rescue and also helped by Lisa Westbrook who is with Blue Ribbon Pet
3 Sitting Services.

4 And this is from the Dog Park Coalition event that was, I think it was
5 May 14th. So the Dog Park Coalition stays very busy with their monthly
6 wash downs and they recently held a birthday party which was celebrating
7 the dogs birthdays for January through May. And here you see the canine
8 health and safety day that they held at the park. And here you're seeing
9 people lined up for Dr. Carver's mobile vaccination clinic. Regina Belford
10 is pictured in the other photo and she's with her dog Koa and she serves
11 on the Board of Directors of the Dog Park Coalition.

12 And this slide I would headline as "it takes a village." Thanks to
13 Clint and his amazing leadership to the Animal Services and all their
14 efforts, animals are bailed from the shelter with some flexibility, which is
15 greatly appreciated. It helps also in our save rate and it helps people who
16 are experiencing hard times. Here you see Star, and Star's bail was
17 reduced by the Animal Services based on the owners ability to pay and
18 because a portion of the owner's, the money they did have was very good
19 will at going towards the animal's spay. And Nala, a poodle mix, she was
20 released through Kelly Barker's networking and with HSSNM with Frank
21 Bryce paying the fee for the dog.

22 The Las Cruces Pet Network does most of their work through the
23 internet, through e-mail distribution and social media. And advocates that
24 they advocate for animals in need through an e-mail or list serve
25 distribution and the primary contacts are Randy Meyer and Dee Dougal.
26 These two Chihuahuas are an example. They actually came from a group
27 of Chihuahuas that were surrendered to Animal Control. Raw pictured left
28 went to From the Heart Rescue and Lola, my understanding, stayed to be
29 adopted there at the Animal Services. From the Heart also took at least
30 another one of that group of dogs. And that concludes the community
31 animal report. I don't know if you have any questions or comments.

32
33 Ellins: Board Member Smith.

34
35 Smith: Thank you Mr. Chairman. And thank you Ms. Gilbert. I have to share
36 something. Some of you know this, but it was under my tenure as a Chair
37 of this Board that we decided to start having these reports from the
38 Coalition for Pets and People. I have to thank you.

39
40 Gilbert: Thank you for the opportunity.

41
42 Smith: Well, you have done a marvelous job with it. I commend you not only for
43 the way that you present it but also for the photographs you include.
44 Because I know you take special pride in how you do that.

45 I also have to tell you, just on a personal note, that there are often
46 included people I know. So today you had Larry and Connie Candelaria

1 adopting a little Chihuahua and that's not the first time I've seen people I
2 know in those pictures. I know you don't go through and select them just
3 on that basis but this underscores the collaboration that we have going on
4 in this community and the greater level of accomplishment that we have
5 when we're all working together. I realize we still have differences of
6 opinions about some things, but this to me is just extremely heartening
7 and I thank you Ms. Gilbert for coming back most of the time that we meet.
8 You've missed one or two times, but doing such a great job of including
9 the photographs, including the information and helping us understand the
10 broader reach of what these different groups are doing and how our
11 Animal Services Center is working with them, so that's huge. I appreciate
12 it very much. Thank you. Thank you Mr. Chair.

13
14 Gilbert: Thank you. I was reminded at the, when I showed the Highland one that I
15 had bumped into Greg one day at Highland. He was doing some
16 volunteer, actually we were both doing some volunteer work. So you may
17 even know Ms. Rios. I don't know. I know you know some of the teachers
18 there.

19
20 Smith: I do. One of them is actually a cousin of mine and I do know some of the
21 other teachers for various things. Yes, but that was the Dr. Seuss day. I
22 think the Read Across America program and really was great to see you
23 then. And great to see a reminder that you continue to work in both of
24 those capacities. So thank you Ms. Gilbert.

25
26 Gilbert: Of course. Thank you again for the opportunity. And I want to say I thank
27 the teachers too that are receptive to the humane education because they
28 have very busy schedules too, so I know. Thank you.

29
30 **VI. Action Items**

31
32 **A. Resolution 2019-06: Accept Donation for Surfaces**

33
34 Ellins: Next on the agenda is a resolution to accept the \$3,319.01 donation for
35 the purchase of new laptop computers and adjust the adopted fiscal year
36 '19 budget. This without objection I won't read it. I think the title explains
37 it sufficiently for the public to be aware of what it's about. This donation
38 was received from the Borman Autoplex.

39
40 Smith: Would you like a motion to approve Mr. Chair or would you like to go
41 ahead and hear the presentation first?

42
43 Ellins: Let's have a motion to approve.

44
45 Smith: I move. I so move sir.
46

1 Gandara: Second.
2
3 Ellins: Mr. Thacker.
4
5 Thacker: Just to elaborate on that we are very appreciative of the Borman
6 Autogroup. They've been supporters of us from the very beginning. The
7 Wilson Binkley, Jessica Spalding who handles their account there
8 contacted me and asked if there's anything, they have some extra money.
9 Because they, if you remember donated an ultrasound machine to us at
10 some significant cost as well. And she said there are some funds left
11 over, what would be best for you. And currently at that time we were
12 struggling to have people have computers because of the way we were
13 moving things around, people around in offices and so on. I said "you
14 know another Microsoft Surface would be ideal because then they could
15 take it to off sites." We could put a big sticker on it for Borman Auto, it
16 could be their Surface that we promote them while we're doing it. That
17 would be fantastic and she said "okay get me the cost of how much it
18 would be and I'll see if I can get it approved." So it was just a matter of
19 days, I contacted the City IT Department, they sent me a quote saying this
20 is how much we purchase them for so I sent it on to Jessica. She got it
21 approved and we're ecstatic. We're very happy to be working with
22 Borman Auto Group and all that they do for us and the support.
23
24 Ellins: I wondered why such an odd number was the donation. It's usually
25 \$2,500 or \$3,000, things of that nature. Is there any Board discussion?
26 Call the roll please.
27
28 Baum: Board Member Smith.
29
30 Smith: Yes.
31
32 Baum: Board Member Sanchez.
33
34 Sanchez: Yes.
35
36 Baum: Board Member Gandara.
37
38 Gandara: Yes.
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40 Baum: Board Member Gonzalez.
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42 Gonzalez: Yes.
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44 Baum: Board Member Eakman.
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46 Eakman: Yes.

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Baum: Chairman Ellins.

Ellins: Yes.

B. Resolution 2019-07: ASCMV Animal Surrender Fee

Ellins: The next item is, which I will read because I think it's important that the public hear what this is all about.

A resolution to establish a fee for animals surrendered at the Animal Services Center of the Mesilla Valley. The Animal Services Center of the Mesilla Valley Board of Directors is hereby informed that whereas under the Animal Services Center of Mesilla Valley Joint Powers Agreement under conditions 5-G-10, the Board is authorized to set fees and charges for services provided at the Animal Services Center; and whereas the Animal Services Center currently accepts animals that have been surrendered by their owners at no cost; and whereas the cost to care for and rehome pets can be hundreds of dollars for each animal and a surrender fee would help subsidize these costs along with other fees already established by the Animal Services Center. Now therefore be it resolved by the Board of the Directors for the Animal Service Center of the Mesilla Valley; 1) that upon approval of the Animal Services Center Board an animal surrender fee would be charged for owned animals brought to the shelter and relinquished by the owner or their designee and that the fee amount will be included in the Animal Services Center fee schedule and that all fees collected will be deposited into the Animal Services Center operating account and the Animal Services Center staff is hereby authorized to take any actions necessary to implement the animal surrender fee. May I have a motion to approve?

Eakman: So moved.

Gonzalez: Second.

Ellins: Mr. Thacker.

Thacker: Thank you. So, speaking with the Finance Committee, I spoke several times to them and in the past about surrender fees. And it's always been a worry about whether they're going to, people are going to come in, they're going to say "oh there's a fee. Never mind, I'm going to take my dog and I'm going to leave it out in the desert somewhere." And we're very conscious about that decision that something could happen. So bottom line is we're not, it's not going to be an "either you pay this or nothing" approach. We are going to work with people. We are going to, our first is to see what we could do to have them keep the animal. If it's a financial thing with food, let's help them out. If it's with vaccines, let's help

1 them out. If it's a problem with getting their, you know their fences are all
2 torn down, let's see what we can do to get those repaired. So that's the
3 way that we're approaching this.

4 I also don't like to come up with just a fee. I like to see what other
5 places are doing and quantify that a little bit. So I contacted some of my
6 co-workers and acquaintances throughout the United States. Cedar
7 Rapids, Iowa they have a surrender fee of \$50 for dogs and cats.
8 Washington County, Oregon \$93 dogs, \$88 for cats. Salt Lake City, Utah
9 which is the Humane Society there, it's \$60 for dogs and cats.
10 Albuquerque, New Mexico has gotten rid of their, they do not charge a
11 surrender fee for the Humane Society there. Davis County, Utah is \$45
12 for dogs and cats. So average is \$62 for dogs and \$66 for cats from what
13 I found.

14 So then I took and I looked at how much time and money are we
15 putting into an animal when it comes to the Center. So I looked at the
16 kennel technicians; it's on average about 20 minutes it takes them to go
17 out, get the animal from the individuals car, they have to be weighed, they
18 have to be dewormed, they have to be vaccinated, they have to find a
19 kennel place for them, all these things take time and time is the money.
20 So that came out to be averaged out all of their wages and divided it out to
21 the minute and then got the \$8.

22
23 Ellins: So you did not include supplementary costs such as benefits?

24
25 Thacker: I did. Yes, I took it and it actually equals \$4, but then per Councilor
26 Eakman's advice to double that because of benefits, then it came to \$8. I
27 did the same with the front office where they have to go and take the
28 animal, get the person's information, they have to get the animal
29 information, put it into the system, update vaccines in the system, all
30 those. That takes time as well. That came out, again, to \$3 and then
31 double that for the benefits and such is \$6. We give every animal a DHPP
32 vaccine so that's included. Bordetella vaccine, the dogs get. The cats get
33 their vaccine they get and then de-wormer. We use two different kinds of
34 de-wormers and they were \$0.10 each, so that's \$0.20 worth of de-wormer
35 on average. And then about, well we know 85% of these because we
36 have a live release rate of 85%. 85% are getting microchips. We included
37 a microchip fee and then the food, utilities, and supplies. That was a hard
38 one that I couldn't really come out to per animal, so we grouped them all
39 together and gave it \$7 is what we felt was a fair amount there.

40
41 Ellins: What about personnel cost in doing all this?

42
43 Thacker: That's the first two items. Kennel tech and front office, the ones who are
44 doing it.

45
46 Ellins: Okay.

1
2 Thacker: So that, the total came out to be \$32.15. So here are my
3 recommendations. One is the Board, you can choose any amount you'd
4 like. You can choose \$15, you can choose \$10, you can do whatever
5 amount you believe would be best for this community. The next one is, is
6 you can go with a \$30 per animal or litter of animals that are coming in or
7 \$15 for small animal; like gerbils, parakeet birds, small animals like that.
8
9 Ellins: Would that include a Chihuahua?
10
11 Thacker: No, that would be \$30. There mighty in heart, not in size. So the way I
12 would explain this is \$30 for an individual animal, but if you bring in a litter
13 of puppies it would be \$30 for the entire litter. We're not going to hit you
14 for \$30 for every single animal in that litter.
15 And then the next one is you could go with the average is there of
16 \$60 per animal. Coincidental if you take our three-day stray hold period of
17 \$12 a day and add that to a \$30 it equals out to be about \$60 for that time
18 period. So you'd be, so the individual pays that amount and they're paying
19 that much of what we hold the animal anyways. Or the last one is you
20 could not accept owner surrenders at the Animal Center. It is not in our
21 mission statement that we accept owner surrenders. We are often seen
22 as the easy way out or the dumping grounds. So those are your four
23 options I'm going to present to the Board.
24
25 Ellins: Are we to set a fee at this meeting?
26
27 Thacker: Well we worked the resolution that there is going to be a fee in the fee
28 schedule. My next recommendation to the Board is that we have a work
29 session and we talk about our fee schedule. There has never been a fee
30 schedule set nor have the fees ever been set since JPA was created back
31 in 2008. So all of the fees that we're looking at do need to be examined
32 and compared to the rest of the area, to the rest of the country with
33 comparable size cities such as ours.
34
35 Ellins: Commissioner Sanchez.
36
37 Sanchez: Mr. Thacker. I was wondering if you had numbers on the number of
38 owner surrenders just within say the last year.
39
40 Thacker: Well, I can tell you that we did, the last year it's in our annual report that
41 you can pull up, but off the top of my head I don't want to say a number
42 because I don't want to be way off. But it's in the thousands. I know that.
43
44 Sanchez: Thank you.
45
46 Ellins: Board Member Smith.

1
2 Smith: Thank you Mr. Chairman. And thank you Mr. Thacker. I have several
3 questions on this. One, we want to make sure we get the best result. We
4 want to reduce the number of animals surrendered. We want to make
5 sure that we're also helping defray the costs of handling this. And so I
6 appreciate the looking at the other communities and I have two questions
7 that grow out of that. Did you get any sense from the other communities
8 and perhaps from Albuquerque as well, did Albuquerque actually have
9 one in the past and they got rid of it or did they simply never have an
10 animal surrender fee?
11
12 Thacker: They did have a fee. They changed it just this last year. They said that it
13 was not a significant source of revenue. I firmly believe that Albuquerque
14 and Las Cruces are two totally different places and we're in two totally
15 different issues as far as pet populations. But the individual I spoke to
16 there said that it's, they're also doing away with pet licensing. Neither of
17 those are any way a big revenue push for both, for either of them.
18
19 Smith: Thank you Mr. Thacker. I guess and as far as the other communities,
20 were there any numbers in addition to what they actually charged as far as
21 what they saw as far as owner surrenders before, owner surrenders after,
22 release of animals into the community or out in the desert or in some of
23 these locations out into the woods or out into the fields. Do we have any
24 kind of indication as far as what might have happened as a result of that
25 change in those communities?
26
27 Thacker: There was only one, Washington County, Oregon that increased their fee
28 recently and, but all of them always charged one. So I can't answer the
29 one that says that they saw increase or decrease. But they recently
30 increased it because they believe that pet ownership, they're doing a very
31 forward thinking pet ownership that their population though for their
32 animals is very low. Animals come in to that area from rescue
33 organizations brought in. So for me to answer the question, you know the
34 numbers are a little bit skewed. You have to look at the apples to apples
35 with population. So I'm hesitant to answer the question right off with a yes
36 or no.
37
38 Smith: Well thank you Mr. Thacker. I appreciate that hesitancy. I guess part of
39 my concern is simply that when something's been free and then people
40 are confronted with a fee we unfortunately do have some history in this
41 community of people releasing animals into the desert. And that's not
42 something I think we want to see happening at this particular point. So I'm
43 not trying to presuppose that that would be what happens but I would like
44 for us to very carefully consider how this is approached from the
45 standpoint of how it impacts people showing up at the shelter. I mean

1 ideally people would simply take better care of their animals, love them
2 and keep them in their homes as opposed to surrendering them.

3 I happen to be at the Animal Services Center one time when a man
4 was surrendering his dog. It was heartbreaking for me. I'm sure he was
5 dealing with it as best he could. But nonetheless that kind of situation
6 where one of the things that we've been doing at the Animal Services
7 Center is offering the counseling when people come in to surrender their
8 animals and I think that's an area where it's extremely critical that we
9 make sure that we continue that. We be as compassionate. We be as
10 helpful. We be as, as you mentioned, looking at the ways that we can
11 help people continue to have their animals at home as opposed to
12 surrendering them. So that would be my emphasis in all of this.

13 As far as what we set on this, I would be inclined to go low, maybe
14 in the \$20 range. Simply because we're implementing something after a
15 zero fee being charged and we really don't want to see those results as far
16 as people, either keeping an animal they shouldn't keep or releasing them
17 in the desert or on the streets when they shouldn't do that either. So that
18 would be my inclination if indeed we're going to move forward and I
19 understand the reasons why we want to do that. And certainly as part of
20 our public relations campaign associated with this, I would strongly ask
21 that we emphasize people doing their best to take care of the animals who
22 are in their care. But also re-emphasizing the counseling that people get
23 when they do come in to surrender their animals. Thank you Mr. Thacker.

24
25 Thacker: Yes, and like I said it would be a conversation that would be had. It would
26 be "I'm here to surrender my animal." "What's the reason?" They tell you.
27 "Well there is a fee for that." "Oh I can't afford that fee." "Well let's talk
28 about that." And that's where the conversation starts. It might get down to
29 \$5, it might be \$10. It might be "I'll be right back, let me go to the bank."
30 So there, the conversation has to take place.

31
32 Smith: Thank you Mr. Thacker. Yes, my inclination would be to go low and to be
33 flexible as far as what the situation is for the person coming in. Thank
34 you. Thank you Mr. Chair.

35
36 Ellins: Board Member Gandara.

37
38 Gandara: Thank you Chair. Thank you Clint. I appreciate the presentation and the
39 research done thus far. I think it would be important to discuss what kind
40 of counselling is done, who does it, do you have English and Spanish?
41 That you would be giving to folks that may just be monolingual. Also I
42 think it's important also to have the data in front of us, right? In terms of
43 how many surrenders do we face monthly, what are the reasons that
44 people are surrendering? I know that over your presentation that you've
45 mentioned several things. It could be cost, it could be a maintenance

1 issue, it could be they're having trouble, right, maybe it's not a good fit.
2 Whatever those issues are I think would be really important for us to know.

3 I know that I know this was coming in terms of, obviously I sit on the
4 Executive Board. We knew this was something we had discussed earlier.
5 But I'd really like to get feedback from our constituency in terms of what
6 they're thinking. I think that's important. And if we have to, I don't think
7 the \$30 is high, is an amount that people cannot afford. I just worry for
8 those folks that cannot afford that. How we're going to manage that with
9 folks, especially when you have people who are counselling, right?
10 Because when you allow for various people to counsel they all have
11 different ideas, right? Very subjective of what it is they're going to do.
12 What they're going to accept. How they're going to accept and I think that
13 an internal policy frankly needs to be developed initially. You have one,
14 right? But I don't think the workers are doing and saying the same things
15 over and over again, right? And I think that's going to be a problem for
16 folks and we certainly don't want to see an increase and uptick of animals
17 being just dumped in the desert.

18 So I don't know that I'm prepared to have it, make a decision today
19 about it. I really feel very, for me it's important to hear back from the
20 public as it relates to this particular issue. Especially that in that you've
21 recommended in a future date to have a work session specifically about
22 fees. I definitely would like to bring this back to our task force. I know that
23 and maybe have some public opportunity, for public comment. Those
24 would be my suggestions as we move forward. Thank you.

25
26 Ellins: Board Member Sanchez.

27
28 Sanchez: I think I agree with both of the Board Members; Board Member Smith and
29 Board Member Gandara. I can understand, I think the biggest concern is
30 definitely that we don't want to push people out to just to get rid of their
31 animals in the desert and still be there. But I do want to, I think from my
32 point of view, and we just had a discussion about it from the Finance
33 Committee how we're coming up to the end of the year and things are
34 getting a little tight. I don't think by any means this fee would be to
35 significantly fund the operations but more of to try to offset some of these
36 costs that we have from these owner surrenders in particular. There's
37 some other option, some other services you do provide. We talked about
38 it. The Ruff-to-Ready program, just in general like that. Those are things
39 that we do to try to mitigate or minimize the number of owner surrenders
40 and I think those are excellent programs. And so in order to provide those
41 I do believe we need to find ways to offset some of the costs that we have.
42 But I do agree that we need to find a level that won't, that I think will help
43 offset some of these costs but I don't think will push current owners or
44 people looking to surrender their animals to go elsewhere. And then in
45 addition like Board Member Gandara said, I think, as long as we continue

1 and have some flexibility, which is something we do now, what the
2 organization does now, I think that's something to take into consideration.

3
4 Ellins: Would any members of the public like to address?

5
6 Eakman: Mr. Chair. May I comment?

7
8 Ellins: Vice-Chair Eakman.

9
10 Eakman: I guess I have a differing opinion from my fellow Board Members. I'm not
11 sure the taxpayers of Doña Ana County and the City feel that they have to
12 pick up all the costs of our irresponsible dog ownership or pet ownership
13 in the County. We have a unique situation here that doesn't compare, in
14 my mind, with any of the folks you checked with. I think we have a
15 completely different paradigm here of what it takes to be a responsible pet
16 owner.

17 Number one, 35%, 40% of our taxpayers don't have a companion
18 animal and so with the remaining 60% to 65% of the pet owners, a huge
19 amount of those are very responsible. They follow the ordinances, they
20 follow all the rules, they pick up after their animals when they're walking,
21 they're on leashes, they're microchipped. That's the vast majority of our
22 companion animal pet owners in our City. And so for whatever reason
23 there is non-compliance, huge non-compliance. I don't see this as a
24 penalty in any way. I don't see charging a reasonable fee for this is a
25 penalty to that irresponsible ownership. I think it's only being fair to the
26 rest of the taxpayers and pet owners in our jurisdiction. So based on that,
27 I'm willing to start at \$35 just to cover the costs that we now have to make
28 it a little more equitable for folks. No, none of us want to see pets
29 abandoned, pets in the desert. None of us want to see that. But that the
30 control of that is that we offer free services. Really doesn't make sense to
31 me because they're not following our rules now with the things that are
32 free. They're not licensing, they're not having microchips, they're not
33 following any of these things and so I think we have to be, I'm glad we
34 have differing opinions on this. I'm very glad we do and we'll be able to
35 talk it out and we'll be able to see it. But I just wanted to voice my opinion.
36 Thank you.

37
38 Ellins: Ex-Officio Dollahon.

39
40 Dollahon: Mr. Chair, Members of the Board. I think one of the things that we also
41 need to take into consideration on the next discussion is if we have to
42 balance the needs of the fee with the Center and responsible pet
43 ownership and the impact to other operations. Because Vicki advised me
44 that, and I checked with City staff, that we charge a \$20 transport fee from
45 our Animal Control Officers, both the City and the County for owner
46 surrender. So this ordinance talks about owner surrenders being brought

1 in to the shelter but we also need to realize that there are owner
2 surrenders that come in from the field, both to City and County Animal
3 Control Officers. So we need to look at a fee that is expected to be paid
4 by the taxpayer through our Animal Control Officers when they pick the
5 animal up through an animal surrender. And they ultimately that animal
6 still also ends up at the Animal Services Center. So I think you may want
7 to look at a range of fees. Because if it's picked up in the field by ACO, it
8 still ends up at the Animal Shelter. So we may look at something that is
9 between \$10 and \$20, or \$10 and \$30 depending on where the surrender
10 is made.

11 But this is about responsible pet ownership and none of us like the
12 fact that we have a lot of animal surrender, but there are also ordinances
13 on the books and State laws related to pet abandonment and it is against
14 the law to abandon a pet in New Mexico. And we need to help reinforce
15 this. And none of us like to see it happen and we, as Clint said he and his
16 staff do have the discussion. But there is a burden to the rest of the
17 taxpayers and on the Center and there needs to be some fee. As to what
18 that magic number is, I don't know.

19 One of the other things that we discussed at the Animal Services
20 Board Finance Committee meeting, and I think Clint will bring this up in
21 the next discussion item, is the review of all of our fees. And he's going to
22 have a new management analyst in the new year in July that will look at all
23 of our cost and all of our fees related to services. But I still feel without a
24 doubt in the world of responsible pet ownership which is what our
25 ordinances and the Center is about, is we do need to have some fee for
26 owner surrender.

27
28 Ellins: Ex-Officio Lusk. Do you have any comment on this?

29
30 Lusk: Chair Ellins. Only to dovetail on what David just spoke about is that we
31 are already charging a \$20 transport fee. One of my concerns would be
32 that just as Clint and everybody has kind of echoed is those persons who
33 then choose to dump that animal in the desert and we don't want to see
34 that happen. What would be difficult for us as Animal Control Officers is
35 changing a fee. Once we've set a fee, we have to charge that fee. So we
36 can't make those distinctions like what Clint was saying. We can't say "oh
37 you can't," we have a fee that is imposed by our Board of County
38 Commissioners. We have to impose that fee. We cannot make a
39 distinction to charge a different fee or charge nothing. So if the fee goes
40 up, that's what we have to charge and there is no exception.

41
42 Ellins: How frequently do people then refuse to turn the dog over once you tell
43 them there's a fee involved?

44
45 Lusk: There are times that they say "oh well we'll just, we'll take it ourselves to
46 the shelter" because they're, at the present time there is no fee for the

1 owner to take it themselves to the shelter. So there would not be the
2 transport fee. And that is what we're charging is a transport fee. So if in
3 fact we're adding on to that and then charging an animal owner surrender
4 fee that becomes a different discussion we have with the person. So
5 they'll sometimes say "oh well, I'll have my daughter when she gets home
6 from work. I just don't have a vehicle right now. I'll take it, we'll take it to
7 the shelter ourselves." So there are times that they will not pay that fee.
8 They say they can't afford it or they don't have the dollars to do so at that
9 time.

10 Dispatch does help us out even before we go out on a call. When a
11 person calls in and says "I want to owner surrender my dog. I want them
12 to come pick it up", they are told by the dispatch operator that there is a
13 \$20 transport fee. So they are advised even before the officer comes out.
14 Sometimes when we get there the person who's actually at the home was
15 not the same as the caller so we have to identify who's the actual owner
16 because we will only owner surrender from the owner, because they
17 actually have to sign a document saying they are owner surrendering it.

18
19 Ellins: Is there any public comment? Commissioner Gonzalez. I never get to get
20 to the public.

21
22 Gonzalez: Mentioned about the animal that if people adopt or raise an animal, I think
23 there's a responsibility to them to know the law or the laws. If not, it's
24 going to be the burden on the shelter of them taking them in. The
25 surrendering part of it. And I like, Clint your tabulation of \$32. I think
26 that's reasonable and I would go with that \$32 that you mentioned that you
27 gave us that rundown and I like that \$32 fee. It would cover a lot of costs
28 in regard to that and the overall thing it's going to be the burden on the
29 shelter when it comes down to the nitty gritty is going to be Animal Shelter
30 taking the impact. Thank you Chair.

31
32 Ellins: Board Member Smith.

33
34 Smith: Thank you Mr. Chairman. I'm surprised that there are no members of the
35 community who are wanting to say anything on this subject because that
36 would really be helpful to us. And I think I'd go back to what Board
37 Member Gandara said, that perhaps as we're having the fee discussion
38 we include this because I really would like for us to, I mean as I said my
39 gut reaction is to go with something around \$20 but I do think that as we
40 get feedback from the public we would have a better sense of what is
41 going, not a complete sense because nothing is ever completely certain,
42 but I would like to have a better sense of what the public feels is going to
43 be reasonable and workable as we go forward on this. And certainly if
44 \$20 is too little or too much or \$30 or \$60, any of those amounts, we want
45 to be fair but we also want the desired result and that to me is the bottom
46 line. And we either suck it up and pay the other amount, the subsidized

1 amount or we fully cover what it's costing us. But for me the bottom line is
2 still going to have to be what the market will bear if you will. What our
3 public is going to say as far as their response to that. And I think that
4 comes back to having that discussion before we set a number or say we're
5 going to do it. Thank you. Thank you Mr. Thacker. Thank you Mr. Chair.
6

7 Ellins: Finally, does any member of the public wish to comment on this? Mr.
8 Bryce.
9

10 Bryce: Frank Bryce, President of Humane Society of Southern New Mexico. This
11 issue is pretty much like we have with a lot of them it's a transition issue
12 and I happen to agree with Mr. Thacker that there are cases where it's
13 much better for us to have the animal in hand depending on the
14 circumstances than to force the person that is not going to be able to do it
15 to do something else with the animal. Whether it's to release it in the
16 desert as we commonly say or give it to somebody else that's not taking
17 care of it. This is called a shelter for one thing and we need to provide
18 some care for this transition period. There's nothing that's so black and
19 white that we could do it tomorrow. And I do think what Mr. Thacker is
20 saying that there's probably some type of transition term, time when you
21 can get the dog or the cat in without a fee based on the circumstances,
22 even if it's income level or, you know death in the family. There are
23 certain circumstances we need to cover to get this in and I would
24 appreciate that chance to discuss that with this planning session or
25 whatever the, you all are planning on doing. I do agree that people need
26 to be responsible and I do, I'm pretty harsh in that manner, but I also know
27 that there are a lot of people who simply just need the help for a variety of
28 reasons. Thank you.
29

30 Hahn: Hello Chairman, Board. My name is Rick Hahn. I'm with Coalition for
31 Pets and People. One of the things that happened with the previous, with
32 the previous shelter before the remodel is that entrance area was about
33 the size of a postage stamp. It was always very noisy, so there was really
34 not an environment where a person could have the conversation of why
35 are you surrendering your animal. And the previous dynamic under the
36 previous director just didn't really support that conversation. It's a different
37 environment now. So actually the shelter's actually going to have a
38 physical space and people that can actually have that conversation of why
39 are you surrendering your animal. So if you have some kind of a
40 reasonable fee, that can be kind of leverage to get that conversation, so
41 you can have that conversation as to why and problem solve as to why a
42 person's surrendering their animal. And really kind of build out and find
43 what's the root cause and coming up with a solution so the animal ideally
44 can be kept in the home. Thank you.
45

46 Ward: Board. Mary Lou Ward. Just a couple things in regards.

1
2 Ellins: Restate your name please.
3
4 Ward: Mary Lou Ward.
5
6 Ellins: Thank you.
7
8 Ward: Just a couple things in regards to this. I would just like to say before this
9 goes through and gets approved I think we should outweigh some of the
10 impact that it might have on the other agencies involved. Like we talked a
11 little bit earlier about Animal Control. Because Animal Control does have
12 a transport fee right now that's in place. Like Vicki said our fees would be
13 different and they're already imposed at a certain rate that's been
14 approved by the Board of County Commission. And so that would be
15 something that we can't just readily go and change. So we need to look
16 into that.
17 I was looking at our owner release rate for last month which was
18 10, 10 dogs for the month of May. That was our transport fee for the
19 month of May. So we've got some of these issues where people are
20 calling us to pick them up. It's not a whole lot right now, but these
21 individuals still have the option of if they can't pay that transport fee to
22 Animal Control they can also take it to the shelter themselves. So yes I
23 think we will have an increase of owners releasing their animals in the
24 desert because now we've left them with no other option if they have no
25 money to do so and no other ways of doing it. People will just turn them
26 loose in the desert. I really hate to say that. And yes that is abandonment
27 under the law and so we would enforce that if we could find out who did it.
28 That's like an illegal dumpsite where somebody's dumping oil in the
29 desert. Well how are you going to find that out? It's going to be on that
30 same process unless we have witnesses, unless we have a microchip,
31 there's going to be no way of finding out who dumped that animal. So it's
32 going to be pretty hard to enforce on that aspect. So we need to outweigh
33 all those measures on that and this will increase the call volume for the
34 officers for the strays. If you looked up the amount of strays we picked up
35 last month was 138. That number will increase on the strays going in the
36 shelter. So I think at some point we're going to look at, they're going to
37 come in one way or another.
38 Now we might make it a little bit harder for these guys to come in
39 because we're putting more pressure on the officers to one, go out and
40 patrol for them because we have complaints that they're out there; and
41 two, they're going to put more time and effort into capturing that animal to
42 get it back into the shelter because we can't have stray dogs just running
43 loose. So I think those are just some things that we need to look at as we
44 go forth with this. Thank you.
45
46 Ellins: Step forward, come on.

1
2 Gilbert: I personally as an animal advocate support having a surrender fee. I think
3 it should be low and probably County, because of transport fee already
4 imposed, that they should be exempt from it. But I think that people who,
5 if they choose because they don't want to pay the transport fee to take the
6 animal to the shelter, well then they will have a conversation. There will
7 be an opportunity to have a conversation about the animal and why they
8 want to surrender it. And as Clint was saying, they will work with people.
9 So they will be flexible with the amount. So that's my opinion. Thank you.
10
11 Ellins: Anyone else? Is there further Board discussion? Board Member Smith.
12
13 Smith: Thank you Mr. Chairman. And thank you for all of those comments.
14 There's a gentleman who wants to speak again and I'll just make my point
15 very quickly. I appreciate Board Member Lusk's comments and Officer
16 Ward's comments. One thing regarding anti-donation and maintaining a
17 certain fee, one thing I would like for us to consider is perhaps one of the
18 organizations or somebody willing to make a donation that there could be
19 a fund from which then if there is a hardship case and somebody's not
20 able to pay whatever we set the fee at, that that fund could somehow be
21 set up and operated so that it could be pulled from that fund as opposed to
22 varying in the fee. But I don't know exactly what would be involved in that
23 so I would like for that to be something that we could consider. If we have
24 further discussion today or if we end up taking it to a work session. And
25 thank you sir for your patience.
26
27 R. Collins: My name is Roger Collins and I agree with the fact that if you charge a fee
28 to a family to turn in a pet, they're not going to do it. If they were going to
29 keep the pet or they would be able to afford it. If they can't afford to keep
30 it, can they afford to turn it in? You're going to see a lot more strays
31 running around Las Cruces. This chip program where you chip the pet,
32 people aren't doing that. You have so many animals you can't figure out
33 who owns them and sow all of a sudden they're going to double out in the
34 desert. How are you going to get the people that violated this ordinance?
35 Good question? And it's going to take some soul searching to figure it out.
36 Thank you.
37
38 Ellins: Last call. Is there anybody else? Is there further Board discussion? I'm
39 concerned about this resolution and I don't think we should adopt it today.
40 For two reasons, one I do think we should have a work session' and
41 secondly the final wherefore says "Animal Services Center staff is hereby
42 authorized to take any action necessary to implement the animal
43 surrender fee" and that tells me that if we adopt this then you're on your
44 own and we will never have an opportunity to discuss it.
45
46 Eakman: Mr. Chair.

1
2 Ellins: Mr. Vice-Chair.
3
4 Eakman: May I move to table this resolution until our August Board meeting?
5
6 Ellins: Is there a second?
7
8 Smith: I will second that sir.
9
10 Ellins: Thank you. I was hoping somebody would do that. Call the roll please.
11
12 Baum: Board Member Smith.
13
14 Smith: Yes.
15
16 Baum: Board Member Sanchez.
17
18 Sanchez: Yes.
19
20 Baum: Board Member Gandara.
21
22 Gandara: Yes.
23
24 Baum: Board Member Gonzalez.
25
26 Gonzalez: Yes.
27
28 Baum: Board Member Eakman.
29
30 Eakman: Yes.
31
32 Baum: Chairman Ellins.
33
34 Ellins: Yes. One less document that you have to sign. Now we're onto public
35 input.
36
37 Thacker: I just want to say before we continue, Board Chair that e-mails will go out
38 shortly for a work session in either late June or July. So be looking for that
39 so we can have a work session with the Board Members.
40

41 **VII. DISCUSSION ITEMS**

42 **A. ASCMV Fee Schedule**

43
44 COVERED UNDER ACTION ITEM B.
45
46

1 **VIII. PUBLIC INPUT**

2
3 Ellins: Is there any further public input? Mr. Bryce.

4
5 Bryce: Frank Bryce, President, Humane Society of Southern New Mexico. I just
6 want to take a minute to thank Mr. Dollahon. He doesn't get a whole lot of
7 credit in this task force that he's managed. He does drive it with a little
8 whip. Cracks and crackles and stuff like that, but it seems that we are
9 making some real progress and that final version is going to be up for you
10 folks consideration pretty quick I believe. Anyway, I want to thank him
11 personally from HSSNM.

12
13 Dollahon: Thank you Mr. Bryce.

14
15 Ellins: Board Member Dollahon.

16
17 Dollahon: Mr. Chairman. I was going to hold my comments until Chair and Board
18 comments whenever you're ready related.

19
20 Ellins: Mr. Bryce. I have a, could you come back for a moment please? During
21 the Zero in 7 update there were a number of statistics presented by your
22 organization concerning spay and neuter numbers and microchip numbers
23 for the month of May, no that was year to date.

24
25 Bryce: When we finish with the chips that I have currently, we will have done
26 7,800 with our organization. I'm sorry.

27
28 Ellins: I was impressed by those numbers.

29
30 Bryce: I'm not impressed yet but they're growing. And we, this microchip does
31 answer part of the problem with release in the desert. If you get a dog
32 microchipped, you might not want it two months later but you're not going
33 to be able to get out of it. We just had that example the other day where a
34 fellow had, the dog had ended up in Alamogordo. They called us about
35 the chip and I got a hold of the owner. Well it was no longer the owner.
36 He said "I gave that dog away a year ago." I said "well you need to get a
37 hold of Alamogordo Animal Control because you're liable for the animal
38 unless you change that chip." So the chips are really a good way of
39 controlling a lot of our problems. Thank you.

40
41 Ellins: Thank you Mr. Bryce. Now it's time for Board input. One more. Never
42 ends.

43
44 Hahn: I'll be quick Mr. Chairman.

45
46 Ellins: Please state your name.

1
2 Hahn: Again my name is Richard Hahn and I'm with the Coalition for Pets and
3 People. Just wanted to let everybody know we're going to be doing an
4 ACES event. We're going to be doing microchipping in Vado this
5 Saturday from nine to noon and then we're also having an event at Better
6 Life. Again microchips with the vet there doing shots and on the 30th at
7 Better Life on, here in town. So those are two events that are coming up.
8 Thank you.
9
10 Ellins: Thank you.
11
12 Gonzalez: On you're event in Vado, where is it going to be hosted at?
13
14 Hahn: At the community center.
15
16 Ellins: Ma'am. You need to speak into the mic. Lower it maybe.
17
18 J. Collins: My name is Janet Collins and I just wanted to comment on that TNR
19 program that we have. We started catching cats about two and a half
20 months ago and we didn't realize this program existed. So it caught us by
21 surprise when we had a gentleman bring the cats back. He knocked on
22 our door, let us know what he was doing and I told him "you know, why did
23 we catch them then?" And he said "well, you know they're fixing them and
24 nipping their ears and at some point they won't be doing their thing and
25 making more kittens." And I go "that's not why they're coming to our
26 house." We have a fishpond in the back. It's all fenced in, but we would
27 catch the cats going back there and swiping their paws trying to catch the
28 fish. So I got a little aggravated and I told him "well maybe we should've
29 just killed them" he told me "that's a fourth degree felony." He goes "I'm
30 an ex-con. I'm donating time to the City so you need to do this to your
31 fence and that to your fence and it's going to cost you money but it'll keep
32 the cats out." I don't think that's right. That's our property. We have no
33 cats. We have the fish.
34 The cats now, they haven't been going to our place but we planted,
35 my husband and I planted a lot of rosemary plants. Hopefully it's not
36 because it's not that time of the year for the cats but hopefully it is working.
37 But they still go, they have sprayed our door, they, we've seen paw prints
38 on top of my husband's truck, they've sprayed his wheels, you can see
39 where they're I guess urinating on the hood and it runs down and at a
40 neighbors. Well we're here not just for us. We have elderly people that
41 live around us and so we represent them whenever something comes up.
42 And Ms. Peg Saviano, she has a big wooden door that was totally
43 damaged on the bottom. So her daughter put, like saran wrap around the
44 outside door to try and keep the spray from going in. We had a gentleman
45 say "well once they're fixed they don't spray." Well I don't know if it's what
46 they normally spray if it's urine or whatever but it is damaging our property.

1 And I looked it up and it says that cat urine contains this type of acid that
2 damages paint and it also, even if it doesn't do that, it has contains some
3 kind of grit so if you try to wipe it off it will scratch your paint. And then
4 besides that, we went ahead and found out that a lady around the corner,
5 she's feeding cats. She's not registered as a community cat caregiver.
6

7 Dollahon: It's actually at this point in the ordinance a feral cat colony. She's not a
8 registered cat colony provider.
9

10 J. Collins: Yes, thank you. And also I looked up because we have a family that lives
11 in the corner. They have this little boy. They have a lot of sand. We've
12 seen cats going over there and everything. So I looked up because I used
13 to drive a school bus and it was a special ed. bus. We had to wear gloves
14 because of human feces, in case. And so I looked up the cat feces and
15 diseases they can get and it was pretty scary because there's, one of
16 them that the woman can be pregnant and the baby will be born. It won't
17 show any signs but later on, eyesight, brain damage, all this kind of stuff.
18 But if we catch them and they bring them back, that gentleman was, he
19 wasn't, he was rude. He came and he said "look there's nothing you can
20 do about it" and he opened the, and let three cats out that we had caught.
21 I don't know what you could do about this, but I know. I don't hate cats, I
22 just don't want them in my yard. That's all. You know people love them
23 so much, maybe there should be a way for them to take care of all these
24 cats themselves instead of them running around. We don't do that with
25 dogs and one can be just as dangerous as the other I think. But I just
26 thought I'd give you my opinion. Thank you.
27

28 Ellins: Is there any further public input?
29

30 **IX. CHAIR AND BOARD COMMENTS**

31
32 Ellins: Board discussion?
33

34 Gonzales: Chair.
35

36 Ellins: Board Member Gonzalez.
37

38 Gonzalez: I'm glad that we're going to do that work session in regard to the
39 surrendering. I think it's a good idea and we'll come up with some good
40 suggestions for that and help our constituents as well as our Animal
41 Shelter go forward with that. Thank you.
42

43 Ellins: Ex-Officio Member Dollahon.
44

45 Dollahon: Mr. Chairman, Members of the Board. I wanted to give a quick update
46 related to Ms. Collins comments and Mr. Bryce's comments. This past

1 Tuesday evening at six o'clock here at City Hall we had comments on draft
2 changes to the City's Animal Control Ordinance. Ms. Becky Baum got to
3 enjoy the meeting with us because she's transcribing the record for us
4 which will take us a little while to do. We were here for about two hours.
5 This is a result of the City's Animal Care Task Force that we've worked on
6 since the summer of 2017 on revisions to the City's Animal Control
7 Ordinance. I do want to thank County Animal Control staff, Ms. Lusk, and
8 Ms. Ward. Both have been good participants as well as Animal Service
9 Center staff and City Councilors on the meeting. It is in draft form. It is on
10 our City's webpage through the rest of the month and that's [www.las-](http://www.las-cruces.org)
11 [cruces.org](http://www.las-cruces.org), under one of our Hot Topics. We are taking public comment
12 through the end of this month. If you would like to submit an email to that
13 effect on comments related to the draft ordinance, you can do so at
14 animalord@las-cruces.org, as in short for ordinance, through the end of
15 the month. We've also made outreach to the veterinarian groups and
16 we've had meetings with a couple of them, veterinary actual offices. And
17 we had a separate meeting with the veterinarians in the community.

18 The two main, there are a lot of administrative cleanups within the
19 ordinance. But the two major ones, well I would qualify at three major
20 ones. The first two are interconnected. One is a proposal to eliminate
21 mandatory pet licensing. In exchange for eliminating that pet licensing
22 requirement it is to strengthen the reporting requirements for the
23 mandatory microchipping. So not only would the microchipping, which is
24 already required by both City and County ordinance, anyone who installs
25 them would also have to report that microchip install and the owners
26 information to the Animal Services Center. So that would be in lieu of the
27 licensing fee. There were some comments made about licensing fee for
28 intact animals versus sterilized animals. That would be something new.

29 And the biggest commentary on Tuesday night's meeting was
30 eliminating the feral cat colony requirements which no one is undertaking
31 under the City's current ordinance, and replacing that with community cat
32 caregivers. And that's part of the comments related to Ms. Collins'
33 comments. That does impact the Animal Services Center because the
34 community cat program is really trap, neuter, and return, and the City and
35 County Animal Control are not doing trap, neuter, return because that ties
36 to state law and abandonment issues. But the return animals are being
37 done by the Animal Service Center and that does impact ultimately the
38 Center and this Board on decision-making. So we wanted you to be
39 aware of it, but it is on the City's website and there is a public comment
40 period.

41 We have shared the draft ordinance with County staff and I don't
42 know what their course of action is going to be. We hope to have the
43 City's ordinance back to the full City Council by the end of this calendar
44 year because we're going to go after the public comment period we will
45 present all that back to the Animal Care Task Force. And ultimately there
46 will probably be a work session late this summer with the full City Council

1 and I will also be prepared, once we have a good revised draft, a further
2 revised draft because we think there's going to need some further
3 revisions based on comments. I will present to this Board.
4

5 Ellins: Is there further Board discussion?
6

7 **X. Adjournment (11:14 AM)**
8

9 Ellins: Without objection, we are adjourned.
10

11 BOARD OF DIRECTORS

12 _____
13 Lynn Ellins, Chairperson

14 _____
15 Jack Eakman, Vice-Chair

16 _____
17 Kasandra Gandara, Board Member

18 _____
19 Ramon S. Gonzalez, Board Member

20 _____
21 Manuel Sanchez, Board Member

22 _____
23 Gregory Z. Smith, Board Member

24
25
26
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34
35
36 ATTEST:

37
38
39
40 _____
41 Amanda Lopez Askin, County Clerk

MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Josie Medina, Accounting Manager **Initials:** JM
Date: July 12, 2019 **File #:** F-19-173

Subject: Animal Service Center of the Mesilla Valley Unaudited Financial Reports for June 30, 2019.

Attached are the unaudited financial results of the Animal Service Center for the period ending June 30, 2019, below are some observations for your consideration:

- The Statement of Net Position (page 1) shows a cash balance of \$270,959 in the General Fund. There are outstanding account receivables in the amount of \$1,015. \$875 is due from the City of Anthony and \$140 from the City of Sunland Park. The outstanding accounts payable balance of \$10,219 cleared in July 2019, and the General Fund has \$52,840 in outstanding payroll liabilities.
- The Capital Projects Fund also on page 1 shows a cash balance of \$25,581. There are no outstanding receivables in the Capital Fund. Approximately \$47,000 of the \$77,000 PetSmart Grant has been expended leaving \$30,000 in Revenues Collected in Advance.
- The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are \$2,834,204. YTD operating expenditures are at \$2,845,517 which results in a decrease in Net Fund Balance of \$11,313.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicates 100.3% of budgeted revenues and 98.0% of budgeted expenditures have been recognized. The current budget parameter for this month is 100.0%.
- Personnel budget to actual expenditures are 1.4% above the budget parameter due to staff pay increases and special events that required some overtime hours worked.

- The Grants and Donations Schedule on page 7 provides a Life-to-Date Summary of grants and donations.

CC: Terri L. Gayhart, MBA, CPA, CGMA, Finance Director

Initials:

TWG

CC: Amador Espinosa, Accountant

Initials:

AE

Animal Service Center of the Mesilla Valley
Statement of Net Position
June 30, 2019

	<u>Fund 7440</u> <u>General Fund</u>	<u>Fund 7441</u> <u>Capital Projects</u>	<u>Fund 9440</u> <u>Capital Assets</u>	<u>Statement</u> <u>of</u> <u>Net Position</u>
Assets				
Current Assets				
Cash & investments	\$ 270,959	\$ 25,581	\$ -	\$ 296,540
Accounts receivable	1,015	-	-	1,015
Total Current Assets	<u>271,974</u>	<u>25,581</u>	<u>-</u>	<u>297,555</u>
Capital Assets				
Equipment, net of accum depr	-	-	290,322	290,322
Total Capital Assets	<u>-</u>	<u>-</u>	<u>290,322</u>	<u>290,322</u>
Total Assets	<u>\$ 271,974</u>	<u>\$ 25,581</u>	<u>\$ 290,322</u>	<u>\$ 587,877</u>
Liabilities				
Current Liabilities				
Accounts payable	10,219	768	-	10,987
Accrued wages payable	-	-	-	-
Accrued payroll liabilities	52,840	-	-	52,840
Revenue collected in advance	-	30,000	-	30,000
Total Current Liabilities	<u>63,059</u>	<u>30,768</u>	<u>-</u>	<u>93,827</u>
Fund Balance				
Required reserve	242,019	-	-	242,019
Restricted	-	50,000	-	50,000
Unassigned	(33,104)	(55,187)	290,322	202,031
Total Fund Balance	<u>208,915</u>	<u>(5,187)</u>	<u>290,322</u>	<u>494,050</u>
Total Liabilities and Fund Balance	<u>\$ 271,974</u>	<u>\$ 25,581</u>	<u>\$ 290,322</u>	<u>\$ 587,877</u>

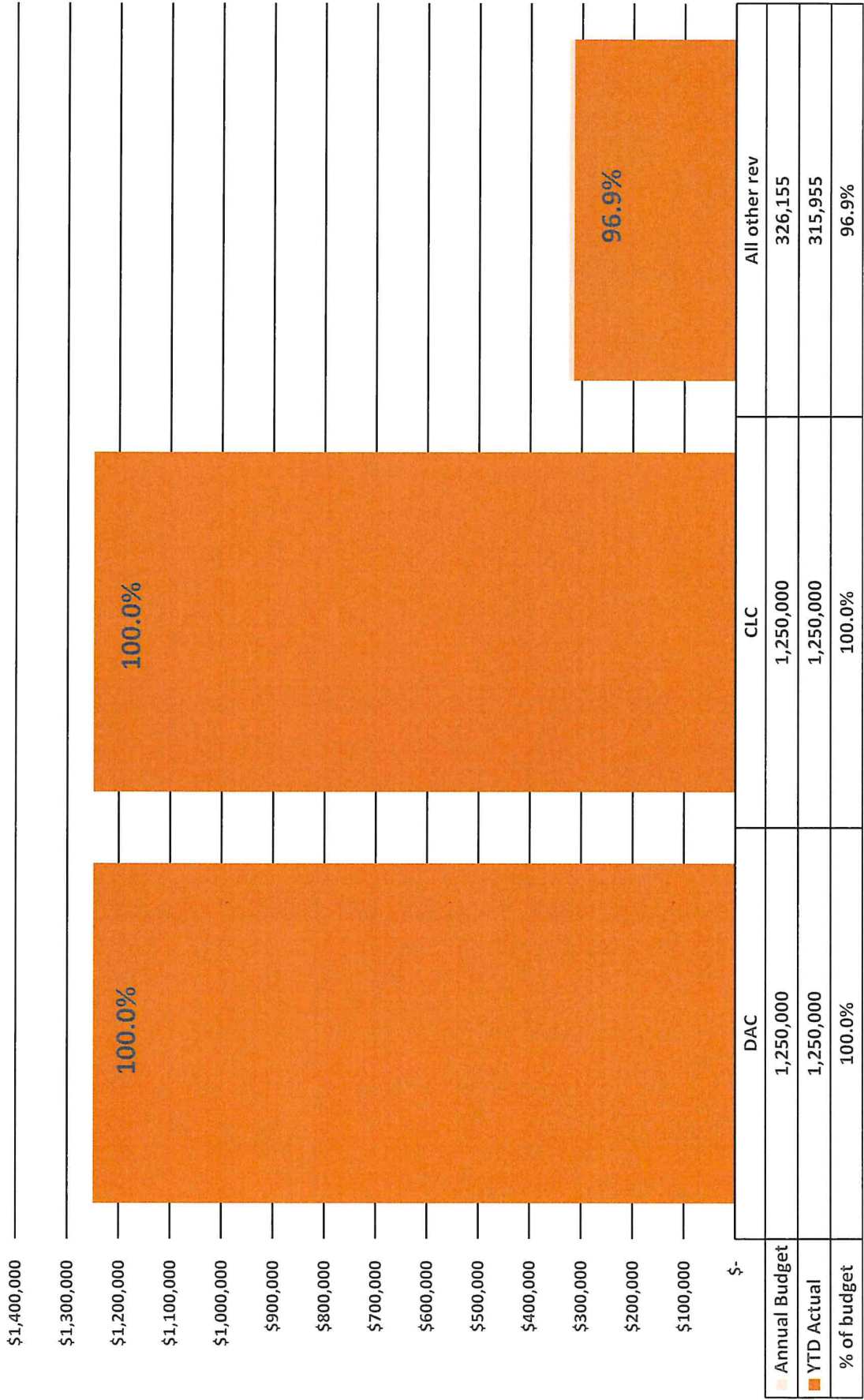
**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance
as of June 30, 2019**

	General Fund 7440 Actual	Capital Projects 7441 Actual	Fixed Assets 9440 Actual	Total
Revenues				
Pet licenses-CLC	\$ 37,632	\$ -	\$ -	\$ 37,632
Pet licenses-DAC	14,961	-	-	14,961
Vaccinations	21,653	-	-	21,653
Pet micro-chip	22,425	-	-	22,425
Onsite adoptions	53,183	-	-	53,183
Return to owner-DAC	10,861	-	-	10,861
Return to owner-CLC	24,905	-	-	24,905
Spay/neuter	40,234	-	-	40,234
Dona Ana County	1,250,000	-	-	1,250,000
City of Las Cruces	1,250,000	-	-	1,250,000
City of Anthony	6,475	-	-	6,475
Donations & memorials	31,218	-	-	31,218
Grant revenue	20,000	85,000	-	105,000
City of Sunland Park	140	-	-	140
Village of Hatch	105	-	-	105
Other revenue	29,681	-	-	29,681
Investment income	20,731	-	-	20,731
Total revenues	<u>2,834,204</u>	<u>85,000</u>	<u>-</u>	<u>2,919,204</u>
Expenditures				
Personnel	1,927,550	-	-	1,927,550
Temp agency services	89,187	-	-	89,187
Repairs and maintenance	42,266	-	-	42,266
Services	430,529	-	-	430,529
Supplies	215,851	-	-	215,851
Insurance	48,686	-	-	48,686
Other	28,434	-	-	28,434
Depreciation	-	-	38,684	38,684
Capital outlay	63,014	1,105,538	-	1,168,552
Total expenditures	<u>2,845,517</u>	<u>1,105,538</u>	<u>38,684</u>	<u>3,989,739</u>
Net Operating Income (Loss)	<u>(11,313)</u>	<u>(1,020,538)</u>	<u>(38,684)</u>	<u>(1,070,535)</u>
Transfers	-	-	-	-
Net Change in Fund Balance	<u>(11,313)</u>	<u>(1,020,538)</u>	<u>(38,684)</u>	<u>(1,070,535)</u>
Net Investment in Capital Assets	<u>-</u>	<u>-</u>	<u>63,014</u>	<u>63,014</u>
Beginning Fund Balance	<u>220,228</u>	<u>1,015,351</u>	<u>265,992</u>	<u>1,501,571</u>
Ending Fund Balance	<u>\$ 208,915</u>	<u>\$ (5,187)</u>	<u>\$ 290,322</u>	<u>\$ 494,050</u>

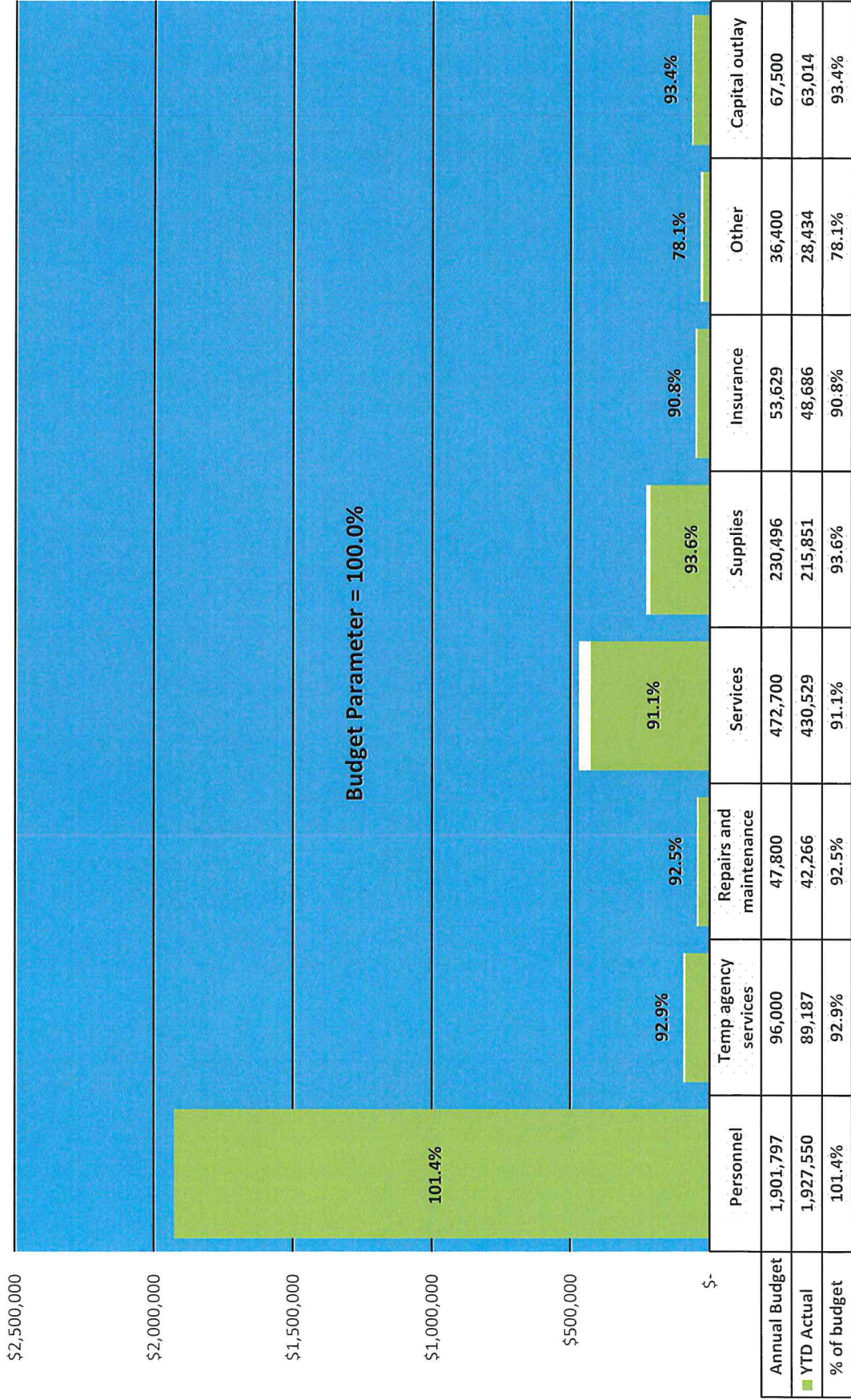
**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance - Budget and Actual
as of June 30, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Revenues			
Pet licenses-CLC	\$ 50,000	\$ 37,632	75.3%
Pet licenses-DAC	18,000	14,961	83.1%
Vaccinations	18,850	21,653	114.9%
Pet micro-chip	25,000	22,425	89.7%
Onsite adoptions	45,000	53,183	118.2%
Return to owner-DAC	10,000	10,861	108.6%
Return to owner-CLC	25,000	24,905	99.6%
Spay/neuter	40,000	40,234	100.6%
Dona Ana County	1,250,000	1,250,000	100.0%
City of Las Cruces	1,250,000	1,250,000	100.0%
City of Anthony	3,000	6,475	215.8%
Donations & memorials	26,938	31,218	115.9%
Grant Revenue	20,000	20,000	100.0%
City of Sunland Park	500	140	28.0%
Village of Hatch	200	105	52.5%
Other revenue	26,667	29,681	111.3%
Investment income	17,000	20,731	121.9%
Total revenues	<u>2,826,155</u>	<u>2,834,204</u>	100.3%
Expenditures			
Personnel	1,901,797	1,927,550	101.4%
Temp agency services	96,000	89,187	92.9%
Repairs and maintenance	45,700	42,266	92.5%
Services	472,700	430,529	91.1%
Supplies	230,496	215,851	93.6%
Insurance	53,629	48,686	90.8%
Other	36,400	28,434	78.1%
Capital outlay	67,500	63,014	93.4%
Total expenditures	<u>2,904,222</u>	<u>2,845,517</u>	98.0%
Net income (loss)	<u>(78,067)</u>	<u>(11,313)</u>	
Transfer to capital from operations	<u>-</u>	<u>-</u>	
Net change in fund balance	<u>\$ (78,067)</u>	<u>(11,313)</u>	
Beginning Fund Balance		<u>220,228</u>	
Ending Fund Balance		<u>\$ 208,915</u>	

Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date
Revenues as of June 30, 2019



**Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date
Expenditures as of June 30, 2019**



**Animal Service Center of the Mesilla Valley
Grants and Donations Schedule
as of June 30 ,2019**

Fund	Project	Project Name	Award Amount	Life-to-Date Expenditures	Remaining Balance	Type	End Date	Purpose
7441	11627	STERN DONATION	\$ 50,000	-	\$ 50,000	Donation	upon completion	The Kern donation provides funding strictly for costs associated with the renovation of the cat room.
7441	11628	PETCO GRANT	\$ 38,000	38,000	\$ -	Grant	fully expended	The grant funds support costs associated with constructing a new adoption lobby, office support space, and renovating existing admin area.
7441	11732	PETSMART RENOVATION	\$ 77,000	47,000	\$ 30,000	Grant	07/31/19	The grant funds will be used to construct and renovate the shelter infirmary area, i.e. concrete slab work, plumbing, electrical work.
7440	11764	PETSMART	\$ 20,000	20,000	\$ -	Grant	8/31/2019- fully expended	The grant funds support costs associated with transportation, vaccination , health certificates , medical treatment.

Animal Services Center of the Mesilla Valley

Monthly Statistics Report-June 2019

INTAKE	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock <small>(horse, goat, sheep, pig, donkey)</small>	Wildlife <small>(skunk, bat, coyote, fox, raccoon)</small>	Total
City of Las Cruces										
Owner Surrender	62	50	18							130
Returned Adoptions	6	2								8
Seized from Owners	17	3								20
Strays (brought in by the public)	86	103								189
Strays (brought in by Animal Control)	102	132	2							236
Wildlife									2	2
Subtotal City of Las Cruces	273	290	20	0	0	0	0	0	2	585
Doña Ana County										
Owner Surrender	57	34			1					92
Returned Adoptions	2	0								2
Seized from Owners	8	3								11
Strays (brought in by the public)	38	69								107
Strays (brought in by Animal Control)	136	87					1			224
Wildlife									2	2
Subtotal Doña Ana County	241	193	0	0	1	0	1	0	2	438
Total Intake	526	492	20	0	1	0	1	0	4	1,044

OUTCOME <small>(city and county)</small>	Admin Missing	Foster-Escaped	Foster-Lost Contact	Foster-Stolen From	FTA-Escaped	FTA-Lost Contact	FTA-Gave Away	Offsite-Missing	Offsite-Stolen From	Shelter-Escaped	Shelter-Missing	Shelter-Stolen	Subtotal Admin Missing
Admin Missing													
Foster-Escaped	1												1
Foster-Lost Contact													0
Foster-Stolen From													7
FTA-Escaped													0
FTA-Lost Contact													0
FTA-Gave Away													1
Offsite-Missing													0
Offsite-Stolen From													0
Shelter-Escaped													0
Shelter-Missing													0
Shelter-Stolen													0
Subtotal Admin Missing	9	0	0	0	0	0	0	0	0	0	0	0	9

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Adoptions	130	39	11		1					181
Expired in Shelter	5	20								25
DOA	1									1
Return to Owner	97	7		1	1					106
Transferred Out (Rescues)	134	52	1							187
Community Cats (TNR)		126								126
Wildlife Release								3		3
Owner Request Euthanasia	20	16								36
Euthanized									0	0
Behavior - Aggressive - Dog	16									16
Behavior - Aggressive - Human	1	2								3
Behavior - Feral										0
Behavior - High Arousal Level	7									7
Behavior - Problem Eliminator										0
Behavior - Resources Guarding	4									4
Behavior - Timid	2									2
Behavior - Timid - Fear Biter	9									9
Court Order	1									1
Medical Issues General	6	24	2							32
Medical - Distemper - TX	7									7
Medical - Distemper - Non TX	1									1
Medical - Distemper - Exposed	6									6
Medical - Felv										0
Medical - FIV										0
Medical - HW Positive - TX										0
Medical - HW Positive - Non TX										0
Medical - Mange - TX										0
Medical - Mange - Non TX										0
Medical - Mass	2									2
Medical - Neurological										0
Medical - Organ Failure										0
Medical - Parvo - TX										0
Medical - Parvo - Non TX										0
Medical - Pregnant										0
Medical - Prolapse										0
Medical - Respiratory Signs - TX	10	1								11
Medical - Respiratory Signs - Non TX		3								3
Medical - Ringworm										0
Medical - Too Old	2	2								4
Medical - Too Young		6								6
Medical - URI - TX		20								20
Medical - URI - Non TX		17								17
Rabies Suspect										0
Rabies Suspect - Injured										0

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Rabies Suspect - Wildlife										0
Rabies Suspect - Sick/Symptomatic										0
Severe Injuries - General		1								1
Severe Injuries - Animal Attack		1								1
Severe Injuries - Hit By Car	2	2								4
Space - General										0
Space - Behavior	4	1								5
Space - Medical		1								1
Subtotal Euthanized	80	81	2	0	0	0	0	0	0	163
Euthanasia Rate	15.2%	16.5%	10.0%	na	na	na	na	na	na	15.6%
Total Outcome	476	341	14	1	2	0	0	0	3	837

Public Services										
City Clinic (includes outside surgeries, vaccinations, and microchips)										0
County Clinic (includes outside surgeries, vaccinations, and microchips)										0
Jurisdiction Unknown										0
Subtotal Clinic In	0	0	0	0	0	0	0	0	0	0
Clinic Out (includes outside surgeries, vaccinations, and microchips)	206	65								271

Grand Total	Intake*	526	492	20	0	1	0	0	1	0	4	1,044
	Outcome*	476	341	14	1	2	0	0	0	0	3	837

Statistics	Live Release Rate	81.9%	73.4%	85.7%	100.0%	100.0%	na	na	na	100.0%	78.7%	
	Euthanized, Expired in Shelter, DOA	86	101	2	0	0	0	0	0	0	0	189
	Average Intake/day	17.0	15.9	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.1	34.8
	Average Outcome/day	15.4	11.0	0.5	0.0	0.1	0.0	0.0	0.0	0.0	0.1	27.9
	Average Euthanizations/day	2.6	2.6	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.4
	Average RTO/day	3.1	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.5
	Average Adoptions/day	4.2	1.3	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2019-08**

A RESOLUTION TO ADJUST THE ADOPTED FY19 BUDGET ALLOWING FOR ADJUSTMENTS WITHIN VARIOUS BUDGET LINE ITEMS AND TRANSFER ACCOUNTS DUE TO FINAL END-OF-YEAR REVIEW OF REVENUES AND EXPENDITURES.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV has prepared an end-of-year budget adjustment for the ASCMV fiscal year starting July 1, 2018 through June 30, 2019; and

WHEREAS, the adjustments are necessary due to expenditure variances for FY19

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT the budget adjustment reflected in Exhibit "A" attached hereto and made part of this resolution is hereby adopted.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY19 budget for the ASCMV.

(III)

THAT, ASCMV staff is authorized to take action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 11th day of June, 2019.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

Lynn Ellins, Chair _____ yea nay

Jack Eakman, Vice-Chair _____ yes nay

Kasandra Gandara, Member _____ yea nay

Ramon S. Gonzalez, Member _____ yea nay

Manuel Sanchez, Member _____ yea nay

Gregory Z. Smith, Member _____ yea nay

David Dollahon, Ex-Officio Member _____ yea nay

Vicki Lusk, Ex-Officio Member _____ yea nay

ATTEST:

Amanda López Askin, Ph. D., County Clerk

ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
BUDGET ADJUSTMENT REQUEST
 BUDGET FISCAL YEAR 2018-19

	7441 ASCMV CAPITAL 2018-19			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
RESOURCES				
Beginning Balance	\$ 1,156,686	1,130,259		1,130,259
Revenues				
ASCMV Revenues	27,501	115,000		115,000
Total Revenues		115,000	0	115,000
TOTAL RESOURCES	\$ 1,156,686	1,245,259	0	1,245,259
Expenditures				
Personnel				
Operating				
Capital	1,184,187	1,233,686		1,233,686
Total Expenditures	\$ 1,184,187	1,233,686	0	1,233,686
Transfer from Fund 7480	0	0	7,326	7,326
ENDING BALANCE	\$ (27,501)	11,573	7,326	18,899