

# ANIMAL SERVICE CENTER OF THE MESILLA VALLEY **BOARD OF DIRECTORS** AMENDED AGENDA

# Thursday, June 25th, 2020 at 9:00am.

Individuals may view this meeting on CLC-TV, cable channel 20 on Comcast, or YouTube.com/clctv20.

The health, safety and well-being of our community are a top priority for the ASCMV and its Board of Directors. As such, and consistent with and in support of the direction from Gov. Michelle Lujan Grisham and the new Department of Health public health order, the Board Meeting will be held via In an effort to seek public input, we ask that you e-mail any video conference. comments/guestions/concerns to one of the following:

Clint Thacker - cthacker@las-cruces.org Bernice Navarro - bnavarro@las-cruces.org

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before this event at 575-541-2115/V. Posted dated: June 19th, 2020.

- I. Call to Order & Determination of a Quorum
- II. Changes to Agenda and Approval of Agenda
- III. Minutes
  - a. Approval of the Minutes from the regular ASCMV Board Meeting held May 28th, 2020.
- IV. Reports/Presentations
  - a. City and County ACO Reports City Animal Control and County Animal Control
  - b. Shelter Statistics/Activities Clint Thacker
  - c. Committee Reports
    - 1. Finance David Dollahon, Committee Chair
    - 2. Executive Yvonne Flores, Committee Chair
    - 3. Facilities Kasandra Gandara, Committee Chair
  - d. CfPP Report

# V. Action Items

- a. Resolution 2020-13 Accept the \$9,000 Best Friends Cat Lifesaving Mentorship funds
- b. Resolution 2020-14 A Resolution From the ASCMV to Request an Increase in City Contributions for the ASCMV FY21 Budget

### VI. Discussion Items

- a. FY20 Audit Entrance Conference
- b. Additional funding from city for FY21 budget
- c. Request to eliminate janitorial position
- d. Increase owner relinquish fees collected by City and County ACO's
- VII. Public Input
- VIII. Chair and Board Comments
- IX. Adjournment



|      |       | ANIMAL SERVICE CENTER OF MESILLA VALLEY  |
|------|-------|--|
|      |       | May 28, 2020 at 9:00 a.m.  |
| ВОА  | RD MI | EMBERS PRESENT:  |
|      |       | sa Abeyta-Stuve - Board Member   |
|      |       | n Ellins - Board Member  |
|      | Kasa  | andra Gandara - Board Member   |
|      |       | non S. Gonzalez - Board Member   |
|      |       | uel Sanchez - Vice-Chair (joined at 9:28)<br>d Dollahon - Ex-Officio Member  |
| воа  | RD MI | EMBERS ABSENT:   |
|      | Yvor  | nne Flores- Chairperson  |
|      | Jear  | nne Quintero - Ex-Officio Member   |
| l.   | Call  | to Order & Determination of a Quorum   |
|      |       | rd Member Gandara called to order at approximately 9:14 a.m. A quorum was rmined.  |
| II.  | Cha   | nges to Agenda and Approval of Agenda  |
|      | Mem   | re were no changes to the agenda. Motion to approve the agenda by Board nber Abeyta-Stuve and seconded, David Dollahon seconded. Motion passed nimously.   |
| III. | Minu  | utes   |
|      | A.    | Approval of the Work Session Minutes from the ASCMV April 16, 2020   |
|      | В.    | Approval of the minutes from the regular ASCMV Board Meeting held April 23rd, 2020   |
|      |       | Motion by Board Member Abeyta-Stuve, second by Board Member Gonzalez to approve both meeting minutes. Passed unanimously.  |
| IV.  | Rep   | orts/Presentations   |
|      | A.    | City and County ACO Reports - City and County Animal Control   |
|      |       | County ACO gave their report including picking up a total of 105 animals, 88 to the ASCMV; 7 owner released dogs, 27 stray dogs, 37 stray cats, one care and welfare hold, 12 injured animals, and three rabies quarantines at ASCMV, and nine quarantines at the County court hold facility and held over |

44

45

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from the previous month. Nine snakes and eight dead animals were also picked up. March 11 - 31 stray animal calls from Central Dispatch 163 calls, and responded to 64. April of 195 calls, responded 49. May 1 - 7 of 40 calls, responded to 10. Total pandemic 123 of 398 responded to for 31%. Bite calls, 12 exposures of humans, two exposures by other animals. Total of seven quarantines at ASCMV, three home quarantines, two animals gone on arrival for human exposure, two animals gone from animal exposure. Total of 7 animals owner released: Two animal aggressive, one injured, three general cannot care for the animal, one for killing livestock. In the field return to owner total of 19 for April. Scanned 120 animals. Types of calls, 616 calls including 50 injured animals, six cruelty calls, 30 vicious animals, 16 bite calls, field educated/compliance on eight licensing/ microchips, 20 permits, seven rabies vaccinations, 40 care and maintenance or other ordinance violations. Court outcomes for April, nine cases that went to court with total of 20 charges, 58 regular hours plus six hours of overtime with 4 guilty pleas with \$212 dollars to local canine rescue group, six dismissed for compliance, continuance of 10 cases.

City ACO April responded to 345 reported strays and of those 198 were GOA (gone on arrival); 147 were impounded, 120 were impounded at ASCMV with 67 dogs and 53 cats. Successful in field RTO 27, unsuccessful in returning seven. Three year comparison decrease from February to this month and May will be stepper decline. Owner release: one dog bit a family member; one dog was old and sick; one dog that the owner cannot confine and aggression towards other animals in the residence; two cats due to owner in the hospital, five puppies with parvo. Unable to field RTO, three for no contact by phone, one address in California, one in Kansas, third in El Paso, Texas. Three no contact by phone or at the residence and those profiles not updated. One ear-tipped cat registered to ASCMV. Stray maps were shared and expanded upon for April, January, February, and March. If there are wildlife and they are causing issues, such as a pack of coyotes tried to attack a woman's small dog, then Fish and Wildlife are called in by the ACO. Board Member Gandara complimented the ACOs on their work, and education initiatives. ACO are doing school presentations and can do Zoom classes as well. Board Member Abeyta-Stuve asked if the current calls for cats include just a single cat or mom with kittens. ACO officer stated it varies. On the map in the notes section it shows exactly.

# B. Shelter Statistics and Activities

Clint Thacker gave the ASCMV Executive Director's report. Current count at the shelter 192, compared to 2019 at 489 difference is because of the shift impounds asked both ACOs to do. Intake continues to be low as well, 2020 330 total intake for April versus 771 in 2019. Outcomes 49 finalized adoptions, which the animal is sterilized and everything done but this year sterilizations not done yet due to pandemic. Reclaims 48, rescued 140.

Euthanasia 49. 82.9% live release rate which fell because population slow. Not euthanizing adoptable, healthy animals. April 543 people coming of the shelter compared to 2171 in 2019, but the pandemic limiting who comes into the center and only with an appointment. Board Member Ellins asked why no surgeries are being done. This is due to the Governor's order on halting all elective surgeries. Surgeries have resumed on a limited basis.

# C. Committee Reports

# 1. Finance - David Dollahon, Committee Chair

City Finance staff gave the financial report. Unaudited financials ending April 30th. Cash balance is at \$263,000; accounts receivable at \$4,180 which \$4,000 from City of Anthon and \$180 from Sunland Park. Liabilities \$62,000, and unassigned fund balance \$206,000. Capital projects funds restricted balance \$3,600. Change in net position, budget to actual parameter at 83.3%, actual revenues at \$2,353,000, total expenditures are at \$247,000. The parameter is at 81.4% for revenues and total expenditures are at 79.3%. After transfers net change to fund balance \$28,000. Expenditures that stand out are temporary services at 99.9% budget to actual. No contracting services for April and there were three payrolls posted. The pie chart of overall total expenditures; 75% personnel, 11% services, 7% supplies.

Board Member Dollahon explained the need for a budget adjustment in the June meeting. Also in June meeting a detailed request for additional funding from the City. Clint will provide details for increasing in the City's contribution. Finances are really tight as revenue continues to be down with so few people coming in for adoptions etc.

# 2. Executive - Yvonne Flores, Committee Chair

Board Member Sanchez stated there was discussion of receipt of another grant. Clint Thacker stated the most in depth discussion was the City discussing bringing in the ASCMV as a department. Board Member Gandara City had a work session May 11, 2020 to discuss City taking over ASCMV. ASCMV is a Joint Powers Agreement with City of Las Cruces and Doña Ana County since 2008. The City is working on having a second joint meeting with the County. Board Member Dollahon has shared comments and PowerPoint shared with County Chuck McMahon and Jeannine Quintero with request for further discussion based on the City Council direction. More discussion with ASCMV and City staff, minimal amount of staffing with minimal animals in the center, and then look for adjustment

based on that. Also evaluate different cost centers based on breed of animals, cats vs. dogs, small dogs vs. large dogs. Formal request to the County from the City Manager's office to start discussions formally with the County staff on next steps related to the Joint Powers Agreement.

# 3. Facilities - Kassandra Gandara, Committee Chair

Board Member Gandara discussed current renovations to the HVAC system. Adopted pet space being cleaned. Kudos to Michel Meunier for picking 17 cats, caring for them and finding "furever" homes. Pleased with the ASCMV adopting the Governor's mandate in terms of six-feet, and cleaning and adhering to that. Clint Thacker stated a continuing rotation process of when construction starts on the roof and ripping out airduct systems, so the animals are removed in that section. After that process is complete then thoroughly scrub the area. Air scrubbers are being put in each intake and outtake.

# D. CfPP Report

Clint Thacker gave the presentation. A volunteer handbook was drafted, and article from Las Cruces bulletin volunteer project for Cruces Creatives was also drafted. Las Cruces Dog Park Coalition, great information on the dog parks, but also on animals found. Las Cruces Pet Networking to Save Lives Southern New Mexico. New Mexico Furever Homes Animal Rescue transported ASCMV dogs to Southwest Oasis in Tucson. Safe Haven Animal Sanctuary the two pictured were adopted. Spay and Neuter Action Program, graphic shows why spay neuter, reduces spraying and marking cats, the roaming of dogs reduced, aggression reduced, lower chance of cancer, decrease of overpopulation, and also increases the animal's lifespan. Spay neuter vouchers dated January 15th through March 23rd are automatically approved for expiration date May 29th. Mobile clinic scheduled for spring were cancelled. UNcaged Paws doing great for the ASCMV. May 9th fly out of El Paso of 64 dogs and cats. Dog is my Co-Pilot, Lulu's Fun, UNcaged Paws did amazing things. I'm Almost Home Animal Rescue, formerly Chained Dog, has new life. Feed the love, continue to support the community's pets during COVID-19, accepting pet food donations. Drive through pet bank third Saturday of every month, 11:00 - 1:00 on Picacho Avenue at Action Programs for Animals. May the Purr be with you, Coalition for Pets and People are always looking for Board Member Sanchez stated that the nonprofits are not being able to have many of their fund raising events, so if anyone in the community can help. Also with pet food donations.

# V. Action Items

# A. Resolution 2020-13: Accept the Carroll Petrie Foundation Grant and Maddie's Fund Grant

Clint Thacker these are great grants. Thank Emily Muir, the Volunteer Coordinator for the Carroll Petrie Foundation and secure that \$25,000. It is more of a donation, it is open, i.e. no restrictions on it. Amy Delefex, animal caregiver, she applied for Maddie's fund and got the \$10,000. It is earmarked for foster care which could include spay/neuter of a foster animal. ASCMV is working with local vets to have people be able to take adopted animals to vets' clinics for spay/neuter rather than only at the ASCMV.

Motion by Board Member Gandara, second by Board Member Abeyta-Stuve. Passed unanimously.

# VI. Discussion Items

# A. Proposal to merge the ASCMV as a City of Las Cruces department.

Board Member Dollahon e-mailed the County members the presentation and the notes from the May 11th City Council meeting. This is complex but with history. The City had an agreement with Humane Society up until 2008 to operate the center. In 2008 the Joint Powers Agreement was established between the two governing bodies to essentially establish this Board, and to operate the center. It was last amended in 2012. There are some items within the Joint Powers Agreement that are not being done; one the City has never executed a lease or made arrangements for credit for a lease between the Animal Service Center and City as the owner. This was something dropped by City staff.

There are also things within the lease that were the City is specifically providing that is called out not to be providing. That's training, drug testing, risk management, and onboarding of employees as the fiscal agent. Within the proposal is if the City were to bring it in as a department: Going to a fee for service or fee per animal basis for reimbursement from the County. That's what is currently done with the other incorporated areas of Dona Ana County excluding the City of Las Cruces. The second part is the way the wording is in the Joint Powers agreement, to disband the Joint Powers agreement of the Animal Service Center, it has to be through mutual discussion and mutual agreement. Converting fee for service would not be done instantly, probably a couple of years with a flat guaranteed commitment from the County, and then converting to an animal fee for service contract, similar to what we do with the other municipalities.

Did a historical analysis of the budget and came up a fee for service and it depends on the number of animals that are in the center that are brought

 VII.

in. It does account for the fact that citizens and animal control officers drop off animals to the Center. It is based on if the animal is known and their addresses known, then it's attributed to the City or the County, if it is not then it depends on the processes that the Center goes through. City will speak with County management. City needs some refinement based on the Council's questions and those notes were shared with ASCMV. The meeting of May 11th was recorded, available YouTube and the City's internet. Clint Thacker expressed thanks, and states this is the direction they would like to go.

Board Member Ellins questioned the fee for service, and be a basic flat rate for a year or two, and would the flat rate be the same the County is currently paying? Board Member Dollahon stated that is still part of the ongoing discussion. The formula being proposed beyond the first two years is to do the flat fee, something based on the average number of animals that are brought in based on a geographical location, probably use a three year Variety and variation in number of animals to the Center. average. Converting the old shelter to new community public spay/neuter or medical center that supports not only the animals in the Center being adopted out but provide support back to the low-income community in partnership with a multitude of nonprofits that help qualify people. Center would take a voucher. Board Member Ellins stated when the discussion for fee for services, will the fee depend upon the shape the animal comes in, i.e. if the animal needs medical treatment would the fee be more than if just dropping off a stray animal? Board Member Dollahon stated that is a good question but cannot be answered now. Board Member Dollahon would like it to be as simple as possible for understanding and implementation. There will always be a reconciliation to what animals came in when and how they arrived etc. Clint Thacker stated that with previous experiences with per animal charging, it just been a flat rate and average amount; some animals almost nothing and other animals needing a lot more care.

**PUBLIC INPUT - NONE** 

# VIII. CHAIR AND BOARD COMMENTS - NONE

# IX. Adjournment (10:15 AM)

Adjournment moved by Board Member Gandara, seconded by Board Member Abeyta-Stuve. Motion passed unanimously.

# BOARD OF DIRECTORS

Yvonne Flores, Chairperson

| 1  |                                  |                                  |
|----|----------------------------------|----------------------------------|
| 2  |                                  | Manuel Sanchez, Vice-Chair       |
| 3  |                                  |                                  |
| 4  |                                  |                                  |
| 5  |                                  |                                  |
| 6  |                                  | Tessa Abeyta-Stuve, Board Member |
| 7  |                                  |                                  |
| 8  |                                  |                                  |
| 9  |                                  |                                  |
| 10 |                                  | Lynn Ellins, Board Member        |
| 11 |                                  |                                  |
| 12 |                                  |                                  |
| 13 |                                  |                                  |
| 14 |                                  | Kasandra Gandara, Board Member   |
| 15 |                                  |                                  |
| 16 |                                  |                                  |
| 17 |                                  |                                  |
| 18 |                                  | Ramon S. Gonzalez, Board Member  |
| 19 |                                  |                                  |
| 20 |                                  |                                  |
| 21 | ATTEST:                          |                                  |
| 22 |                                  |                                  |
| 23 |                                  |                                  |
| 24 |                                  |                                  |
| 25 |                                  | -                                |
| 26 | Amanda Lopez Askin, County Clerk |                                  |

# Animal Service Center of the Mesilla Valley Statement of Net Position May 31, 2020 (Unaudited)

|                                    | may 5                                   | i, zozo (Gilauditeu)                    |                |              |
|------------------------------------|---|---|----------------|--------------|
|                                    |   |   |                | Statement    |
|                                    | Fund 7440                               | Fund 7441                               | Fund 9440      | of           |
|                                    | General Fund                            | Capital Projects                        | Capital Assets | Net Position |
| Assets                             |   |   |                |              |
| Current Assets                     |   |   |                |              |
| Cash & investments                 | \$ 179,629                              | \$ 3,565                                | \$ -           | \$ 183,194   |
| Accounts receivable                | 92,641                                  | -                                       | -              | 92,641       |
| Total Current Assets               | 272,270                                 | 3,565                                   | -              | 275,835      |
| Capital Assets                     |   |   |                |              |
| Equipment, net of accum depr       | _                                       | -                                       | 258,289        | 258,289      |
| Total Capital Assets               |   | -                                       | 258,289        | 258,289      |
| •                                  | *************************************** | *************************************** |                |              |
| Total Assets                       | \$ 272,270                              | <u>\$ 3,565</u>                         | \$ 258,289     | \$ 534,124   |
| Liabilities<br>Current Liabilities |   |   |                |              |
| Accounts payable                   |   | -                                       | -              | -            |
| Accrued wages payable              | -                                       | -                                       | -              | •            |
| Accrued payroll liabilities        | 61,719                                  | -                                       | -              | 61,719       |
| Revenue collected in advance       | -                                       | -                                       | -              | -            |
| Total Current Liabilities          | 61,719                                  | -                                       |                | 61,719       |
| Fund Balance                       |   |   |                |              |
| Required reserve                   | -                                       | · <b>-</b>                              | -              | ••           |
| Restricted                         | -                                       | 3,565                                   | -              | 3,565        |
| Unassigned                         | 210,551                                 |   | 258,289        | 468,839      |
| Total Fund Balance                 | 210,551                                 | 3,565                                   | 258,289        | 472,404      |
| Total Liabilities and Fund Balance | \$ 272,270                              | \$ 3,565                                | \$ 258,289     | \$ 534,124   |

# Animal Service Center of the Mesilla Valley Statement of Revenues, Expenditures, And Changes in Fund Balance For the Period Ended May 31, 2020 (Unaudited)

|                                  | General Fund<br>7440<br>Actual | Capital Projects<br>7441<br>Actual | Fixed Assets<br>9440<br>Actual | Total      |
|----------------------------------|--------------------------------|------------------------------------|--------------------------------|------------|
| Revenues                         |                                |                                    |                                |            |
| Pet licenses-CLC                 | \$ 25,292                      | \$ -                               | \$ -                           | \$ 25,292  |
| Pet licenses-DAC                 | 9,371                          | · -                                | -                              | 9,371      |
| Vaccinations                     | 13,477                         | <u></u>                            | _                              | 13,477     |
| Pet micro-chip                   | 7,383                          | •                                  |                                | 7,383      |
| Onsite adoptions                 | 42,190                         | _                                  | _                              | 42,190     |
| Return to owner-DAC              | 8,205                          | _                                  | -                              | 8,205      |
| Return to owner-CLC              | 12,473                         | _                                  | _                              | 12,473     |
| Spay/neuter                      | 16,379                         | _                                  | -                              | 16,379     |
| Dona Ana County                  | 1,161,364                      | _                                  | _                              | 1,161,364  |
| City of Las Cruces               | 1,161,364                      | _                                  | _                              | 1,161,364  |
| City of Anthony                  | 9,220                          | _                                  | _                              | 9,220      |
| Donations & memorials            | 17,803                         |                                    | <del>-</del>                   | 17,803     |
| Grant revenue                    | ·                              | 40.044                             | -                              |            |
|                                  | 25,000                         | 13,344                             | -                              | 38,344     |
| City of Sunland Park             | 175                            | •                                  | -                              | 175        |
| Village of Hatch                 | <u>-</u>                       | -                                  | -                              | -          |
| Other revenue                    | 21,478                         | -                                  | -                              | 21,478     |
| Investment income                | 8,795                          | -                                  | ***                            | 8,795      |
| Total revenues                   | 2,539,969                      | 13,344                             |                                | 2,553,313  |
| Expenditures                     |                                |                                    |                                |            |
| Personnel                        | 1,840,455                      |                                    | -                              | 1,840,455  |
| Temp agency services             | 62,107                         | -                                  | -                              | 62,107     |
| Repairs and maintenance          | 16,514                         | -                                  | _                              | 16,514     |
| Services                         | 265,244                        |                                    | _                              | 265,244    |
| Supplies                         | 174,572                        | -                                  | _                              | 174,572    |
| Insurance                        | 49,243                         | _                                  | _                              | 49,243     |
| Other                            | 21,553                         |                                    | _                              | 21,553     |
|                                  | 21,000                         | -                                  | 44.504                         |            |
| Depreciation                     | -                              | 40.470                             | 41,564                         | 41,564     |
| Capital outlay                   |                                | 48,170                             | -                              | 48,170     |
| Total expenditures               | 2,429,688                      | 48,170                             | 41,564                         | 2,519,422  |
| Net Operating Income (Loss)      | 110,281                        | (34,826)                           | (41,564)                       | 33,891     |
| Transfers                        | 77,500                         | (77,500)                           | -                              | -          |
| Net Change in Fund Balance       | 32,781                         | 42,674                             | (41,564)                       | 33,891     |
| Net Investment in Capital Assets | b-                             |                                    |                                | _          |
| Beginning Fund Balance           | 177,770                        | (39,109)                           | 299,853                        | 438,513    |
| Ending Fund Balance              | \$ 210,551                     | \$ 3,565                           | \$ 258,289                     | \$ 472,404 |

# Animal Service Center of the Mesilla Valley Statement of Revenues, Expenditures, And Changes in Fund Balance - Budget and Actual For the Period Ended May 31, 2020 (Unaudited)

|                                     | Budget      | Actual     | Actual/Bgt % |
|-------------------------------------|-------------|------------|--------------|
| Revenues                            |             |            |              |
| Pet licenses-CLC                    | \$ 59,608   | \$ 25,292  | 42.4%        |
| Pet licenses-DAC                    | 18,000      | 9,371      | 52.1%        |
| Vaccinations                        | 14,339      | 13,477     | 94.0%        |
| Pet micro-chip                      | 37,718      | 7,383      | 19.6%        |
| Onsite adoptions                    | 51,787      | 42,190     | 81.5%        |
| Return to owner-DAC                 | 6,083       | 8,205      | 134.9%       |
| Return to owner-CLC                 | 20,517      | 12,473     | 60.8%        |
| Spay/neuter                         | 45,588      | 16,379     | 35.9%        |
| Dona Ana County                     | 1,250,000   | 1,161,364  | 92.9%        |
| City of Las Cruces                  | 1,250,000   | 1,161,364  | 92.9%        |
| City of Anthony                     | 6,000       | 9,220      | 153.7%       |
| Donations & memorials               | 21,263      | 17,803     | 83.7%        |
| Grant Revenue                       | 28,853      | 25,000     | 86.6%        |
| City of Sunland Park                | 2,858       | 175        | 6.1%         |
| Village of Hatch                    | 338         | -          | 0.0%         |
| Other revenue                       | 35,156      | 21,478     | 61.1%        |
| Investment income                   | 18,235      | 8,795      | 48.2%        |
|                                     | ,           | -,         |              |
| Total revenues                      | 2,866,343   | 2,539,969  | 88.6%        |
| Expenditures                        |             |            |              |
| Personnel                           | 2,128,116   | 1,840,455  | 86.5%        |
| Temp agency services                | 62,200      | 62,107     | 99.9%        |
| Repairs and maintenance             | 33,429      | 16,514     | 49.4%        |
| Services                            | 298,838     | 265,244    | 88.8%        |
| Supplies                            | 223,847     | 174,572    | 78.0%        |
| Insurance                           | 53,339      | 49,243     | 92.3%        |
| Other                               | 33,504      | 21,553     | 64.3%        |
| Capital outlay                      | -           | 21,000     | 0.0%         |
|                                     |             |            |              |
| Total expenditures                  | 2,833,273   | 2,429,688  | 85.8%        |
| Net income (loss)                   | 33,070      | 110,281    |              |
| Transfer to capital from operations | 105,500     | 77,500     |              |
| Net change in fund balance          | \$ (72,430) | 32,781     |              |
| Beginning Fund Balance              |             | 177,770    |              |
| Ending Fund Balance                 |             | \$ 210,551 |              |

# Animal Service Center of the Mesilia Valley Statement of Revenues, Expenditures, And Changes in Fund Balance as of May 31, 2020 (Unaudited)

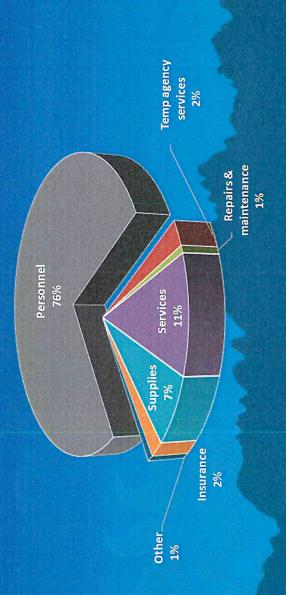
| General Fund<br>7440        |                                    |            |           |              |              |             |             |            |             |             |             |          |           |              |
|-----------------------------|------------------------------------|------------|-----------|--------------|--------------|-------------|-------------|------------|-------------|-------------|-------------|----------|-----------|--------------|
|                             | Revised Budget July 2019 August-19 | July 2019  | August-19 | September-19 | 9 October-19 | November-19 | December-19 | January-20 | February-20 | March-20    | April-20    | May-20   | Total     | Actual/Bgt % |
| Pet licenses-CLC            | \$ 59,608                          | \$ 3,838   | \$ 3,611  | \$ 2,95      | 69           | \$ 2.192    | \$ 1.040    | \$ 3,238   | \$ 1.441    | \$ 2,305    | \$ 1512     | 069      | \$ 25,292 | 42 AV.       |
| Pet licenses-DAC            | 18,000                             | 996        | 1,159     | 974          | 1,238        | 1,094       | 463         | 1,554      | 555         | 1,022       | 181         | 163      | 9.371     | 52.1%        |
| Vaccinations                | 14,339                             | 858        | 1,085     | 8,38         |              | 553         | 110         | 601        | 450         | 636         | 360         | 190      | 13.477    | 94 0%        |
| Pet micro-chip              | 37,718                             | 988        | 1,390     | 2,23         |              | 400         | 170         | 465        | 475         | 570         | 265         | 130      | 7.383     | 19.6%        |
| Onsite adoptions            | 51,787                             | 4,816      | 6,444     | 6,62         |              | 4,325       | 1,225       | 5,870      | 4,011       | 4,073       | 25          |          | 42.190    | 81.5%        |
| Return to owner-DAC         | 6,083                              | 782        | 727       | 1,08         |              | 966         | 420         | 755        | 683         | 1,614       | 165         | 615      | 8,205     | 134.9%       |
| Return to owner-CLC         | 20,517                             | 2,045      | 1,487     | 1,10         |              | 375         | 610         | 1,419      | 935         | 2,195       | 1,158       | 650      | 12.473    | 60.8%        |
| Spay/neuter                 | 45,588                             | 1,515      | 1,139     | 58           |              | 2,254       | 096         | 3,000      | 1,573       | 2,473       | 863         | 430      | 16,379    | 35.9%        |
| Dona Ana County             | 1,250,000                          | 275,004    | 88,636    | 88,63        | 3 88,636     | 88,636      | 88,636      | 88,636     | 88,636      | 88,636      | 88,636      | 88,636   | 1,161,364 | 92.9%        |
| City of Las Cruces          | 1,250,000                          | 275,004    | 88,636    | 88,636       |              | 98,636      | 98,636      | 88,636     | 88,636      | 88,636      | 88,636      | 88,636   | 1,161,364 | 92.9%        |
| City of Anthony             | 000'9                              | •          | •         | 2,41         |              | 3,325       | •           | 1,715      | •           | •           | 1,765       | •        | 9,220     | 153.7%       |
| Donations & memorials       | 21,263                             | 901        | 1,273     | 78.          | 1,553        | 1,306       | 1,036       | 4,879      | 626         | 1,461       | 2,659       | 1,328    | 17,803    | 83.7%        |
| Grant revenue               | 28,853                             | •          | •         |              | - 9,997      | 4,528       | 6,700       | •          | 3,270       | •           | 505         | •        | 25,000    | 86.6%        |
| City of Sunland Park        | 2,858                              | •          | •         |              |              | •           | •           | 280        | •           | •           | (105)       | ٠        | 175       | 6.1%         |
| Village of Hatch            | 338                                | •          | 1         |              |              |             | •           | •          | •           |             | •           | •        | •         | 0.0%         |
| Other revenue               | 35,156                             | 934        | 1,284     | 93(          |              | 1,297       | 389         | 1,547      | 2,116       | 2,992       | •           | 5,420    | 21,478    | 61.1%        |
| Investment income           | 18,235                             | '          | •         | 4,077        | 1,307        | •           | 1,055       | 573        | 1,098       | 492         | •           | 193      | 8,795     | 48.2%        |
| Total revenues              | 2,866,343                          | 567,653    | 196,871   | 209,127      |              | 199,917     | 191,450     | 203,168    | 194,505     | 197,105     | 186,625     | 187,081  | 2,539,969 | 88.6%        |
| Expenditures                |                                    |            |           |              |              |             |             |            |             |             |             |          |           |              |
| Personnel                   | 2,128,116                          | 112,966    | 162,934   | 162,831      |              | 162,200     | 161,200     | 151,909    | 154,584     | 156,943     | 226,437     | 147.736  | 1,840,455 | 86.5%        |
| Temp agency services        | 62,200                             | •          | 2,800     | 12,94        |              | 7,222       | 16,579      | 4,962      | 9,143       | 3,983       |             |          | 62,107    | %6.66        |
| Repairs and maintenance     | 33,429                             | 1,348      | 926       | 2,146        | 3 1,257      | 1,658       | 1,285       | 1,503      | 1,206       | 1,739       | 1,444       | 2,002    | 16,514    | 49.4%        |
| Services                    | 298,838                            | 15,856     | 8,083     | 22,812       |              | 17,473      | 38,834      | 25,275     | 26,301      | 29,188      | 15,028      | 22,253   | 265,244   | 88.8%        |
| Supplies                    | 223,847                            | 5,334      | 7,049     | 39,68        |              | 5,850       | 36,344      | 21,463     | 009'6       | 23,914      | 1,380       | 9,153    | 174,572   | 78.0%        |
| Insurance                   | 53,339                             | 12,916     | 783       |              |              | •           | 7,677       | 4,804      | •           | 600'9       | 1,152       | ٠        | 49,243    | 92.3%        |
| Other                       | 33,504                             | 1,805      | 3,017     | 2,924        |              | 1,061       | 1,132       | 2,364      | 1,886       | 1,141       | 808         | 1,062    | 21,553    | 64.3%        |
| Depreciation                | 1                                  | •          | •         |              | •            | •           |             | •          |             |             | •           | •        | •         | %0.0         |
| Capital outlay              | -                                  | •          | '         |              |              | •           |             |            |             | ٠           |             | •        |           | %0.0         |
| Total expenditures          | 2,833,273                          | 150,225    | 185,592   | 243,348      | 325,636      | 195,464     | 263,051     | 212,280    | 202,720     | 222,917     | 246,249     | 182,206  | 2,429,688 | 85.8%        |
| Net Operating Income (Loss) | 33,070                             | 417,428    | 11,279    | (34,221)     | (119,169)    | 4,453       | (71,601)    | (9,112)    | (8,215)     | (25,812)    | (59,624)    | 4,875    | 110,281   | 110,281      |
| Transfers                   | 105,500                            |            |           |              |              | 77,500      | •           |            | 1           | •           |             | ,        | 77,500    |              |
| Net Change in Fund Balance  | \$ (72,430)                        | \$ 417,428 | \$ 11,279 | \$ (34,221)  | (119,169)    | \$ (73,047) | \$ (71,601) | \$ (9,112) | \$ (8,215)  | \$ (25,812) | \$ (59,624) | \$ 4,875 | \$ 32,781 |              |





# % of Total Expenditures

YTD Total Expenditures: \$2,429,688



# Animal Service Center of the Mesilla Valley Grants and Donations Schedule as of May 31,2020

|                    | Purpose      | The purpose of the grant is to waive the first-time impound and hold fees in addition to help reduce shelter deaths for casts and dogs. | The Kern donation provides funding strictly for costs associated with the renovation of the cat room. |  |  |
|--------------------|--------------|---|---|--|--|
|                    |              | The pi  | The K   |  |  |
|                    | End Date     | 7/1/19 to 7/31/2020   | Upon completion   | The state of the s |  |
|                    | Type         | Local Grant   | 3,565 Donation  |  |  |
| Remaining          | Balance      | 1   |   |  |  |
| Award Life-to-Date | Expenditures | 25,000 \$   | 46,435 \$   |  |  |
| vard               | Ount         | 25,000  | 50,000  |  |  |
| Ą,                 | Am           | ss.   | <b>↔</b>  |  |  |
|                    | Froject Name | Best Friends  | Stern Donation  |  |  |
|                    | rroject      | 11864   | 11627   |  |  |
| 7                  | runa         | 7440  | 7441  |  |  |

# Animal Services Center of the Mesilla Valley Monthly Statistics Report-May 2020

| MOLITILITY OF CHISTICS | Monthly Statistics Indept May 2020    |      |      |         |          |        |       |      | 1 :                          |              |       |
|------------------------|---------------------------------------|------|------|---------|----------|--------|-------|------|------------------------------|--------------|-------|
|                        |                                       |      |      |         |          |        |       |      | CIVESTOC                     |              |       |
|                        |                                       |      |      |         |          |        |       |      | ×                            | Wildlife     |       |
|                        |                                       |      |      |         |          | Pocket | Avian | _ `  | (horse, goat,<br>sheep, pig. | (skunk, bat, |       |
|                        |                                       | Dogs | Cats | Rabbits | Reptiles | Pets   | E     | L, W | donkey)                      | raccoon)     | Total |
| INTAKE                 | City of Las Cruces                    |      |      |         |          |        |       |      |                              |              |       |
|                        | Owner Surrender                       | 15   | 80   | _       |          |        |       |      |                              |              | 24    |
|                        | Returned Adoptions                    | 4    | ε    |         |          |        |       |      |                              |              | 7     |
|                        | Seized/Welfare Hold                   | 15   | 0    |         |          |        |       |      |                              |              | 15    |
|                        | Strays (brought in by the public)     | 15   | 26   |         |          |        |       |      |                              |              | 41    |
|                        | Strays (brought in by Animal Control) | 28   | 105  | _       |          |        |       | 2    |                              |              | 166   |
|                        | Wildlife                              |      |      |         |          |        |       |      |                              |              | 0     |
|                        | Subtotal City of Las Cruces           | 107  | 142  | 2       | 0        | 0      | 0     | 2    | 0                            | 0            | 253   |
|                        |                                       |      |      |         |          |        |       |      |                              |              |       |
|                        | Doňa Ana County                       |      |      |         |          |        |       |      |                              |              |       |
|                        | Owner Surrender                       | 31   | 0    |         |          |        |       |      |                              |              | 31    |
|                        | Returned Adoptions                    |      | 0    |         |          |        |       |      |                              |              | _     |
|                        | Seized/Welfare Hold                   | 7    | 9    |         |          |        |       |      |                              |              | 13    |
|                        | Strays (brought in by the public)     | 3    | 37   |         |          |        |       |      |                              |              | 40    |
|                        | Strays (brought in by Animal Control) | 20   | 33   |         |          |        |       | 1    |                              |              | 84    |
|                        | Wildlife                              |      |      |         |          |        |       |      |                              | 4            | 4     |
|                        | Subtotal Doňa Ana County              | 92   | 9/   | 0       | 0        | 0      | 0     | 1    | 0                            | 4            | 173   |
|                        |                                       |      |      |         |          |        |       |      |                              |              |       |
|                        | Anthony, NM                           | 3    | 15   |         |          |        |       |      |                              |              | 18    |
|                        | Hatch                                 |      |      |         |          |        |       |      |                              |              | 0     |
|                        | Mesilla                               |      | 0    |         |          |        |       |      |                              |              | 1     |
|                        | Sunland Park                          |      |      |         |          |        |       |      |                              |              | 0     |
|                        | WSMR                                  |      |      |         |          |        |       |      |                              |              | 0     |
|                        | Born In Care                          | 2    | 8    |         |          |        |       |      |                              |              | 10    |
|                        | Community Cats                        |      |      |         |          |        |       |      |                              |              | 0     |
|                        | Jurisdiction Unknown/Other            | 1    | 0    |         |          |        |       |      |                              |              | 1     |
|                        |                                       |      |      |         |          |        |       |      |                              |              | 0     |
|                        | Total Intake                          | 210  | 236  | 2       | 0        | 0      | 0     | 3    | 0                            | 4            | 456   |

| Dogs         Cats         Rabbits         Reptiles         Pers         E         L, W         donkey)         Total           1         0         1         1         0 |                                     |      |     |         |          |                |       |       | Livestoc                     |                                    |       |
|--|-------------------------------------|------|-----|---------|----------|----------------|-------|-------|------------------------------|------------------------------------|-------|
| 24 2 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0   |                                     | Dogs |     | Rabbite | Rentiles | Pocket<br>Pets | Avian | Avian | (horse, goat,<br>sheep, pig, | (skunk, bat, coyote, fox, raccoon) | Total |
| 23   | Admin Missing                       | o Bo | -   |         | Sounday  | 23             | 1     |       | (()                          | (5)                                | , 000 |
| 2 3 7 4 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  | (city and county) Foster-Escaped    | _    | 0   |         |          |                |       |       |                              |                                    | 1     |
| 24 17 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  |                                     |      |     |         |          |                |       |       |                              |                                    | 0     |
| 2  | Foster-Stolen From                  |      |     |         |          |                |       |       |                              |                                    | 0     |
| 26   | FTA-Escaped                         | 0    | 1   |         |          |                |       |       |                              |                                    | 1     |
| 37 14 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  | FTA-Lost Contact                    |      |     |         |          |                |       |       |                              |                                    | 0     |
| 2  | FTA-Stolen From                     |      |     |         |          |                |       |       |                              |                                    | 0     |
| 2 7 14 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0   | FTA-Gave Away                       |      |     |         |          |                |       |       |                              |                                    | 0     |
| 24   | Offsite-Missing                     |      |     |         |          |                |       |       |                              |                                    | 0     |
| 37 14 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  | Offsite-Stolen From                 |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3 7 14 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0   | Shelter-Escaped                     |      |     |         |          |                |       |       |                              |                                    | 0     |
| 2  | Shelter-Missing                     |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3  | Shelter-Stolen From                 |      |     |         |          |                |       |       |                              |                                    | 0     |
| 37 14 2<br>2 7 7<br>2 7 7<br>100 107<br>0 31<br>0 31<br>0 31<br>1 0 1<br>1 0 1   | Subtotal Admin Missing              | 4    | -   |         |          |                | C     | C     | 0                            | 0                                  | 2     |
| 2  | Adontions                           | 37   | 14  |         |          |                |       | 7     |                              |                                    | 54    |
| 2 7 7 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9  | Expired in Shelter Care             |      | 7   | 1       |          |                |       |       |                              |                                    | 10    |
| 26 6 6 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7   | Expired in Foster Care              | 0    | 7   |         |          |                |       |       |                              |                                    | 9     |
| 26 6 6 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7   | DOA                                 | 1    |     |         |          |                |       |       |                              |                                    | 0     |
| 26 6 6 77 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7  | Return to Owner                     | 54   | 2   |         |          |                |       |       |                              |                                    | 56    |
| 26 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6   | Transforred Out (Describs)          | 100  | 107 |         |          |                |       |       |                              |                                    | 202   |
| 26 6 6 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7   | Commingty Cate (TND)                | 001  | 6   |         |          |                |       |       |                              |                                    | 201   |
| 26 6<br>0 31<br>0 0 1<br>1 0 0<br>1 0 1  | Wildlife Polosce                    | >    | 7   |         |          |                |       |       |                              | F                                  | 1     |
|  | Owner Pediest Futbanseia            | 96   | 9   |         |          |                |       |       |                              |                                    | 32    |
| 3 15   | Futhanized                          | 7    |     |         |          |                |       |       |                              |                                    | 02    |
| 3 15   | Eumanized<br>Debenies Assessing Des |      |     |         |          |                |       |       |                              |                                    | 0     |
|  | Benavior - Aggressive - Dog         | (    | ,   |         |          |                |       |       |                              |                                    | 0     |
|  | Behavior - Aggressive - Human       | 0    | _   |         |          |                |       |       |                              |                                    | _     |
| 1 0 0 1 1 0 0 1 1 0 0 0 1 0 0 0 1 0 0 0 1 0 0 0 0 1 0  | Behavior - Feral                    | 0    | 31  |         |          |                |       |       |                              |                                    | 31    |
|  | Behavior - High Arousal Level       |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3 15   | Behavior - Problem Eliminator       |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3 15   | Behavior - Resources Guarding       |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3 15<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0<br>1 0   | Behavior - Timid                    |      |     |         |          |                |       |       |                              |                                    | 0     |
| 3 15   | Behavior - Timid - Fear Biter       | 0    | 1   |         |          |                |       |       |                              |                                    | 1     |
|  | Court Order                         |      |     |         |          |                |       |       |                              |                                    | 0     |
|  | Medical Issues General              | 3    | 15  |         |          |                |       |       |                              |                                    | 18    |
|  | Medical - Distemper - TX            | 1    | 0   |         |          |                |       |       |                              |                                    | 1     |
|  | Medical - Distemper - Non TX        |      |     |         |          |                |       |       |                              |                                    | 0     |
|  | Medical - Distemper - Exposed       |      |     |         |          |                |       |       |                              |                                    | 0     |
|  | Medical - Felv                      |      |     |         |          |                |       |       |                              |                                    | 0     |
| -  | Medical - FIV                       |      |     |         |          |                |       |       |                              |                                    | 0     |
| -  | Medical - HW Positive - TX          |      |     |         |          |                |       |       |                              |                                    | 0     |
| ~  | Medical - HW Positive - Non TX      |      |     |         |          |                |       |       |                              |                                    | 0     |
| -  | Medical - Mange - TX                |      |     |         |          |                |       |       |                              |                                    | 0     |
| ~  | Medical - Mange - Non TX            |      |     |         |          |                |       |       |                              |                                    | 0     |
|  | Medical - Mass                      | _    | 0   |         |          |                |       |       |                              |                                    | 1     |
|  | Maria Maria                         |      |     |         |          |                |       |       |                              |                                    |       |

| Grand Total | Intake*                          | 210   | 236   | 2     | 0   | 0   | 0   | 3      | 0   | 4     | 456   |
|-------------|----------------------------------|-------|-------|-------|-----|-----|-----|--------|-----|-------|-------|
|             | Outcome*                         | 230   | 200   | 3     | 0   | 0   | 0   | 1      | 0   | 9     | 440   |
| Statistics  | Live Release Rate                | %9.96 | %8'69 | %2'99 | na  | na  | na  | 100.0% | na  | 16.7% | 82.7% |
|             | Euthanized, Expired in Care, DOA | 12    | 89    | 1     | 0   | 0   | 0   | 0      | 0   | 2     | 98    |
|             | Average Intake/day               | 8.9   | 9.7   | 0.1   | 0.0 | 0.0 | 0.0 | 0.1    | 0.0 | 0.1   | 14.7  |
|             | Average Outcome/day              | 7.4   | 6.5   | 0.1   | 0.0 | 0.0 | 0.0 | 0.0    | 0.0 | 0.2   | 14.2  |
|             | Average Euthanizations/day       | 0.2   | 1.7   | 0.0   | 0.0 | 0.0 | 0.0 | 0.0    | 0.0 | 0.2   | 2.2   |
|             | Average RTO/day                  | 1.7   | 1.0   | 0.0   | 0.0 | 0.0 | 0.0 | 0.0    | 0.0 | 0.0   | 1.8   |
|             | Average Adoptions/day            | 1.2   | 0.5   | 0.1   | 0.0 | 0.0 | 0.0 | 0.0    | 0.0 | 0.0   | 1.7   |

# ANIMAL SERVICE CENTER OF THE MESILLA VALLEY RESOLUTION NO. 2020-14

A RESOLUTION TO ACCEPT A \$9,000 BEST FRIENDS ANIMAL SOCIETY CAT LIFESAVING MENTORSHIP FINANCIAL ASSISTANCE AND ADJUST THE ADOPTED FY2020 BUDGET ALLOWING THE GRANT.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV applied for and is the recipient of a Best Friends Cat Lifesaving Mentorship one-time financial assistance; and

**WHEREAS**, the funds will be used to cover the costs of spay/neuter surgeries, vaccines and ear tipping for Return to Field eligible cats; and

**WHEREAS**, the funds will also be used for the implementation and utilization of various lifesaving avenues that result in live outcomes for cats at the ASCMV.

**NOW THEREFORE**, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

**(I)** 

**THAT** the FY2020 adopted budget will be hereby amended as shown in Exhibit "A" attached hereto and made part of this resolution is hereby adopted.

**(II)** 

**THAT**, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY2020 budget for the ASCMV.

(III)

**THAT**, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

# PASSED AND APPROVED this 25th day of June, 2020.

| Board Chair                              |        |
|--|--------|
| MOVED BY:                                |        |
| SECONDED BY:                             |        |
| VOTE:                                    |        |
| Yvonne Flores, Chair                     | yeanay |
| Manuel Sanchez, Vice-Chair               | yesnay |
| Lynn Ellins, Member                      | yeanay |
| Kasandra Gandara, Member                 | yeanay |
| Ramon S. Gonzalez, Member                | yeanay |
| Tessa Abeyta-Stuve, Member               | yeanay |
| David Dollahon, Ex-Officio Member        | yeanay |
| Jeanne Quintero, Ex-Officio Member       | yeanay |
|  |        |
|  |        |
| ATTEST:                                  |        |
| Amanda López Askin, Ph. D., County Clerk |        |

# CITY OF LAS CRUCES

# $BUDGET\,ADJUSTMENT\,REQUEST$

BUDGET FISCAL YEAR 2019-20

|  | 7440<br>ANIMAL SERVICES CENTER |   |  |                 |  |
|--|--------------------------------|---|--|-----------------|--|
|  |                                |   | 2019-  |                 |  |
|  |                                | Original Budget                                 | Amended Budget                                   | Reg. Adjustment | Adjusted Budget                            |
| RESOURCES  |                                | Original Dauget                                 | l l l l l l l l l l l l l l l l l l l            |                 | rajusteu Dauget                            |
| Beginning Balance  | \$                             | 242,584   | 242,584  | 0               | 242,584                                    |
| Revenues   |                                |   |  |                 |  |
| Municipal Gross Receipts Tax   |                                | 0   | 0  | 0               | 0  |
| Public Safety Gross Receipts Tax   |                                | 0   | 0  | 0               | 0  |
| Hold Harmless Replacement GRT  |                                | 0   | 0  | 0               | 0  |
| State-Shared Gross Receipts Tax  |                                | 0   | 0  | 0               | 0  |
| Environmental Gross Receipts Tax   |                                | 0   | 0  | 0               | 0  |
| County Environmental Gross Receipts Tax  |                                | 0   | 0  | 0               | 0  |
| Internet Sales Gross Receipts Tax  |                                | 0   | 0  | 0               | 0  |
| Gasoline Tax   |                                | 0   | 0  | 0               | C  |
| Cigarette Tax  |                                | 0   | 0  | 0               | 0  |
| Lodgers Tax  |                                | 0   | 0  | 0               | 0  |
| Property Taxes   |                                | 0   | 0  | 0               | 0  |
| Payment In Lieu of Property Tax  |                                | 0   | 0  | 0               | 0  |
| Franchise Fees   |                                | 0   | 0  | 0               | 0  |
| Payment In Lieu of Franchise Fees  |                                | 0   | 0  | 0               | 0  |
| Licenses, Fees & Permits   |                                | 77,608  | 77,608   | 0               | 77,608                                     |
| Convention Center Fee  |                                | 0   | 0  | 0               | 77,000                                     |
| Auto License - State Shared  |                                | 0   | 0  | 0               | 0  |
| Fines & Forfeitures  |                                | 0   | 0  | 0               | 0  |
| Charges For Services   |                                | 1,490,384                                       | 1,470,384  | 0               | 1,470,384                                  |
| Natural Gas Sales - Commodity  |                                | 0   | 0  | 0               | 1,470,304                                  |
| Motor Pool Maintenances Charges  |                                | 0   | 0  | 0               | 0  |
| Fuel Charges   |                                | 0   | 0  | 0               | 0  |
| Intergovernmental  |                                | 0   | 0  | 0               | 0  |
| Investment Income  |                                | 18,235  | 18,235   | 0               | 18,235                                     |
| Miscellaneous Revenues   |                                | 21,263  |  | 0               | 21,263                                     |
| Federal Grants   |                                | 21,263  | 21,263   | 0               | 21,263                                     |
| State Grants   |                                | 3,853   | 3,853  | 0               | 3,853                                      |
|  |                                |   | ,  | - 1             |  |
| Local Grants   |                                | 5,000   | 60,000   | 9,000           | 69,000                                     |
| Debt Service   | -   -                          | 1,616,343                                       | 1,651,343  | 9,000           | 1,660,343                                  |
| Total Revenues   |                                | 1,010,343                                       | 1,051,343  | 9,000           | 1,660,343                                  |
| TOTAL RESOURCES  | \$_                            | 1,858,927                                       | 1,893,927  | 9,000           | 1,902,927                                  |
| Expenditures   |                                |   |  |                 |  |
| General Government   |                                | 0   | 0  | 0               | 0  |
| Legislative  |                                | 0   | 0  | 0               | 0  |
| Municipal Court  |                                | 0   | 0  | 0               | 0  |
| City Manager   |                                | 0   | 0  | 0               | 0  |
| Legal  |                                | 0   | 0  | 0               | 0  |
| Las Cruces Police Department   |                                | 0   | 0  | 0               | 0  |
| Las Cruces Fire Department   |                                | 0   | 0  | 0               | 0  |
| Utilities  Utilities   |                                | 0   | 0  | 0               | 0  |
| Economic Development   |                                | 0   | 0  | 0               | 0  |
| Internal Audit   |                                | 0   | 0  | 0               | 0  |
|  |                                |   | -  |                 |  |
| Administrative   |                                | 0   | 0  | 0               | 0  |
| Human Resources  |                                | 0   | 0  | 0               | 0  |
| Financial Services   |                                | 0   | 0  | 0               | 0  |
| Information Technology   |                                | 0   | 0  | 0               | 0  |
| Fleet  |                                | 0   | 0  | 0               | 0  |
| Operations   |                                | 0   | 0  | 0               | 0  |
| Parks & Recreation   |                                | 0   | 0  | 0               | 0  |
| Community Development  |                                | 0   | 0  | 0               | 0  |
| Quality of Life  |                                | 0   | 0  | 0               | 0  |
| Public Works   |                                | 0   | 0  | 0               | 0  |
| 1 dolle Works  |                                |   | 2.0(0.272  | 9,000           | 2,877,273                                  |
| Animal Service Center  |                                | 2,828,273                                       | 2,868,273  | , ,             |  |
|  | s _                            | 2,828,273<br>2,828,273                          | 2,868,273<br>2,868,273                           | 9,000           | 2,877,273                                  |
| Animal Service Center<br>Total Expenditures  | s <u>=</u>                     |   |  | , ,             | 2,877,273                                  |
| Animal Service Center Total Expenditures Other Resources   | \$ <u>-</u>                    | 2,828,273                                       | 2,868,273  | 9,000           | 2,877,273                                  |
| Animal Service Center  Total Expenditures  Other Resources  Operating Transfers In   | \$ <u>-</u>                    | 2,828,273<br>1,250,000                          | 2,868,273<br>1,250,000                           | 9,000           | 1,250,000                                  |
| Animal Service Center  Total Expenditures  Other Resources  Operating Transfers In  Operating Transfers Out                        | \$ <u>_</u>                    | 2,828,273<br>1,250,000<br>(28,000)              | 2,868,273<br>1,250,000<br>(105,500)              | 9,000           | 1,250,000<br>(105,500                      |
| Animal Service Center  Total Expenditures  Other Resources  Operating Transfers In   | \$ <u></u>                     | 2,828,273<br>1,250,000                          | 2,868,273<br>1,250,000                           | 9,000           | 1,250,000                                  |
| Animal Service Center  Total Expenditures  Other Resources  Operating Transfers In  Operating Transfers Out                        | \$ <u></u>                     | 2,828,273<br>1,250,000<br>(28,000)              | 2,868,273<br>1,250,000<br>(105,500)              | 9,000           | 1,250,000<br>(105,500                      |
| Animal Service Center  Total Expenditures  Other Resources  Operating Transfers In  Operating Transfers Out  Total Other Resources | \$ =<br>\$ =<br>\$ =           | 2,828,273<br>1,250,000<br>(28,000)<br>1,222,000 | 2,868,273<br>1,250,000<br>(105,500)<br>1,144,500 | 9,000<br>0<br>0 | 1,250,000<br>(105,500<br><b>1,144,50</b> 0 |

# ANIMAL SERVICE CENTER OF THE MESILLA VALLEY RESOLUTION NO. 2020-15

A RESOLUTION FROM THE ASCMV TO REQUEST AN INCREASE IN CITY CONTRIBUTION FOR THE ASCMV FY21 BUDGET.

The Animal Service Center of the Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

**WHEREAS**, the ASCMV has completed an analysis of revenues and expenditures, and has determined that additional funding is needed in order to successfully accomplish its mission of caring for animals brought to the shelter; and

**WHEREAS**, the ASCMV requests an increase of \$520,255 to its Fiscal Year 2021 Annual Budget from the City of Las Cruces.

**NOW THEREFORE**, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

**(I)** 

**THAT** the request to increase the ASCMV's Fiscal Year 2021 Annual Budget as reflected in Exhibits "A" and "B" attached hereto and made part of this resolution is hereby Approved.

**(II)** 

**THAT**, ASCMV staff is hereby authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

# **PASSED AND APPROVED** this <u>25<sup>TH</sup></u> day of June, 2020.

| Board Chair                              |     |     |
|--|-----|-----|
| MOVED BY:                                |     |     |
| SECONDED BY:                             |     |     |
|  |     |     |
| VOTE:  Yvonne Flores, Chair              | yea | nay |
| Manuel Sanchez, Vice-Chair               |     |     |
| Lynn Ellins, Member                      | yea | nay |
| Kasandra Gandara, Member                 | yea | nay |
| Ramon S. Gonzalez, Member                | yea | nay |
| Tessa Abeyta-Stuve, Member               | yea | nay |
| David Dollahon, Ex-Officio Member        | yea | nay |
| Jeanne Quintero, Ex-Officio Member       | yea | nay |
|  |     |     |
| ATTEST:                                  |     |     |
| Amanda López Askin, Ph. D., County Clerk |     |     |

# FY21 ASCMV \$3.34M Budget Allocation of Additional \$500K Funding

| OBJ Code | ACCOUNT DESCRIPTION   | \$1.25M Line Item           |                  | \$1.75M Lin        | \$1.75M Line Item ADDED Amount | ) Amount                    |                     | \$1.75M Line Item    |   |
|----------|---|-----------------------------|------------------|--------------------|--------------------------------|-----------------------------|---------------------|----------------------|---|
|          |   | BEGIN Amount                |                  |                    |                                |                             |                     | <b>ENDING Amount</b> |   |
|          |   |                             |                  |                    | CLC Added                      | CLC Added Contribution ===> | <=== <i>uo</i>      | \$500,000            |   |
|          |   |                             | Director         | Medical            | Kennel                         | Admin                       | Increment           | Total                | Notes   |
| 601260   | RETIREMENT HEALTH CARE INS  | \$36,008                    | 1,765            |                    |                                |                             | \$1,765             | \$37,773             | \$37,773 Increase to support Vet & Grant Writer |
| 601000   | ADMINISTRATIVE SALARIES <sup>1,2</sup>  | 372,451                     | 3,299            | 100,000            |                                |                             | 103,299             | \$475,751 Vet salary | Vet salary                                      |
| 601010   | CLASSIFIED <sup>1,3</sup>   | 1,110,565                   |                  | 12,958             | 92,295                         | (18,965)                    | 86,288              | \$1,196,853          | \$1,196,853 Reference footnotes                 |
| 601120   | FICA MEDICARE   | 16,971                      |                  | 1,345              | 984                            | 1,133                       | 3,462               | \$20,433             | \$20,433 staff additions & merit increase       |
| 601130   | FICA SOCIAL SECURITY  | 74,043                      |                  | 5,774              | 4,194                          | 4,864                       | 14,833              | \$88,876             | \$88,876 Staff additions & merit increase       |
| 601140   | PERA  | 225,014                     |                  | 16,707             | 13,800                         | (3,236)                     | 27,270              | \$252,285            | \$252,285 Staff additions & merit increase      |
| 601160   | DENTAL INS  | 11,630                      |                  | 537                | 1,026                          | (338)                       | 1,225               | \$12,855             | \$12,855 Staff additions & merit increase       |
| 601170   | HEALTH INS  | 153,496                     |                  | 9,833              | 24,226                         | (20,629)                    | 13,429              | \$166,925            | \$166,925 staff additions & merit increase      |
| 601230   | LIFE AND DISABILITY INS   | 2,712                       |                  | 78                 | 177                            | (44)                        | 211                 | \$2,923              | \$2,923 Staff additions & merit increase        |
| 760400   | REGISTRATION/CONFERENCE FEES  | 200                         | 5,089            |                    |                                |                             | 5,089               | \$5,589              | \$5,589 Staff development/Team Building         |
| 808000   | MAJOR EQUIPMENT   | 0                           | 40,000           |                    |                                |                             | 40,000              | \$40,000             | \$40,000 Washer/Dryer replacement               |
| 701140   | MEDICAL SUPPLIES  | 47,019                      |                  | 75,000             |                                |                             | 75,000              | \$122,019            | \$122,019 Replace reduced Medical funding       |
| 721080   | PURCHASED SERVICES GENERAL  | 41,000                      |                  | 29,000             |                                |                             | 29,000              | \$100,000            | \$100,000 Replace reduced Medical funding       |
| 721080   | PURCHASED SERVICES GENERAL  | 34,090                      |                  |                    | 34,090                         |                             | 34,090              | \$68,180             | \$68,180 Replace reduced Kennel funding         |
| 701000   | SUPPLIES GENERAL  | 37,409                      |                  |                    | 55,292                         |                             | 55,292              | \$92,701             | \$92,701 Replace reduced Kennel funding         |
|          | Distribution by Program Area (\$) Distribution by Program Area (\$)   |                             | \$50,153<br>9.6% | \$281,232<br>54.1% | \$226,083<br>43.5%             | -\$37,214<br>-7.2%          | \$520,255<br>100.0% |                      |   |
|          | Indude 20, most incomes for Art Incod on inchaming  | man                         |                  |                    |                                |                             |                     |                      |   |
|          | Inding to surrort hims Veterningian   | perioritan per              |                  |                    |                                |                             |                     |                      |   |
|          | <sup>3</sup> Funding to support hining hining Grant Writer, staff moves between programs & salary adjustment for Vet Tech | staff moves between progran | ns & salany adji | ustment for Vet    | Tech                           |                             |                     |                      |   |

# CITY OF LAS CRUCES

# $BUDGET\,ADJUSTMENT\,REQUEST$

BUDGET FISCAL YEAR 2020-21

|  |            | 7440<br>ANIMAL SERVICES CENTER |                         |                    |   |  |
|--|------------|--------------------------------|-------------------------|--------------------|---|--|
|  |            |                                |                         |                    |   |  |
|  |            | Original Budget                | 2020-<br>Amended Budget | Reg. Adjustment    | Adjusted Budget                         |  |
| RESOURCES  |            | Original Dauget                | /Imenaca Baaget         | rteq. rtajustinent | rajusteu Dauget                         |  |
| Beginning Balance                                  | \$         | 248,801                        | 248,801                 | 0                  | 248,801                                 |  |
| Revenues   |            |                                |                         |                    |   |  |
| Municipal Gross Receipts Tax                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Public Safety Gross Receipts Tax                   |            | 0                              | 0                       | 0                  | 0                                       |  |
| Hold Harmless Replacement GRT                      |            | 0                              | 0                       | 0                  | 0                                       |  |
| State-Shared Gross Receipts Tax                    |            | 0                              | 0                       | 0                  | 0                                       |  |
| Environmental Gross Receipts Tax                   |            | 0                              | 0                       | 0                  | 0                                       |  |
| County Environmental Gross Receipts Tax            |            | 0                              | 0                       | 0                  | 0                                       |  |
| Internet Sales Gross Receipts Tax                  |            | 0                              | 0                       | 0                  | 0                                       |  |
| Gasoline Tax                                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Cigarette Tax                                      |            | 0                              | 0                       | 0                  | 0                                       |  |
| Lodgers Tax  |            | 0                              | 0                       | 0                  | 0                                       |  |
| Property Taxes                                     |            | 0                              | 0                       | 0                  | 0                                       |  |
| Payment In Lieu of Property Tax                    |            | 0                              | 0 0                     | 0                  | 0                                       |  |
| Franchise Fees                                     |            | 0                              | 0                       | 0                  | 0                                       |  |
| Payment In Lieu of Franchise Fees                  |            | *                              |                         |                    | 65.059                                  |  |
| Licenses, Fees & Permits                           |            | 55,058                         | 55,058                  | 0                  | 55,058                                  |  |
| Convention Center Fee Auto License - State Shared  |            | 0                              | 0 0                     | 0                  | 0                                       |  |
| Fines & Forfeitures                                |            | 0                              | 0                       | 0                  | 0                                       |  |
|  |            | 1,499,237                      |                         | 0                  | 1,499,237                               |  |
| Charges For Services Natural Gas Sales - Commodity |            | 1,499,237                      | 1,499,237               | 0                  |   |  |
|  |            | 0                              | 0                       |                    | 0                                       |  |
| Motor Pool Maintenances Charges                    |            |                                | 0                       | 0                  | 0                                       |  |
| Fuel Charges                                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Intergovernmental Investment Income                |            | 0                              | 0                       | 0                  | 0                                       |  |
|  |            |                                | -                       | 0                  |   |  |
| Miscellaneous Revenues<br>Federal Grants           |            | 25,052<br>0                    | 25,052                  | 0                  | 25,052                                  |  |
| State Grants                                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Local Grants                                       |            | 6,667                          |                         | 0                  | 6,667                                   |  |
| Debt Service                                       |            | 0,007                          | 6,667                   | 0                  | 0,007                                   |  |
| Total Revenues                                     | - 1 -      | 1,586,014                      | 1,586,014               | 0                  | 1,586,014                               |  |
|  | =          |                                |                         | -                  |   |  |
| TOTAL RESOURCES                                    | <b>S</b> - | 1,834,815                      | 1,834,815               | 0                  | 1,834,815                               |  |
| Expenditures                                       |            |                                |                         |                    |   |  |
| General Government                                 |            | 0                              | 0                       | 0                  | 0                                       |  |
| Legislative  |            | 0                              | 0                       | 0                  | 0                                       |  |
| Municipal Court                                    |            | 0                              | 0                       | 0                  | 0                                       |  |
| City Manager                                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Legal  |            | 0                              | 0                       | 0                  | 0                                       |  |
| Las Cruces Police Department                       |            | 0                              | 0                       | 0                  | 0                                       |  |
| Las Cruces Fire Department                         |            | 0                              | 0                       | 0                  | 0                                       |  |
| Utilities  |            | 0                              | 0                       | 0                  | 0                                       |  |
| Economic Development                               |            | 0                              | 0                       | 0                  | 0                                       |  |
| Internal Audit                                     |            | 0                              | 0                       | 0                  | 0                                       |  |
| Administrative                                     |            | 0                              | 0                       | 0                  | 0                                       |  |
| Human Resources                                    |            | 0                              | 0                       | 0                  | 0                                       |  |
| Financial Services                                 |            | 0                              | 0                       | 0                  | 0                                       |  |
| Information Technology                             |            | 0                              | 0                       | 0                  | 0                                       |  |
| Fleet  |            | 0                              | 0                       | 0                  | C                                       |  |
| Operations   |            | 0                              | 0                       | 0                  | C                                       |  |
| Parks & Recreation                                 |            | 0                              | 0                       | 0                  | 0                                       |  |
| Community Development                              |            | 0                              | 0                       | 0                  | C                                       |  |
| Quality of Life                                    |            | 0                              | 0                       | 0                  | C                                       |  |
| Public Works                                       |            | 0                              | 0                       | 0                  | (                                       |  |
| Animal Service Center                              |            | 2,836,268                      | 2,836,268               | 520,255            | 3,356,523                               |  |
| Total Expenditures                                 | \$ _       | 2,836,268                      | 2,836,268               | 520,255            | 3,356,523                               |  |
| Other Resources                                    |            |                                |                         |                    |   |  |
| Operating Transfers In                             |            | 1,250,000                      | 1,250,000               | 520,255            | 1,770,255                               |  |
| Operating Transfers Out                            |            | 0                              | 0                       | 0                  | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |  |
| Total Other Resources                              | \$ -       | 1,250,000                      | 1,250,000               | 520,255            | 1,770,255                               |  |
|  | Ψ =        |                                |                         |                    |   |  |
| Accrual Adjustments                                | 1          | 0                              | 0                       | 0                  | 0                                       |  |
|  |            |                                |                         |                    |   |  |

P.O. Box 1237 Las Cruces, NM 88004 575-636-7686



# **June 2020 Reports- Animal Welfare Groups**

ACTion Programs for Animals 800 W. Picacho Ave.
Las Cruces, NM 88005
575-571-4654
mail@apalascruces.org

\*May Intake: 42 cats & 3 dogs

May Outcomes: 12 adoptions & 0 transfers

Cats Meow
2211 N. Mesquite St
Las Cruces, NM 88001
575-640-0011
thecatsmeowlc@gmail.com

\*26 feline adoptions (May)

Dona Ana County Humane Society 2405 W Picacho, PO Box 1176 Las Cruces, New Mexico 88007 575-647-4808 dachslc@gmail.com

\* The first Virtual Yappy Hour held April 15 helped DACHS raise \$1,315 for their programs. DACHS held a Virtual Trivia fundraiser in May.

Humane Society of Southern NM P.O. Box 13826
Las Cruces, NM 88013
575-523-8020
fvbryce@hotmail.com

Adoptions: 3/cats, 7/dogs (Jan.1 -June 19)

Pet Help Line Calls: 90-120 a month answered & assisted

Humane Ed.: 56 sessions (Jan.-Mar.)
4 online education units with replies from 9 participants (May1-June 19)

Cans 4 Critters: \$10,213 w/213 animals helped (2012-YTD)

Micro-Chips: 10,110+ (2014-YTD)

<sup>\*</sup> assistance includes relocation of over 10 snakes, majority were rattle snakes, from residences to natural environment



# Helping people, saving pets...

# OUR RESCUE STATS

Our mission is to help Dona Ana County reach our No Kill goal to eliminate the unnecessary killing of companion animals via progressive & friendly animal-welfare programs and services. Our vision is that our efforts will help transform our community to improve the quality of life for companion animals and greatly reduce the number of abandoned and homeless animals impounded and killed at our municipal shelter.

# Number of Dogs/Cats Rescued from May 2012-2014:

2012 - 193 2013 - 480 2014 - 752

# Breakdown of Rescue Numbers for 2015:

Dogs: ASCMV-193 Stray/Community-69 TOTAL dogs: 262 Cats: ASCMV-282 Stray/Community-113 TOTAL cats: 395

2015 Total: 657

# Breakdown of Rescue Numbers for 2016:

Dogs: ASCMV-129 Stray/Community-97 TOTAL dogs: 226 Cats: ASCMV-297 Stray/Community-96 TOTAL cats: 297

2016 Total: 523

# Breakdown of Rescue Numbers for 2017:

Dogs: ASCMV-224 Stray/Community-76 TOTAL dogs: 300 Cats: ASCMV-232 Stray/Community-173 TOTAL cats: 405

2017 Total: 705

# Breakdown of Rescue Numbers for 2018:

Dogs: ASCMV-139 Stray/Community-100 TOTAL dogs: 239
Cats: ASCMV-346 Stray/Community-105 TOTAL cats: 451

2018 Total: 690

# Breakdown of Rescue Numbers for 2019:

Dogs: ASCMV-94 Stray/Community-61 TOTAL dogs: 155
Cats: ASCMV-302 Stray/Community-51 TOTAL cats: 353

2019 Total: 508

# Breakdown of Rescue Numbers for 2020 (Thru 6/15/2020):

Dogs: ASCMV-20 Stray/Community-5 TOTAL dogs: 25 Cats: ASCMV-56 Stray/Community-22 TOTAL cats: 78

2019 Total (Thru 6/15/2020): 103

TOTAL Number Rescued 2012- 2020 (Thru 6/15/2020): 4611