

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY  
BOARD OF DIRECTORS  
AGENDA**

**Thursday, July 23<sup>rd</sup>, 2020 at 9:00am.**

**Individuals may view this meeting on CLC-TV, cable channel 20 on Comcast, or YouTube.com/clctv20.**

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The health, safety and well-being of our community are a top priority for the ASCMV and its Board of Directors. As such, and consistent with and in support of the direction from Gov. Michelle Lujan Grisham and the new Department of Health public health order, the Board Meeting will be held via **video conference**. In an effort to seek public input, we ask that you e-mail any comments/questions/concerns to one of the following:

Clint Thacker – [cthacker@las-cruces.org](mailto:cthacker@las-cruces.org)

Bernice Navarro – [bnavarro@las-cruces.org](mailto:bnavarro@las-cruces.org)

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before this event at 575-541-2115/V. Posted dated: July 17<sup>th</sup>, 2020.

- I. Call to Order & Determination of a Quorum**
- II. Changes to Agenda and Approval of Agenda**
- III. Minutes**
  - a. Approval of the Minutes from the regular ASCMV Board Meeting held June 25<sup>th</sup>, 2020.
- IV. Reports/Presentations**
  - a. City and County ACO Reports – City Animal Control and County Animal Control
  - b. Shelter Statistics/Activities – Clint Thacker
  - c. Committee Reports
    - 1. Finance – David Dollahon, Committee Chair
    - 2. Executive – Yvonne Flores, Committee Chair
    - 3. Facilities – Kasandra Gandara, Committee Chair
  - d. CfPP Report
- V. Action Items**
  - a. Resolution 2020-16\_Amend the Adopted FY21 Budget Allowing A Carry Over For Funds 7440 and 7441
- VI. Public Input**
- VII. Chair and Board Comments**
- VIII. Adjournment**



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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2  
3 **June 25, 2020 at 9:00 a.m.**

4  
5  
6 **BOARD MEMBERS PRESENT:**

7 Yvonne Flores - Chairperson  
8 Lynn Ellins – Board Member  
9 Tessa Abeyta-Stuve – Board Member  
10 Kasandra Gandara - Board Member (joined 9:24)  
11 Manuel Sanchez - Board Member  
12 David Dollahon - Ex-Officio Member  
13

14 **BOARD MEMBERS ABSENT:**

15 Ramon S. Gonzalez - Board Member  
16 Jeanne Quintero - Ex-Officio Member  
17

18 **I. Call to Order & Determination of Quorum (9:00 PM)**

19  
20 Chair Flores called the meeting to order and a quorum was determined to be  
21 present.  
22

23 **II. Changes to Agenda and Approval of Agenda**

24  
25 Board Member Dollahon asked to remove Discussion Item VI b. Additional funding  
26 from the City for FY21 as it is covered under the Action Item V b. Motion to approve  
27 the agenda with the one change by Board Member Ellins, second by Board  
28 Member Abeyta-Stuve. Passed unanimously.  
29

30 **III. Minutes**

31  
32 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**  
33 **May 28th, 2020**  
34

35 Motion to approve the minutes by Board Member Sanchez, second by  
36 Board Member Abeyta-Stuve.  
37

38 Chair Flores asked under page 5, Discussion Items, paragraph two. Reads  
39 "There are also things within the lease that were the City is specifically  
40 providing that is called out not to be providing." Chair Flores states it is an  
41 awkward sentence and error in transcription. Board Member Dollahon  
42 stated instead of "lease" it should say "Joint Powers Agreement" or "JPA"  
43 and remove the word "were." Chair Flores on the same paragraph,  
44 sentence five, the second part is the way the wording is in "the Joint Powers  
45 Agreement. To disband the Joint Powers Agreement of the Animal Service  
46 Center it has to be through mutual discussion and mutual agreement."

1 Board Member Dollahon stated those were his words at the meeting. City  
2 feels like the mutual agreement is the best one, but there are three options.  
3 Board Member Dollahon stated the PowerPoint was shared with the County  
4 representatives and County Management after the City work session. Chair  
5 Flores stated on page 6, as far as the steps that have been taken. "It is  
6 based on if the animal is known and their address is known then it's  
7 attributed to the City or the County. If it is not, then it depends on the  
8 processes that the Center goes through. City will speak with County  
9 Management. City needs some refinement based on the Council's  
10 questions and those notes were shared with ASCMV the meeting of May  
11 11th was recorded, available, YouTube and the City's internet. Clint  
12 Thacker expressed thanks and states that is the direction they would like to  
13 go in." Chair Flores wanted to verify she read that correctly, but sounds  
14 right.  
15

16 Motion to amend the minutes, page 5 remove "lease" and insert "Joint  
17 Powers Agreement" and remove "were" in same sentence by Board  
18 Member Ellins, second by Board Member Sanchez. Motion to amend the  
19 minutes passed unanimously.  
20

21 Motion for the minutes passed unanimously.  
22

#### 23 **IV. Reports/Presentations**

##### 24 **A. City and County ACO Reports - City and County Animal Control**

25  
26  
27 County ACO Lawrence gave the presentation for May statistics. 492 calls  
28 from dispatch, 80 self-dispatch calls (these are follow-ups), 24 assist, total  
29 596 calls. County has seven districts: district 1 north of Ft. Seldon including  
30 Hatch, Rincon, Garfield; district 2 Ft. Seldon, Doña Ana, Fairacres; district  
31 3 east of I-25, East Mesa including Butterfield, Cattle Guard, Holman, Organ  
32 to Las Alturas; district 4 Mesquite, San Miguel, along S. Highway 28 to  
33 Vado; district 5 Anthony, Berino; district 6 S. Highway 28, Chamberino,  
34 Santa Teresa, Sunland Park; and district 7 Chaparral. Picked up total 145  
35 animals, district 1 zero, district 2 33, district 3 33, district 4 36, district 5  
36 eight, district 6 18, district 7 17. Animals impounded at the Center total of  
37 120: district 1 zero, district 2 26, district 3 27, district 4 28, district 5 seven,  
38 district 6 17, district 7 15. Total of 10 animals impounded into court hold  
39 facility, and nine from ongoing existing cases. 10 impounds: district 3 one,  
40 district 4 four, district 5 zero, district 6 one, district 7 two. Animals not  
41 included in the Center impounds, total of 12 dead animals, two rabies  
42 admissions from district 2, one home quarantine on a dog bite in district 2.  
43 Return to owner in the field, scanned total of 108 animals; successful  
44 microchip scans for 19 and returned those. Unsuccessful with five that went  
45 to the shelter. Chair Flores suggested contacting newspapers and PSAs to  
46 help with updating microchip information in animals. Bite calls, 13 exposure

1 to humans, four exposure to other animals. One animal current on rabies,  
2 which is the home quarantine. Quarantines, three animals to the shelter,  
3 eight to the court hold facility, one home time, and five gone on arrival. 15  
4 animals were owner released and reasons were: three vicious and/or  
5 dangerous, one sick/injured, three general no longer care for, two killing  
6 livestock, one bite by their own child, five cruelty. Board Member Ellins  
7 asked for explanation on cruelty. ACO Lawrence stated it could be care  
8 and maintenance, animal does not have shade or water, on a chain in the  
9 sun; some left in vehicles; cock fighting or dog fighting. Five ACO court  
10 cases, five charges, 11 regular hours, one hour overtime. One case  
11 deferred sentence, two dismissed for compliance, two continued cases.  
12 Chair Flores asked the penalties, is it a crime, misdemeanor, felony. ACO  
13 Lawrence stated all of their cases are misdemeanor. If felony have to get  
14 DASO (Doña Ana Sheriff's Office) involved. Chair Flores asked when is it  
15 a misdemeanor and when does it become a felony. ACO Lawrence stated  
16 typical misdemeanors are stray animals, care and maintenance,  
17 microchipping, spay and neuter, vaccinations. Board Member Gandara  
18 asked if the five court cases have been worked with, not getting a positive  
19 result and so substantiated and have to be moved on to the court. Which  
20 court and which judge hears these cases? ACO Lawrence stated their  
21 priority is getting constituents into compliance without issuing citations.  
22 Most of the five are second, third, fourth time and there is no other choice  
23 than to cite them due to noncompliance. Primary deal with magistrate court  
24 and various judges. Board Member Gandara wanted to know, what are the  
25 deferred sentences, what kinds are they, how many times has ACO worked  
26 with them, and how many are superusers of the ACO system. These court  
27 cases take ACO away from awareness, education, and is that the best use  
28 of the taxpayer dollars. ACO Lawrence explained they can look into the  
29 calls, amount of times to one property. There are detailed notes with each  
30 call. Chair Flores mentioned having newspaper person following these  
31 stories about animal court cases. She also asked if the ACO submit stories.  
32 ACO Lawrence stated typically they do not due to a lot of the cases being  
33 confidential information. The cases do become public record after the court  
34 case has been decided. Board Member Abeyta-Stuve asked about the  
35 rabies hold, did all the animals test negative. ACO Lawrence stated there  
36 is no test per se, but watch the animal for 10 days and if no signs of typical  
37 rabies, then the animal can go back home. Board Member Abeyta-Stuve  
38 asked also about vaccination of that animal. ACO Lawrence stated the  
39 animal is vaccinated prior to being released home. ACO Ward stated SNAP  
40 is continuing with the program.

41  
42 City ACO Jimenez stated the month of May responded to 397 reported stray  
43 calls, of those 196 were GOA, successful in apprehending 177, 169 actually  
44 went to the to the Center which 81 were dogs and 88 cats, successful in  
45 field RTO 32 animals, and unsuccessful in field RTO six; 38 identifiable  
46 animals. In May 2019 responded to 539 strays, impounded 276, field RTO

36. The strays are much higher, impounds much higher, however the field RTO remain in the same range. Total 2,135 for the year of stray animals. Total of 151 field RTO for 2020. Owner releasing animals: two parvo, one cat that bit the owner, three dogs showing aggression towards family member/child. Reasons for unable to field RTO, six animals due to no contact by phone and/or residence, and one residence was in El Paso. ACO Jimenez shared the stray map. Chair Flores stated it is possible there are strays in other parts of the City that are not being reported. ACO Jimenez agreed. Board Member Gandara stated typically when people call in stray cats it is because they are spraying, nuisance to a particular community, and mentioned Councilor Vasquez's district. ACO Jimenez suggested the constituents may be more vocal in that district.

#### **DISCUSSION ITEM - FY20 Audit Entrance Conference**

Josie Medina with City Finance Department introduced PB&H (Pattillo, Brown & Hill), Chris Garner and Heather Lucero presenting Entrance Conference for the Animal Service Center. Audit timing, control testing started last week, internal controls, testing state auditor compliance, getting planning for the single audit, and doing risk assessment. Schedule to complete field work in September/October. Financial statements given to PB&H for the Animal Services Center in October, and should have those completed by the end of November and submitted to the state auditor. Due date is December 15th. Board Member Gandara asked what is internal control testing and walkthroughs. Mr. Garner stated auditing standards require them to get an understanding of all the main internal controls of the City. Auditing standards do not require testing controls, but the New Mexico State Auditor does. PB&H subject to yellow book audit which requires them to gain an understanding of internal controls by picking samples and testing those transactions. At this point in time there are certain controls deemed more significant; payroll, disbursements, cash receipts, and picking statistical sample to test those internal controls. Other items not as key only have to do a walkthrough, meaning take the transaction, in essence test the controls for that one transaction and walk it through the system, and only required to do one walkthrough when doing those types of testing. Board Member Gandara asked about the risk assessment. Mr. Garner stated the risk assessment as auditors have to take into different factors to come up with their risk assessment. Where are the more risky types of transactions? Where are the transactions that cause us more concern that maybe need a little bit more focus? As a part of the risk assessment and where the Board plays into it, in a few slides they are going to ask a few specific questions and if there is any particular transaction that causes the Board concern, that maybe merits a little bit more attention than is done in a regular audit, they will talk about that. All the auditors have to get together, everybody involved in the audit, all talk about the risks of ASCMV audit. Once they feel an area has risks, then they look at what do they test internal controls. Those

1 internal controls deal with this risk in a way that mitigates a problem from  
2 happening, the controls are functioning. If the answer is no, then have to  
3 do additional testing to get comfortable with the numbers that are being  
4 recorded in the trial balance for those types of transactions. Risk  
5 assessment is done internally. Also do management's interviews and talk  
6 about specific things that they might feel are risky, and then at the entrance  
7 conference they will also open the door for the Board to have input into the  
8 risk assessment also.

9  
10 Auditing standards require discussion of responsibilities of PB&H and the  
11 Board. First PB&H responsibilities as auditors are to express an opinion on  
12 the financial statements. They have certain standards to follow, make sure  
13 that the financial statements are what are called materially correct. That  
14 means giving reasonable assurance, not absolute assurance because  
15 absolute would be auditing every transaction the cost of an audit would be  
16 really high. They are charged with pulling samples, testing transactions and  
17 internal controls, where statistically they can say that there are no what they  
18 call material errors, meaning there could be errors in the financial  
19 statements but those errors are not going to be big enough to alter the  
20 opinion of those reading the financial statements. Fraud is a component  
21 but material fraud would affect the numbers to a big enough effect that  
22 someone reading the financial statements that fraud would have caused  
23 them to change their opinion. Audits are not just looking for fraud, although  
24 that is a component, but it is a small component. They are giving an opinion  
25 on the financial statements so that the readers can rely upon those numbers  
26 as they do an analysis of the financial information.

27  
28 New Mexico State Auditor requires PB&H to do test controls. ASCMV is  
29 subject because of the state audit rule to a yellow book audit. The yellow  
30 book audit they have to test internal controls, pick samples and test them,  
31 however in the report when they talk about additional testing, they are not  
32 expressing an opinion on internal controls, but what the report does is it  
33 spells out how they have expanded their testing, doing above and beyond  
34 what auditing standards require, and then have to communicate any issues  
35 that they came up with. Board Member Gandara stated PB&H is new to the  
36 City and asked if they do review of audits in the past and what findings that  
37 there may have been in the past year to year, and look for that in terms of  
38 moving forward looking at the various things, yellow review, checking for  
39 internal controls. Mr. Garner stated the answer is yes, kind of two-fold. First  
40 they have to go look at the prior (*inaudible*) work papers and get comfortable  
41 with the fact that they audited enough of the balances to give them comfort  
42 in essence the beginning fund balance, beginning equity of the financial  
43 statements. Without getting comfortable with the beginning numbers they  
44 would either have to re-audit them or have to give not a clean opinion. They  
45 will have to go look at prior work papers, and then every year whether PB&H  
46 was the previous auditor or not, have to follow-up on findings. Whenever a

1 finding is included in the financial statements the subsequent year, they will  
2 have to look at what has happened, and if nothing happened then have to  
3 repeat the finding. If something has happened, have to test those controls  
4 and make sure that they actually are (*inaudible*) and then they can remove  
5 that finding. Board Member Gandara asked how the City administration  
6 working with them, documents that are open to the public, do they have the  
7 documents prior to coming to do the review or while they are here. Mr.  
8 Garner stated today with COVID, doing interviews through Zoom that would  
9 normally be done face-to-face. Management did provide PB&H with  
10 policies and procedures, and a lot of times those are really broad, but gave  
11 them a good starting point to get an understanding of how the processes  
12 are working. Those have already been provided and some interviews have  
13 been done through Zoom. Also follow-up with looking at the controls in  
14 person. Mr. Garner stated once the contract was signed management was  
15 very reactive and proactive with them and providing lots of information and  
16 got a head start with getting the audit going.

17  
18 Next are ASCMV responsibilities under auditing standards. Probably 10  
19 years this was emphasized in the auditing standards but management is  
20 responsible for making sure that the records are being maintained in  
21 accordance with GAAP (Generally Accepted Accounting Principles). Which  
22 includes ensuring that ASCMV is performing all management functions,  
23 making all management decisions, responsible for all adjustments getting  
24 the balance. In New Mexico there are three different methods of accounting  
25 that are reported in the financial statements, so responsible for ensuring  
26 that they get all three of those methodologies appropriately accounted for.  
27 Lastly implementing internal controls to make sure that proper procedures  
28 and policies to make sure that assets are being safeguarded. Auditors audit  
29 all internal controls, audit numbers to ensure that, yes they are meeting the  
30 responsibility under the auditing standards.

31  
32 Next is the scope of the audit. The audit will include: City of Las Cruces,  
33 South Central Solid Waste Authority, Downtown Tax Increment  
34 Development District, Animal Service Center of the Mesilla Valley, Mesilla  
35 Valley Regional Dispatch Authority, Metro Narcotics Agency. Testing  
36 (*inaudible*) balances, cash, accounts receivable, all the different balances  
37 that are on the financial statements because a separate report will be issued  
38 giving an opinion on just the Animal Service Center, so those transactions  
39 will be tested specifically when they come back at a later date.

40  
41 PB&H cannot make management decisions but they are a resource. They  
42 cannot tell what the City needs to do, but when an unusual transaction  
43 comes up, they answer the questions and tell what their thoughts are. Be  
44 sure there is open communication, all on the same page. They want to be  
45 sure they get all the facts from everyone and everything under  
46 consideration. Communicating through status updates as they complete

1 different phases of the audit. Be presenting to management different items,  
2 under status will be what PB&H has accomplished, pending items, any audit  
3 adjustments to date, audit findings to date, any delays by anyone, other  
4 general concerns or items. Chair Flores asked when the communication  
5 updates will be presented, as arise, specific dates, etc. Mr. Garner stated  
6 it depends. Right now is the planning phase then send out an update. This  
7 is kind of a living document that change and be different throughout the  
8 audit process. During field work during September/October send  
9 communication at least every couple of weeks or weekly. Chair Flores  
10 asked if the City Council are going to be in the loop with the communications  
11 from PB&H along with management. Board Member Dollahon cannot  
12 speak for City Manager and Finance is going to do for the City. The  
13 communication reports will be shared with the City's finance staff, but is that  
14 going to be shared with management and the Board, each one of these  
15 communications, how is that expected to be shared. Chair Flores stated  
16 with the respective boards that are being audited and the City Council,  
17 Mayor and City. Board Member Dollahon stated he knows that but he was  
18 asking Chris when they submit the communications report is it going to  
19 come from the auditors directly to the Board and the Management team and  
20 finance, or is it to finance and then they distribute it to the Board and the  
21 Management team. Mr. Garner stated typically it goes to the finance and  
22 the management of the finance, with all the component units it would also  
23 be given to their management throughout the process. He has not ever  
24 directly sent it to council. They would need to be aware of, it is a violation  
25 of State Audit Rule to talk about in a public forum any findings or potential  
26 issues until the audit is a public document and that has been submitted to  
27 the State Auditor, they have done their review and they have given the okay  
28 to print. If they do pass it on to Council, just need to make sure that Council  
29 is aware that this is not items to be discussed in a public forum. They will  
30 do what the City would like. The whole reason for this communication is to  
31 give the finance department a chance to look at them, no surprises. One  
32 concern is that Council might see something that really is not accurate at  
33 that moment. Mr. Garner stated they could modify it and once management  
34 is okay and all on the same page, PB&H could adjust it and send that out  
35 to Council. Chair Flores asked if the communication audit updates for the  
36 Animal Shelter go to Mr. Thacker. Mr. Garner stated yes.

37  
38 Mr. Garner showed the State Audit rule changes that affect the City and all  
39 the components. They now can look at PERA a little bit differently than in  
40 the past. The State Auditor required 100% of the amount paid up to PERA  
41 and make sure paying right amount. That has changed, where they feel  
42 that the risk is that if you have employees that are not being paid into the  
43 system, that they are being excluded. At a later date if they were to get  
44 found out that yes they should have been included, the City would be at risk  
45 for both the employer and the employee's portion. PB&H has been asked  
46 to test those that are being excluded that they are properly being excluded



1 and it is correct. They can now do the exit conferences and the City  
2 presentation of the final audit via Zoom, telephone calls. Used to have to  
3 be on site to do that in person. The financial statements until they are finally  
4 approved by the State Auditor, they cannot be made a public document,  
5 however there are certain situations with bond rating companies that would  
6 like to get a draft. They can now give those drafts to the bond rating  
7 companies so that they can move on with the process and do not have to  
8 wait for the State Auditor to review the financial statements. Board Member  
9 Gandara asked about the audit rule in 2020 people who are not paying into  
10 PERA and requests example as it relates to a City employee. Mr. Garner  
11 stated years ago PERA complained to the State Auditor in that they did not  
12 think that cities are paying in the appropriate amount into PERA. So the  
13 rule stated that as auditors they required them to look at the contributions  
14 paid. Board Member Dollahon stated examples would be seasonal  
15 employees that do not work a full year, they are a PERA exception, and part  
16 timers who work under 20 hours a week are an exception. Board Member  
17 Gandara asked for a list of the 12 exceptions that Mr. Garner mentioned  
18 and he will do so.

19  
20 Mr. Garner mentioned risk assessment. Their contact information is  
21 confidential to only be used for audit purposes.  
22

23 **B. Shelter Statistics and Activities/Educational and Spay-Neuter**  
24 **Initiatives**  
25

26 Clint Thacker gave the ASCMV Executive Director's report. Current count  
27 at the Center is 238, compared to 685 in 2019. Intake 2020 intake 456, half  
28 of what it was in 2019. May returns, four dogs from the City and one dog  
29 from the County return to the Center from adoptions, and three cats from  
30 the City returned. They will work on getting the reasons. Hard to get people  
31 into the center and to adopt, adoptions were 54, down from 169 in 2019.  
32 Rescues is up, they continue to come forward, continue to help, continue to  
33 move the animals. Live release rate for May 2020 at 82.7%. Total visitors  
34 in May was rounded out 500 people. This is lower due to people having to  
35 make an appointment to come in, only maximum of two people in a group  
36 allowed in the Center. Board Member Gandara wondering if they could do  
37 more of a virtual tour of the dogs and cats. Due to COVID need to change  
38 the manner in which ASCMV advertises the number of pets. Clint Thacker  
39 stated because lower numbers staff has been challenged. Videos have  
40 been shared of different animals. So if staff has down time then they are to  
41 do some virtual ideas. Due to the shortfall in budget the contract with Wilson  
42 Binkley was rescinded, but they will restart that with additional funding.  
43 Stated 99.5 is also "plugging" the ASCMV, play recording of the Volunteer  
44 Coordinator and also between songs to suggest going to get furry friend.

45 **C. Committee Reports**  
46

1  
2 **1. Finance - David Dollahon, Committee Chair**  
3

4 Board Member Dollahon stated the Finance Committee met last week.  
5 There will be an amendment to the budget in July, end of year budget  
6 for FY20 that ends June 30th. Grant on today's meeting for  
7 acceptance, also discussion on resolution for additional funding for the  
8 City. There is an issue with a grant that was accepted (*inaudible*) and  
9 that will be resolved as part of the end of year.  
10

11 Amador Espinosa Statement of Net Position, general fund has cash of  
12 \$180,000. Accounts Receivable balance is at \$93,000. Doña Ana  
13 County contribution was received a couple of days ago. All that  
14 remains outstanding is \$3,000 from the City of Anthony and \$630 from  
15 the City of Sunland Park for animal intakes. Liabilities, payroll at  
16 \$62,000. Unassigned fund balance is \$211,000. Fund 7441, that is  
17 the capital projects fund which has a restricted balance of \$3,565. Clint  
18 Thacker is working on purchasing some shelves for the cat room and  
19 then done with the capital projects. Fund 9440 that fund represents all  
20 the capital assets, book value of the capital assets as of May 31, 2020  
21 which includes automobiles, board trucks, dogs trucks. Change in net  
22 position for the different funds, general fund 7440, year to date  
23 revenues at \$2,540,000, total expenditures \$2,430,000, transfers of  
24 \$78,000 to the capital projects funds, and net change is at \$33,000.  
25 For capital projects, revenues of \$13,000 which is actually the  
26 remaining grant revenue that was expensed in July 2020.  
27 Expenditures of \$48,000 was not covered by grant revenues, was  
28 covered by the transfer from the general fund to the capital projects  
29 fund. Fund 9440, year to date depreciation expense for capital assets.  
30

31 Budget to actual schedule, budget parameter is 91.7%. Total  
32 revenues for the general fund are at 88.6%, below the budget  
33 parameter. Total expenditures are at 85.8%. For the month of April  
34 and May look at the expenditure side, temp agency services, Clint  
35 Thacker stated no contract services used for those two months, so no  
36 expenditures to that particular account. The linear graph of revenues  
37 and expenditures, data points of historical page 4. The pie chart for  
38 total expenditures \$2,430,000, 76% is personnel, 11% services, 7%  
39 supplies. Chair Flores asked what the other expenditures on the pie  
40 chart of 1% are. Mr. Espinosa stated he would have to get back to the  
41 Board as it is a consolidation of various accounts that roll up into the  
42 other classification.  
43

44 **2. Executive – Yvonne Flores, Committee Chair**  
45

Chair Flores stated they met. Commissioner Ellins wanted to know about the ACOs reporting, differences between the County and the City. Chair Flores asked about getting stats or information on when dissolving the Joint Powers Agreement. Also discussed training and funding for a veterinarian and a grant writer, and Clint Thacker stated it is all "in the pipeline." In five year ASCMV fully staffed. See large amount go to sterilizations and operations and set it up on sliding fee scale or based on need.

### **3. Facilities - Kasandra Gandara, Committee Chair**

Board Member Gandara met the first Thursday of every month at 8:30. Bulk of communication was about the facility in general and improvements happening with the HVAC. Completion date is July and going to meet that deadline. Clint Thacker stated they are moving over the surgical area so the small amount of surgeries currently doing will be temporarily delayed due to HVAC installation of fans, etc. Reroofing and then also applying the boot/curbing that is up against those large units in the roof area. That should be two weeks maximum. Board Member Gandara will be sure to have a virtual tour of the facility and animals for the first Thursday of July.

### **D. CfPP Report**

Jean Gilbert discussed some of the local nonprofits. Rick Hahn is working on a volunteer handbook to help organizations. Attending task for meeting soon. Maintain Facebook page and as much promotion for the Animal Center. 2 Hearts 4 Paws, in Radium Springs Refuge and have 35 dogs generally senior and special needs, long term residents. Help by finding fosters and placement for animals. ACTion Program for Animals (APA), stats rescued 4,611 animals since 2012, with majority pulled from the ASCMV. APA adopted January through June 15, 103 animals, mostly cats. Broken Promises who are busy trapping, rescuing, fostering and adopting felines. Broken Promises helps facilitate trap, neuter, return. Cat's Meow had 26 adoptions in May. Cherished K-9 have been flooded with requests to take in animals. They have not been able to hold their regular adoption events at Pet's Barn. Doña Ana County Humane Society (DACHS) pet for seniors program waives the adoption fee. DACHS and SNAP received nonprofit emergency grant in May from the Community Foundation of New Mexico and United Way of Southwest New Mexico. Humane Society of Southern New Mexico (HSSNM) in addition to the pet help line they also offers foster, adoption, and humane education. HSSNM has started an on-line education program. Board Member Abeyta-Stuve asked how the different agencies doing in capacity with their programs right now. Ms. Gilbert there is an increase of requests for animals and others are seeing more animals that are abandoned. Board Member Gandara wonders if

1 working together with the rescues and the Center to look at the  
2 abandonment and where abandoned. Ms. Gilbert will e-mail the  
3 organizations to acquire the data.  
4

5 **V. Action Items**  
6

7 **A. Resolution 2020-13: Accept the \$9,000 Best Friends Cat Lifesaving**  
8 **Mentorship funds**  
9

10 Clint Thacker stated the Resolution should be 2020-15, not 2020-13.  
11

12 Motion to approve resolution 2020-13 by Board Member Sanchez, second  
13 by Board Member Gandara.  
14

15 Motion to amend the resolution number to 2020-15 by Board Member  
16 Sanchez, second by Board Member Abeyta-Stuve. Passed 4-0-1, Board  
17 Member Ellins absent.  
18

19 Clint Thacker stated this is a grant in partnership with APA local here in Las  
20 Cruces. It is a partnership between Best Friends Animal Society, APA, and  
21 ASCMV to save more lives. ASCMV has had several phone calls with APA,  
22 Best Friends discussing ways to go about doing this, terms, supplies, etc.  
23

24 Resolution 2020-15 passed 4-0-1, Board Member Ellins absent.  
25

26 **B. Resolution 2020-14: A Resolution from the ASCMV to Request an**  
27 **Increase in City Contributions for the ASCMV FY21 Budget**  
28

29 Motion to approve resolution 2020-14 by Board Member Sanchez, second  
30 by Board Member Gandara.

31 Clint Thacker gave a brief history. In April ASCMV came to the Board with  
32 a proposed budget that would be bigger, better, multiple positions. Due to  
33 COVID ASCMV had to rethink. County confirmed \$1.25 million, same as  
34 the current budget. City passed ASCMV budget in June of \$1.25 million.  
35 This budget is not sustainable for the ASCMV. With the budget there were  
36 unfunded positions that currently had people in them. Have to have more  
37 funding in order to fill those positions, and also complete some of the items  
38 that the Board has challenged Clint to do and basically owe to the ASCMV  
39 and also to the animals. ASCMV is requesting from the City an additional  
40 \$520,000 to meet the needs of some essentials. Positions to be covered  
41 would be: Veterinarian to do all sterilizations and allow medical director to  
42 keep on population health, enrichment programs. A grant writer for income  
43 flowing to start other projects. Training budget, medical supplies, medical  
44 services, kennel supplies, capital purchase, merit increase.

Classified employee, \$86,288, and 3% merit increase (which had been in the current budget but due to shortfalls was not given). Admin salaries \$103,299 for the veterinarian, which includes salary, continuing education credits, licensing, certification. Training budget at \$5,089, management team to have training all together for some team building; how to incorporate change, how to deal with change, and also how to help others deal with change. Also communication, effectiveness of communication both within the organization and also outside the organization. Also conflict resolution, being a mediator, also to recognize being in conflict and to resolve. Clint has some employees with certifications that need continuing education credits, so remaining budget would help that. Virtual training is a lot cheaper. Veterinarian technician, animal care takers euthanasia certificate. Capital purchase \$40,000 new washer and dryer. The current set is worn out. New washer and dryer footprint is smaller with more technology. Medical supplies \$75,000, this has been underfunded. Dr. Baiz did a wonderful job starting the medical program and getting equipment and some medicines, protocols in place. Dr. Haden is stepping up to another level basic care testing is routine and also outsourcing. If a dog comes in that needs x-rays, blood work, urine sample, these have to be sent out to another veterinarian. Need heartworm treatments, easier to adopt out if the Center offers the treatment for heartworm. Surgical instruments, ASCMV has not had significant purchasing capability since the surgical program, some clamps, etc are all original from when this started. Purchased services for medial \$59,000 for anesthesia machine upgrades and preventive maintenance. The machines currently are okay, but they need to be upgraded with safety items and breathing apparatuses. Preventive maintenance is critical, dials correct, seals good. IDEXX snap test is industry standard, test goes into the drop and then soaked in and then push down on it and it snaps. With these do not need special machine to read them, just two or three dots representing positive or negative. Currently are purchasing, but need extra funds to purchase more. Microchips, continue to get microchips and offer that service. Purchase services for the kennel \$34,090. For basic general count items; pest control. Apex company that does cameras, impound gate and door for the older portion of the center, new part handled by someone else. Last year had to purchase a brand new gait, and now need some preventive maintenance on it to last longer, also replacements, and repairs. This also includes computer software and health certificates which is required when animals cross state lines. Basic kennel services, mops, squeegees, foamers, hoses, sprayers to have a supply of all these. Supplies General kennel cleaning materials and equipment \$55,292. Animal handling supplies, dogs sometimes have disease where the leash is a one-time use only and have to throw it away. Training the animal caretakers watched video for some animal procedures, break up animal fight, prevent fights, now they need supply of these items that were in the video, such as citronella spray, airhorn. Already have these items, but need a supply of them. Building maintenance supervisor does a

1 great job but needs funds to continue to keep the Center up and going. He  
2 purchases installing plexiglass fronts for some areas. He purchases that  
3 and installs it.

4  
5 Board Member Gandara asked how he acquired the dollar amounts and if  
6 he had to prioritize greatest needs list. Clint Thacker stated this is the  
7 prioritized list, each supervisor in each department stated this was their  
8 minimum. Board Member Gandara stated she thought it would not be  
9 \$520,255, more like half. Clint verified the discussions had always been  
10 \$500,000. Board Member Gandara pushed again for a prioritization of this  
11 list. Clint stated training would be the first to go, continuing education, the  
12 veterinarian might be able to train, or watch a movie or training program on-  
13 line. Might be able to cut down medical and kennel funding, but very  
14 minimal, probably whittle it down to \$500,000 but the \$520,000 is really what  
15 they're requesting. Board Member Gandara again asked Clint if the  
16 department heads asked for the minimum of what they needed or more than  
17 that, was there a bronze, silver, and Cadillac version of this request. Clint  
18 said the Cadillac version was what was asked for in April, and this is  
19 surviving. A new center will be opening December 2021 and turning the  
20 existing building into the large capacity spay and neuter which will need  
21 significant changing and remodeling. Board Member Gandara asked if the  
22 department heads did give him cost estimates for each of the items that  
23 they requested. Clint said he would have to ask if actual money amounts  
24 were back and forth. Board Member Gandara believes line by line is really  
25 important to understand that this request is based on today's prices.

26  
27 Chair Flores stated she needed clarification on the resolution numbers.  
28 Clint stated the Best Friends was resolution 2020-15. Chair Flores stated  
29 both the resolutions were 2020-15. Board Member Dollahon stated the  
30 resolution for increased City contribution is 2020-14.

31  
32 Clint Thacker added that this budget is sustainable with the current numbers  
33 of impounds. If the impounds increase to the 700s, this budget is not  
34 sustainable, especially for medical alone. Chair Flores asked if Clint sees  
35 a surge in the very near future and would he be coming back to request  
36 another budget adjustment. Clint stated if Animal Control continues what  
37 they are doing in only agreeing to bring in the animals that need help;  
38 injured, aggressive, or ill, then no reason to come forward for an adjustment.  
39 If things change and the City and County ACO bring every animal in, then  
40 yes he will need.

41  
42 Resolution 2020-14 passed 4-0-1, Board Member Ellins absent.

## 43 44 **VI. Discussion Items**

1       **A.     FY20 Audit Entrance Conference - SEE PAGE 4, DISCUSSED PRIOR**  
2       **TO SHELTER STATISTICS.**

3  
4       **B.     Additional function from City for FY21 budget - REMOVED, HANDLED**  
5       **UNDER ACTION ITEMS.**

6  
7       **C.     Request to eliminate janitorial position**

8  
9       Clint Thacker this position is filled and hopefully will be able to speak with  
10      this person. Policy is a 90-day notice given to any position elimination, and  
11      then try to reassign them to another position. Comparable to janitorial  
12      would be animal caregiver, they don't qualify as an animal caregiver.  
13      Reason for job elimination is because this individual is an employee of the  
14      Animal Center and this is a City owned building and so the City will be taking  
15      over the custodial needs of the building. The person is a City employee  
16      already and does the Animal Services Center as a part time job, therefore  
17      could not have two jobs at the City. Chair Flores asked who would be doing  
18      the janitorial then. Clint stated the City would be and the City has contracted  
19      out some of their outlying buildings needs. Clint spoke with the attorney  
20      who recommended the Board approve eliminating this position. Position is  
21      part time, approximately three to four times a week, approximately three  
22      hours each, so about 12 hours. Board Member Gandara asked what is  
23      required and is the City prepared to add to their list of facilities that they  
24      already cover, does the ASCMV have to pay a portion of their budget. Clint  
25      has been in talks with Eric Martin, City Facilities Director. This is able to roll  
26      out as soon as the 90-day notice is finished, they will have someone come  
27      in and start cleaning. Of note, this individual has been on remote work to  
28      lessen the exposure of COVID-19 and so the staff has been doing just the  
29      simple janitorial needs and nothing is suffering. The cost will be part of the  
30      facilities budget and already rolled in for the next fiscal year.

31  
32      Board Member Gandara asked Board Member Dollahon if he is aware of  
33      the agreement with Facilities and that Facilities does understand that they  
34      are going to have to add ASCMV to their list of facilities and what that might  
35      mean to their budget. Board Member Dollahon stated he was not aware of  
36      this change, but he will inquire and send an e-mail to the Board. The  
37      exterior perimeter buildings are contracted, allow contractor to pay for their  
38      expenses rather than hiring additional janitorial staff. The City's full time  
39      regular custodial staff is concentrated downtown, City Hall, library,  
40      museums, and the like, allow the travel to be occurred by the contractor.  
41      Board Member Dollahon stated this is a discussion item not action item and  
42      this is for awareness. Board Member Gandara stated it is a matter of  
43      awareness and an administrative position but also does not want an issue  
44      with personnel, problem with essentially omitting this position that has been  
45      a position for many years. She wants to see, believe, and feel the City has  
46      the capacity to take over this huge facility and what is necessary because

1 there are differences at this facility that need to be taken into consideration,  
2 and also the new facility in 2021. She wants to be sure the City budget is  
3 going to cover this. Clint stated they do not do anything with animals, it is  
4 just floor mopping in the public area, empty garbage, occasional dusting.  
5 Board Member Dollahon stated the 90 days can commence and then if  
6 action is needed it can be on next month's agenda.  
7

8 **D. Increase owner relinquish fees collected by City and County ACOs**  
9

10 Clint Thacker stated this is a request for which he has stated dialogue with  
11 Mary Lou Ward and Gino Jimenez via e-mail to look at the cost of owner  
12 relinquishment fees and see if the amount charge actually covers everything  
13 that is going to be needed for them, or have it be an amount that is not going  
14 to have people taking their animals to the desert. He feels the amount that  
15 is currently charged is not covering costs. He would like to see the amount  
16 increased but wants to be sure City and County can do the same so there  
17 is no discrepancy. Board Member Dollahon asked if there was a cost on  
18 the City's side. Clint stated they charge \$20. Clint states the cost is very  
19 much different than what the City and County did, but he does not have that  
20 number at this moment. Board Member stated he will set up a meeting with  
21 Gino and Mary Lou to see what process they go through to amend their fee  
22 and report back. Mary Lou Ward stated their cost is going to vary because  
23 the County is wide and could depend on where the animal is coming from  
24 as to where the officer is having to go to respond. She stated when the fee  
25 was set up, it was done so that it would not be a burden on any one person  
26 within the County. If it is too high people will not comply, they will just dump  
27 the animals in the desert. A court hold fee for animal vicious and/or  
28 dangerous or cruelty case it is \$5 a day which is minimal. That does not  
29 cover costs and they are aware of that, but they are not trying to recover  
30 costs at that point, just trying to get a minimal fee from the public to get  
31 some type of compliance or accountability back from that individual. She is  
32 hesitant to increase that fee because right now still having a hard time  
33 collecting that fee today. Chair Flores stated they can look at this more  
34 closely. Board Member Dollahon will organize the above mentioned  
35 meeting with the ACO Supervisors.  
36

37 **VII. PUBLIC INPUT - None. No e-mails reported.**  
38

39 **VIII. CHAIR AND BOARD COMMENTS - None.**  
40

41 **IX. Adjournment (12:48 AM)**  
42

43 **BOARD OF DIRECTORS**  
44

45 \_\_\_\_\_  
46 Yvonne Flores, Chairperson



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Manuel Sanchez, Vice-Chair

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Kasandra Gandara, Board Member

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Ramon S. Gonzalez, Board Member

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Tessa Abeyta-Stuve, Board Member

\_\_\_\_\_  
Lynn Ellins, Board Member

ATTEST:

\_\_\_\_\_  
Amanda Lopez Askin, County Clerk

**MEMORANDUM**

**To:** Animal Service Center of the Mesilla Valley Board of Supervisors  
**From:** Josie Medina, Accounting Manager **Initials:** JM  
**Date:** July 23, 2020 **File #:**  
  
**Subject:** Animal Service Center of the Mesilla Valley (ASCMV) Unaudited Financial Report for June 30, 2020.

Attached is the unaudited financial report of the Animal Service Center of the Mesilla Valley for the period ending June 30, 2020. Below are some observations for your consideration:

- The General Fund Statement of Net Position (page 1) shows cash of \$289,675. The City of Anthony has an outstanding balance due of \$3,375, and the City of Sunland Park has a balance due of \$630 for a receivable balance of \$4,005. The account payable balance due to vendors is \$6,415 and outstanding payroll liabilities is \$61,923. The Revenues Collected in Advance balance of \$44,000 are Local grants awarded to the Center from the Carrol Petrie Foundation for \$25,000, Maddie's COVID Foster Pet Care Stimulus for \$10,000, and from Best Friends Animal Society Cat Life for \$9,000. The Unassigned Fund balance is \$181,112. The Capital Projects Fund shows a restricted fund balance of \$31,565 for the Stern Cat Room Donation. The total book value for the Center's capital assets is \$254,641.
- The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are \$2,765,030. YTD operating expenditures are \$2,656,188, with an operating income of \$108,842. There net changed in fund balance increased by \$3,342 after transfers.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicates 95.0% of budgeted revenues and 92.3% of budgeted expenditures have been recognized. The budget parameter for the month is 100.0%.
- All expenditures in the General Fund are below the budget threshold.
- The Grants and Donations Schedule on page 7 provides a summary of grants and donations received.

CC: Terri L. Gayhart, MBA, CPA CGMA, Finance Director  
CC: Amador Espinosa, Accountant

**Initials:**  
**Initials:**

**Animal Service Center of the Mesilla Valley**  
**Statement of Net Position**  
**June 30, 2020 (Unaudited)**

	<b><u>Fund 7440</u></b> <b><u>General Fund</u></b>	<b><u>Fund 7441</u></b> <b><u>Capital Projects</u></b>	<b><u>Fund 9440</u></b> <b><u>Capital Assets</u></b>	<b><u>Statement</u></b> <b><u>of</u></b> <b><u>Net Position</u></b>
<b>Assets</b>				
<b>Current Assets</b>				
Cash & investments	\$ 289,675	\$ 31,565	\$ -	\$ 321,240
Accounts receivable	4,005	-	-	4,005
<b>Total Current Assets</b>	<u>293,680</u>	<u>31,565</u>	<u>-</u>	<u>325,245</u>
<b>Capital Assets</b>				
Equipment, net of accum depr	-	-	254,641	254,641
<b>Total Capital Assets</b>	<u>-</u>	<u>-</u>	<u>254,641</u>	<u>254,641</u>
<b>Total Assets</b>	<u><u>\$ 293,680</u></u>	<u><u>\$ 31,565</u></u>	<u><u>\$ 254,641</u></u>	<u><u>\$ 579,886</u></u>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts payable	6,645	-	-	6,645
Accrued wages payable	-	-	-	-
Accrued payroll liabilities	61,923	-	-	61,923
Revenue collected in advance	44,000	-	-	44,000
<b>Total Current Liabilities</b>	<u>112,568</u>	<u>-</u>	<u>-</u>	<u>112,568</u>
<b>Fund Balance</b>				
Required reserve	-	-	-	-
Restricted	-	31,565	-	31,565
Unassigned	181,112	-	254,641	435,752
<b>Total Fund Balance</b>	<u>181,112</u>	<u>31,565</u>	<u>254,641</u>	<u>467,317</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 293,680</u></u>	<u><u>\$ 31,565</u></u>	<u><u>\$ 254,641</u></u>	<u><u>\$ 579,886</u></u>

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance  
For the Period Ended June 30, 2020 (Unaudited)**

	<b>General Fund 7440 Actual</b>	<b>Capital Projects 7441 Actual</b>	<b>Fixed Assets 9440 Actual</b>	<b>Total</b>
<b>Revenues</b>				
Pet licenses-CLC	\$ 27,483	\$ -	\$ -	\$ 27,483
Pet licenses-DAC	10,335	-	-	10,335
Vaccinations	14,242	-	-	14,242
Pet micro-chip	8,078	-	-	8,078
Onsite adoptions	45,545	-	-	45,545
Return to owner-DAC	9,643	-	-	9,643
Return to owner-CLC	14,476	-	-	14,476
Spay/neuter	18,159	-	-	18,159
Dona Ana County	1,250,000	-	-	1,250,000
City of Las Cruces	1,250,000	-	-	1,250,000
City of Anthony	9,220	-	-	9,220
Donations & memorials	50,477	-	-	50,477
Grant revenue	25,000	13,344	-	38,344
City of Sunland Park	175	-	-	175
Village of Hatch	-	-	-	-
Other revenue	23,286	-	-	23,286
Investment income	8,911	-	-	8,911
<b>Total revenues</b>	<u>2,765,030</u>	<u>13,344</u>	<u>-</u>	<u>2,778,374</u>
<b>Expenditures</b>				
Personnel	2,038,811	-	-	2,038,811
Temp agency services	62,107	-	-	62,107
Repairs and maintenance	18,840	-	-	18,840
Services	283,025	-	-	283,025
Supplies	181,685	-	-	181,685
Insurance	49,243	-	-	49,243
Other	22,477	-	-	22,477
Depreciation	-	-	45,212	45,212
Capital outlay	-	48,170	-	48,170
<b>Total expenditures</b>	<u>2,656,188</u>	<u>48,170</u>	<u>45,212</u>	<u>2,749,570</u>
Net Operating Income (Loss)	<u>108,842</u>	<u>(34,826)</u>	<u>(45,212)</u>	<u>28,804</u>
Transfers	105,500	(105,500)	-	-
Net Change in Fund Balance	<u>3,342</u>	<u>70,674</u>	<u>(45,212)</u>	<u>28,804</u>
Net Investment in Capital Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Beginning Fund Balance</b>	<u>177,770</u>	<u>(39,109)</u>	<u>299,853</u>	<u>438,513</u>
<b>Ending Fund Balance</b>	<u><u>\$ 181,112</u></u>	<u><u>\$ 31,565</u></u>	<u><u>\$ 254,641</u></u>	<u><u>\$ 467,317</u></u>

**Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance - Budget and Actual  
For the Period Ended June 30, 2020 (Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Actual/Bgt %</u>
<b>Revenues</b>			
Pet licenses-CLC	\$ 59,608	\$ 27,483	46.1%
Pet licenses-DAC	18,000	10,335	57.4%
Vaccinations	14,339	14,242	99.3%
Pet micro-chip	37,718	8,078	21.4%
Onsite adoptions	51,787	45,545	87.9%
Return to owner-DAC	6,083	9,643	158.5%
Return to owner-CLC	20,517	14,476	70.6%
Spay/neuter	45,588	18,159	39.8%
Dona Ana County	1,250,000	1,250,000	100.0%
City of Las Cruces	1,250,000	1,250,000	100.0%
City of Anthony	6,000	9,220	153.7%
Donations & memorials	21,263	50,477	237.4%
Grant Revenue	72,853	25,000	34.3%
City of Sunland Park	2,858	175	6.1%
Village of Hatch	338	-	0.0%
Other revenue	35,156	23,286	66.2%
Investment income	18,235	8,911	48.9%
<b>Total revenues</b>	<u><b>2,910,343</b></u>	<u><b>2,765,030</b></u>	<b>95.0%</b>
<b>Expenditures</b>			
Personnel	2,128,116	2,038,811	95.8%
Temp agency services	62,200	62,107	99.9%
Repairs and maintenance	33,429	18,840	56.4%
Services	333,838	283,025	84.8%
Supplies	232,847	181,685	78.0%
Insurance	53,339	49,243	92.3%
Other	33,504	22,477	67.1%
Capital outlay	-	-	0.0%
<b>Total expenditures</b>	<u><b>2,877,273</b></u>	<u><b>2,656,188</b></u>	<b>92.3%</b>
 Net income (loss)	 <u><b>33,070</b></u>	 <u><b>108,842</b></u>	
 Transfer to capital from operations	 <u><b>105,500</b></u>	 <u><b>105,500</b></u>	
<b>Net change in fund balance</b>	<u><b>\$ (72,430)</b></u>	<u><b>3,342</b></u>	
<b>Beginning Fund Balance</b>		<u>177,770</u>	
<b>Ending Fund Balance</b>		<u><b>\$ 181,112</b></u>	

**Animal Service Center of the Mesilla Valley**  
**Statement of Revenues, Expenditures,**  
**And Changes in Fund Balance as of May 31, 2020 (Unaudited)**

**General Fund**  
**7440**

	Revised Budget	July 2019	August-19	September-19	October-19	November-19	December-19	January-20	February-20	March-20	April-20	May-20	June-20	Total	Actual/Bgt.
<b>Revenues</b>															
Pet licenses-CLC	\$ 59,608	\$ 3,838	\$ 3,611	\$ 2,957	\$ 2,468	\$ 2,192	\$ 1,040	\$ 3,238	\$ 1,441	\$ 2,305	\$ 1,512	\$ 690	\$ 2,191	\$ 27,483	46.1%
Pet licenses-DAC	18,000	968	1,159	974	1,238	1,094	463	1,554	555	1,022	181	163	964	10,335	57.4%
Vaccinations	14,339	858	1,085	8,389	245	553	110	601	450	636	360	190	765	14,242	99.3%
Pet micro-chip	37,718	988	1,390	2,235	295	400	170	465	475	570	265	130	695	8,078	21.4%
Onsite adoptions	51,787	4,816	6,444	6,621	4,780	4,325	1,225	5,870	4,011	4,073	25	-	3,355	45,545	87.9%
Return to owner-DAC	6,083	782	727	1,080	368	996	420	755	683	1,614	165	615	1,438	9,643	158.5%
Return to owner-CLC	20,517	2,045	1,487	1,109	490	375	610	1,419	935	2,195	1,158	430	2,003	14,476	70.6%
Spay/neuter	45,588	1,515	1,139	587	1,595	2,254	960	3,000	1,573	2,473	863	1,780	18,159	39.8%	
Dona Ana County	1,250,000	275,004	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	1,250,000	100.0%
City of Las Cruces	1,250,000	275,004	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	88,636	1,250,000	100.0%
City of Anthony	6,000	-	-	2,415	-	3,325	-	1,715	-	-	1,765	9,220	-	153,77%	
Donations & memorials	21,263	901	1,273	781	1,553	1,306	1,036	4,879	626	1,461	2,659	1,328	32,674	50,477	153.77%
Grant revenue	72,853	-	-	-	9,997	4,528	6,700	-	3,270	-	505	2,659	-	25,000	34.3%
City of Sunland Park	2,858	-	-	-	-	-	-	280	-	-	(105)	-	-	175	6.1%
Village of Hatch	338	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Other revenue	35,156	934	1,284	630	4,869	1,297	389	1,547	2,116	2,992	-	5,420	1,808	23,286	66.2%
Investment income	18,235	-	-	4,077	1,307	-	1,055	573	1,098	492	-	193	116	8,911	48.9%
<b>Total revenues</b>	<b>2,910,343</b>	<b>567,653</b>	<b>196,871</b>	<b>209,127</b>	<b>206,467</b>	<b>199,917</b>	<b>191,450</b>	<b>203,168</b>	<b>194,505</b>	<b>197,105</b>	<b>186,625</b>	<b>187,081</b>	<b>225,061</b>	<b>2,765,030</b>	<b>95.0%</b>
<b>Expenditures</b>															
Personnel	2,128,116	112,966	162,934	162,831	240,715	162,200	161,200	151,909	154,584	156,943	226,437	147,736	198,356	2,038,811	95.8%
Temp agency services	62,200	-	2,800	12,946	4,472	7,222	16,579	4,962	9,143	3,983	-	-	-	62,107	99.9%
Repairs and maintenance	33,429	1,348	926	2,146	1,257	1,658	1,285	1,503	1,206	1,739	1,444	2,002	2,326	18,840	56.4%
Services	333,638	15,856	8,063	22,812	44,141	17,473	38,834	25,275	26,301	29,188	15,028	22,253	17,781	283,025	84.8%
Supplies	232,847	5,334	7,049	39,689	14,796	5,850	36,344	21,463	9,600	23,914	1,380	9,153	7,113	181,685	78.0%
Insurance	53,339	12,916	783	-	15,902	-	7,677	4,804	-	6,009	1,152	-	-	49,243	92.3%
Other	33,504	1,805	3,017	2,924	4,353	1,061	1,132	2,364	1,886	1,141	808	1,062	924	22,477	67.1%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Capital outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
<b>Total expenditures</b>	<b>2,877,273</b>	<b>150,225</b>	<b>185,592</b>	<b>243,348</b>	<b>325,636</b>	<b>195,464</b>	<b>263,051</b>	<b>212,280</b>	<b>202,720</b>	<b>222,917</b>	<b>246,249</b>	<b>182,206</b>	<b>226,500</b>	<b>2,656,188</b>	<b>92.3%</b>
Net Operating Income (Loss)	33,070	417,428	11,279	(34,221)	(119,169)	4,453	(71,601)	(9,112)	(8,215)	(25,812)	(59,624)	4,875	(1,439)	108,842	108.842
Transfers	105,500	-	-	-	-	77,500	-	-	-	-	-	-	28,000	105,500	
Net Change in Fund Balance	\$ (72,430)	\$ 417,428	\$ 11,279	\$ (34,221)	\$ (119,169)	\$ (73,047)	\$ (71,601)	\$ (9,112)	\$ (8,215)	\$ (25,812)	\$ (59,624)	\$ 4,875	\$ (29,439)	\$ 3,342	

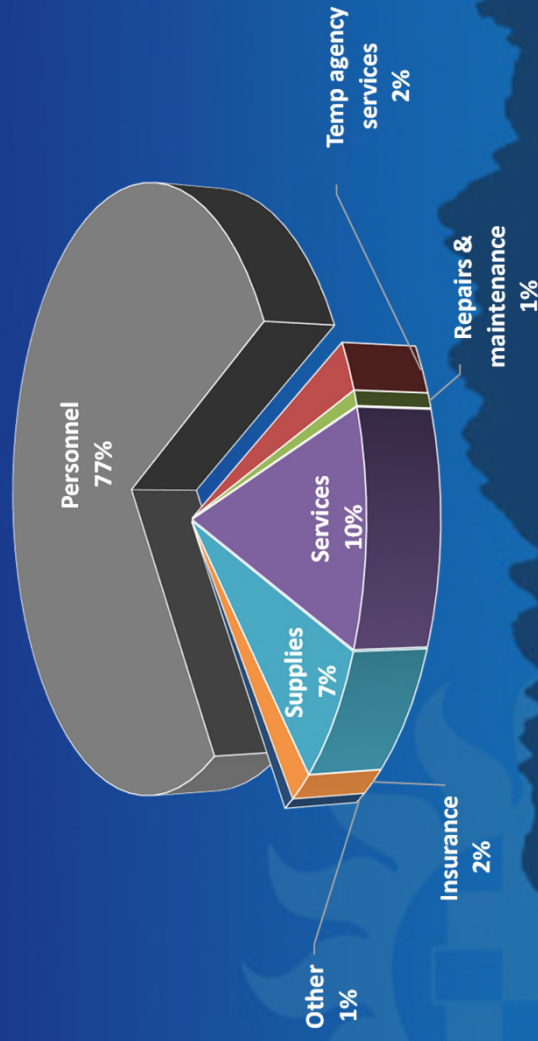
# Revenues & Expenditures

(in Thousands)



YTD Total  
Expenditures:  
\$2,656,188

# % of Total Expenditures





**Animal Service Center of the Mesilla Valley**  
**Grants and Donations Schedule**  
**as of June 30 ,2020**

<b>Fund</b>	<b>Project</b>	<b>Project Name</b>	<b>Award Amount</b>	<b>Life-to-Date Expenditures</b>	<b>Remaining Balance</b>	<b>Type</b>	<b>End Date</b>	<b>Purpose</b>
7440	11864	Best Friends	\$ 25,000	25,000	\$ -	Local Grant	7/1/19 to 7/31/2020	The purpose of the grant is to waive the first-time impound and hold fees in addition to help reduce shelter deaths for cats and dogs.
7440	11943	Carroll Petrie Foundation	\$ 25,000	-	\$ 25,000	Local Grant	Until Spent	No stipulations
7440	11944	Maddie's Pet Foster Care COVID Stimulus	\$ 10,000	-	\$ 10,000	Local Grant	Until Spent	Supports ASCMV Foster Care Efforts
7440	11949	Best Friends Animal Society Cat Life	\$ 9,000	-	\$ 9,000	Local Grant	Until Spent	One time Financial assistance of \$9,000-Surgeries , FVRP, Rabies vaccines, Cat ear tips, resulting in at least 120 live outcomes for cats at ASCMV
7441	11627	Stern Donation	\$ 50,000	46,435	\$ 3,565	Donation	Upon completion	The Kern donation provides funding strictly for costs associated with the renovation of the cat room.

# Animal Services Center of the Mesilla Valley

Monthly Statistics Report-June 2020

<b>INTAKE</b>		<b>Dogs</b>	<b>Cats</b>	<b>Rabbits</b>	<b>Reptiles</b>	<b>Pocket Pets</b>	<b>Avian E</b>	<b>Avian L, W</b>	<b>Livestock (horse, goat, sheep, pig, donkey)</b>	<b>Wildlife (skunk, bat, coyote, fox, raccoon)</b>	<b>Total</b>
	<b>City of Las Cruces</b>										
	Owner Surrender	32	6	1							39
	Returned Adoptions	0	0								0
	Seized/Welfare Hold	7	2								9
	Strays (brought in by the public)	28	45	1	2						76
	Strays (brought in by Animal Control)	72	104					6			182
	Wildlife									3	3
	<b>Subtotal City of Las Cruces</b>	<b>139</b>	<b>157</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>309</b>
	<b>Doña Ana County</b>										
	Owner Surrender	16	4								20
	Returned Adoptions	0	0								0
	Seized/Welfare Hold	8	0								8
	Strays (brought in by the public)	6	24	4							34
	Strays (brought in by Animal Control)	84	60								144
	Wildlife										0
	<b>Subtotal Doña Ana County</b>	<b>114</b>	<b>88</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>206</b>
	Anthony, NM	10	14								24
	Hatch										0
	Mesilla										0
	Sunland Park										0
	WSMR										0
	Born In Care	21	0								21
	Community Cats										0
	Jurisdiction Unknown/Other	2	0								2
											0
	<b>Total Intake</b>	<b>286</b>	<b>259</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>562</b>

<b>OUTCOME</b> <i>(city and county)</i>		<b>Dogs</b>	<b>Cats</b>	<b>Rabbits</b>	<b>Reptiles</b>	<b>Pocket Pets</b>	<b>Avian E</b>	<b>Avian L, W</b>	<b>Livestock</b> <i>(horse, goat, sheep, pig, donkey)</i>	<b>Wildlife</b> <i>(skunk, bat, coyote, fox, raccoon)</i>	<b>Total</b>
<b>Admin Missing</b>											
Foster-Escaped											0
Foster-Lost Contact											0
Foster-Stolen From	1										1
Foster-Gave Away			1								1
FTA-Escaped		1									1
FTA-Lost Contact		1	4								5
FTA-Stolen From			1								1
FTA-Gave Away		1									1
Offsite-Missing											0
Offsite-Stolen From											0
Shelter-Escaped											0
Shelter-Missing											0
Shelter-Stolen From											0
<b>Subtotal Admin Missing</b>		<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>
<b>Adoptions</b>		<b>47</b>	<b>22</b>					<b>3</b>			<b>72</b>
Expired in Shelter Care		<b>8</b>	<b>13</b>								<b>21</b>
Expired in Foster Care		<b>0</b>	<b>3</b>								<b>3</b>
DOA											<b>0</b>
Return to Owner		<b>60</b>	<b>13</b>		<b>2</b>						<b>75</b>
Transferred Out (Rescues)		<b>125</b>	<b>58</b>	<b>5</b>				<b>4</b>			<b>192</b>
Community Cats (TNR)			<b>32</b>								<b>32</b>
Wildlife Release											<b>0</b>
Owner Request Euthanasia		<b>28</b>	<b>4</b>								<b>32</b>
Euthanized											<b>0</b>
Behavior - Aggressive - Dog		1	0								1
Behavior - Aggressive - Human		2	0								2
Behavior - Feral		0	25								25
Behavior - High Arousal Level											0
Behavior - Problem Eliminator											0
Behavior - Resources Guarding											0
Behavior - Timid											0
Behavior - Timid - Fear Biter											0
Court Order											0
Medical Issues General		3	9								12
Medical - Distemper - TX											0
Medical - Distemper - Non TX											0
Medical - Distemper - Exposed											0
Medical - Felv											0
Medical - FIV											0
Medical - HW Positive - TX											0
Medical - HW Positive - Non TX											0

		Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
	Medical - Mange - TX										0
	Medical - Mange - Non TX										0
	Medical - Mange										0
	Medical - Neurological										0
	Medical - Organ Failure	0	1								1
	Medical - Parvo - TX										0
	Medical - Parvo - Non TX										0
	Medical - Pregnant										0
	Medical - Prolapse										0
	Medical - Respiratory Signs - TX										0
	Medical - Respiratory Signs - Non TX	0	9								9
	Medical - Ringworm										0
	Medical - Too Old										0
	Medical - Too Young	15	10								25
	Medical - URI - TX										0
	Medical - URI - Non TX										0
	Rabies Suspect										0
	Rabies Suspect - Injured										0
	Rabies Suspect - Wildlife										0
	Rabies Suspect - Sick/Symptomatic										0
	Severe Injuries - General	1	4								5
	Severe Injuries - Animal Attack										0
	Severe Injuries - Hit By Car	2	0								2
	Space - General										0
	Space - Behavior										0
	Space - Medical										0
	Wildlife - Nuisance										3
	<b>Subtotal Euthanized</b>	<b>24</b>	<b>58</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85</b>
	<b>Euthanasia Rate</b>	<b>8.4%</b>	<b>22.4%</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>na</b>	<b>100.0%</b>	<b>15.1%</b>
	<b>Total Outcome</b>	<b>296</b>	<b>209</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>3</b>	<b>522</b>

<b>Grand Total</b>	Intake*	286	259	6	2	0	0	0	6	3	562
	Outcome*	296	209	5	2	0	0	0	7	3	522

<b>Statistics</b>	Live Release Rate	90.6%	68.3%	100.0%	100.0%	na	na	100.0%	na	0.0%	81.4%
	Euthanized, Expired in Care, DOA	32	74	0	0	0	0	0	0	3	109
	Average Intake/day	9.5	8.6	0.2	0.1	0.0	0.0	0.2	0.0	0.1	18.7
	Average Outcome/day	9.9	7.0	0.2	0.1	0.0	0.0	0.2	0.0	0.1	17.4
	Average Euthanizations/day	0.8	1.9	0.0	0.0	0.0	0.0	0.0	0.0	0.1	2.8
	Average RTO/day	2.0	0.4	0.0	0.1	0.0	0.0	0.0	0.0	0.0	2.5
	Average Adoptions/day	1.6	0.7	0.0	0.0	0.0	0.0	0.1	0.0	0.0	2.4

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY  
RESOLUTION NO. 2020-16**

**A RESOLUTION TO AMEND THE ADOPTED FISCAL YEAR 2021 BUDGET ALLOWING FOR A CARRY OVER BUDGET OF \$45,646 FOR REVENUES AND EXPENDITURES FROM FISCAL YEAR 2020 FOR THE OPERATING FUND (7440) AND THE CAPITAL FUND (7441).**

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

**WHEREAS**, the ASCMV received grants from various organizations at the end of FY20; and

**WHEREAS**, the ASCMV is requesting a carryover of grant balances from the Operating Fund (7440) in the amount of \$44,000 for both the revenue and expenditure accounts; and

**WHEREAS**, the ASCMV is requesting a carryover of funds in the amount of \$1,646 for the cat room renovations for items ordered in FY20, but not received until FY21; and

**WHEREAS**, a budget adjustment is required to appropriate expenses from fund balance, as designated in Exhibit "A".

**NOW THEREFORE**, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

**(I)**

**THAT**, the ASCMV FY21 budget is hereby adjusted as reflected in Exhibit "A" attached here and made part of this resolution.

**(II)**

**THAT**, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY21 budget for the ASCMV.

**PASSED AND APPROVED** this 23<sup>rd</sup> day of July, 2020.

\_\_\_\_\_  
Board Chair

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE:

Yvonne Flores, Chair \_\_\_\_\_ ☐ yea ☐ nay

Manuel Sanchez, Vice-Chair \_\_\_\_\_ ☐ yes ☐ nay

Lynn Ellins, Member \_\_\_\_\_ ☐ yea ☐ nay

Kasandra Gandara, Member \_\_\_\_\_ ☐ yea ☐ nay

Ramon S. Gonzalez, Member \_\_\_\_\_ ☐ yea ☐ nay

Tessa Abeyta-Stuve, Member \_\_\_\_\_ ☐ yea ☐ nay

David Dollahon, Ex-Officio Member \_\_\_\_\_ ☐ yea ☐ nay

Jeanne Quintero, Ex-Officio Member \_\_\_\_\_ ☐ yea ☐ nay

ATTEST:

\_\_\_\_\_  
Amanda López Askin, Ph. D., County Clerk

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY**  
**BUDGET ADJUSTMENT REQUEST**  
**BUDGET FISCAL YEAR 2020-21**

**Exhibit "A"**

	7441 ASCMV CAPITAL			
	2020-21			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
<b>RESOURCES</b>				
Beginning Balance	\$ 1,646	1,646	0	1,646
<b>Revenues</b>				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Internet Sales Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	0	0	0	0
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Federal Grants	0	0	0	0
State Grants	0	0	0	0
Local Grants	0	0	0	0
Debt Service	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,646</b>	<b>1,646</b>	<b>0</b>	<b>1,646</b>
<b>Expenditures</b>				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Economic Development	0	0	0	0
Internal Audit	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Fleet	0	0	0	0
Operations	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Quality of Life	0	0	0	0
Public Works	0	0	0	0
Animal Service Center	0	0	1,646	1,646
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>0</b>	<b>1,646</b>	<b>1,646</b>
<b>Other Resources</b>				
Operating Transfers In	0	0	0	0
Operating Transfers Out	0	0	0	0
<b>Total Other Resources</b>	<b>\$ 0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Accrual Adjustments	0	0	0	0
<b>ENDING BALANCE</b>	<b>\$ 1,646</b>	<b>1,646</b>	<b>(1,646)</b>	<b>(0)</b>

**ANIMAL SERVICE CENTER OF THE MESILLA VALLEY**  
**BUDGET ADJUSTMENT REQUEST**  
**BUDGET FISCAL YEAR 2020-21**

**Exhibit "A"**

	7440 ANIMAL SERVICES CENTER			
	2020-21			
	Original Budget	Amended Budget	Req. Adjustment	Adjusted Budget
<b>RESOURCES</b>				
Beginning Balance	\$ 248,801	248,801	0	248,801
<b>Revenues</b>				
Municipal Gross Receipts Tax	0	0	0	0
Public Safety Gross Receipts Tax	0	0	0	0
Hold Harmless Replacement GRT	0	0	0	0
State-Shared Gross Receipts Tax	0	0	0	0
Environmental Gross Receipts Tax	0	0	0	0
County Environmental Gross Receipts Tax	0	0	0	0
Internet Sales Gross Receipts Tax	0	0	0	0
Gasoline Tax	0	0	0	0
Cigarette Tax	0	0	0	0
Lodgers Tax	0	0	0	0
Property Taxes	0	0	0	0
Payment In Lieu of Property Tax	0	0	0	0
Franchise Fees	0	0	0	0
Payment In Lieu of Franchise Fees	0	0	0	0
Licenses, Fees & Permits	55,058	55,058	0	55,058
Convention Center Fee	0	0	0	0
Auto License - State Shared	0	0	0	0
Fines & Forfeitures	0	0	0	0
Charges For Services	1,499,237	1,499,237	0	1,499,237
Natural Gas Sales - Commodity	0	0	0	0
Motor Pool Maintenances Charges	0	0	0	0
Fuel Charges	0	0	0	0
Intergovernmental	0	0	0	0
Investment Income	0	0	0	0
Miscellaneous Revenues	25,052	25,052	0	25,052
Federal Grants	0	0	0	0
State Grants	0	0	0	0
Local Grants	6,667	6,667	44,000	50,667
Debt Service	0	0	0	0
<b>Total Revenues</b>	<b>1,586,014</b>	<b>1,586,014</b>	<b>44,000</b>	<b>1,630,014</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,834,815</b>	<b>1,834,815</b>	<b>44,000</b>	<b>1,878,815</b>
<b>Expenditures</b>				
General Government	0	0	0	0
Legislative	0	0	0	0
Municipal Court	0	0	0	0
City Manager	0	0	0	0
Legal	0	0	0	0
Las Cruces Police Department	0	0	0	0
Las Cruces Fire Department	0	0	0	0
Utilities	0	0	0	0
Economic Development	0	0	0	0
Internal Audit	0	0	0	0
Administrative	0	0	0	0
Human Resources	0	0	0	0
Financial Services	0	0	0	0
Information Technology	0	0	0	0
Fleet	0	0	0	0
Operations	0	0	0	0
Parks & Recreation	0	0	0	0
Community Development	0	0	0	0
Quality of Life	0	0	0	0
Public Works	0	0	0	0
Animal Service Center	2,836,268	2,836,268	44,000	2,880,268
<b>Total Expenditures</b>	<b>\$ 2,836,268</b>	<b>2,836,268</b>	<b>44,000</b>	<b>2,880,268</b>
<b>Other Resources</b>				
Operating Transfers In	1,250,000	1,250,000	0	1,250,000
Operating Transfers Out	0	0	0	0
<b>Total Other Resources</b>	<b>\$ 1,250,000</b>	<b>1,250,000</b>	<b>0</b>	<b>1,250,000</b>
Accrual Adjustments	0	0	0	0
<b>ENDING BALANCE</b>	<b>\$ 248,547</b>	<b>248,547</b>	<b>0</b>	<b>248,547</b>



## **July 23, 2020 -Animal Welfare Groups' Reports**

**P.O. Box 1237  
Las Cruces, NM 88004  
575-636-7686**



**ACTION Programs for Animals  
800 W. Picacho Ave.  
Las Cruces, NM 88005  
575-571-4654  
[mail@apalascruces.org](mailto:mail@apalascruces.org)**

**\*June Intake: 30 cats & 4 dogs**

**June Outcomes: 9 adoptions (5 cats & 4 dogs) & 14 transfers (13 cats & 1 dog)**

**Humane Society of Southern NM**

**P.O. Box 13826**

**Las Cruces, NM 88013**

**575-523-8020**

**[fvbryce@hotmail.com](mailto:fvbryce@hotmail.com)**

**Adoptions: 3/cats, 9/dogs (Jan.1 -July 17)**

**Pet Help Line Calls: 90-120 a month answered & assisted**

**\* Assistance includes cat colony encouragement & assignment – most recent was designation of a colony of 12 cats in a Chaparral. Assistance also includes relocation of over a dozen snakes this season, majority rattle snakes, from residences to natural environment.**

**Humane Ed.: 56 sessions (Jan.-Mar.)**

**\*4 online education units with replies from 10 participants (May1-July 17)**

**Cans 4 Critters: \$10,323 w/217 animals helped (2012-YTD)**

**NM Forever Homes Animal Rescue**

**700 1<sup>st</sup> Street- Unit 746**

**Alamogordo, NM 88310**

**[foreverhomesar@aol.com](mailto:foreverhomesar@aol.com)**

**June state totals: 41 animals transported (38 dogs, 1 rabbit, 2 ducks)**

**Uncaged Paws/Tails to Freedom**  
**4573 Calle de Nubes**  
**Las Cruces, NM 88012**  
**575-520-3759**  
**[savinglives@uncagedpaws.org](mailto:savinglives@uncagedpaws.org)**

**\*June 20<sup>th</sup>: 17 dogs from Uncaged Paws & 47 dogs from El Paso & surrounding area were flown out of El Paso on a Dog is My Co-Pilot flight to adoption partners in Oregon, Utah, & Idaho.**