



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, November 14th, 2019 at 9am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

- I. Call to Order & Pledge of Allegiance**
- II. Roll Call of ASCMV Board Members and Determination of Quorum**
- III. Changes to Agenda and Approval of Agenda**
- IV. Minutes**
 - a. Approval of the Minutes from the regular ASCMV Board Meeting held October 24th, 2019.
- V. Reports/Presentations**
 - a. City and County ACO Reports – City Animal Control and County Animal Control
 - b. Shelter Statistics/Activities – Clint Thacker
 - c. Committee Reports
 1. Finance – David Dollahon, Committee Chair
 2. Executive – Lynn Ellins, Committee Chair
 3. Facilities – Greg Smith, Committee Chair
 - d. Zero In 7 Update
- VI. Public Input**
- VII. Chair and Board Comments**
- VIII. Adjournment**
- IX. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY WILL CONVENE IN CLOSED SESSION to discuss the annual performance reviews of the Director of the Animal Service Center of the Mesilla Valley (which is closed pursuant to Section 10-15-1-H(2), NMSA 1978).**

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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **October 24, 2019 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

7 Lynn Ellins - Chairman
8 Jack Eakman - Vice-Chair
9 Kasandra Gandara - Board Member
10 Manuel Sanchez - Board Member
11 Gregory Z. Smith - Board Member (arrived 9:12)
12 David Dollahon - Ex-Officio Member
13 Mary Lou Ward - Ex-Officio Member

14
15 **BOARD MEMBERS ABSENT:**

16 Ramon S. Gonzalez - Board Member

17
18 **I. Call to Order & Pledge of Allegiance (9:00 PM)**

19
20 Ellins: We're live. Okay.

21
22 ALL STAND FOR PLEDGE OF ALLEGIANCE.

23
24 **II. Roll Call of ASCMV Board Members and Determination of Quorum**

25
26 Ellins: Would you call the roll please?

27
28 Baum: Board Member Ward.

29
30 Ward: Present.

31
32 Baum: Board Member Dollahon.

33
34 Dollahon: Here.

35
36 Baum: Board Member Gandara.

37
38 Gandara: Here.

39
40 Baum: Board Member Gonzales is absent. Board Member Smith is absent. Board
41 Member Sanchez.

42
43 Sanchez: Present.

44
45 Baum: Board Member Eakman.

46

1 Eakman: Here.
2
3 Baum: And Chairperson Ellins.
4
5 Ellins: Here.
6
7 Baum: Thank you.
8
9 Ellins: Board Member Smith e-mailed me this morning to say he'd be a few minutes
10 late because he had a dental appointment. Clint you had something that
11 you wanted to present to us? But before you do that I want to welcome our
12 newest Member Ex-Officio Mary Lou Ward.
13
14 Ward: Thank you sir.
15
16 Ellins: You won't be able to talk to us from the audience anymore.
17
18 Gandara: Welcome Mary Lou. I love it.
19
20 Ellins: I hope you have a trustee substitute.
21
22 Ward: Thank you Chair.
23
24 Dollahon: We're going to have to do this old school.
25
26 Thacker: Thank you Mr. Chair. As some of you may know this last weekend I was at
27 the, I'm sorry the second week in October I was at the National Animal Care
28 and Control Association annual conference. And this prestigious
29 conference is open to all animal care and control professionals in the
30 industry, both shelter and officers. It's a nationally recognized organization
31 and one of our own was nominated for an award there. And this is for the
32 Community Leadership Award.
33 Since 1990 David Dollahon has worked in many areas of the City of
34 Las Cruces, New Mexico. He started as an intern in the City's Planning
35 Department. He worked his way through the ranks of City government with
36 positions as Planning Technician, Assistant Planner, Zoning Administrator,
37 Senior Planner, Neighborhood Services Administrator, Chief Planning
38 Administrator, and the Director of the City's Quality of Life Department. As
39 one of the two Assistant City Manager's for the City of Las Cruces, David
40 Dollahon has a lot on his plate. He oversees the Community Development,
41 Parks and Recreation, Public Works, Quality of Life, Utilities,
42 Communication, and Community Engagement.
43 In addition he has a seat on many boards and committees. One of
44 which is a seat on the Animal Services Center of the Mesilla Valley, the local
45 animal shelter, Board of Directors as an Ex-Officio Member. With all these
46 areas vying for his attention David has proved time and time again the

1 animals are high on his priority. David openly speaks in support of the
2 Animal Services Center of Mesilla Valley.

3 Most recently David took on revamping the City's animal ordinance.
4 To help with the ordinance input David put together an animal task force
5 that included members from the community, executive directors from
6 several animal organizations, animal rescues, supervisors from the City and
7 County ACO's, and City Council members. David even put all of those
8 people in the same room and was able to keep everyone alive. David kept
9 an open mind and allowed the ordinance to be reviewed by Best Friends
10 Animal Society attorneys and representatives from Alley Cat Allies. Most
11 of those recommendations were accepted and compiled with
12 encouragement from David.

13 David was a powerhouse of benefits when the new Executive
14 Director of the Animal Services Center Mesilla Valley came on board. David
15 met many times to hear the Director's concerns of the Center. The building
16 was falling apart and animals were sick and in need of desperate help.
17 David streamlined the process of getting help. Other departments were put
18 on alert that the Center was a priority. Serious money was diverted from
19 other City projects to bring the Center up to date in both animal conditions
20 and building conditions. Two examples of this priority are the dedication of
21 \$700,000 for a new HVAC in the kennel areas. Another is a push to
22 complete a predesigned addition to the Animal Center that included a new
23 lobby, break room, cat rooms, and offices. This push to complete the
24 remodeling was a huge boost in employee morale and animal benefits.

25 Not only was the building improvements needed, the Center also
26 needed a significant increase in the yearly budget. When it came time to
27 present the budget the Executive Director was very ill and could not present.
28 David was familiar enough with the requested increase that he was able to
29 present to the County Commissioners. The increase was approved.

30 The City of Las Cruces participated in the GO Bond vote. The
31 process gives the citizens a chance to vote on City improvements. David
32 asked that a new Animal Center be put on the ballot. He was able to sell
33 the idea to the other members of the committee and a new Animal Center
34 was added to the ballot. Come election time, the citizens of Las Cruces,
35 New Mexico voted in favor of a \$9.8 million bond to build a new Center. All
36 because David pushed to get the idea on the ballot.

37 David continues to push for the animals. As an animal owner and a
38 lover of animals himself he understands the companionship any animal can
39 give and the benefits that companionship provides. David is working toward
40 a better life for the animals in the City of Las Cruces, New Mexico and to
41 that the community says, "thank you". And here's the award that he was
42 awarded.

43
44 Dollahon: Thank you Clint. Thank you Board Members. What most of you people
45 don't realize is I'm a natural born introvert and this extrovert is a show and
46 I've had to learn how to do it. So you have just publicly embarrassed me

1 for the entire year. I'm glad you waited until October to do it so that's good.
2 So I don't have much longer to go. But thank you very much. I appreciate
3 the nomination. I love what I do. I'm very fortunate to work for a great
4 organization including being part of this Board and it is hard work. And you
5 know that and everybody in the audience knows that. But thank you Clint
6 for the nomination and thank you NACA for the award. It's much
7 appreciated. And now my boss has already told me that I have to do this
8 before City Council as well. So thanks a lot Clint.
9

10 **III. Changes to Agenda and Approval of Agenda**

11
12 Ellins: Are there any changes to the agenda?
13

14 **IV. Minutes**

15 16 **A. Approval of the Minutes from the ASCMV Work Session held August 6th,** 17 **2019**

18
19 Ellins: Have a motion to approve the minutes from the work session held on August
20 6th, 2019.
21

22 Sanchez: So moved.
23

24 Gandara: Second.
25

26 Ellins: Motion by Board Member Sanchez. Second by Board Member Gandara.
27 Is there any discussion? Is there any public comment? Please call the roll.
28

29 Baum: Board Member Gandara.
30

31 Gandara: Here.
32

33 Baum: Minutes please. We're approving the minutes for the work session.
34

35 Gandara: Yes, sorry.
36

37 Baum: That's okay. Thank you.
38

39 Gandara: I'm a little lost. Sorry. Here and yes.
40

41 Baum: Thank you very much. Board Member Sanchez.
42

43 Sanchez: Yes.
44

45 Baum: Board Member Eakman.
46

1 Eakman: Yes.

2

3 Baum: Chairman Ellins.

4

5 Ellins: Yes.

6

7 Baum: Thank you.

8

9 **B. Approval of the Minutes from the regular ASCMV Board Meeting held**
10 **September 12, 2019**

11

12 Ellins: May I have a motion to approve the minutes from the regular Board meeting
13 held on September 12th, 2019?

14

15 Eakman: Move approval.

16

17 Sanchez: Second.

18

19 Ellins: Motion by Board Member Eakman. Second by Board Member Sanchez. Is
20 there any Board discussion? Is there any public comment? Please call the
21 roll.

22

23 Baum: Board Member Gandara.

24

25 Gandara: Yes.

26

27 Baum: Board Member Sanchez.

28

29 Sanchez: I abstain.

30

31 Baum: Board Member Eakman.

32

33 Eakman: Yes.

34

35 Baum: Chairman Ellins.

36

37 Ellins: Yes.

38

39 Baum: And I need another vote. Board Member Dollahon please?

40

41 Dollahon: Actually, oh it has to be me.

42

43 Baum: Yes sir.

44

45 Dollahon: Because Board Member Ward to make quorum. So yes.

46

1 Baum: Thank you.

2

3 **V. Reports/Presentations**

4

5 **A. City and County ACO Reports - City and County Animal Control**

6

7 Ellins: City and County ACO reports. Is there someone from the County? Let the
8 record show that Board Member Smith is here at last. You wear two hats.

9

10 Ward: Good morning Chair, Board Members. Mary Lou Ward. Doña Ana County
11 Animal Control and Codes, Manager TA at this point. Let me open this up
12 real quick. So going over our report for September let me just say that I
13 really like having these meetings at this time of the month because it lets us
14 gather all our statistical information and really get that information out to the
15 Board.

16 So looking at the number of animals that we picked up for
17 September. We picked up 249 animals. Out of those, just to define those
18 animals we had 15 owner release dogs, 157 stray dogs, and 103 stray cats.
19 There was nine care and welfare animals picked up, 10 animals that were
20 injured, and six animals that went to the Animal Services Center for rabies
21 quarantine. Three of those went to the Doña Ana County court hold facility
22 which gave us a total of 300 animals that were actually impounded into a
23 facility. We also had 29 snakes that we collected out of people's properties
24 and 17 dead animals. So going into...

25

26 Ellins: Those mostly rattlesnakes?

27

28 Ward: They're a mixture but mostly they're rattlesnakes.

29

30 Ellins: And you release them in the desert?

31

32 Ward: Yes sir. We don't kill any of them. So going into the return to owners for
33 September. We picked, we returned 113 animals back to their owners. We
34 scanned 329 microchips or we scanned for microchips. We found 56
35 microchips and there was 26 identification tags that were traced back to the
36 owners and we had actually visible tags of 12. So that gave us a year to
37 date of returning animals to the owners in the field was 715.

38 So just breaking down the types of calls. We responded to 740 calls
39 for service for animal control. Six animal control cases went to court in
40 September. We had 11 charges in place which gave us like 21 hours in
41 court and also 10 hours of overtime hours. So sometimes the officers gets
42 subpoenaed on their day off so that requires overtime hours. We had 30
43 injured animal calls, two cruelty calls, 56 vicious animal calls, and 24 bite
44 calls. We also educated or got compliance on 44 licensing and microchips,
45 22 permits, 54 rabies vaccinations, 64 care and maintenance or ordinance
46 violations.

1 Now going into our spay and neuter project, just to give you the
2 update on that. There was 1,695 residents, 177 certificates were handed
3 out, and 62 reported sterilized animals. That actually got changed. This
4 project has been updated since then and I'll provide those updates to the
5 Board as I receive those. Those got turned in to me from the SNAP program
6 so that will be continuing to get updated as the time goes on.

7 Our educational outreach, the Butterfield Project was completed.
8 We visited 78 properties with 47.8% increase in compliance once we went
9 back to that property. That was our measurable success for that area. So
10 that gave us 120 hours into the project for the Butterfield area. There was
11 6.84 tons of trash that were picked up by the community on the Clean Up
12 with Carlos days. So I always like to say that was a success because it
13 doesn't end up in our desert somewhere. And of course the Southern New
14 Mexico State Fair and Rodeo, we were out there with the mascots on Friday
15 and Saturday of that week. So for that I'll stand for any questions.

16
17 Ellins: Public comment? Thank you Mary Lou.

18
19 Ward: Thank you.

20
21 Smith: Mr. Chairman.

22
23 Ellins: Board Member Smith.

24
25 Smith: Thank you Mr. Chairman. Thank you Officer Ward. I don't recall seeing
26 Carlos and Lizzy before. Are those new additions or did I just miss it?

27
28 Ward: Actually they've been out for some time. Carlos and Lizzy are characters
29 straight out of the book, our illegal dumping campaign. So it's an outreach
30 project that we've had for several years now. Carlos is the main character
31 in the book and then Lizzy came a couple years later. So they're actually
32 straight out of the book.

33
34 Smith: Okay. They just haven't been included in our reports before.

35
36 Ward: Right. I have it because it hasn't been animal related but I thought it was
37 important because it's an educational outreach as well.

38
39 Smith: Absolutely. So what has the response been to those characters? We have
40 a turtle for our Parks and Recreation Department. Looks like it's getting
41 good outreach. What are you seeing with Carlos and Lizzy?

42
43 Ward: It's been really good. The kids love it. So we started with Carlos at first
44 because he was the character out of the book of course and we got funding,
45 we got grants for all of these outreach. It's all funded by grants so nothing's
46 coming out of the County. Then we had Lizzy come to help with the girls

1 because the boys like Carlos. But it's been so good that we have copyright
2 on all the characters out of the books. We had Albuquerque who paid a
3 franchise fee to use Carlos the Coyote and characters so he's now
4 highlighted and used up in Albuquerque area and Carlsbad also has used
5 him with that. So the comic book actually even went to San Diego to the
6 Comic-con.
7

8 Smith: Excellent. Well thank you. As so many of us know a lot of what we're trying
9 to accomplish really does the best if we can reach our young people and
10 impress upon them how to help mold the future. So I appreciate that. Thank
11 you Officer Ward.
12

13 Ward: Thank you. I appreciate that.
14

15 Smith: Thank you Chair Ellins.
16

17 Ellins: Mary Lou are they an item?
18

19 Ward: No. They're not an item. But if you watch the videos Carlos and Sara the
20 Snake are actually an item.
21

22 Ellins: Thank you. And now ACO from the City please.
23

24 Jimenez: Good morning. Good morning Members of the Board.
25

26 Dollahon: Gino can you try the regular microphone?
27

28 Jimenez: Good morning. Gino Jimenez for City Animal Control. I will present to you
29 our September numbers for 2019. Animal Control responded to 495 calls
30 for strays for this last month. 245 of them were GOA. Of those 250 were
31 apprehended and those were the ones that were either taken to the shelter
32 or field RTO'd. So 235 were actually impounded at the Shelter and that
33 includes cats and dogs. 15 were successfully returned to their owners out
34 in the field and we had 61 unsuccessful field RTO's meaning those animals
35 had identification of some sort and the owners were not able to or not willing
36 to take those animals in at that time. So for a total of 76 identifiable stray
37 animals.
38 So I changed the format a little bit. We were going on a fiscal year.
39 We set it to change it to a calendar year which I believe made a little bit
40 more sense. So for this last month we had a total of 495 stray calls. Brings
41 our total up to a little over 4,500 for the year. Here's our three year
42 comparison for our field RTO's with 15 from last year. Puts us almost at
43 300 for the year. And I will stand for any questions.
44

45 Ellins: Seeing none from the Board. Is there anybody in the public would like to
46 comment? Thank you.

1
2 Eakman: Mr. Chair, if I could.
3
4 Ellins: Board Member Eakman.
5
6 Eakman: I think I would like to request that administration of the Animal Services in
7 their marketing re-emphasize the importance of being able to identify each
8 individual pet that is out there. I'm looking at these numbers and I think
9 they're slightly improving even though they're nothing to brag about. I think
10 I heard from the County there was 36 that they could identify and I just heard
11 76 in the past month. And that is not a very good percentage of what's
12 coming in and the non-identified are what is filling our Animal Services
13 Center. So I'm just suggesting that the message doesn't seem to be getting
14 out. Well, the message is getting out. It's not being followed. Thank you.
15
16 Jimenez: Chairman. If I may address that a little bit. If you notice from my report from
17 last month to this month or to this report compared to last month those
18 numbers have flip flopped. So we're still getting our average is probably
19 right around 70, 75 right in there of the identifiable animals. So we're still
20 getting the same number of identifiable animals except that we're not field
21 RTO-ing as many. And I brought my staff in and asked them why is that
22 happening? Majority of it is because the majority of our strays we're
23 catching during the day in the work hours. So nobody's home to take
24 ownership or responsibility of those animals at that time. So what happens
25 to them? They have to go to the Shelter and that's why you'll see that our
26 field RTO's have dropped. However, that number of identifiable animals is
27 still the same. And I agree with you sir that that number needs to be way
28 higher because only 76 out of our 250 being identifiable is pretty low.
29
30 Dollahon: Mr. Chairman. I did some quick numbers based on Mary Lou's report and
31 Gino's report. This is me playing with numbers. So the County staff
32 scanned 329 animals in the month of September. Of those microchips, ID's,
33 or visible ID tags that works out to 28.5% of the population that they had
34 interaction with. Gino's numbers, and I'm using his numbers of 76 out of
35 250 stray animals apprehended, that gets him right at 30%. So we're in the
36 upper 20's, low 30 percentage rate on identification. But the City and the
37 County have long had a license requirement and since 2014 had a
38 microchip requirement. And so I think one of the things we need to look at,
39 I love Gino and Mary Lou's report but I think we need to look at Clint's report
40 not only the reclaimed animals but the numbers that the City and the County
41 are turning in in the month of September. How many of them are getting
42 reclaimed in the month of September? Because this is a team effort. I
43 mean the ACO's need to try to field return, and I know they are, but then
44 they end up at the Shelter for the reasons that Gino stated. There's nobody
45 home. I mean probably after hours people get home and their dog is
46 missing and it's either at the Shelter already or they go looking for it. And

1 you may never even know about it because they found Fifi or Fluffy
2 somewhere else, right? So that's an afterhours component.

3 But I think we need to look at this collectively and we have a meeting
4 tomorrow between Animal Services, ACO's, and the Shelter, an operational
5 discussion that we need to look at this. How can we look at the total number
6 of apprehensions, field return to owner, identified, and how many get
7 returned to the owner either through ourselves, through the operations or
8 through the Shelter, so that needs to be part of our discussion tomorrow.
9 Because we're in this, and I know that you all know this that we're in this
10 together. And we're going to have to do something to change our practice
11 or our policy on pet identification and pet licensing and microchipping. We
12 have to attack this from a different direction. That's my thoughts.

13
14 Jimenez: Board Member Dollahon. I do believe that Mr. Thacker's report does include
15 the reclaims of City and County in there for that particular month. So it goes
16 along with our reports so we know what people are coming and redeeming
17 from him.

18
19 Dollahon: Yes I just want to make sure there are any long term, are those short term
20 reclaims or are they, how many of those are long term reclaims? Because
21 we're trying to not euthanize animals beyond what is necessary, or to adopt
22 out. So it's just a question.

23
24 Ellins: Board Member Gandara.

25
26 Gandara: Thank you Chair Ellins. Thank you Gino for your presentation. You had
27 made mention about the 61 unsuccessful attempted field returns and what
28 might be the reasoning behind those and I'd love to hear, you know more
29 specifically month to month what those might be. Is it because they don't
30 have, you know the proper fencing or the dog gets out? You said some
31 may choose not to come back. I think those are important aspects in terms
32 of that analysis. When you guys come together I think those are all really
33 important and I would recommend that then we move to bringing in our
34 advocates to assist us in those conversations. And maybe this is something
35 that we should be talking about also in our task force. And so I'd like for
36 those to be identified so that we have a better idea what the reasoning is
37 that people are giving you.

38 And the other thing is, is I appreciate the data that that is given but it
39 feels like the City and County collect different data, right, sets? And I'd
40 really, again I think I said this last time, I would love for us to mirror the same
41 kind of data that you're looking into. It makes it hard to compare apples and
42 oranges and what we're going to try to do or not do. So I would really love
43 it if we could try to be closer to the things that you're, the data points so that
44 we have a better idea. Thank you.

45
46 Jimenez: Thank you.

1
2 Dollahon: Mr. Chairman. I have one more item. Gino did you report, and I was
3 missing it, did you have owner releases on there? The owner release to
4 you?
5
6 Jimenez: Mr. Dollahon. No sir.
7
8 Dollahon: Okay. That's something that we do need to include in the report is owner
9 releases. Because that impacts both Animal Control operations and the
10 Shelter and we try to align our fees because the City and the County have
11 the same transport fee on owner release but it still ends up at the Shelter
12 and if they don't release it through you but they release it at the Shelter they
13 still pay the same equivalent fee. And that's important because, I'm sorry,
14 that's a lifetime commitment. And I realize that things happen but you need
15 to make life changes around your family and I consider pets part of the
16 family. And it impacts the rest of the operations. And it's a lot of work and
17 it's a lot of education and I know staff are working on it on a regular basis
18 but those are, none of those releases are, in my opinion, ever a good
19 answer.
20
21 Jimenez: I noted on my report. Mr. Chairman. If I may answer or comment on Board
22 Member Gandara's comments. It's very hard to give reasons why animals
23 aren't being field RTO'd. I can give you an example of one right now. The
24 officers called a dog owner and they were at work and they said, "I know
25 where it's going to be, just take it to the Shelter and I'll pick it up there." That
26 was one reason why that one of those 76 was identifiable however, it wasn't,
27 it was an unsuccessful RTO to us. So if people are at work they have the
28 identification but they're unable to redeem their animal from us out in the
29 field obviously it has to go to the Shelter and that's what brings that number
30 up for us.
31 On the second part of your comments, our reporting system. Three
32 years ago, four years ago when I first started doing these reports these were
33 the numbers that were requested of me. That the previous directors, the
34 question came to her how is Animal Control operations affecting Shelter
35 operations? So these were the numbers that were requested at that time.
36 Because these are the ones that have the most impact on the Shelter
37 except for like Board Member Dollahon brought up is the owner releases,
38 which isn't in my report which I will try to add for next month.
39 Reporting in different formats because I no longer or we no longer
40 keep our numbers the way that Mary Lou keeps hers. We went to the new
41 format of PEAK Performance, and in PEAK Performance there's only four
42 topics for Animal Control. So if I did my PEAK Performance report there
43 would only be those four. All of our numbers are given to the chief and I
44 believe that he gives those to City Council at that time and it includes my
45 reports as well, my numbers as well. So our reporting systems are a little
46 bit different. Just for example the way that Mr. Thacker reports his numbers

1 are inclusive of everything that they do. This is inclusive of all of what we
2 do right now. That we keep that. So I can try to do some research and see
3 how I can come up with the same format that Mary Lou does but we no
4 longer keep those numbers like we did.
5
6 Eakman: Mr. Chair. One more question.
7
8 Ellins: Board Member Eakman.
9
10 Eakman: I was wondering, do we keep a map of incidents on these stray animal calls?
11
12 Jimenez: No sir we do not.
13
14 Eakman: I wonder if it would be something you might consider. That would be very
15 helpful to Councilors in the City to understand what might be happening in
16 their districts and maybe through district meetings and things like that there
17 could be more education and we could team up and do something there. It
18 would be helpful to me. I'm sure it would be helpful to other Councilors too.
19 It's just something to take back with you today.
20
21 Jimenez: Absolutely sir.
22
23 Eakman: Thank you.
24
25 Jimenez: And let me correct that. At about three or four years ago we used to do that.
26 The purpose of that was to determine if there was particular hot spots within
27 the City that we should concentrate our efforts on. However when we did
28 that through the GIS department here at City Hall the whole City had the
29 same number of incidents. There was no specific district that was worse
30 than others or that was better than others. It was all six districts had the
31 same amount of calls more or less.
32
33 Eakman: That's depressing. Thank you Gino.
34
35 Jimenez: Sorry about that.
36
37 Sanchez: Mr. Chair.
38
39 Ellins: Board Member Sanchez.
40
41 Sanchez: So I guess when you're talking about, when you identify that you're seeing
42 that type of data across the City, was there any type of plan of action then
43 that we should try to target certain areas and see if we get any effect or
44 benefit from some of the actions that would be taken?
45

1 Jimenez: Board Member. Yes we do. When we see that there is maybe a high
2 activity in a certain area we'll do what's called an impact project. The impact
3 project we can either do it one of two ways. First maybe an educational
4 project where we go out, knock door to door, hand out brochures, make
5 contact with citizens, and say. First, look in the yard. Is there evidence of
6 a dog or evidence of an animal? If there is we'll knock on the door and help
7 educate. Sometimes we have zero tolerance where if we see signs of an
8 animal, knock on the door, ask for proof of rabies vaccinations, pet license,
9 microchip and if none are presented to us then we take enforcement action,
10 so we work two parts. The third part is to maybe do an educational first
11 week and then a follow up with enforcement later on. We take those
12 directions from the chief. Whichever way he wants us to go in that particular
13 impact project that's how we'll handle it.

14
15 Sanchez: Okay. Thank you and actually Ms. Ward I was going to ask for the County.
16 Do we retain that type of information as well of where the calls are done or
17 the pickups are made?
18

19 Ward: Board Member. Yes, actually we do collect the information as to the
20 locations. Our locations right now are by districts. So in the County there's
21 the Commissioner districts and there's a Sherriff's Department districts.
22 Because we were so used to being with MVRDA, the 911 system they use
23 the Sherriff's Department districts. So those are the districts we have them
24 broken down into. However, when we know it's a Commissioner district and
25 we have to report that data to the Commissioners we have that available.

26 I do want to add something if I can. On what the County is doing in
27 addition to the spay and neuter program that we are, we've started in the
28 Doña Ana area and now we've expanded countywide in the unincorporated
29 rural areas. We are going into the areas and saturating them with the spay
30 and neuter, microchipping, and the rabies vaccination. However, when we
31 talk about, like the owner release and that type of information we've hired a
32 consultant to come in and guide us in what other directions we can take.
33 Right now she's in the resource stage of that so that we could look at better
34 ways that we can handle our business on our end to getting the animals
35 back to the owners and having them stay at home versus going into the
36 Shelter.

37 One of those is looking at the owner releases of the animals and the
38 officers have a list now of questions as to why they're owner releasing these
39 animals so we can pinpoint these problems that we have and try to address
40 them instead of them going into the Shelter. So that's something we're
41 working on as well. We're also working on with the County Manager
42 Macias. Our target areas and you probably heard that last night in the Doña
43 Ana area, the community meeting, where we are now in addition to the
44 ACES projects where we go into those communities, offer the resources,
45 educate them, and we're also going into other areas of the County and doing
46 saturations. Those are going to be enforcement projects only. And so we

1 are going to really kind of, you know really get firmer on citations and things
2 so that we can get some compliance in areas where we're not getting that.

3 But we have our GIS department working with us on the mapping to
4 actually specifically pinpoint streets down instead of just districts so that we
5 can see where we have hot spot areas. If they're just strays that we're
6 picking up, is it bites? What are we looking at so we can concentrate our
7 efforts in that area. So that is coming.

8
9 Sanchez: Thank you Ms. Ward. I appreciate, I would love to see that information and
10 I appreciate Vice-Chair Eakman. Thank you for bringing that question
11 forward because I think that's an excellent point in trying to see how as a
12 City and the county, you know kind of how we try to attack the problem
13 before it even maybe even makes it to the Shelter itself. So thank you.

14
15 Ellins: Do you have anything else?

16
17 Jimenez: One last thing sir if I may. Mr. Dollahon, congratulations on that nomination.
18 That means a lot to us as Animal Control officers just to be nominated for
19 that award. And to see one of our own receive it means a lot to us as City
20 employees as well. So congratulations to you sir.

21
22 Dollahon: Thank you.

23
24 Ellins: Thank you.

25
26 **B. Shelter Statistics and Activities/Educational and Spay-Neuter Initiatives**

27
28 Ellins: Clint. Director's report.

29
30 Thacker: Good morning. Before I begin my presentation I would like to bring Emily
31 Muir up. Good. Emily is our new Volunteer Coordinator. This was
32 previously held by as you remember, Dominique Clark and I told her she
33 has some pretty big shoes to fill. And so far she's filling them just fine. She
34 has hit the ground running. I asked her, I says, "you're going to jump in"
35 and she says, "just give me the deep end." So she's jumped into the deep
36 end. She's totally submersed in volunteer work. She already has new
37 volunteers on board and she's starting some new programs and asking
38 some great questions. So I'd like to turn some time, just a few minutes or a
39 minute, whatever you feel like, 30 seconds she said, over to Emily so she
40 can introduce herself, tell us about her, and also some plans for the
41 volunteer program that she has.

42
43 Muir: So good morning all. My name is Emily Muir. I've been with Animal
44 Services since the 16th of September and like Clint said I have dove right
45 into the deep end of our volunteer program. So I've been bringing new
46 volunteers in, started a volunteer orientation program at the Shelter. Right

1 now we're focusing our efforts mostly on our Shelter animals. So our dogs
2 in the Shelter, our cats in the Shelter, really focusing on that enrichment and
3 then eventually we want to get out there in the community a little bit more
4 and do some educational pieces. But that's going to be in the future
5 because we're focusing our efforts right now in the Shelter itself.
6 A little bit about me, I have been with the Shelter for a month now. I
7 am really enjoying my job. I've been here in Las Cruces for about eight
8 years and I really love the community here and I'm really hoping to make a
9 difference with the volunteer program at ASCMV. So anybody have any
10 questions for me?
11
12 Eakman: If I may?
13
14 Ellins: Board Member Eakman.
15
16 Eakman: Yes, welcome Emily. And your last name again?
17
18 Muir: Muir. M-U-I-R.
19
20 Eakman: Muir.
21
22 Muir: Yes.
23
24 Eakman: Very good. I was wondering approximately how many volunteers are on
25 your roster?
26
27 Muir: So right now the roster itself is showing over, I think it's like 120 volunteers.
28 I've had contact with probably about half of that right now. So we brought
29 in probably around like 20 to 25 new volunteers since I started last month
30 that are active.
31
32 Eakman: Thank you.
33
34 Muir: Of course.
35
36 Ellins: Thank you.
37
38 Gandara: Lynn. Chair.
39
40 Ellins: Board Member Gandara.
41
42 Gandara: Thank you. Emily welcome. I'm so excited to see you. I hope that you can
43 bring just a fresh look to our volunteer program. In terms of the orientation,
44 what does that consist of?
45

1 Muir: So the orientation I'm holding at the Animal Services we are doing about an
2 hour long. And in that hour we're getting to know the different volunteer
3 opportunities that we have at ASCMV and on top of that we're talking about
4 volunteer safety. Safety for the Shelter animals. I'm giving a tour of the
5 facility because a lot of people that do come into the Shelter they've never
6 been there. They don't know what we do so I just give them a brief
7 orientation on the services we offer. Just take them around, introduce them
8 to the staff a little bit so they can get comfortable.
9

10 Gandara: Good. Okay, thank you. Appreciate it.
11

12 Ellins: Board Member Smith.
13

14 Smith: Thank you Mr. Chairman. And thank you Ms. Muir. I think this is a unique
15 opportunity. I think you'll find it a great way to learn more about our
16 community of course but also to put people to work in a way that they end
17 up feeling very rewarded simply by what they do. It can be difficult but
18 hopefully you will find it that the challenges are very rewarding.
19

20 Muir: Oh yes. I'm really excited to be here and I'm really excited for our volunteers
21 and I thank every single one of them for the work that they do for us. It
22 really does make a difference.
23

24 Smith: Well thank you for taking it on.
25

26 Muir: Of course.
27

28 Smith: And best wishes.
29

30 Muir: Thank you.
31

32 Smith: Thank you Mr. Chairman.
33

34 Ellins: Thank you very much.
35

36 Thacker: All right. I just got a text from my 13 year old son who said I'm killing it. So
37 let's hope I can continue to kill it, so to say. So the director's report today is
38 going to be in two parts. First is going to be the numbers for September
39 and then after that is going to be just a few slides for the third quarter that
40 we have some numbers there.
41 Current count at the Animal Shelter is 736. This compares to the 744
42 at the same time as last year. Our intake for September 2019 is 874
43 compared to the intake in 2018 of 844. This is a new slide that was
44 requested in our Finance Committee actual meeting as the year to date
45 numbers. So currently in 2019 year to date we've had 7,649 animals come
46 into the Shelter and 2018 was 7,813. So we're down a little bit below.

1 This is our outcomes. In 2019 September we had 267 adoptions,
2 104 reclaims, 175 rescued or sent to rescues, 91 community cats, 227
3 euthanasia for a live release rate of 75%. Again that live release rate is the
4 number of animals that left our center alive, the percentage. So 75% of the
5 animals that came into our Shelter left alive. The goal that we are shooting
6 for is 90%. 90% qualifies the facility as a no-kill facility is that 90%.

7
8 Ellins: That's a precipitous drop from a few months ago, is it not?

9
10 Thacker: Yes it has. Yes. Summertime as we come down we continue to, it will get
11 better. But if you remember in our last meeting I talked about how our
12 quality of care that we're doing at the center we're focusing more on that
13 than versus the numbers. So part of that is lowering the number of
14 population. So we're being a lot, on animals that we would've usually kept
15 like if they get fights in the Shelter we're not going to continue to keep that
16 animal and keep that animal and give it more and more chances. Also on
17 sickness if it hasn't done or hasn't come from, recovered from a sickness
18 instead of keeping it and trying and trying and trying and trying for months
19 we're going to be a little more assertive on our euthanasia and euthanize
20 the animal. So I don't see, it hasn't been a lot of extra animals. I can see
21 in September when we started it, it dropped 1.5% of our live release rate.
22 So we'll continue to go at it that way.

23 Our surgeries for September, they had 367. I want to say thank you
24 to Board Member Eakman for coming. He visited the Animal Shelter. Did
25 a tour of it just this last week and one of the things that he appreciated
26 greatly, probably because of his background, but was the surgical area
27 therein. And he commented to them and also to me and some of the Board
28 Members at our meetings of the way that those individuals, there's only
29 three. Three techs did 367 animals. And most of the time in September it
30 was only two because we had to bring somebody else in to help. So in just
31 the two of them plus the veterinarian doing the sterilizations 367 animals.
32 And it was the way they work and their names are Belle and Selina. The
33 way they do amazing work and work as a team and it really is a process
34 that they go through and they have it down really, really well.

35 The total visitors in September 1,836 and in 2018 that was at 2,514.
36 In September of 2018 is when we just started to do our remodeling project.
37 So, no I'm sorry in October of 2018 is when we started to do our remodeling
38 project. So you're going to see those numbers start to decrease from 2018
39 and it's just a matter of getting the word out that we're open. We're doing
40 very well through Facebook and also our ads are getting, continuing to get
41 visitors back in the Shelter. The more visitors that we get the more animals
42 get out.

43 Okay, so our third quarter intake numbers. In 2019 we brought in
44 2,964. In 2018 compared is 2,798. So with our third quarter there's more
45 and this is kind of the summer numbers that we're looking at here. So we
46 brought in more animals during our high period than in 2018. And our third

1 quarter outcomes. In 2019 for the third quarter we had 785 adoptions, 349
2 reclaims, we had 606 rescue animals, 232 community cats, euthanasia 636
3 with a live release rate of 75% for the third quarter. Compared to the third
4 quarter 2018 which is 68.4%.

5

6 Eakman: Mr. Chair. May I ask?

7

8 Ellins: Board Member Eakman.

9

10 Eakman: May I ask to go back one to the intake numbers. Okay this is by third
11 quarter.

12

13 Thacker: Yes.

14

15 Eakman: And did you show for September itself?

16

17 Thacker: Yes I did.

18

19 Eakman: If you could go to that one. Thank you. The numbers that were presented
20 from the ACO's if I added correctly came up to 535. I was wondering where
21 the other animals are coming from.

22

23 Thacker: Those are animals coming into the center from the public. So either owner
24 surrenders or people found a stray animal and they bring it in.

25

26 Eakman: Wow. Thank you.

27

28 Dollahon: Clint. Do you have owner surrender numbers later in the presentation?

29

30 Thacker: I do not. We can start breaking that out and putting it in there.

31

32 Dollahon: Right because that's part of your intake. If you take the County, the City,
33 and then your owner surrender then everything else is strays coming in from
34 the public for the most part, correct?

35

36 Thacker: For the most part, yes.

37

38 Dollahon: It's not absolute but it's a pretty good.

39

40 Thacker: Yes.

41

42 Dollahon: It's a fairly safe assumption. Right. Okay.

43

44 Sanchez: Mr. Chair.

45

1 Thacker: And also too I don't have numbers to like hard numbers to report but I know
2 that the Board was concerned about charging a surrender fee and people
3 not paying it. To the best of, when I asked last week best of my knowledge
4 we've had one individual become upset, and this is after doing it for a month.
5 One individual come upset, said they didn't have the money, so we took the
6 animal for free. And then another person said they're not going to pay it
7 and they left. We said we'll take the dog and they still left with the animal.
8 So two out of all of the ones that came through I'd say we're doing really
9 well on that. Most people not a problem at all. They pay it.
10
11 Sanchez: Mr. Chair.
12
13 Ellins: Board Member Sanchez.
14
15 Sanchez: Mr. Thacker I know one of the, when we talked on the Finance Committee
16 we were looking at the intakes and I think the big concern was around not
17 just from 2018 to 2019 but how the budget was created for this fiscal year.
18 Was there, and I wish I would've looked back when we looked at the
19 previous year's budget, but was there an increase at all for operations that
20 to take into account for possibly this increase in intakes?
21
22 Thacker: For 2019?
23
24 Sanchez: Correct, yes.
25
26 Thacker: No there was not in the budget, no.
27
28 Sanchez: Okay, and I think that was one of the concerns we raised during the Finance
29 Committee was looking at the intakes and our budget to see how we
30 continue to trend through this fiscal year to see if that's something we need
31 to identify. Maybe, here coming up in the mid-year to see if that's something
32 we need to make a budget adjustment. So just wanted to throw that in there
33 for context.
34
35 Thacker: Absolutely. We did have a conversation in the Executive Committee about
36 when we do start to look at the JPA of putting in a percentage every single
37 year of increase to go with that. And I'd also go with the cost of increase of
38 just the cost of operations as well.
39
40 Sanchez: No, absolutely. Thank you Mr. Thacker.
41
42 Dollahon: Mr. Chairman.
43
44 Ellins: Board Member Dollahon.
45

1 Dollahon: I will point out there was no increase in the budget between 2018 and 2019.
2 However, there was a slight change in the fact that in 2018 there was a
3 portion of the budget that was dedicated to capital that we don't have the
4 same expense for in this current year. So that money stays there but it
5 becomes part of his operational budget. But we also have a discussion item
6 on today's agenda that's related to covering some capital expenses. So it's
7 a little bit of a wash. But we as the Board, you are correct when we talked
8 to the Finance Committee we need to have that growth planned into the
9 budget as appropriate. But we also need to have as part of that plan our
10 capital budget because there is a capital budget and we need to be planning
11 for replacement now. We need to figure out what needs to be replaced
12 when so we don't get into this situation that we faced in 2018 where we had
13 to invest a lot of money in some much needed capital. We have to plan for
14 its demise and be prepared that a portion of the budget is clearly outlined
15 for capital.

16
17 Thacker: Yes. We also have to start thinking about the new facility that's going to be
18 completed in 2021. That's going to require more staff, more equipment, and
19 that will be running two different places. So that increase will have to be
20 coming up as well.

21
22 Ellins: Anything further?

23
24 Thacker: No sir. Thank you.

25
26 Ellins: Thank you.

27 28 **C. Committee Reports**

29 30 **1. Finance - David Dollahon, Committee Chair**

31
32 Ellins: We'll now go on to committee reports, Finance Committee.

33
34 Eakman: Thank you Mr. Chair.

35
36 Ellins: Board Member Eakman.

37
38 Eakman: We're going to have a presentation right now on the finance report for the
39 month of September and then we'll have a few comments from the
40 committee itself. Amador.

41
42 Espinoza: Yes sir. Mr. Chair, ladies and gentlemen of the Board. My name is Amador
43 Espinoza. I'm one of the City of Las Cruces accountants. And we will be
44 presenting financial numbers for the month ended September 30th, 2019.
45 Looking at your financial packets page number one and we'll be looking at

1 the statement of Net Position or here on our presentation the Balance
2 Sheet.

3 We have cash at \$568,000. We have receivables of \$91,000.
4 \$88,000 of that is for the Doña Ana County and about \$3,000 of that is for
5 the City of Anthony. I checked it this morning, we still haven't received any
6 money but normally that takes a few days towards the end of the month to
7 receive that. Liabilities, payroll liabilities are at \$62,000. Revenues
8 collected in advance, in October we will be posting a journal entry that will
9 move some of that money out of that liability account and recognize some
10 of that revenue for the Best Friends grant award that we received.
11 Unassigned fund balance is at \$572,000.

12 Looking at your operational highlights or page number two on your
13 financial packets, we have actual revenues at \$974,000 and total
14 expenditures at \$579,000. That gives you a net change or a net increase
15 into fund balance of \$395,000. Your financial packets page number three,
16 staying on with the same slide. Our budget parameter for the month of
17 September is 25%. Overall revenues that is above the parameter at 34%.
18 That's mainly contributed to the DAC and the CLC appropriation. Total
19 expenditures are below the parameter at 20.5%. Individual line items or
20 expenditure classification, supplies are at 27.7% and that's mainly due to
21 some of the purchases such as bedding, nutrition, and microchips for the
22 month of September.

23 A few graphs there. In the order of the presentation we're looking at
24 Capital Project Fund which is fund 7441. If you notice the Animal Center
25 will be submitting a resolution for Board approval transferring money out of
26 fund 7440 to cover the cash deficit and also to replenish the \$3,500 of the
27 unspent current donation money into fund balance. Any questions?

28
29 Ellins: Nothing from the Board. Anything from the public? Thank you.

30
31 Espinoza: Thank you for having me. I am going to excuse myself out of the Board
32 meeting. We're still working on our financial audit so if you don't mind Mr.
33 Dollahon as well.

34 35 **2. Executive - Lynn Ellins, Committee Chair**

36
37 Ellins: Next report is the Executive Committee. We did meet this past Monday.
38 There were two items that were primarily discussed. One being the
39 possibility of visiting the joint order to possibly change the way in which the
40 County and the City are assessed payment, maybe on a, the basis of a per
41 animal standard. Just something we kind of kicked around and we will
42 probably discuss it further. And the other item was the need to change our
43 November and December meetings to another Thursday. And that will be
44 discussed in item seven under discussion items.

45 46 **3. Facilities - Greg Smith, Committee Chair**

1
2 Ellins: Facilities.
3
4 Smith: Thank you Mr. Chairman.
5
6 Ellins: Board Member Smith.
7
8 Smith: Yes, Facilities Committee met on the third of October and since that was
9 our regular meeting time before we changed our Board meeting time. So if
10 there are new updates I'm going to depend on Mr. Thacker to let us know.
11 One thing that's not strictly facilities but there are updates daily on
12 social media that's helping get the information out. That's a transparency
13 thing and I think that's been very beneficial. Mold remediation was complete
14 at that point and animals were being moved into clean kennels so that the
15 medical wing could be thoroughly cleaned. The infirmary is in good shape
16 to use, the dryer had been repaired and the HVAC project it turned out that
17 that was able to be funded along with the roof situation. So that will be
18 rebid.
19 The meeting with planners, there were three public input meetings
20 that are being planned. Anything new Mr. Thacker that you can report along
21 the lines of the planning or anything else that we should know about? Thank
22 you.
23
24 Thacker: The only thing I would add to that is the reason why the HVAC had to be
25 rebid is the organization that got the bid pulled theirs out. So it had to go to
26 rebid and they're also too, the prior bit was a separate roof bid and also a
27 separate HVAC bid and this time they're combining them together to be one
28 bid for this rebid. And that goes out on Friday is the starting of that process.
29 So we look forward to having that completed.
30
31 Smith: Thank you for that clarification Mr. Thacker. Do we have dates yet as far
32 as when the public input meetings are expected to be?
33
34 Thacker: Tentatively right now there's e-mail going around just about two days ago
35 of December 5th but we're waiting for Council Members to be sure that that
36 is open. But that will be the first one.
37
38 Smith: Thank you very much. Thank you Mr. Chairman.
39
40 Dollahon: Mr. Chairman.
41
42
43 Ellins: Board Member Dollahon.
44
45 Dollahon: Clint correct me if I'm wrong on the GO Bond, we're doing public input
46 meetings for the general public but there will be presentation made to this

1 Board and to the City Council as part of that public input process. So you're
2 not required to attend the general public input meetings. Those are
3 intended for the general public. You will have specific opportunity for input.
4 We will make a presentation to you and to the City Council because the City
5 Council has the GO Bond under their authority. So we'll present to both
6 Boards and that will be relatively soon.
7

8 Smith: Yes. Thank you for the clarification Mr. Dollahon and that will be very
9 helpful. Another opportunity for the public to see what's being discussed.
10 Thank you. Thank you Mr. Chairman.

11
12 Ellins: Clint. Why was the HVAC bid pulled?

13
14 Thacker: I was not told that, told why. I was just told that it was.

15
16 Dollahon: Mr. Chairman. I'll ask if we know that from our purchasing staff. I didn't
17 realize that that had occurred. Generally they have to give us a reason and
18 I'll find out.
19

20 Ellins: Thank you.
21

22 **D. Zero in 7 Update**

23
24 Ellins: Next on the agenda is Zero in 7 update.
25

26 Gilbert: Good morning Board Members. I'm Jean Gilbert, secretary of the Coalition
27 for Pets and People. This is the October report by the Coalition and there'll
28 be six animal welfare organizations represented in this presentation. And
29 here is a listing of organizations that will be featured in this month's
30 presentation. Next month there's approximately also six organizations that
31 will be presented.

32 The Dog Parkers will be holding their 11th annual Canine Halloween
33 costume contest and health safety fair this coming Saturday. Some of the
34 booths are going to be Check the Chip with UNcaged Paws, HSSNM. Dr.
35 Carver will be there with a low cost vaccinations and ASCMV will be there
36 with adoptable dogs. City Animal Control will be there presenting health
37 and safety info. ACTion Programs for Animals will be there with their PAWS
38 grads. Some of them available for adoption and the Coalition for Pets and
39 People will also be there.

40 The Las Cruces Pet Network helps animals on a daily basis like this
41 cat here in need of rehoming. And how the Network helps is through direct
42 e-mail distribution using a list serve and through social media posting on
43 various Facebook pages. I'd say there's at least a dozen animal oriented
44 Facebook pages.

45 New Mexico Forever Homes Animal Rescue transported 51 dogs
46 during the month of September to states Texas, Colorado, Arizona, and

1 New Mexico. Forever Homes Animal Rescue's been rescuing animals
2 since 2005 and they mainly do transports out of high euthanasia areas that
3 include Columbus, Deming, Alamogordo, El Paso, and they also help
4 shelters like ours that welcome the support of organizations that are doing
5 transport and rescue work. And these two pups are a couple that were
6 pulled by Forever Homes Animal Rescue.

7 Safe Haven Animal Sanctuary of course is a no kill shelter and has
8 about 90 rescued animals at their facility. Here you see a volunteer at the
9 Sanctuary who on the right who's socializing dogs. Safe Haven held a very
10 successful open house and adopter's reunion just a few weeks ago which
11 is an annual event. Safe Haven holds adoption events. A few of them every
12 month and they hold other events. They'll be having a Halloween pet photo
13 booth coming up this Saturday. SHAS recently held a pet food drive, here
14 you see a father and son team of volunteers. This was held at the Sonoma
15 Walmart location. Safe Haven has adopted 22 animals so far this year.

16 SNAP was awarded a grant from Doña Ana County for providing free
17 spay and neuter services for pets belonging to owners in unincorporated
18 and rural areas of the community and that includes 23 towns. There are
19 five other locations you'll see listed here that the people might qualify but of
20 course they have to contact SNAP to see if they meet the grant criteria.
21 SNAP held mobile clinics September 23rd, October 7th, October 21st, and
22 there are two clinics that are scheduled coming up in November, two for
23 November and one in December. SNAP has issued 1,595 spay neuter
24 vouchers year to date with over 1,000 of those vouchers being issued for
25 dogs. The breakdown is in your packet of information and pictured are dogs
26 here who were at a recent mobile clinics.

27 Kelly Barker's organization UNcaged Paws and her team have
28 transported 485 dogs on nine flights since the Tails for Freedom flights
29 started with Dog as my Co-Pilot a few years ago. The most recent flight
30 and the last one for 2019 will be October 15th at the Las Cruces airport
31 where 65 dogs were onboard. The majority were from the El Paso services
32 and they were flown to rescues. I think some of these are shown in the next
33 slide too. But anyway the majority were from the El Paso animal services
34 were flown to rescues and shelters in Idaho and Montana.

35 Here you see Cheyenne and Sierra and they were relinquished to
36 ASCMV with eight puppies and I can't remember but one, both Cheyenne
37 and Sierra have been adopted. One of them was adopted within two days
38 and the other one was adopted seven days later. And Molly is another
39 ASCMV dog but she's not pictured here who was on that October 15th flight.
40 Yes and here's another flight. This one was September 16th and here you
41 see Kelly Barker second from the left. She's pictured with team members
42 who worked this flight where there were 59 dogs and the majority again
43 were from the El Paso animal services, who flew to homes in Idaho and
44 Oregon.

45 Check the Chip booth hosted by UNcaged Paws with the Humane
46 Society of Southern New Mexico are typically held twice a month. Here you

1 see pictured Frank Bryce on the left and Denise Beyer and Jeff Murphy in
2 the center scanning a dog for a microchip. And then you see a Las Cruces
3 resident with his dog at the Check the Chip booth that was held at the
4 Dog'Cruces Pet Expo. Microchips were implanted for a bargain price of \$5
5 and of course pets were scanned as requested and owner contact info was
6 updated as a complimentary service. UNCaged Paws has done more than
7 300 microchips implants made through September.

8 Here are some of the activities and meetings that the Coalition has
9 participated in for September and October. We've held leadership
10 meetings, we've of course attended the City Council work session and had
11 input at that meeting. We're regular attendees at the task force meetings.
12 I know Rick Hahn who's here, the chairperson of the Coalition is a member
13 of the cat transport team. And then some of our events include
14 microchipping. We've been, as I mentioned we're at the Pet Expo. Rick
15 has done some volunteer and transport work with Cherished K-9's and also
16 with ACES at the Chaparral event recently.

17 And some of the news is that APA has the news here. They opened
18 a thrift store recently and it's called the Second Chance Thrift store. And
19 they sold their warehouse and they are starting a new program with dogs
20 and veterans. And then another news item but I don't have any more
21 information beyond this is that the Doña Ana County Humane Society has
22 appointed a new director and I know Kathy Lawitz will at some point will be
23 leaving. She's held that position for quite some time.

24 And ACTION Programs for Animals will be holding a Halloween
25 costume ball fundraiser tomorrow night at the Rio Grande Winery. And
26 coming up Animal Protection New Mexico and Animal Protection Voters will
27 be in Las Cruces. They will be holding a presentation at the Unitarian
28 Church on Saturday November 2nd. They're going to be talking about the
29 spay neuter funding bill and they're also going to be talking about banning
30 trapping and poisoning on our public lands among other topics that are of
31 interest to pet owners. And that concludes the presentation. If you have
32 any comments or questions.

33
34 Ellins: Board Members, comments? Board Member Gandara.

35
36 Gandara: Thank you Chair. I'm interested in the numbers that you're seeing when
37 you do microchipping events and how many are microchipped and those
38 kinds of things. Since we've been speaking to that it seems like the theme
39 this meeting it would be interesting to know just the sheer numbers. How
40 many animals are coming, how many are checked, how many actually have
41 microchips, and when you do the check the chip that kind of thing, and also
42 the number of microchips that you're installing? I think would be really
43 important.
44

1 Gilbert: And I know Frank Bryce could no doubt answer those questions because
2 Frank does implanting. He's a regular at the Check the Chip event so he
3 would be a good person to ask.
4

5 Gandara: Yes ma'am. Thank you. Thank you Chair Ellins.
6

7 Ellins: Thank you.
8

9 **VI. Action Items**

10
11 **A. Resolution 2019-11: Budget Adjustment for Capital Fund and Cat Room**
12 **Expenses**
13

14 Ellins: The next item is an action item. A resolution which I will read the title of. I
15 won't read the resolution because it's extraordinarily long. Resolution to
16 transfer \$77,500 from operating fund number 7440 to the capital fund 7441
17 to cover a cash deficit and to cover unspent cat room expenses.
18

19 Gandara: So moved.
20

21 Ellins: Board Member Gandara.
22

23 Gandara: Did you want a motion to approve it now?
24

25 Ellins: Yes.
26

27 Gandara: So moved.
28

29 Eakman: Second.
30

31 Ellins: Motion by Board Member Gandara. Second by Board Member Eakman. Is
32 there discussion by the Commission? Board Member Dollahon.
33

34 Dollahon: Mr. Chairman. Just for the Board's information this is to close out the FY19
35 books realistically but it affects FY20 because we have to do it in this current
36 year and take it from current year money. It's a result of the final billing on
37 the Shelter addition that was completed last year and then there was also
38 \$3,500 of unspent money from a grant for the cat room that needs to be
39 carried over and spent this year in the capital accounts. So that's the two
40 reasons for this money. Because the grant on the cat room it is a capital
41 expense, that's why it needs to be in this fund. So and I know that Clint and
42 Bernice are working with facilities on actual hard capital expenses for that
43 room that will contribute or further expand the cat rooms needs and address
44 the needs within the cat room. The rest of the money is for the completion
45 of the project.
46

1 Ellins: Thank you. Is there any public comment on the resolution? Seeing none
2 please call the roll.
3
4 Baum: Board Member Gandara.
5
6 Gandara: Yes.
7
8 Baum: Board Member Smith.
9
10 Smith: Yes.
11
12 Baum: Board Member Sanchez.
13
14 Sanchez: Yes.
15
16 Baum: Board Member Eakman.
17
18 Eakman: Yes.
19
20 Baum: Chairman Ellins.
21
22 Ellins: Yes.
23

24 **VII. DISCUSSION ITEMS**

25 **A. ASCMV November 2018 and December 2018 Board Meeting dates.**

26
27
28 Ellins: The next item concerns the November and December Board meeting dates
29 that. Board Member Eakman would you explain since you raised the issue
30 with the Executive Committee?
31
32 Eakman: Yes. The comedy of timing. We did pass a resolution to move our meetings
33 to the fourth Thursday of the month right in time for them to conflict with
34 Thanksgiving and Christmas. And so we would ask today for a
35 consideration to move these to the second Thursday of the month in third?
36 There's a conflict with.
37
38 Ellins: MEMVDA.
39
40 Eakman: Yes. So if we could move it to the second. In fact Mr. Chair I would make
41 a motion that we move the November and December meetings to the
42 second Thursday of the month.
43
44 Ellins: Just for those two ones?
45
46 Eakman: Yes.

1
2 Ellins: Then we revert back to the fourth Thursday.
3
4 Eakman: That is correct.
5
6 Ellins: Is there a second?
7
8 Sanchez: I'll second.
9
10 Ellins: Motion by Board Member Eakman. Second by Board Member Sanchez.
11 Board discussion? Public comment?
12
13 Dollahon: Mr. Chairman. One thing that we can do next year in January when we
14 adopt the annual calendar we'll have to remember that for November and
15 December so we won't have to face this again next year. So we, Bernice
16 that's on you. That's on your list. Thank you.
17
18 Ellins: Well you know you'll always face it in November but not necessarily in
19 December.
20
21 Dollahon: Correct. We'll have to evaluate the calendar.
22
23 Ellins: Right. Please call the roll.
24
25 Baum: Board Member Gandara.
26
27 Gandara: Yes.
28
29 Baum: Board Member Smith.
30
31 Smith: Yes.
32
33 Baum: Board Member Sanchez.
34
35 Sanchez: Yes.
36
37 Baum: Board Member Eakman.
38
39 Eakman: Yes.
40
41 Baum: Chairman Ellins.
42
43 Ellins: Yes.
44
45 **VIII. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICE CENTER OF THE**
46 **MESILLA VALLEY WILL CONVENE IN CLOSED SESSION to discuss the**

1 **annual performance reviews of the Director of the Animal Services Center of**
2 **the Mesilla Valley (which is closed pursuant to Section 10-15-1-H(2), NMSA**
3 **1978)**
4

5 Ellins: At this time the Board of Directors will convene in closed session to discuss
6 the annual performance reviews of the Director. Which is a closed meeting
7 pursuant to section 10-15-1-H(2) NMSA 1978.
8

9 INTO CLOSED SESSION AT 10:20 AM.

10
11 **IX. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICE CENTER OF THE**
12 **MESILLA VALLEY MAY CONVENE IN OPEN SESSION to take action, if any,**
13 **on the closed session items.**
14

15 OUT OF CLOSED SESSION AT 11:55 AM.

16
17 Ellins: We reconvene, and for the record the items discussed in the closed session
18 are those which were previously announced. And I was remiss in not taking
19 public input out of order. I should've done that before we went into closed
20 session because we don't have much public left.
21

22 **X. PUBLIC INPUT**
23

24 Ellins: But Frank do you wish to hang around for some purpose? Come forward.
25

26 Bryce: Yes Frank Bryce, Humane Society of Southern New Mexico. I kind of
27 wanted to hear what the results of your meeting was if there was any action
28 taken. But I really wanted to try to answer Gandara's question about the
29 number of chips. By the end of this year our organization will have done
30 9,000 since we got started. And Dr. Carver is doing about 150 a month for
31 us through her system. So we're getting them done. But on the Check the
32 Chip for Gandara's information we do about half the number, half the
33 numbers we see at the Farmer's Market. We do 20 to 30 is what we've
34 averaged. About half of those have chips, half of them don't and so we're
35 taking the ones. But the ones that do have chips, about half of those need
36 to be reregistered in some manner with the companies. But the nice thing
37 about it is the companies are now doing this kind of a web so you can
38 register with this company and this company gets it. Because it's a web
39 system. That's really, we're working really quite well.

40 And as far as our in our cats are concerned we'll talk about that
41 tomorrow at the meeting. But I signed up four new cat colonies in the last
42 two days. I signed up one just now while waiting for you folks to get back.
43 And so this is getting more information out and more participation. More
44 favored viewing by the public to get involved and let us know where they
45 have the cats and so forth. Thank you.
46

1 Ellins: Thank you Frank.

2

3 **XI. CHAIR AND BOARD COMMENTS**

4

5 Ellins: Is there Board discussion? I have something I'd like to talk about. Is there
6 any way that we can get the full agenda including the minutes sooner than
7 we're getting it? Because I got on my computer yesterday at 6:00 finally
8 and I didn't really have time to go through the minutes thoroughly and I got
9 up at 6:00 this morning and skimmed them as best I could. Because these
10 minutes are pretty lengthy. And you know, well I vote to approve them but
11 I'm assuming that they're perfect.

12

13 Navarro: Yes, now with the change in when the meetings are going to be held it'll be
14 a lot easier that I could probably get it out several days before the meeting
15 because I will have all of the financial information, everything to put in the
16 packet. So for the next couple of months it may be kind of iffy still since it's
17 the second Thursday again. I'm sorry it was Bernice Navarro. And so for
18 the next couple of months it may still be just a day before or maybe a day
19 before that. Depending on when we get financial information. But once we
20 start with the regular fourth Thursday of the month meetings, yes we can
21 absolutely can move that forward.

22

23 Ellins: All right. I understand. Thank you. I keep turning this thing off. Is there
24 any further Board discussion?

25

26 Eakman: It could be Mr. Chair that we don't have a financial report for the November
27 meeting. We'd probably just be able to review September again which we
28 went through today. So that might be a reality of our next meeting.

29

30 **XII. Adjournment (12:00 PM)**

31

32 Ellins: Hearing nothing further. Without objection we are adjourned.

33

34 **BOARD OF DIRECTORS**

35

36

Lynn Ellins, Chairperson

37

38

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40

Jack Eakman, Vice-Chair

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Kasandra Gandara, Board Member

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Ramon S. Gonzalez, Board Member

Manuel Sanchez, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Amanda Lopez Askin, County Clerk

MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Josie Medina, Accounting Manager **Initials:** *JM* For JM
Date: November 14, 2019 **File #:**
F-19-287

Subject: Animal Service Center of the Mesilla Valley Unaudited Financial Report for October 31, 2019.

Attached are the unaudited financial results of the Animal Service Center operations for the period ending October 31, 2019. Below are some observations for your consideration:

- The Statement of Net Position (page 1) shows cash of \$543,463. There is an outstanding accounts receivable balance of \$350. \$210 is from the City of Anthony and \$140 from the City of Sunland Park in the General Fund.
- The outstanding payroll liabilities are \$61,719 in the General Fund. There is a \$14,004 outstanding accounts payable balance. In addition, there is a \$15,003 Best Friends Grant that waives first-time impound and hold fees in addition to reducing shelter deaths for cats and dogs in Revenues Collected in Advance.
- There is an Unassigned Fund balance of \$453,087 in the General Fund.
- The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are \$1,180,115. YTD operating expenditures are at \$904,799, which results in an increase in Net Fund Balance of \$275,316.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicates 41.2% of budgeted revenues and 32.0% of budgeted expenditures have been recognized. The current budget parameter for this month is 33.3%.
- Vaccinations and DAC return to Owners revenues are at 61.8% and 42.2% respectively due to the \$25,000 Best Friends Grant that pays for these services. In

addition, the Center held a Vaccination Clinic the previous month at the Pan American Center.

- Onsite adoptions are at 43.8% or 10.5% over the budget parameter for the month. ASCMV indicates an increase of 340 adoptions to date compared to the previous year.
- Dona Ana County and the City of Las Cruces revenues are at 43.3%. This is because the JPA states that 22% of total financial contributions budgeted shall be paid on or before July 1st of the upcoming fiscal year by both parties.
- Supply expenditures are currently at 35.7% due to various purchases such as pet nutrition and bedding from Hills Pet Nutrition Sales Inc.
- Insurance expenditures are at 47.8% due to payments to Berkley Insurance and New Mexico Mutual Causality that are not posted as Prepaid Insurance and allocated on a monthly basis.
- The Grants and Donations Schedule on page 7 provides a summary of grants and donations received.

CC: Terri L. Gayhart, MBA, CPA CGMA, Finance Director
CC: Amador Espinosa, Accountant

Initials: TLG
Initials: AE

Animal Service Center of the Mesilla Valley
Statement of Net Position
October 30, 2019

	<u>Fund 7440</u> <u>General Fund</u>	<u>Fund 7441</u> <u>Capital Projects</u>	<u>Fund 9440</u> <u>Capital Assets</u>	<u>Statement</u> <u>of</u> <u>Net Position</u>
Assets				
Current Assets				
Cash & investments	\$ 543,463	\$ (73,935)	\$ -	\$ 469,528
Accounts receivable	350	-	-	350
Total Current Assets	<u>543,813</u>	<u>(73,935)</u>	<u>-</u>	<u>469,878</u>
Capital Assets				
Equipment, net of accum depr	-	-	275,722	275,722
Total Capital Assets	<u>-</u>	<u>-</u>	<u>275,722</u>	<u>275,722</u>
Total Assets	<u>\$ 543,813</u>	<u>\$ (73,935)</u>	<u>\$ 275,722</u>	<u>\$ 745,600</u>
Liabilities				
Current Liabilities				
Accounts payable	14,004	-	-	14,004
Accrued wages payable	-	-	-	-
Accrued payroll liabilities	61,719	-	-	61,719
Revenue collected in advance	15,003	-	-	15,003
Total Current Liabilities	<u>90,726</u>	<u>-</u>	<u>-</u>	<u>90,726</u>
Fund Balance				
Required reserve	-	-	-	-
Restricted	-	-	-	-
Unassigned	453,087	(73,935)	275,722	654,873
Total Fund Balance	<u>453,087</u>	<u>(73,935)</u>	<u>275,722</u>	<u>654,873</u>
Total Liabilities and Fund Balance	<u>\$ 543,813</u>	<u>\$ (73,935)</u>	<u>\$ 275,722</u>	<u>\$ 745,600</u>

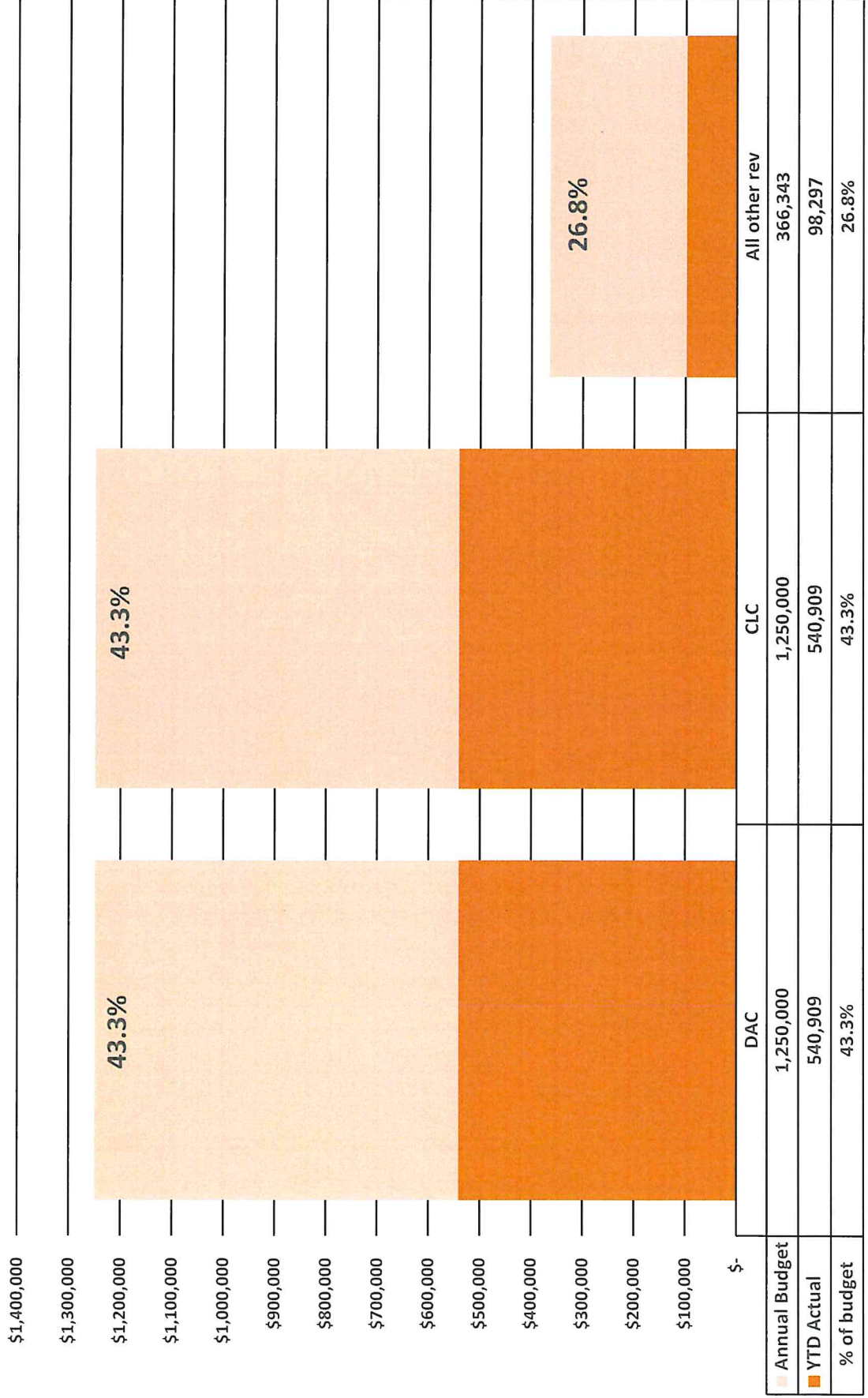
Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance
For the Period Ended October 31, 2019 (Unaudited)

	General Fund 7440 Actual	Capital Projects 7441 Actual	Fixed Assets 9440 Actual	Total
Revenues				
Pet licenses-CLC	\$ 12,874	\$ -	\$ -	\$ 12,874
Pet licenses-DAC	4,339	-	-	4,339
Vaccinations	11,947	-	-	11,947
Pet micro-chip	5,968	-	-	5,968
Onsite adoptions	22,661	-	-	22,661
Return to owner-DAC	4,357	-	-	4,357
Return to owner-CLC	8,463	-	-	8,463
Spay/neuter	7,661	-	-	7,661
Dona Ana County	540,909	-	-	540,909
City of Las Cruces	540,909	-	-	540,909
City of Anthony	2,415	-	-	2,415
Donations & memorials	4,508	-	-	4,508
Grant revenue	-	13,344	-	13,344
City of Sunland Park	-	-	-	-
Village of Hatch	-	-	-	-
Other revenue	10,802	-	-	10,802
Investment income	2,302	-	-	2,302
Total revenues	<u>1,180,115</u>	<u>13,344</u>	<u>-</u>	<u>1,193,459</u>
Expenditures				
Personnel	679,446	-	-	679,446
Temp agency services	20,217	-	-	20,217
Repairs and maintenance	7,744	-	-	7,744
Services	90,892	-	-	90,892
Supplies	64,395	-	-	64,395
Insurance	29,601	-	-	29,601
Other	12,504	-	-	12,504
Depreciation	-	-	14,600	14,600
Capital outlay	-	48,170	-	48,170
Total expenditures	<u>904,799</u>	<u>48,170</u>	<u>14,600</u>	<u>967,569</u>
Net Operating Income (Loss)	<u>275,316</u>	<u>(34,826)</u>	<u>(14,600)</u>	<u>225,890</u>
Transfers	-	-	-	-
Net Change in Fund Balance	<u>275,316</u>	<u>(34,826)</u>	<u>(14,600)</u>	<u>225,890</u>
Net Investment in Capital Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Beginning Fund Balance	<u>177,771</u>	<u>(39,109)</u>	<u>290,322</u>	<u>428,983</u>
Ending Fund Balance	<u>\$ 453,087</u>	<u>\$ (73,935)</u>	<u>\$ 275,722</u>	<u>\$ 654,873</u>

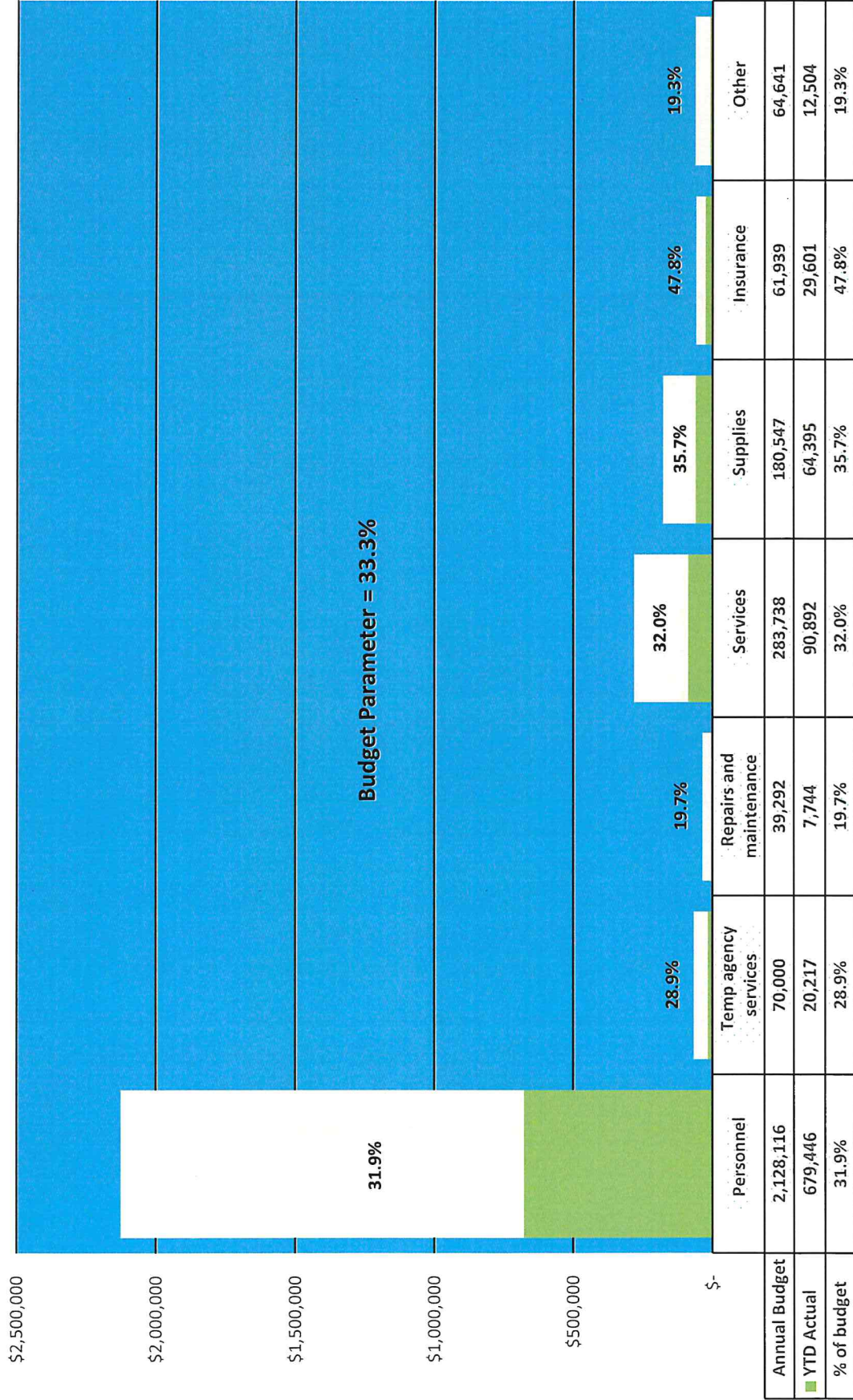
**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance - Budget and Actual
For the Period Ended October 31, 2019 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
Revenues			
Pet licenses-CLC	\$ 59,608	\$ 12,874	21.6%
Pet licenses-DAC	18,000	4,339	24.1%
Vaccinations	19,339	11,947	61.8%
Pet micro-chip	39,968	5,968	14.9%
Onsite adoptions	51,787	22,661	43.8%
Return to owner-DAC	10,333	4,357	42.2%
Return to owner-CLC	28,517	8,463	29.7%
Spay/neuter	51,088	7,661	15.0%
Dona Ana County	1,250,000	540,909	43.3%
City of Las Cruces	1,250,000	540,909	43.3%
City of Anthony	6,000	2,415	40.3%
Donations & memorials	21,263	4,508	21.2%
Grant Revenue	8,853	-	0.0%
City of Sunland Park	2,858	-	0.0%
Village of Hatch	338	-	0.0%
Other revenue	30,156	10,802	35.8%
Investment income	18,235	2,302	12.6%
Total revenues	<u>2,866,343</u>	<u>1,180,115</u>	41.2%
Expenditures			
Personnel	2,128,116	679,446	31.9%
Temp agency services	70,000	20,217	28.9%
Repairs and maintenance	39,292	7,744	19.7%
Services	283,738	90,892	32.0%
Supplies	180,547	64,395	35.7%
Insurance	61,939	29,601	47.8%
Other	64,641	12,504	19.3%
Capital outlay	-	-	0.0%
Total expenditures	<u>2,828,273</u>	<u>904,799</u>	32.0%
Net income (loss)	<u>38,070</u>	<u>275,316</u>	
Transfer to capital from operations	<u>28,000</u>	<u>-</u>	
Net change in fund balance	<u>\$ 10,070</u>	<u>275,316</u>	
Beginning Fund Balance		<u>177,771</u>	
Ending Fund Balance		<u>\$ 453,087</u>	

Animal Service Center of the Mesilla Valley
 Annual Budget vs. Actual Year-To-Date
 Revenues as of October 31, 2019



**Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date
Expenditures as of October 31, 2019**



Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
And Changes in Fund Balance
July 2019 Through June 2020 (Unaudited)

General Fund
7440

	Revised Budget	July-19	August-19	September-19	October-19	November-19	December-19	Total	Actual/Bgt %
Revenues									
Pet licenses-CLC	\$ 59,608	\$ 3,838	\$ 3,611	\$ 2,957	\$ 2,468	\$ -	\$ -	\$ 12,874	21.6%
Pet licenses-DAC	18,000	968	1,159	974	1,238	-	-	4,339	24.1%
Vaccinations	19,339	858	1,085	8,389	1,615	-	-	11,947	61.8%
Pet micro-chip	39,968	988	1,390	2,235	1,355	-	-	5,968	14.9%
Onsite adoptions	51,787	4,816	6,444	6,621	4,780	-	-	22,661	43.8%
Return to owner-DAC	10,333	782	727	1,080	1,768	-	-	4,357	42.2%
Return to owner-CLC	28,517	2,045	1,487	1,109	3,822	-	-	8,463	29.7%
Spay/neuter	51,088	1,515	1,139	587	4,420	-	-	7,661	15.0%
Dona Ana County	1,250,000	275,000	88,636	88,636	88,636	-	-	540,909	43.3%
City of Las Cruces	1,250,000	275,000	88,636	88,636	88,636	-	-	540,909	43.3%
City of Anthony	6,000	-	-	2,415	-	-	-	2,415	40.3%
Donations & memorials	21,263	901	1,273	781	1,553	-	-	4,508	21.2%
Grant revenue	8,853	-	-	-	-	-	-	-	0.0%
City of Sunland Park	2,858	-	-	-	-	-	-	-	0.0%
Village of Hatch	338	-	-	-	-	-	-	-	0.0%
Other revenue	30,166	935	1,284	2,407	6,176	-	-	10,802	35.8%
Investment income	18,235	-	-	2,302	-	-	-	2,302	12.6%
Total revenues	2,866,343	567,646	196,871	209,129	206,467	0	0	1,180,115	41.2%
Expenditures									
Personnel	2,128,116	112,966	162,934	162,831	240,715	-	-	679,446	31.9%
Temp agency services	70,000	-	2,800	12,945	4,472	-	-	20,217	28.9%
Repairs and maintenance	39,292	1,348	926	3,686	1,784	-	-	7,744	19.7%
Services	283,738	15,856	8,083	22,812	44,141	-	-	90,892	32.0%
Supplies	180,547	5,334	7,049	37,743	14,269	-	-	64,395	35.7%
Insurance	61,939	12,916	783	-	15,902	-	-	29,601	47.8%
Other	64,641	1,805	3,017	3,329	4,353	-	-	12,504	19.3%
Depreciation	-	-	-	-	-	-	-	-	0.0%
Capital outlay	-	-	-	-	-	-	-	-	0.0%
Total expenditures	2,828,273	150,225	185,592	243,346	325,636	-	-	904,799	32.0%
Net Operating Income (Loss)	38,070	417,421	11,279	(34,217)	(119,169)	-	-	275,316	
Transfers	28,000	-	-	-	-	-	-	-	
Net Change in Fund Balance	\$ 10,070	\$ 417,421	\$ 11,279	\$ (34,217)	\$ (119,169)	\$ -	\$ -	\$ 275,316	

**Animal Service Center of the Mesilla Valley
Grants and Donations Schedule
as of October 31, 2019**

Fund	Project	Project Name	Award Amount	Life-to-Date Expenditures	Remaining Balance	Type	End Date	Purpose
7440	11864	Best Friends	\$ 25,000	9,997	\$ 15,003	Local Grant	7/1/19 to 7/31/2020	The purpose of the grant is to waive the first-time impound fee and hold period.

Animal Services Center of the Mesilla Valley

Monthly Statistics Report-October 2019

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock	Wildlife	Total
INTAKE										
City of Las Cruces										
Owner Surrender	40	22								62
Returned Adoptions	6	1								7
Seized/Welfare Hold	8	5								13
Strays (brought in by the public)	80	68								148
Strays (brought in by Animal Control)	104	107								211
Wildlife							1		13	14
Subtotal City of Las Cruces	238	203	0	0	0	0	1	0	13	455
Doña Ana County										
Owner Surrender	44	3								47
Returned Adoptions	1									1
Seized/Welfare Hold	15	2								17
Strays (brought in by the public)	24	53								77
Strays (brought in by Animal Control)	134	83								217
Wildlife										0
Subtotal Doña Ana County	218	141	0	0	0	0	0	0	0	359
Anthony, NM	33	26								59
Hatch		7								7
Sunland Park	4									4
Community Cats										0
Jurisdiction Unknown/Other	2	10								12
Total Intake	495	387	0	0	0	0	1	0	13	896

OUTCOME (city and county)										
Admin Missing										
Foster-Escaped										0
Foster-Lost Contact										0
Foster-Stolen From										0
FTA-Escaped	2									2
FTA-Lost Contact										0
FTA-Gave Away (Foster)	4									4
Offsite-Missing										0
Offsite-Stolen From										0
Shelter-Escaped										0
Shelter-Missing										0

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Shelter-Stolen	6	0	0	0	0	0	0	0	0	6
Subtotal Admin Missing	163	79								242
Adoptions	6	18								24
Expired in Shelter Care	6	11								17
Expired in Foster Care										0
DOA	100	7								107
Return to Owner	171	84								255
Transferred Out (Rescues)		81							11	81
Community Cats (TNR)										11
Wildlife Release	25	3								28
Owner Request Euthanasia										0
Euthanized										0
Behavior - Aggressive - Dog	21									21
Behavior - Aggressive - Human	5	5								10
Behavior - Feral		6								6
Behavior - High Arousal Level	7									7
Behavior - Problem Eliminator										0
Behavior - Resources Guarding	8									8
Behavior - Timid	2									2
Behavior - Timid - Fear Biter	4									4
Court Order										0
Medical Issues General	8	8								16
Medical - Distemper - TX	3									3
Medical - Distemper - Non TX										0
Medical - Distemper - Exposed										0
Medical - Fely										0
Medical - FIV										0
Medical - HW Positive - TX										0
Medical - HW Positive - Non TX										0
Medical - Mange - TX										0
Medical - Mange - Non TX										0
Medical - Mass	2									2
Medical - Neurological										0
Medical - Organ Failure		1								1
Medical - Parvo - TX	2									2
Medical - Parvo - Non TX	2									2
Medical - Pregnant										0
Medical - Prolapse		1								1
Medical - Respiratory Signs - TX	39	3								42
Medical - Respiratory Signs - Non TX	23	5								28
Medical - Ringworm		46								46
Medical - Too Old	1									1
Medical - Too Young		4								4
Medical - URI - TX										0
Medical - URI - Non TX										0

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock	Wildlife	Total
Rabies Suspect										0
Rabies Suspect - Injured										0
Rabies Suspect - Wildlife									1	1
Rabies Suspect - Sick/Symptomatic										0
Severe Injuries - General	2						1			3
Severe Injuries - Animal Attack	2									2
Severe Injuries - Hit By Car	1	2								3
Space - General										0
Space - Behavior	4									4
Space - Medical	2	12								14
Subtotal Euthanized	136	95	0	0	0	0	1	0	1	233
Euthanasia Rate	27.5%	24.5%	na	na	na	na	100.0%	na	7.7%	26.0%
Total Outcome	613	378	0	0	0	0	1	0	12	1,004

Public Services	City Clinic (includes outside surgeries, vaccinations, and microchips)									0
	County Clinic (includes outside surgeries, vaccinations, and microchips)									0
	Jurisdiction Unknown									0
	Subtotal Clinic In	0	0	0	0	0	0	0	0	0
	Clinic Out (includes outside surgeries, vaccinations, and microchips)	21	42							63

Grand Total	Intake*	495	387	0	0	0	1	0	13	896
	Outcome*	613	378	0	0	0	1	0	12	1,004

Statistics	Live Release Rate	76.1%	72.5%	na	na	na	0.0%	na	91.7%	74.9%
	Euthanized, Expired in Shelter, DOA	142	113	0	0	0	1	0	1	257
	Average Intake/day	16.0	12.5	0.0	0.0	0.0	0.0	0.0	0.4	28.9
	Average Outcome/day	19.8	12.2	0.0	0.0	0.0	0.0	0.0	0.4	32.4
	Average Euthanizations/day	4.4	3.1	0.0	0.0	0.0	0.0	0.0	0.0	7.5
	Average RTO/day	3.2	0.2	0.0	0.0	0.0	0.0	0.0	0.0	3.5
	Average Adoptions/day	5.3	2.5	0.0	0.0	0.0	0.0	0.0	0.0	7.8



**800 W. Picacho Ave.
Las Cruces, NM 88005
575-571-4654**

ACTion Programs for Animals -Stats for October 2019-

Intake: 20

Adoptions: 64

Transfers: 8

Micro-Chips: 346 (Jan.-Oct.)



**P.O. Box 13826
Las Cruces, NM 88013
575-523-8020**

Report on HSSNM Programs & Services January-October 2019

- **Adoptions: 14 cats/35 dogs**
- **Pet Help Line: 1,000+ calls answered**
- **Humane Education: 262 sessions**
- **Cans 4 Critters: \$9,425 -194 animals helped (2012- YTD)**
- **Micro-Chips – 8,500 total (2014-YTD)**



**2405 W. Picacho Ave. #103
Las Cruces, NM 88007
575-524-9265**

Spay-Neuter Action Program Stats

*** January-October 2019***

- **S-N Vouchers Issued: 1,900**
- **Dogs: 1,243**
- **Cats: 657**
- **S-N Vouchers Issued for Paws 'N Hooves Mobile Clinic: 355**