



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS MEETING

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, January 27th, 2022 at 8:30 am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

Per the most recent COVID-19 Public Health Order, those attending the meeting shall be required to wear a face mask.

AMENDED AGENDA

I. Call to Order & Pledge of Allegiance

II. Determination of a Quorum

III. Changes to Agenda and Approval of Agenda

IV. Reading of Closed Meeting Statement for December 15th, 2021.

V. Minutes

- a. Approval of the Minutes from the regular ASCMV Board Meeting held December 15th, 2021.

VI. Reports/Presentations

- a. "Cat's Meow Adoption Center" – Alison Reynolds (CfPP)
- b. City and County ACO Reports – City Animal Control and County Animal Control
- c. Shelter Statistics/Activities – Clint Thacker
- d. Committee Reports
 1. Finance – Eric Enriquez, Committee Chair
 2. Executive – Manuel Sanchez, Committee Chair
 3. Facilities – Kasandra Gandara, Committee Chair

VII. Discussion Items

- a. FY22-23 Budget

VIII. Action Items

- a. Resolution 2021-09: Wage Increase for ASCMV Personnel
- b. Resolution 2022-01: Request to Access Fund Balance for New Center Kennels, Cameras and Access Control.
- c. Resolution 2022-02: A Resolution to Amend the ASCMV Bylaws to Allow Selection of Board Member Officers in the Month of January.
- d. Election of Officers
- e. Committee Member Appointments

IX. Public Input

X. Chair and Board Comments

XI. Adjournment

Next Meeting: Thursday, February 24th, 2022 at 9:00 am.

If You Need an Accommodation for a Disability to Enable You to Fully Participate in this Event Please Contact Us 48 Hours Before the Event at [382-0018/v](tel:382-0018) or [541-2128/tty](tel:541-2128). Posted Dated: January 24th, 2022.

1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **December 15, 2021 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

7 Manuel Sanchez - Chairman
8 Tessa Abeyta-Stuve – Vice-Chair
9 Lynn Ellins – Board Member
10 Yvonne Flores - Board Member
11 Kasandra Gandara - Board Member
12 Eric Enriquez - Ex-Officio Member
13 Chuck McMahon - Ex-Officio Member

14
15 **BOARD MEMBERS ABSENT:**

16 Diana Murillo-Trujillo- Board Member

17
18 **I. Call to Order & Pledge of Allegiance (9:00 a.m.):** Chair Sanchez called the
19 meeting to order.

20
21 **II. Determination of Quorum:** Quorum was determined to be met.

22
23 **III. Changes to Agenda and Approval of Agenda:** Motion by Board Member Flores,
24 second by Board Member Abeyta-Stuve. Motion passed.

25
26 **IV. Reading of Closed meeting Statement for November 29, 2021.** A list of
27 attendees was given; meeting was to discuss the annual performance review of
28 the ASCMV Director Clint Thacker. The meeting adjourned at 12:30 p.m.

29
30 **V. Minutes**

31
32 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**
33 **November 29, 2021:** Motion by Board Member Flores, second by Board
34 Member Abeyta-Stuve. Motion passed.

35
36 **VI. Reports/Presentations**

37
38 **A. CfPP Presentation:** There was none.

39
40 **B. City and County ACO Reports - City and County Animal Control:** Mary
41 Lou Ward from County ACO gave the report to include 261 reported strays
42 of which 190 were picked up; 68 cats and 122 dogs. There were nine sick
43 or injured animals; three cats and six dogs. There were 11 owner release
44 animals: all dogs. A four year comparison chart of reported strays was
45 shown. A four year comparison chart of field return to owner was shown.

1 Additional animals picked up included two welfare holds and six shelter
2 quarantines; the court hold facility is undergoing some renovations. There
3 was six rabies submissions: all negative. A slide of the Geo Districts was
4 shown. District 1 had eight, three cats and eight dogs; District 2 had 30;
5 District 3 had 32; District 4 had 44; District 5 had 30; District 6 had 12; and
6 District 7 had 34.

7
8 A graph was shown of the stray cats picked up by District; a graph was
9 shown of the stray dogs picked up by District. The reasons for the owner
10 release animals included four aggressive, two dangerous, one unable to
11 care for the animal, two sick or injured, one person moving and couldn't take
12 the animal with them, and one said they had no time for the dog. There was
13 discussion on the January 2021 strays; May was the highest during the
14 year.

15
16 Officer Sal Aguirre from City ACO gave their report to include 456 stray
17 animal calls; 196 were gone on arrival and 260 were apprehended. 211
18 were impounded at the ASCMV; 111 dogs and 100 cats. There were 41
19 successful field return with eight unsuccessful for a total of 49 identifiable
20 stray animals. A three year comparison chart of stray animal calls was
21 shown. A three year comparison chart of field RTO was shown. Reasons
22 for owner release included one dog for aggression towards people, one dog
23 because of old age, one dog because the owner could not have a pit bull in
24 the mobile home park, one dog for a bite, three dogs the owners were
25 unable to care for, one dog because it bit the owners son, two dogs where
26 their owner could not care for them, and six dogs were aggressive. The
27 reasons of being unable to field RTO include seven had no contact with the
28 owner by phone or at the residence and one where they owner was at work
29 and could not pick up the animal.

30
31 **CfPP Presentation:** April Anaya who is the executive director of the Doña
32 Ana County Humane Society gave the presentation. They have a board of
33 directors comprised of nine community members. The history of the Doña
34 Ana County Humane Society was given.

35
36 Three community programs are operated by Doña Ana County Humane
37 Society. The biggest one is Animal Relief Fund (ARF) for families who can't
38 afford vet bill, determined by HUD regulations; families complete an
39 application, submit copies of proof of income, pay \$50.00 copay, and submit
40 a photo of their pet. Families can qualify for the program once a year based
41 on date of service. The vet care voucher is good for up to \$250.00 toward
42 vet treatment costs and vaccination voucher is good for up to \$50.00
43 towards vaccination costs and doesn't require a copay. Many pets being
44 seen are on long term meds. There is a long term medication voucher good
45 for up to \$750.00 over a six month period.

1 There was discussion of the impact of 2020 pandemic; over \$69,000.00 in
2 assistance through the program was issued during that time alone. This
3 year a little over \$59,000.00 has been spent in assistance. The second
4 program is Ruff to Ready Program; partner with ASCMV and ACTION
5 Program for Animals. The third program is Pets for Seniors; partner with
6 ASCMV. There was discussion of funding, grants, gifts, Pets for the Elderly,
7 individual donations, and etcetera. Their website is www.dachslc.org and
8 they are active on Facebook.
9

10 **C. Shelter Statistics/Activities:** Clint Thacker gave the ASCMV Executive
11 Director's report. The current animal count is 517; 341 dogs and 176 cats.
12 Total intake is 712; included 385 dogs and 324 cats. A slide was shown of
13 the animals transferred to rescues. The Helen Woodward Animal Center in
14 California took 21 dogs; there were some issues with the transport vehicle.
15 It broke down outside of Tucson and seems to be a transmission issue. The
16 vehicle will be repaired but ASCMV is looking to receive a new one, working
17 with grants and private donors.
18

19 There were two returns of dogs due to behavior issues and cats were
20 returned due to behavior problem and can't afford basic care; help and
21 education are given to the owners prior to returning. In comparing previous
22 years November has been shown to be a lower live release rate; this year
23 it's a 70.5% live release rate. Research into the reasons why will be done.
24 Community Cats had a 15.2% of the live release rate; went up considerably.
25 Euthanasia rate was 26.3%. Euthanasia reasons for dogs were mainly due
26 to respiratory issues and didn't respond to treatments and aggressive
27 behavior. Euthanasia reasons for cats were mainly due to space behavior
28 and space medical; need space in the areas to move more cats in.
29

30 There are currently 120 active volunteers with 457 total hours for November;
31 volunteers are doing more around the Center as well. Total number of
32 visitors was 803. Adoption appointments kept were 95%; 174 total
33 appointments with 56% finalized adoptions. The adoption numbers do not
34 include the new walk in times on Friday and Saturday. The website page
35 views were 33,680; not original views but every time you look at a page.
36 Facebook views were down to 2,257. Instagram had 226 clicks on the ad.
37 Snapchat had 455 clicks on the ad. The pets of the week are Molly the cat
38 and Ozzie the dog. There was discussion on feral cats and the Barrowing
39 Barn Cat Program; only 27 community cats have been euthanized
40 compared to the hundreds that come in.
41

42 **D. Committee Reports**

43
44 **1. Finance - Eric Enriquez, Committee Chair:** Board Member
45 Enriquez stated that there wasn't a Finance Committee meeting prior
46 to this one.

1
2 Josh Saffell gave the financial report. The unaudited financial
3 statements as of November 2021 included General Fund cash of
4 \$1,579,275.00 and receivables of \$102,818.00 for a total assets of
5 \$1,682,093.00. Liabilities total \$56,471.00 with revenues collected in
6 advance of \$229,869.00; this left an unassigned fund balance of
7 \$1,395,753.00. Change in net position for all funds included General
8 Fund total revenues at \$1,758,787.00 and total expenditures at
9 \$1,190,154.00.

10
11 The budget to actual change in net position is 46.3% of budgeted
12 revenue and 31.3% of budgeted expenditures. The budget parameter
13 is 41.6%. There was a net positive change to the fund balance of
14 \$568,000.00. A line graph comparison of expenditures versus
15 revenues was shown. Percentage of total expenditures included 51%
16 salary, 15.6% benefits, 16% services, 7% supplies, 3% temporary
17 services, 3% insurance, 2% capital, and 1% in other and repairs and
18 maintenance.

19
20 **2. Executive – Manuel Sanchez, Committee Chair:** Chair Sanchez
21 stated they discussed Resolution 2021-09 regarding benefits and
22 salary increases; still awaiting final numbers. Other items discussed
23 was the JPA.

24
25 **3. Facilities - Kasandra Gandara, Committee Chair:** Board Member
26 Gandara stated they discussed a thermostat being broken, an order
27 sent to Facilities, the HVAC not working in Mr. Thacker's office, and
28 a computer board not working correctly. A new HVAC is needed and
29 they are looking into warranty for the current one. Mr. Thacker stated
30 that the thermostat was in the kennels which has been replaced, the
31 computer board is the new unit in the office which is making it
32 sweltering. The new computer board was put in but it still isn't
33 working; may be a compressor issue which would cost over
34 \$1,000.00.

35
36 Other items discussed were the scrubbers which are routinely
37 replaced and UV bulbs are ordered, special lights. There was
38 concern drains were plugged up; it wasn't the case. There was
39 discussion of distemper, issue statewide. The new construction has
40 been going well; one wall set fell but are back up and secure today.
41 The staff is focusing on education; specifically distemper at the next
42 staff meeting. There was discussion on the construction issue; the
43 wall fell due to only two or three beams holding it up and it's currently
44 a free standing wall. The issues were addressed in the GO Bond
45 meeting.
46

1 **VII. ACTION ITEM**

2
3 **A. Resolution 2021-09: Wage Increase for ASCMV Personnel:** Chair
4 Sanchez stated that they still do not have all the numbers they need to
5 consider the resolution. It is uncertain the correct information will be ready
6 by the next meeting; needs to be prioritized to make sure it doesn't fall
7 through the cracks. HR is on board; Mr. Thacker has deferred his increase
8 until the staff receives theirs. Next step is to receive additional information
9 on the 80/20 split. There was discussion on what other information is
10 needed. There was discussion on City insurance and minimum wage
11 changes. There was discussion on using salary savings and what they're
12 for. There was discussion of how the ASCMV will continue being able to
13 afford the pay increases. There was discussion of when they could have
14 the information needed.

15
16 Motion to table to January 27, 2022 meeting by Board Member Flores,
17 second by Board Member Abeyta-Stuve. Motion passed.

18
19 **B. Resolution 2021-10: Reasonable Notice of Meetings for 2022:** Mr.
20 Thacker stated that the meetings will be moved to the fourth Thursday of
21 the month at 9:00 a.m.; emergency meetings, special meetings, and closed
22 meetings have not changed.

23
24 Motion by Board Member Abeyta-Stuve, second by Board Member Flores.
25 Motion passed.

26
27 **C. Resolution 2021-11: Adoption of ASCMV 2022 Holiday/Closure**
28 **Calendar:** Mr. Thacker stated that the holiday closures for ASCMV now
29 mirror government with a few exceptions; Easter is added as well as floating
30 holidays where the Center is open. The date should state 2022.

31
32 Motion for amendment by Board Member Flores, second by Board Member
33 Abeyta-Stuve. Motion passed.

34
35 Motion by Board Member Flores, second by Board Member Abeyta-Stuve.
36 Motion passed.

37
38 **VIII. PUBLIC INPUT:** Frank Bryce commented on receiving calls from people
39 relinquishing dogs; need a resolution on the issue. He suggested the ASCMV
40 takes the lead and then come to the rescues. He would like a status report on
41 what's going on the incident with the child and the dogs.

42
43 **IX. CHAIR AND BOARD COMMENTS:** Last Wednesday there was a meeting with
44 the HR director to discuss how to improve the hiring process; a game plan was
45 created to allow the ASCMV do their hiring. Chair Sanchez reminded the public

1 that there is an ASCMV angel tree at the entrance of City Hall which include
2 ornaments for adoptable animals.

3
4 **X. Adjournment (11:06 a.m.)** Motioned by Board Member Gandara, Seconded by
5 Board Member Flores

6
7 BOARD OF DIRECTORS

8
9
10 _____
11 Manuel Sanchez, Chairperson

12
13 _____
14 Tessa Abeyta-Stuve, Vice-Chair

15
16
17 _____
18 Yvonne Flores, Board Member

19
20
21 _____
22 Kasandra Gandara, Board Member

23
24
25 _____
26 Diana Murillo-Trujillo, Board Member

27
28
29 _____
30 Lynn Ellins, Board Member

31
32 ATTEST:

33
34
35
36 _____
37 Amanda Lopez Askin, County Clerk

MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Josie Trevino, Comptroller **Initials:** JT
Date: January 18, 2021
Subject: Animal Service Center of the Mesilla Valley Unaudited Financial Report for December 31, 2021.

Attached are the unaudited financial results of the Animal Service Center operations for the period ended December 31, 2021. Some observations for your consideration:

- The Statement of Net Position (page 1) reported cash of \$1,591,354 in the General Fund. Total assets were \$1,694,172. Accrued payroll liabilities ended at \$56,664. Total liabilities were \$253,672. The unassigned fund balance was \$1,440,500.
- The Capital Projects Fund reported restricted fund balance of \$29,798. \$28,000 is due to a transfer from the General Fund in fiscal year 2020; \$1,798 was the balance remaining for the Stern Cat Room Donation
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (page 2) showed YTD operating revenues in the General Fund at \$2,052,564 which is 54.0% of budget. YTD operating expenditures were \$1,439,184 which is 37.9% of budget. The operating income for the period is \$613,380.
- All expenditures were below the budget parameter of 50.0% except Insurance which is at 78.0% due to prepayment of premiums, Temp Agency Services which is at 76.2% due to increased staffing needs.
- The Grants and Donations Schedule, page 8, provides a summary of grants and donations received.

CC: Leeann DeMouche, Director of Financial Services
CC: Josh Saffell, Accountant Supervisor

Initials: LD
Initials: LD

Animal Service Center of the Mesilla Valley
Statement of Net Position
December 31, 2021 (Unaudited)

| | Fund 7440 General Fund | Fund 7441 Capital Projects | Fund 9440 Capital Assets | Statement of Net Position |
|---|-----------------------------------|---------------------------------------|-------------------------------------|--|
| Assets | | | | |
| Current Assets | | | | |
| Cash & investments | \$ 1,591,354 | \$ 29,798 | \$ - | \$ 1,621,152 |
| Accounts receivable | <u>102,818</u> | <u>-</u> | <u>-</u> | <u>102,818</u> |
| Total Current Assets | <u>1,694,172</u> | <u>29,798</u> | <u>-</u> | <u>1,723,970</u> |
| Capital Assets | | | | |
| Equipment, net of accum depr | <u>-</u> | <u>-</u> | <u>187,273</u> | <u>187,273</u> |
| Total Capital Assets | <u>-</u> | <u>-</u> | <u>187,273</u> | <u>187,273</u> |
| Total Assets | <u>1,694,172</u> | <u>29,798</u> | <u>187,273</u> | <u>1,911,243</u> |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Accounts payable | - | - | - | - |
| Accrued payroll liabilities | 56,664 | - | - | 56,664 |
| Revenue collected in advance | <u>197,008</u> | <u>-</u> | <u>-</u> | <u>197,008</u> |
| Total Current Liabilities | <u>253,672</u> | <u>-</u> | <u>-</u> | <u>253,672</u> |
| Fund Balance | | | | |
| Restricted | - | 29,798 | - | 29,798 |
| Unassigned | <u>1,440,500</u> | <u>-</u> | <u>187,273</u> | <u>1,627,773</u> |
| Total Fund Balance | <u>1,440,500</u> | <u>29,798</u> | <u>187,273</u> | <u>1,657,571</u> |
| Total Liabilities and Fund Balance | <u>\$ 1,694,172</u> | <u>\$ 29,798</u> | <u>\$ 187,273</u> | <u>\$ 1,911,243</u> |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual
For the Period Ended December 31, 2021 (Unaudited)**

| | <u>Budget</u> | <u>Actual</u> | <u>Actual/Bgt %</u> |
|-----------------------------------|-------------------------|----------------------------|---------------------|
| Revenues | | | |
| Pet licenses-CLC | \$ 40,669 | \$ 3,548 | 8.7% |
| Pet licenses-DAC | 14,389 | 4,862 | 33.8% |
| Vaccinations | 53,010 | 24,994 | 47.1% |
| Pet micro-chip | 30,292 | 12,430 | 41.0% |
| Onsite adoptions | 90,000 | 49,466 | 55.0% |
| Return to owner-DAC | 15,806 | 7,231 | 45.7% |
| Return to owner-CLC | 25,792 | 9,956 | 38.6% |
| Spay/neuter | 79,349 | 34,673 | 43.7% |
| Dona Ana County | 1,450,000 | 833,091 | 57.5% |
| City of Las Cruces | 1,750,000 | 1,005,455 | 57.5% |
| City of Anthony | 6,000 | - | 0.0% |
| Donations & memorials | 25,052 | 25,667 | 102.5% |
| Grant Revenue | 197,519 | 32,861 | 16.6% |
| City of Sunland Park | 2,858 | - | 0.0% |
| Village of Hatch | 335 | - | 0.0% |
| Other revenue | 20,973 | 11,075 | 52.8% |
| Investment income | - | (2,745) | 100.0% |
| Total revenues | <u>3,802,044</u> | <u>2,052,564</u> | <u>54.0%</u> |
| Expenditures | | | |
| Salary | 1,870,834 | 721,535 | 38.6% |
| Benefits | 576,986 | 224,091 | 38.8% |
| Temp agency services | 75,000 | 57,144 | 76.2% |
| Repairs and maintenance | 21,488 | 6,664 | 31.0% |
| Services | 774,732 | 242,750 | 31.3% |
| Supplies | 302,939 | 107,365 | 35.4% |
| Insurance | 50,508 | 39,377 | 78.0% |
| Other | 45,826 | 16,527 | 36.1% |
| Capital outlay | 83,731 | 23,731 | 28.3% |
| Total expenditures | <u>3,802,044</u> | <u>1,439,184</u> | <u>37.9%</u> |
| Net change in Fund Balance | <u>\$ -</u> | <u>613,380</u> | |
| Beginning Fund Balance | | <u>827,120</u> | |
| Ending Fund Balance | | <u>\$ 1,440,500</u> | |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Executive Director
For the Period Ended December 31, 2021 (Unaudited)**

| | <u>Budget</u> | <u>Actual</u> | <u>Actual/Bgt %</u> |
|---------------------------|----------------|---------------|---------------------|
| Expenditures | | | |
| Salary | 123,593 | 54,263 | 43.9% |
| Benefits | 53,612 | 24,455 | 45.6% |
| Temp agency services | - | - | 0.0% |
| Repairs and maintenance | - | - | 0.0% |
| Services | 500 | 49 | 9.7% |
| Supplies | 3,125 | 1,439 | 46.1% |
| Insurance | - | - | 0.0% |
| Other | 6,938 | - | 0.0% |
| Capital outlay | - | - | 0.0% |
| Total expenditures | <u>187,768</u> | <u>80,206</u> | 42.7% |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Medical Director
For the Period Ended December 31, 2021 (Unaudited)**

| | <u>Budget</u> | <u>Actual</u> | <u>Actual/Bgt %</u> |
|---------------------------|------------------|----------------|---------------------|
| Expenditures | | | |
| Salary | 570,262 | 186,838 | 32.8% |
| Benefits | 153,663 | 45,753 | 29.8% |
| Temp agency services | - | - | 0.0% |
| Repairs and maintenance | - | - | 0.0% |
| Services | 311,869 | 66,933 | 21.5% |
| Supplies | 38,642 | 5,616 | 14.5% |
| Insurance | - | - | 0.0% |
| Other | 16,500 | 4,169 | 25.3% |
| Capital outlay | - | - | 0.0% |
| Total expenditures | <u>1,090,936</u> | <u>309,309</u> | 28.4% |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Kennel Director
For the Period Ended December 31, 2021 (Unaudited)**

| | <u>Budget</u> | <u>Actual</u> | <u>Actual/Bgt %</u> |
|---------------------------|------------------|----------------|---------------------|
| Expenditures | | | |
| Salary | 700,471 | 303,542 | 43.3% |
| Benefits | 215,152 | 88,936 | 41.3% |
| Temp agency services | 75,000 | 57,144 | 76.2% |
| Repairs and maintenance | 21,488 | 6,264 | 29.2% |
| Services | 20,815 | 2,243 | 10.8% |
| Supplies | 147,525 | 81,635 | 55.3% |
| Insurance | - | - | 0.0% |
| Other | 17,888 | 12,117 | 67.7% |
| Capital outlay | - | - | 0.0% |
| Total expenditures | <u>1,198,339</u> | <u>551,882</u> | 46.1% |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance - Budget and Actual - Administrative Operations
For the Period Ended December 31, 2021 (Unaudited)**

| | <u>Budget</u> | <u>Actual</u> | <u>Actual/Bgt %</u> |
|---------------------------|------------------|----------------|---------------------|
| Expenditures | | | |
| Salary | 476,508 | 176,779 | 37.1% |
| Benefitis | 154,559 | 64,917 | 42.0% |
| Temp agency services | - | - | 0.0% |
| Repairs and maintenance | - | 400 | 100.0% |
| Services | 397,989 | 170,393 | 42.8% |
| Supplies | 29,654 | 10,621 | 35.8% |
| Insurance | 50,508 | 39,377 | 78.0% |
| Other | 4,500 | 240 | 5.3% |
| Capital outlay | - | - | 0.0% |
| Total expenditures | <u>1,113,718</u> | <u>462,727</u> | 41.5% |

**Animal Service Center of the Mesilla Valley
Statement of Revenues, Expenditures,
and Changes in Fund Balance as of December 31, 2021 (Unaudited)**

General Fund

7440

| | Revised Budget | July 2021 | August 2021 | September 2021 | October 2021 | November 2021 | December 2021 | Total | Actual/Bgt % |
|-----------------------------|-----------------------|------------------|--------------------|-----------------------|---------------------|----------------------|----------------------|------------------|---------------------|
| Revenues | | | | | | | | | |
| Pet licenses-CLC | \$ 40,669 | \$ 2,012 | \$ 1,536 | \$ - | \$ - | \$ - | \$ - | \$ 3,548 | 8.7% |
| Pet licenses-DAC | 14,389 | 892 | 1,069 | 593 | 758 | 711 | 839 | 4,862 | 33.8% |
| Vaccinations | 53,010 | 1,775 | 11,490 | 1,525 | 7,840 | 1,390 | 974 | 24,994 | 47.1% |
| Pet micro-chip | 30,292 | 1,105 | 3,365 | 720 | 3,270 | 1,325 | 2,645 | 12,430 | 41.0% |
| Onsite adoptions | 90,000 | 6,920 | 8,785 | 2,295 | 11,504 | 12,150 | 7,812 | 49,466 | 55.0% |
| Return to owner-DAC | 15,806 | 1,140 | 1,485 | 840 | 1,078 | 1,295 | 1,393 | 7,231 | 45.7% |
| Return to owner-CLC | 25,792 | 2,443 | 1,508 | 1,210 | 1,650 | 1,955 | 1,190 | 9,956 | 38.6% |
| Spay/neuter | 79,349 | 7,387 | 4,222 | 6,765 | 5,865 | 6,820 | 3,614 | 34,673 | 43.7% |
| Dona Ana County | 1,450,000 | 319,000 | 102,818 | 102,818 | 102,819 | 102,818 | 102,818 | 833,091 | 57.5% |
| City of Las Cruces | 1,750,000 | 385,000 | 124,091 | 124,091 | 124,091 | 124,091 | 124,091 | 1,005,455 | 57.5% |
| City of Anthony | 6,000 | - | - | - | - | - | - | - | 0.0% |
| Donations & memorials | 25,052 | 1,274 | 2,416 | 2,611 | 2,160 | 1,340 | 15,866 | 25,667 | 102.5% |
| Grant revenue | 197,519 | - | - | - | - | - | 32,861 | 32,861 | 16.6% |
| City of Sunland Park | 2,858 | - | - | - | - | - | - | - | 0.0% |
| Village of Hatch | 335 | - | - | - | - | - | - | - | 0.0% |
| Other revenue | 20,973 | 1,798 | 2,429 | 1,418 | 2,355 | 1,596 | 1,479 | 11,075 | 52.8% |
| Investment income | - | - | 971 | (580) | (1,331) | - | (1,805) | (2,745) | 100.0% |
| Total revenues | 3,802,044 | 730,746 | 266,185 | 244,306 | 262,059 | 255,491 | 293,777 | 2,052,564 | 54.0% |
| Expenditures | | | | | | | | | |
| Salary | 1,901,834 | 70,883 | 114,530 | 182,127 | 117,381 | 116,426 | 120,188 | 721,535 | 37.9% |
| Benefits | 576,986 | 21,296 | 35,581 | 55,539 | 36,754 | 37,016 | 37,905 | 224,091 | 38.8% |
| Temp agency services | 47,000 | - | - | 13,877 | 11,467 | 12,839 | 18,961 | 57,144 | 121.6% |
| Repairs and maintenance | 26,488 | 653 | 1,664 | 1,135 | 149 | 2,850 | 213 | 6,664 | 25.2% |
| Services | 771,732 | 26,259 | 27,926 | 45,156 | 68,066 | 27,372 | 47,971 | 242,750 | 31.5% |
| Supplies | 302,939 | 3,438 | 12,645 | 23,232 | 21,789 | 26,953 | 19,308 | 107,365 | 35.4% |
| Insurance | 50,508 | 2,815 | 29,934 | 997 | 2,513 | - | 3,118 | 39,377 | 78.0% |
| Other | 40,826 | 1,278 | 3,369 | 1,919 | 5,368 | 3,228 | 1,365 | 16,527 | 40.5% |
| Depreciation | 250 | - | - | - | - | - | - | - | 0.0% |
| Capital outlay | 83,731 | - | - | - | 23,731 | - | - | 23,731 | 28.3% |
| Total expenditures | 3,802,294 | 126,622 | 225,649 | 323,982 | 263,487 | 226,684 | 249,029 | 1,439,184 | 37.9% |
| Net Operating Income (Loss) | (250) | 604,124 | 40,536 | (79,676) | (1,428) | 28,807 | 44,748 | 613,380 | |
| Transfers | - | - | - | - | - | - | - | - | |
| Net Change in Fund Balance | (250) | \$ 604,124 | \$ 40,536 | \$ (79,676) | \$ (1,428) | \$ 28,807 | \$ 44,748 | \$ 613,380 | |

**Animal Service Center of the Mesilla Valley
Grants and Donations Schedule
as of December 31, 2021**

| Fund | Project | Project Name | Award Amount | Life-to-Date Expenditures | Remaining Balance | Type | End Date | Purpose |
|------|------------|---|--------------|---------------------------|-------------------|-------------|-----------------|---|
| 7440 | 11924 | Best Friends Executive Leadership | \$ 5,000 | 1,249 | \$ 3,751 | Local Grant | Until Spent | To cover any expenses associated with the Best Friends Executive Leadership Program |
| 7440 | 11943 | Carroll Petrie Foundation | \$ 25,000 | 12,743 | \$ 12,257 | Local Grant | Until Spent | No stipulations |
| 7440 | 11944 | Maddie's Pet Foster Care COVID Stimulus | \$ 10,000 | 3,888 | \$ 6,112 | Local Grant | Until Spent | Supports ASCMV Foster Care Efforts |
| 7441 | 11627 | Stern Donation | \$ 50,000 | 48,202 | \$ 1,798 | Donation | Upon completion | The Kern donation provides funding strictly for costs associated with the renovation of the cat room. |
| 7440 | 12049 | Carroll Petrie Foundation | \$ 150,000 | 26,302 | \$ 123,698 | Local Grant | Until Spent | For general operating support |
| 7440 | Unassigned | Best Friends Animal Society | \$ 20,000 | - | \$ 20,000 | Local Grant | Until Spent | |
| 7440 | Unassigned | Pet Smart Charities | \$ 1,000 | - | \$ 1,000 | Local Grant | Until Spent | |

Signature: *Josie Trevino*

Email: jotrevino@las-cruces.org

Signature: *Leeann Demouche*

Leeann Demouche (Jan 19, 2022 16:10 MST)

Email: ldemouche@las-cruces.org









ASCMV Financials December 2021

Final Audit Report

2022-01-19

| | |
|-----------------|---|
| Created: | 2022-01-19 |
| By: | Joshua Saffell (jsaffell@las-cruces.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAPWZiPFCXPUvBLLa2lidkkRA6RI2-wQI |

"ASCMV Financials December 2021" History

-  Document created by Joshua Saffell (jsaffell@las-cruces.org)
2022-01-19 - 6:06:40 PM GMT
-  Document emailed to Josie Trevino (jotrevino@las-cruces.org) for signature
2022-01-19 - 6:08:58 PM GMT
-  Email viewed by Josie Trevino (jotrevino@las-cruces.org)
2022-01-19 - 6:11:11 PM GMT
-  Document e-signed by Josie Trevino (jotrevino@las-cruces.org)
Signature Date: 2022-01-19 - 6:58:45 PM GMT - Time Source: server
-  Document emailed to Leeann Demouche (ldemouche@las-cruces.org) for signature
2022-01-19 - 6:58:47 PM GMT
-  Email viewed by Leeann Demouche (ldemouche@las-cruces.org)
2022-01-19 - 7:27:50 PM GMT
-  Document e-signed by Leeann Demouche (ldemouche@las-cruces.org)
Signature Date: 2022-01-19 - 11:10:34 PM GMT - Time Source: server
-  Agreement completed.
2022-01-19 - 11:10:34 PM GMT

| | Dogs | Cats | Rabbits | Reptiles | Pocket Pets | Avian E | Avian L, W | Livestock (horse, goat, sheep, pig, donkey) | Wildlife (skunk, bat, coyote, fox, raccoon) | Total |
|--------------------------------------|--------------|--------------|-----------|-----------|-------------|-----------|------------|---|---|--------------|
| Medical - Geriatric | 1 | 0 | | | | | | | | 1 |
| Medical - HW Positive - TX | | | | | | | | | | 0 |
| Medical - HW Positive - Non TX | | | | | | | | | | 0 |
| Medical - Mange - TX | | | | | | | | | | 0 |
| Medical - Mange - Non TX | | | | | | | | | | 0 |
| Medical - Mass | | | | | | | | | | 0 |
| Medical - Neurological | 0 | 1 | | | | | | | | 1 |
| Medical - Organ Failure | | | | | | | | | | 0 |
| Medical - Parvo - Exposed | 1 | 0 | | | | | | | | 1 |
| Medical - Parvo - Non TX | 2 | 0 | | | | | | | | 2 |
| Medical - Pregnant | | | | | | | | | | 0 |
| Medical - Prolapse | | | | | | | | | | 0 |
| Medical - Respiratory Signs - TX | 12 | 17 | | | | | | | | 29 |
| Medical - Respiratory Signs - Non TX | 8 | 6 | | | | | | | | 14 |
| Medical - Ringworm | 0 | 1 | | | | | | | | 1 |
| Offsite Euthanasia | | | | | | | | | | 0 |
| Rabies Suspect - Injured | | | | | | | | | | 0 |
| Rabies Suspect - Sick/Symptomatic | | | | | | | | | | 0 |
| Rabies Suspect - Wildlife | | | | | | | | | | 0 |
| Severe Injuries - Animal Attack | 2 | 1 | | | | | | | | 3 |
| Severe Injuries - General | 2 | 1 | | | | | | | | 3 |
| Severe Injuries - Hit By Car | 0 | 2 | | | | | | | | 2 |
| Space - Behavior | 2 | 0 | | | | | | | | 2 |
| Space - General | | | | | | | | | | 0 |
| Space - Medical | 3 | 5 | | | | | | | | 8 |
| Wildlife - Nuisance | | | | | | | | | | 0 |
| Subtotal Euthanized | 87 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 137 |
| Euthanasia Rate | 22.5% | 21.9% | na | na | na | na | na | na | na | 22.2% |
| Total Outcome | 428 | 312 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 741 |

| | Dogs | Cats | Rabbits | Reptiles | Pocket Pets | Avian E | Avian L, W | Livestock | Wildlife | Total |
|----------------------------------|--------------|--------------|-----------|---------------|-------------|-----------|------------|-----------|-----------|--------------|
| Intake* | 387 | 228 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 616 |
| Outcome* | 428 | 312 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 741 |
| Live Release Rate | 77.1% | 83.5% | na | 100.0% | na | na | na | na | na | 80.0% |
| Euthanized, Expired in Care, DOA | 90 | 56 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 146 |
| Average Intake/day | 12.5 | 7.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 19.9 |
| Average Outcome/day | 13.8 | 10.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 23.9 |
| Average Euthanizations/day | 2.8 | 1.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4.4 |
| Average RTO/day | 2.2 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.5 |
| Average Adoptions/day | 3.2 | 1.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 5.2 |

**ASCMV Website Page Views -- 37,091 **ASCMV Instagram -- 23,392 people reached; 204,933 impressions; 302 ad clicks
 **ASCMV Facebook Page Views -- 2,484 **ASCMV Snapchat -- 69,166 impressions; 514 ad clicks

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2021-09**

A RESOLUTION FROM THE ASCMV TO INCREASE EXISTING EMPLOYEE WAGES AND SALARIES

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV has completed an analysis of staff wages and salaries, and has determined that increases are needed to improve its ability to recruit new talent, retain existing talent and to offset the many challenges it has experienced with high turnover; and

WHEREAS, increasing wages and salaries for employees to a living wage will also contribute significantly to improve the quality of care of animals housed at the ASCMV facility; and

WHEREAS, the funds needed to cover employee wage and salary expenses, which are estimated to be \$117,000 for the 6-month period January 1 thru June 30, 2022, will come from projected savings resulting from staff positions not filled since the start of FY22 and those projected to continue to be unfilled through the remainder of FY22.

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley: **(I)**

THAT, ASCMV staff are hereby authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 27th day of January, 2022.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

- Manuel Sanchez, Chair _____ yea nay
- Becky Corran, Member _____ yes nay
- Lynn Ellins, Member _____ yea nay
- Kasandra Gandara, Member _____ yea nay
- Yvonne Flores, Member _____ yea nay
- Fernando Macias, Ex-Officio Member _____ yea nay
- Eric Enriquez, Ex-Officio Member _____ yea nay

ATTEST:

Amanda López-Askin, Ph. D., County Clerk

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2022-01**

**A RESOLUTION TO ADJUST THE FY2022 BUDGET TO PURCHASE CAMERAS,
ACCESS CONTROLS AND FF&E FOR THE NEW CONSTRUCTION**

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV is having a new center built as part of the GO Bond Projects; and

WHEREAS, the ASCMV needs to furnish the new building with CAMERAS, ACCES CONTROLS and FF&E; and

WHEREAS, a budget adjustment to the appropriate funds associated with the expenses is required.

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, the budget adjustment reflected in Exhibit "A" attached hereto and made part of this resolution is hereby adopted.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY22 budget for the ASCMV.

(III)

THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 27th day of January, 2022.

Board Chair

MOVED BY: _____

SECONDED BY: _____

VOTE:

Manuel Sanchez, Chair _____ ___yea___ nay

Becky Corran, Member _____ ___yes___ nay

Lynn Ellins, Member _____ ___yea___ nay

Kasandra Gandara, Member _____ ___yea___ nay

Yvonne Flores, Member _____ ___yea___ nay

Fernando Macias, Ex-Officio Member _____ ___yea___ nay

Eric Enriquez, Ex-Officio Member _____ ___yea___ nay

ATTEST:

Amanda López-Askin, Ph. D., County Clerk

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2021-22

Exhibit A

| | 7440 ANIMAL SERVICES CENTER | | | |
|---|--------------------------------|------------------|------------------|------------------|
| | 2021-22 | | | |
| | Original Budget | Amended Budget | Req. Adjustment | Adjusted Budget |
| RESOURCES | | | | |
| Beginning Balance | \$ 887,579 | 887,579 | 0 | 887,579 |
| Revenues | | | | |
| Municipal Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Public Safety Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Hold Harmless Replacement GRT | 0 | 0 | 0 | 0 |
| State-Shared Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Environmental Gross Receipts Tax | 0 | 0 | 0 | 0 |
| County Environmental Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Internet Sales Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Gasoline Tax | 0 | 0 | 0 | 0 |
| Cigarette Tax | 0 | 0 | 0 | 0 |
| Lodgers Tax | 0 | 0 | 0 | 0 |
| Property Taxes | 0 | 0 | 0 | 0 |
| Payment In Lieu of Property Tax | 0 | 0 | 0 | 0 |
| Franchise Fees | 0 | 0 | 0 | 0 |
| Payment In Lieu of Franchise Fees | 0 | 0 | 0 | 0 |
| Licenses, Fees & Permits | 55,058 | 55,058 | 0 | 55,058 |
| Convention Center Fee | 0 | 0 | 0 | 0 |
| Auto License - State Shared | 0 | 0 | 0 | 0 |
| Fines & Forfeitures | 0 | 0 | 0 | 0 |
| Charges For Services | 3,524,415 | 3,524,415 | 0 | 3,524,415 |
| Natural Gas Sales - Commodity | 0 | 0 | 0 | 0 |
| Motor Pool Maintenances Charges | 0 | 0 | 0 | 0 |
| Fuel Charges | 0 | 0 | 0 | 0 |
| Intergovernmental | 0 | 0 | 0 | 0 |
| Investment Income | 0 | 0 | 0 | 0 |
| Miscellaneous Revenues | 25,052 | 25,052 | 0 | 25,052 |
| Federal Grants | 0 | 0 | 0 | 0 |
| State Grants | 0 | 0 | 0 | 0 |
| Local Grants | 57,417 | 197,519 | 0 | 197,519 |
| Debt Service | 0 | 0 | 0 | 0 |
| Total Revenues | 3,661,942 | 3,802,044 | 0 | 3,802,044 |
| TOTAL RESOURCES | \$ 4,549,521 | 4,689,623 | 0 | 4,689,623 |
| Expenditures | | | | |
| General Government | 0 | 0 | 0 | 0 |
| Legislative | 0 | 0 | 0 | 0 |
| Municipal Court | 0 | 0 | 0 | 0 |
| Chief Administrative Officer | 0 | 0 | 0 | 0 |
| City Manager | 0 | 0 | 0 | 0 |
| Legal | 0 | 0 | 0 | 0 |
| Las Cruces Police Department | 0 | 0 | 0 | 0 |
| Las Cruces Fire Department | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 |
| Economic Development | 0 | 0 | 0 | 0 |
| Internal Audit | 0 | 0 | 0 | 0 |
| Assistant City Manager-400 | 0 | 0 | 0 | 0 |
| Human Resources | 0 | 0 | 0 | 0 |
| Financial Services | 0 | 0 | 0 | 0 |
| Information Technology | 0 | 0 | 0 | 0 |
| Fleet | 0 | 0 | 0 | 0 |
| Assistant City Manger-500 | 0 | 0 | 0 | 0 |
| Parks & Recreation | 0 | 0 | 0 | 0 |
| Community Development | 0 | 0 | 0 | 0 |
| Quality of Life | 0 | 0 | 0 | 0 |
| Public Works | 0 | 0 | 0 | 0 |
| ASCMV | 3,661,941 | 3,802,043 | 0 | 3,802,043 |
| Total Expenditures | \$ 3,661,941 | 3,802,043 | 0 | 3,802,043 |
| Other Resources | | | | |
| Operating Transfers In | 0 | 0 | 0 | 0 |
| Operating Transfers Out | 0 | (270,000) | (435,000) | (705,000) |
| Total Other Resources | \$ 0 | (270,000) | (435,000) | (705,000) |
| Accrual Adjustments | 0 | 0 | 0 | 0 |
| ENDING BALANCE | \$ 887,580 | 617,580 | (435,000) | 182,580 |

CITY OF LAS CRUCES
BUDGET ADJUSTMENT REQUEST
BUDGET FISCAL YEAR 2021-22

Exhibit A

| | 7441 ASCMV CAPITAL | | | |
|---|-----------------------|----------------|-----------------|-----------------|
| | 2021-22 | | | |
| | Original Budget | Amended Budget | Req. Adjustment | Adjusted Budget |
| RESOURCES | | | | |
| Beginning Balance | \$ 29,798 | 29,798 | 0 | 29,798 |
| Revenues | | | | |
| Municipal Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Public Safety Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Hold Harmless Replacement GRT | 0 | 0 | 0 | 0 |
| State-Shared Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Environmental Gross Receipts Tax | 0 | 0 | 0 | 0 |
| County Environmental Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Internet Sales Gross Receipts Tax | 0 | 0 | 0 | 0 |
| Gasoline Tax | 0 | 0 | 0 | 0 |
| Cigarette Tax | 0 | 0 | 0 | 0 |
| Lodgers Tax | 0 | 0 | 0 | 0 |
| Property Taxes | 0 | 0 | 0 | 0 |
| Payment In Lieu of Property Tax | 0 | 0 | 0 | 0 |
| Franchise Fees | 0 | 0 | 0 | 0 |
| Payment In Lieu of Franchise Fees | 0 | 0 | 0 | 0 |
| Licenses, Fees & Permits | 0 | 0 | 0 | 0 |
| Convention Center Fee | 0 | 0 | 0 | 0 |
| Auto License - State Shared | 0 | 0 | 0 | 0 |
| Fines & Forfeitures | 0 | 0 | 0 | 0 |
| Charges For Services | 0 | 0 | 0 | 0 |
| Natural Gas Sales - Commodity | 0 | 0 | 0 | 0 |
| Motor Pool Maintenances Charges | 0 | 0 | 0 | 0 |
| Fuel Charges | 0 | 0 | 0 | 0 |
| Intergovernmental | 0 | 0 | 0 | 0 |
| Investment Income | 0 | 0 | 0 | 0 |
| Miscellaneous Revenues | 0 | 0 | 0 | 0 |
| Federal Grants | 0 | 0 | 0 | 0 |
| State Grants | 0 | 0 | 0 | 0 |
| Local Grants | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| TOTAL RESOURCES | \$ 29,798 | 29,798 | 0 | 29,798 |
| Expenditures | | | | |
| General Government | 0 | 0 | 0 | 0 |
| Legislative | 0 | 0 | 0 | 0 |
| Municipal Court | 0 | 0 | 0 | 0 |
| Chief Administrative Officer | 0 | 0 | 0 | 0 |
| City Manager | 0 | 0 | 0 | 0 |
| Legal | 0 | 0 | 0 | 0 |
| Las Cruces Police Department | 0 | 0 | 0 | 0 |
| Las Cruces Fire Department | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 0 |
| Economic Development | 0 | 0 | 0 | 0 |
| Internal Audit | 0 | 0 | 0 | 0 |
| Assistant City Manager-400 | 0 | 0 | 0 | 0 |
| Human Resources | 0 | 0 | 0 | 0 |
| Financial Services | 0 | 0 | 0 | 0 |
| Information Technology | 0 | 0 | 0 | 0 |
| Fleet | 0 | 0 | 0 | 0 |
| Assistant City Manger-500 | 0 | 0 | 0 | 0 |
| Parks & Recreation | 0 | 0 | 0 | 0 |
| Community Development | 0 | 0 | 0 | 0 |
| Quality of Life | 0 | 0 | 0 | 0 |
| Public Works | 0 | 0 | 0 | 0 |
| ASCMV | 0 | 270,000 | 435,000 | 705,000 |
| Total Expenditures | \$ 0 | 270,000 | 435,000 | 705,000 |
| Other Resources | | | | |
| Operating Transfers In | 0 | 270,000 | 435,000 | 705,000 |
| Operating Transfers Out | 0 | 0 | 0 | 0 |
| Total Other Resources | \$ 0 | 270,000 | 435,000 | 705,000 |
| Accrual Adjustments | 0 | 0 | 0 | 0 |
| ENDING BALANCE | \$ 29,798 | 29,798 | 0 | 29,798 |



**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2022-02**

**A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE BY-LAWS OF THE
ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS**

WHEREAS, The by-laws for the ASCMV state regarding election of officers and terms: **Section 4. Election and Term of Office.** Officers shall be elected at the regular meeting in February of each calendar year. Terms of office shall be one-year in length and may be filled by a board member for a maximum of no more than two consecutive terms. Any member serving two consecutive terms in the same office must have a break of at least one year before serving again in that office. The Chair and Vice-Chair shall be selected from differing governmental delegations; if the Chair is from the City then the Vice-Chair will be from the County, and vice versa; and

WHEREAS, other boards in city and county jurisdiction choose their officers in January for the new year: and

WHEREAS, in an effort to simplify the election and term process,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Animal Service Center of the Mesilla Valley that the by-laws, section 4. **Election and term of office** be amended to read:

Section 4. Election and Term of Office. Officers shall be elected at the regular meeting in ~~February~~ January of each calendar year. Terms of office shall be one-year in length and may be filled by a board member for a maximum of no more than two consecutive terms. Any member serving two consecutive terms in the same office must have a break of at least one year before serving again in that office. The Chair and Vice-Chair shall be selected from differing governmental delegations; if the Chair is from the City then the Vice-Chair will be from the County, and vice versa.

PASSED AND APPROVED this 27th day of January, 2022.

Board Chairperson

Moved By: _____

Seconded By: _____

VOTE:

Manuel Sanchez, Chair _____ yea nay

Becky Corran, Member _____ yes nay

Lynn Ellins, Member _____ yea nay

Kasandra Gandara, Member _____ yea nay

Yvonne Flores, Member _____ yea nay

Fernando Macias, Ex-Officio Member _____ yea nay

Eric Enriquez, Ex-Officio Member _____ yea nay

ATTEST:

Amanda López Askin, Ph. D., County Clerk