ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on Thursday, September 6th, 2018 at 9am at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

I. Call to Order & Pledge of Allegiance

II. Roll Call of ASCMV Board Members and Determination of Quorum

III. Changes to Agenda and Approval of Agenda

IV. Minutes
   a. Approval of the Minutes from the regular ASCMV Board Meeting held August 9th, 2018.

V. Reports/Presentations
   a. City and County ACO Reports – City Animal Control and County Animal Control
   b. Shelter Statistics/Shelter Activities/Educational and Spay/Neuter Initiatives – Clint Thacker
   c. Committee Reports
      1. Finance – David Dollahon, Committee Chair
      2. Executive – Kasandra Gandara, Committee Chair
      3. Facilities – Greg Smith, Committee Chair
   d. Zero In 7 Update
   e. Last Litter Presentation – Kelly Barker

VI. Action Items
   b. Resolution 2018-23: Accept A $20,000 Petsmart Grant For Funds Associated With the Transportation of Animals
   c. Resolution 2018-24: Accept the Tomahawk Live Traps

VII. Public Input

VIII. Chair and Board Comments

IX. Adjournment

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I. Call to Order & Pledge of Allegiance (9:01 AM)

Gandara: Good morning and welcome to the Animal Services Center of Mesilla Valley Board of Directors meeting. Today's Thursday August 9, 2018. It is about 9:01 a.m. I call this meeting to order. Can we please stand and say the Pledge of Allegiance.

ALL STAND FOR PLEDGE OF ALLEGIANCE.

II. Roll Call of ASCMV Board Members and Determination of Quorum

Gandara: Would you please call the roll.

Baum: Board Member Dollahon is here. Board Member Gonzalez is absent.

Garrett: Board Member Eakman.

Eakman: Present.

Williams: I'm here.

Gandara: I'm here.
III. Changes to Agenda and Approval of Agenda

Gandara: Is there any changes to the agenda? Can I get a motion to approve the agenda?

Eakman: I move approval of the agenda as distributed.

Williams: Second.

Gandara: Okay. Motion made by Board Member Eakman, second by Vice-Chair Williams.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

IV. Minutes

A. Approval of the Minutes from the regular ASCMV Board Meeting held July 12, 2018

Gandara: On to the next item, minutes. Do we have any changes to the minutes? Can I get an approval of the minutes, or a motion? Sorry.

Eakman: Move approval.

Gandara: Okay. Second?

Williams: Madam Chair. Point of order.

Gandara: Yes.
Williams: Both Board Member Garrett and myself were absent from the last meeting which doesn't give you a quorum to vote on the minutes. So I'm going to suggest that we postpone the minutes to the next meeting or until another Board Member arrives. Board Member Garrett?

Garrett: Madam Chair.

Gandara: Board Member Garrett.

Garrett: I have a slightly different take on minutes, particularly depending on how they're prepared. I know these are prepared, we've got a person right here writing things down. There's verbatim information. I've never had a problem in terms of the accuracy of what's reported. And so in that sense I vote, in that case I could vote simply to say, "I approve the minutes as presented," given that that was the way they were done.

Gandara: Okay.

Williams: Then you just need a second.

Gandara: Okay. Do we have any ...

Dollahon: I'll participate and I read the minutes so ...

Gandara: Okay.

Dollahon: I'll participate.

Gandara: Okay. So do we have a second to approve the minutes?

Garrett: I'll second.

Gandara: Okay. All right.

Garrett: And here we go.

Baum: Board Member Dollahon.

Dollahon: Yes.

Baum: Board Member Eakman. We have too many mics on. Thank you.

Eakman: Yes.

Baum: Thank you. Board Member Garrett.
Garrett: Yes.

Baum: Welcome Mr. Smith.

Smith: Thank you.

Baum: We're voting on the minutes at the moment.

Smith: Thank you. I picked up that, and yes. Thank you.

Baum: Thank you. Board Member Williams.

Williams: Abstain.

Baum: Chairperson Gandara.

Gandara: Yes. Let the record reflect that Board Member Greg Smith has arrived. It's according to my watch 9:04. Okay.

MOTION APPROVED.

V. Reports/Presentations

A. City and County ACO Reports - City and County Animal Control

Gandara: On to reports and presentations. City and County ACO reports. Who's here? Do we have Gino? Good morning. Good. How are you?

Lawrence: So I'm Officer Lawrence with Dona Ana County Animal Control. I've been with the County for six years now. I'm the Senior Officer and we have a good group of people that work with us. We try our best to do everything we can for the citizens of the County and return as many animals as we can back to the owners instead of having to resort to taking them back to the shelter.

Gandara: Nice to meet you and welcome.

Lawrence: Thank you. Here with me today is Officer Brian Holstein. He was the leader for the team with 30 return to owners for the month so we just wanted to give him a "thank you and good job."

Okay so for the month of July we have done 1,268 total calls for the County; 887 of those have been animal control related and the other 381 have been codes. Out of those 887 animal control calls we responded to 314 unrestrained animals, 314 animals were picked up and unfortunately taken to the shelter. We scanned 280 animals out of that 314. We only found 46 chips so a lot of our investigation was actually trying to find the
owners without the microchip, going house to house, neighbors, whatever we can. Out of the 280 animals that we scanned or picked up from the field, 132 were actually returned back to the owners.

This is just a little bit continuance of the type of calls that we picked up, animals we picked up. So we had, out of the 887 animal calls we responded to 208 of the calls that were animals in custody and ten of those also being owner release, eight dogs and two cats.

So some of the highlights for the month, we respond to a variety of calls where animals are obviously involved from vicious and/or dangerous to sick or injured, care and maintenance, strays, rabies suspects, and owner releases. We picked up a total of eight dogs and two cats that were public owner released. We responded to 49 vicious calls, 27 bite calls, 43 injured animals, and 15 snakes. We also prepared five specimens that needed to be sent out to Albuquerque for rabies submission and we picked up 17 dead animals. So we responded to a lot of calls. We have a big county. We don't have as many officers as we need in the field so we do everything that we can to try to make everybody happy. We had a couple officers that were out for two to three weeks so it takes a toll on everybody that is still trying to pick up that slack. But we had a good amount of returns this month and we continue to strive to improve those numbers. So I appreciate you guys. If you guys have any questions, concerns?

Gandara: Thank you so much. We really appreciate the presentation and how detailed you have been, and appreciate all the work that you put into this. Please make sure that you let your people know that. Any comments or feedback? Board Member Garrett.

Garrett: Thank you Madam Chair. Thank you for the presentation.

Lawrence: Thank you.

Garrett: I just want to make sure I understand your numbers. For example the "Scanned," you scanned 280. Of those was the 46 included in the 280 or were there 280 that were scanned that you didn't find the chip?

Lawrence: No, so the 280 that were scanned we only came back with 46 that were actually found with chips.

Garrett: Okay. So the 46 is actually a subset of the "Scanned."

Lawrence: Yes sir.

Garrett: Okay. Are there any of the others of these that are subsets?

Lawrence: I don't believe so.
Williams: The RTOs would be a subset of the total calls for service.

Garrett: Okay. Yes. All these ...

Williams: Yes. They would all be subsets of that.

Garrett: The animals ...

Lawrence: Yes. I mean it's part of the unrestrained calls.

Garrett: Okay.

Lawrence: Everything that we picked up. We scan, we try to scan every single animal that we pick up. Obviously some aren't scannable. Some are feral. So everything that is within our power we do scan.

Garrett: Okay. That was my other question, is "Do you have the equipment that you need to do the scanning?"

Lawrence: Yes sir.

Garrett: So if an animal isn't scanned it's because of other circumstances or conditions.

Lawrence: Yes.

Garrett: Okay.

Lawrence: Either officer safety or ...

Garrett: Got it. Okay.

Lawrence: Or we know who the owner is.

Garrett: Okay. Thank you very much.

Gandara: Yes Co-Chair Williams.

Williams: Do you scan the deceased animals that you pick up?

Lawrence: Yes sir.

Williams: And do we notify the owners if their dog is ...

Lawrence: Absolutely. Yes.
Williams: Thank you.

Lawrence: We try, even alive or dead, I believe that they have the right to know that their animal was picked up deceased.


Lawrence: Thank you so much. Have a good weekend.

Gandara: You too. Good morning Gino.

Jimenez: Good morning Madam Chair, Members of the Board. My name is Gino Jimenez. I'm the Animal Control Supervisor for the City of Las Cruces. I will present to you the July numbers for 2018.

We had a total of 581 reported strays for last month. Out of those, 251 of them were GOA meaning we didn't have contact with that animal. We did impound 276 animals, 153 of them dogs and 123 of them were cats. We did attempt to, we had unsuccessful field RTOs of 25 but we had a successful number of 54 that were able to be returned to their owners.

Here is our three-year comparison; being that July was the new start of the fiscal year it's going to be just a dot this time. You see we're right consistent with what other years past.

And here is our four-year comparison for our field RTOs. This month we are at our high by two but it's still higher than the past years. So we started off this month real good this year, very good. And that is my presentation so I'll stand for any questions you may have.

Gandara: Thank you Gino. Appreciate it. Any questions? Yes Board Member Eakman.

Eakman: Thank you Madam Chair. I enjoy your presentation. I was wondering how many animals were not able to be identified.

Jimenez: Madam Chair, Board Member Eakman. That is a different chart that I don't have the specifics here. These numbers were the numbers that were always requested of us. I do have those numbers in a different database. If you'd like I can increase or add to my presentation to include those numbers. But right off the top of my head I don't have that number for you sir.

Eakman: Thank you so much. It would be up to my fellow Board Members if we would want information like that but I myself am very interested over the past few months. Since we've talked about dog licensing as not being feasible and we were going to rely on chips to understand who owned
these animals and was responsible for them, it seems like that number would be important for us to follow. We just heard from the County that their number was something like 234 in the past month. It would be interesting to know, since we have an intake of about 900 a month in the Animal Services, how many are there just because we can't find somebody that is supposed to care for that animal. So I'll leave it up to the rest of the Board on that. Thank you.

Jimenez: You're welcome sir. Madam Chair, Members of the Board. I completely agree. However we don't base our field RTOs simply on the microchip. If they're wearing a pet license, a rabies vaccination, or even some sort of other identification, a tag that may have an address, a phone number, we will still make that attempt to field RTO that animal.

Eakman: Excellent. I'm looking for the ones who are not identifiable at all. Thank you.

Jimenez: Yes sir.

Gandara: Yes Board Member Smith.

Smith: Thank you Madam Chair. And thank you. I appreciate both of these presentations. I think they underscore for us the work that is being done both at the County level and at the City level. And so your efforts are appreciated. I also want to say that the comparison between the past two fiscal years and this fiscal year, those are helpful to us even though sometimes those numbers just don't match with anything. There's no real reason to explain why something spikes at a particular point or something else happens. But sometimes we can sort of look at trends and see how things are happening at particular points in the year or in particular years. So I appreciate that comparison being offered and thank you for keeping up with that.

Jimenez: Thank you sir.

Smith: Thank you Madam Chair.


Jimenez: Thank you.

B. Shelter Statistics/Quarterly Report/Shelter Activities/Educational and Spay-Neuter Initiatives - Clint Thacker
Gandara: Up next is the shelter statistics and quarterly report and shelter activities and educational and spay and neuter, and the list goes on and on. Hello Mr. Thacker. Welcome back.

Thacker: Good morning. Thank you. Before we begin I'd like to talk about a press release that went out yesterday. It's a press release about a virus that we have at the shelter right now called distemper. The distemper virus is, well let me back up, the reason why we wanted to do a press release. Even though this is a common challenge among shelters this time of year, or common increase of these diseases, I know several here in the area are also experiencing the same, but it seems to be just the right amount of heat and the right amount of moisture and everything, so it just multiplies in a shelter event. But the reason why we did the press release is to inform the public that it's there, just like we did with other issues we've had in the past with Giardia. The other issue we did is that we wanted to be transparent and we're not trying to hide anything and this is a problem there. We also wanted to push it out as a way to promote vaccinating your animals, that if an animal is vaccinated against distemper then it is protected and that's important. I also want to note that we have animals come in that are in the advanced stages of distemper into the shelter and we have to euthanize them. So this isn't just a shelter issue. It's also a community issue that needs to be done as well.

So in the press release we stated that distemper's hard to treat in a shelter environment because it's a chameleon of sorts. It will manifest itself like kennel cough and you go to treat the kennel cough but you're not actually treating what it really is, and that's the distemper. It's not until later with the clinical signs of the seizures because the distemper puts ulcers on the brain that you ultimately start to see that yes it actually is distemper. We did have some animals did go out to out-of-state rescues and also to New Mexico rescues that they were healthy or didn't show any clinical signs at our facility and they cleared the vet, they got the health certificate, and then when they got to the rescue facility a week, because it takes ten to 14 days for it to start to show, and then it got to that facility there, a week or so later they started to show signs of distemper. So we did, because of our numbers that were being high of cases we did stop all out-of-state transfers and that has impacted us a little bit. But I reached out to some colleagues and we have shelter medicine specialists that are helping us get through this. One of them is through Maddie's Fund, is a great organization. She has provided to us and paid for out of Maddie's Fund's pockets the testing materials that we need to do a nasal swab on these dogs and then that is overnighted to a facility in California. It's actually IDEXX Corporation Laboratories. IDEXX is the one who makes the tests. So it goes to them, they test it, and then within the next day we get the results back. So we have performed several of those tests. We did seven last week and all seven came back positive so that's a very high number. We did not yesterday but the day before so we should get results
today, we did an entire area of one of our kennels that is the worst kennel that we see most of the animals' distemper coming out of. So we're waiting to see those results to see what they're saying about the issues.

It's a hard one because an animal that has a small amount of virus can still test positive, however it may not show the clinical signs and that animal can spread or, forgot the term, but it can shed the virus for up to three months and not show any signs. It's also easier than other diseases such as parvo because distemper, just by simply washing your hands with soap and water can kill distemper. However it is an aerosol passed on through sneezing so it could get on your clothes, whereas parvo is mostly through just the feces. So it's a harder one to get rid of but if we have to have one it's easier because of the ease of killing it.

We have taken several precautions. We've changed our cleaning protocols in the areas where we see most of the issues. Staff is wearing overalls that stay there in the kennel so when they get to work they wear the rubber boots and the overalls and they clean, and when time for a break or they need to go somewhere else in the shelter they remove all the coveralls and rubber boots, hang them up in the kennel, and then they can go to their lunch or their break and then they come back in they have to do the same thing. And we do that because of the disease being aerosol that any of the dogs jump or they sneeze or just walking past the kennel they can get it on them. So we're trying to basically quarantine those in that area. We've also changed what we use to clean with. Before it was bleach. We have a much aggressive, Bru-Clean it's called, detergent that we're using that is much more effective. Bleach is effective but there's a lot with bleach that has to be done correctly so it's harder to clean with. So this one's a lot more user-friendly that we're using. We have also, per the recommendations of the veterinarian, the shelter veterinarian that we're working with, we have revaccinated all the dogs for distemper with a vaccine brand that she recommended. We're medically treating dogs for distemper that show any signs of sickness and we've educated the staff about distemper, about how it is passed on from one to the other. We had a great meeting with them. They asked fabulous questions and a lot of concerns were resolved. And we are euthanizing animals, because some of the strains are not responding to the treatments that we're doing. So we don't have a specific cutoff date, it's just, we do go at least ten days is what the vet recommended, the shelter medicine vet. So we are, after the ten days we look at it and if there's any improvement at all or if our Medical Director believes that it is improving then we'll continue to treat and watch. Because we had a dog at day 14 that totally turned the corner and looked fabulous, looked great and is available for adoption. So we're watching those on a daily basis, those dogs. But there is more euthanasia happening. I believe that's for the better health of the population of the shelter. There were a lot of possibilities tossed around about how to get through this and we believe that this is, working together and collaborating with the managers and also
the shelter representative that we spoke to, we believe this is the best 
thing that we can do right now. So I can answer any questions about that.

Gandara: Thank you Clint. I appreciate the direction you followed from the 
executive and I appreciate the transparency. That's always important to 
me, important to us, and I know it wasn't easy and I know it'll continue to 
be difficult to manage and maintain. What do you need from us in terms 
of, I guess my question is around the maintaining of the facility and what 
do you need from the City to ensure that we're doing what we need to do 
with any upgrades and such? That was sort of the second question that I 
had as we've been communicating back and forth with one another.

Thacker: Well that's a loaded question.

Gandara: I know.

Thacker: So the first part of the question was, "What can the Board do?" I think 
continue to give the same information out that, because a lot of you will 
receive or have already received concerned calls, information, if there 
could be one output, if you could send them to me I'd love to speak to 
them. Just make sure they're not getting different information from 
different Board Members. I think that's important. The information I've 
been giving to people is the same one that we put in the press release so 
everybody's getting that same info.

The other one is the e-mail I sent to the Executive Committee 
identifying some of the problems. We've addressed one of them which is 
the staff of spreading those diseases. So we've identified that and 
hopefully we've put some corrections on there. The next one we've 
identified is the kennels and the state that they're in. There really isn't an 
exhaust that's carrying the dirty air out and bringing fresh air in. What is 
there are swamp coolers that cool all of our kennels and the reason why 
that's an issue is because that's just humidity being brought down in too. 
The kennels never really get dry. If you're in there you can see that the 
cement walls of the actual kennels have dark spots where they're wet, the 
kennel floors are wet. And when it's summertime it's that continual drop of 
humidity. Well a warm, humid place is a great place for growing viruses 
and bacteria. That's why the outside area that we got the grant for to 
demolish the house, that's why that's going to be so nice is that we can 
get fresh air to them, it can dry out, it can be an area where they can 
recover. And that's going to be an additional 40 kennels. So the sooner 
that we can get that house demolished, the sooner we can move forward 
on that. So that's something else that the Board'll be able to help on, is 
getting that process started. That would be through the Architectural 
Department. I put a request in. I know it's a busy time of year for the City 
to do those things but that's one place that we can get some help on as 
well.
Another one is that we've been brainstorming on our most population that's at threat and that is puppies and moms. We've been working closely with the rescue groups in the area, Kelly Barker's been helping us a lot on getting some options. She has a great program called Last Litter where somebody brings a litter to the shelter, we're able to point them towards the Last Litter program and so the puppies never need to hit the shelter. And then they make arrangements to have the mom sterilized. So it's a, "We'll take your puppies in but let's get your mom sterilized so we're not doing this all over again" kind of a thing. It's not an either/or, we'll always take the puppies but we do provide that free service for sterilization. So we need a place to put those puppies. Right now we are, pretty much everywhere that we have in the facility is compromised by distemper so we are working hard on finding a place for them. So as I bring ideas forward to the Board that we could talk about, there is going to have to be something done for a safe place for puppies to be placed until they can get them out to transfers. So that's something that I can present to the Board as well.

Gandara: Clint. You had made mention about the exhaust. Is that something that we could have a more, a direct conversation with City staff in Facilities with Eric Martin and company to maybe work on specifically for that area?

Thacker: Well unfortunately it's a very large monetary commitment on there. I had the project manager that's with us working on the remodel of the facility right now, I brought him back in, his name's Mike Kinney, brought him back into the kennels and we talked about these challenges. And he said, "You're not going to get any relief until you get rid of the swamp coolers." He said, "The swamp coolers, because what you're doing now is you're dumping cool, humid air in and if you do a suck it out it's," he says, "it's not going to be cooling anything down." So HVAC is what needs to be done. The actual cooling on there and that ...

Gandara: Did you get an amount and what is it and, so I'm asking ...

Thacker: We can.

Gandara: For us to find out ...

Thacker: I can.

Gandara: And we need to, even if we have an emergency work session to have, I feel very accountable and I'm going to make you and others accountable for that facility. We are just not going to get a hold of this until that changes, and it doesn't make sense just to continue to pour money in or just sort of, so Bernice if we could schedule, and I'm asking, but we need
to get a hold of this. I'm really concerned about this, as everybody else is. And so I want to, I really, that would be my recommendation.

Williams: Madam Chair.

Gandara: Co-Chair Williams.

Williams: Before we schedule that work session I'm going to be very interested in the results of the GO Bond election to determine whether we need to invest substantially more money in the existing facility if a new facility is on the horizon. And if the existing facility is going to be repurposed, whether the swamp coolers would be sufficient for that when the population is greatly diminished. If it's a high-dollar item I think that the results of that bond initiative are going to be very informative as to how we strategize moving forward. Thank you.

Gandara: I appreciate that Co-Chair Williams. Yes Board Member Smith.

Smith: Thank you Madam Chair. I would agree with Vice-Chair Williams' assessment. I think that we one, do need to know where we're going with the GO Bond and two, what would be required in the existing facility to make those kinds of upgrades, because HVAC can be very expensive, especially if the building was built originally to accommodate the swamp coolers and then has to be reconfigured to do that. My other question is Mr. Thacker, do we have any records of when there's been a distemper outbreak in the past and what kind of time frame and what kind of remedies might have been employed at that particular point?

Thacker: To the best of my knowledge we do not. I know every summer there is a little bit of a spike in distemper. It's always at the center. It's always at every shelter because we can't turn anything away. But as far as this much, as far as I know this is the first that we've had it this much higher. Bernice?

Navarro: I would have to research ...

Thacker: Yes. Nothing currently on the books as far as what it was. I do want to recognize that we are addressing it and we did bring it to the Board and I think that's why, I don't think that's ever been done before. So our Medical Director did state that it's been here for a long time. A lot of the strain that are coming back is a strain that hasn't just shown up. It's gotten worse and worse and built up immunity to some of the treatments that we have. But the majority of the animals are getting it from us. They're getting it at the facility.
Smith: Well thank you Mr. Thacker. I suppose the suggestion that I would make
Madam Chair is that we one, as much as we don't want to delay but I think
you seem to have in hand Mr. Thacker the remedies or the approaches
that need to be taken for the moment and before we load the existing
structure with new HVAC which can be very expensive, hundreds of
thousands of dollars potentially, I would say that we look at what the GO
Bond does and how rehabbing the existing structure can also be part of
the additional new structure in how we plan and what we're talking about
there, and so how that can be timed, how that can be worked. But I would
say that later this month we should have a better idea of what we're talking
about in that regard. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Board Member Garrett.

Garrett: Thank you Madam Chair. Two points, well three points. First of all I want
to commend you on the professionalism and the approach that you're
taking, very thorough. I had hoped for a press release earlier because
there was already word out in the community about this. I realize that you
were waiting to get the information, confirmation or not, about how the
tests turned out and so forth. I'm just going to suggest that it might be a
good idea for you and the Executive Committee to talk about strategies for
dealing with incidents in terms of the press. It's not unusual for something
to happen that involves a public agency and you say, "We want to first of
all just acknowledge that this happened," or "We're investigating this," and
"Here's what we're doing in terms of moving forward," before you have the
whole plan. But the transparency part of it is in part getting ahead of
what's going on in the community in terms of rumbles and all that kind of
thing. That way you can also identify who you want as point of contact if
people have suggestions or recommendations or questions who to go to
and so it doesn't just kind of swirl around.

I also then want to say that I'm going to take a slightly different tact.
I'd like to know what the City's recommendation would be in terms of using
a ductless system to address the HVAC requirements. And the reason I'm
saying a ductless or a mini-split system is that potentially you could reuse
those even if you reconfigure the building. So you don't get tied into a big
system with all kinds of controls and all kinds of ducts and all that sort of
stuff. Your main objective is bring the air in, dehumidify it, and you can
actually use the mini-splits as a way of reducing the humidity that comes
into that space. And they're pretty flexible in terms of just fitting into
different spaces so I agree that we need to know what the results of the
GO Bond election are in terms of long-term planning but this seems to me
to be a problem that's not going to go away and it's not going to be
addressed quickly even if the GO Bond is approved. So I think that the
Chair is correct, that this is an immediate issue that we need to pay
attention to. By doing mini-splits you can do incremental. You can say,
"Well we're going to at least be able to do this particular kennel area," and
get one or two systems in and then you just keep building it. So I think we need to understand there is an urgency behind this and there may be solutions that actually provide the flexibility we need in terms of installation and then potential reuse. And I think that that's a very positive kind of thing.

Williams: Okay.

Gandara: Thank you Board Member Garrett. Appreciate it. Any other comments, questions? Yes Board Member Dollahon.

Dollahon: Madam Chair, Members of the Board. When there were preliminary discussions with City staff related to the GO Bond issuance before it actually, before the questions were finalized and presented to Las Cruces City Council calling for the election of the GO Bond, one of our discussions were that with the new shelter it's a, the new shelter if the GO Bond passes would be for stray ...

Williams: Adoption.

Dollahon: And adoption. And the intent was the existing building would be converted to a medical facility. We understood, it provides us with the convenience that we have an existing shelter with its current issues and status and all, that a new building could be built on the site. We would get a new stray and adoption center building and the existing building would be converted ultimately to a medical facility both for spay and neuter, general things like that, and that it was intended that there would be some remodel cost to the existing shelter space. But that was not accounted for in the GO Bond question. The question as presented is strictly a new stray and adoption center building on the site to essentially the west in some shape or form. It hasn't been designed. But we knew that for the time being the best option for us was a new building and then a retrofit to the existing building at a later date that has not been planned for or budgeted because first we need a new shelter to address those issues. There might be some temporary fixes but we're going to be using the existing shelter until such time as a new shelter is built. So it is a complex issue but there were no expenses anticipated in the GO Bond to make improvements to the existing shelter, none whatsoever. That question presented to the public is strictly for a new shelter.

Gandara: Thank you. Thank you Board Member Dollahon. I appreciate it is complicated and that's what I've understood and I feel a real sense of urgency to get on this and to schedule a work session. I understand about all the issues that are playing in but even if we, the GO Bond passes, right, you're asking to retrofit that building as a medical building. It's still going to have those issues that we're going to have to rectify in some way.
So we better do, pay it now or pay it later. So I would prefer that we start having these conversations or continue, because we have been having these conversations and put the City on notice and the County that this might be a high-dollar amount and work from there.

Thacker: Yes, and ...

Gandara: But I need to know what, we all need to know what we're looking at.

Thacker: And just a reminder: It isn't the number of dogs in the facility that's the problem. It's the facility.

Gandara: No. I get it.

Thacker: Yes.

Gandara: That's why I'm saying put us on notice because I think it's been a longstanding issue.

Thacker: Right.

Gandara: My second question Clint is you've asked for staff to put on coveralls and the rubber boots. Are those being given to the staff from the shelter or do they have like a stipend ...

Thacker: No, those ...

Gandara: That they're able ...

Thacker: Purchased by the shelter, by the Center.

Gandara: Purchased by the Center and then do you send it to a company to have them washed and sterilized and such, or how is that ...

Thacker: We have them sterilized at our facility. Our washing machine sterilizes.

Gandara: Okay. Okay so that's happening on a daily basis.

Thacker: Weekly basis.

Gandara: Weekly basis.

Thacker: Yes.

Gandara: Okay. Okay. And I think I have all the questions I have. Anything else? Yes Board Member Smith.
Smith: Madam Chair. Thank you. I just want to elaborate a little bit on what Board Member Garrett said as far as the mini-splits. There is a great deal of flexibility possible with that kind of unit. Obviously some of the kennel spaces are quite large and might require several units but we could conceivably if there are budget constraints look at where the greatest need is and replace then, cutting off ducting from the evaporative into those particular areas and then the units, you see them oftentimes in motels or some people's homes and offices, they can be mounted on the wall. They can even be mounted in the ceiling in old, where ducting was previously so there are different configurations that can be used. But depending on our budget situation and the immediacy of the need, there might be that we could take one whole kennel or one section or one area and start there with what we can do at this particular point. So I appreciate that comment Board Member Garrett. I think that is a very useful thing because they could be permanent or if the needs change they can be fairly easily taken out and put somewhere else.

Thacker: Thank you.

Smith: Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Board Member Williams.

Williams: Thank you Madam Chair. Clint, we're headed into the cooler months. Do you believe that your strategy of controlling this issue as we move through the cooler months will position us better, assuming we don't get any money for HVAC, if we continue these protocols are we going to be in better shape when we get to summertime next year?

Thacker: Just with the protocols in place?

Williams: Yes.

Thacker: And no updates to the kennels on how they are now?

Williams: Yes. If we had a zero sum and we continued with our protocols, we get it under control now, we go into the cooler months. Are we going to be better positioned next year if we're unable to come up with these funds?

Thacker: I believe it's going to be, we'll still have a distemper issue because there's always the increase in summertime. But it won't be as severe as it is now if we continue to do our protocols that we're doing now.

Williams: Okay. I just want the public to understand that we're probably at the peak or maybe we're at the tail end of ...
Thacker: Tail end.

Williams: The issue that we have and we have a few months to perhaps put one of those split systems into one of the kennels. But we have time to execute a strategy before this thing spikes again.

Thacker: Yes.

Williams: Okay. Thank you.

Thacker: Another thing I'd like to point out is in the press release we have about 480 dogs in the facility right now. Only 15% are under a medical treatment of some kind. It's not 50% have distemper, but 15% are under medical treatment of some kind. So our adoptions are very healthy. They are strong and they want to go into homes that will take them. And this is not something that cats can get. This is not something that humans can get. It's only passed from dog to dog. So if we, we do have one requirement however, is that if an adopting family does have a dog in their home that it be current on vaccines, especially Bordetella is what we're requesting, the Bordetella vaccine. Other than that we're still doing adoptions and it is a fairly low number when you look at the whole entire shelter population.

Gandara: Clint, can I clarify that you said 15, one-five.

Thacker: One-five.

Gandara: Yes. Okay. Just ...

Thacker: Not 50.

Gandara: Yes. Thank you. Thank you. I do appreciate it. Please send my gratitude and special thanks to you Clint, but Dr. Susan and all the staff. I know how difficult this is and how you have to pull together and really follow very strict protocols and I just recognize that and I appreciate all the hard work and how transparent that both of you have been with our direction. I understand the concern of Board Member Garrett but I think we were working as quickly as we could and what you have told me was that you were talking to people as they were coming in and all the various agencies that you work with had an understanding from you ...

Thacker: Yes.

Gandara: What was happening and I felt that I was okay with that until you could have the hard evidence, the facts with the testing and the results.
Thacker: Okay. Thank you.

Dollahon: Madam Chair if I may.

Gandara: I'm sorry Board Member Dollahon. You're way over there on that other side. Yes.

Dollahon: So I made some notes for myself that I'll follow up with Clint and City staff today related to the demolition of the outbuilding and then that's one thing I'll follow up with City staff on to see where we are in the process and see if we can expedite that. That should be something that we can take care of relatively quickly. Everybody loves demolition. And then the other portion on the HVAC on the ductless system. Separated package units are not the most efficient systems for heating and cooling but one of the things that we've found in certain buildings, rather than a centralized boiler or cooler/chilling system, the package units on the roof especially rather than swamp coolers but refrigerated air, it is more efficient for us to go to a less efficient package system. The reason is, and the perfect example that we have is in 2012 or 2013 we all remember the two-week closure of Munson Center and that system was tied to a chiller system and we had a carbon monoxide release that was causing us problems with the building. We made a conscious decision at the City to change that to a package unit, individual units on the roof of that building. While slightly less efficient and possibly a little more costly to undertake to implement, it actually provides for better operations of the building because if one unit goes down we don't have to close the entire building. The other units within the building have to work a little harder, and so I will be talking with staff, that is we keep this in mind for the existing shelter, that that's something that we need to seriously consider because the heating and cooling system in the building we've known it to be problematic for a while. That's not going to change with this building no matter what its future use is. So we need to keep that in mind and we need to work toward that system in my opinion because that will just make the overall operations of the building a little more efficient. And we need to keep that in mind. Cool and comfort is one thing, but we also have to keep in mind that we have to keep the building open and working at a suitable level that serves the clientele that we need, and that includes the animals that we're housing at the shelter. So I put that on my list to follow up.

Gandara: Thank you Board Member Dollahon. Anything else? Okay.

Thacker: If I may.

Gandara: Yes Clint.

Thacker: Just to clarify.
Thacker: The people side already has refrigerated air-cooling system. So when you say "care and comfort" I just want to make sure that it's the animals and the dryness of what we're trying to do there. So thank you.

Garrett: Madam Chair.

Gandara: Yes Board Member Garrett.

Garrett: I realize that when it comes to looking at options relative to heating, ventilating, and air conditioning there are lots of factors that go into looking at that. I mean in my personal professional work I've never had a situation where it was a matter of a medical issue and what I want to suggest is that in this particular case we need to recognize that addressing the conditions as it affects the health of the animals should be the first priority. And then based on that we can look at whatever efficiencies we have and flexibility. And then the other issue is going to be, as I'm understanding this there's no money that's programmed for this so we're going to have to figure out how to find the money and we may need to do this in phases. So we need to keep all that in mind and not say, "No, we're going to hold out for the most efficient, best-operating," and say, and I don't think this was what Mr. Dollahon was suggesting but we need to be very clear that making sure that the kennels are dry and that there's sufficient ventilation is addressed, that that is something that the Board is very interested in seeing happen.

Thacker: Thank you.

Garrett: And the sooner that we can do that then we can continue with all the other plans and all the other development and at the same time we're taking care of the population we've got there and maintaining a low euthanasia rate.

Gandara: I agree that it's a medical issue really at this point and it's something we need to address as quickly as we can. Last question Clint, because it keeps circling back in my head and then I lose it, is that should we work on a campaign informing the public about what you just said and explain the importance of vaccinations as it relates to distemper? Because you're saying that these strains have been around for a while and it sounds like this is something that the public, the dogs that are coming in have it or, and so it seems like to me that we should talk about a campaign of some sort, maybe with our ...

Thacker: Yes.
Gandara: Other partners.

Thacker: An e-mail just yesterday with Wilson Binkley, our representative there, we talked about some things that we could do differently with our advertising program and I believe I remember right, one of them was talking about properly vaccinating animals and have them there. We're also doing a push on the changes that are going on at the Animal Center, some things on how we're improving. So I'll definitely set up a meeting with Wilson Binkley on this all.

Gandara: I would appreciate it. Thank you. Okay. We're ready to hear you.

Thacker: All right. Now let's do why I was here to begin with, right? So Director's report for 2018 is going to be in two sections. First is the report that's normally done for the month of, this is going to be for June, and then also a quarterly report because it's that time of year.

So as you see our total intake is 894 for the month of June with our highest being from the City of 446. We did change this a little bit so you have some comparison from years. So our total intake for 2017 was 1,001 and then 2018 was 894. So we're a little bit less for that time. Our June outcomes: We ended with a live release of 78% with 16.1% being euthanized. Some of our outcomes with the comparison from last year, the same time period: 98 adoptions, 100 reclaims, this is for 2018; rescued was 311; euthanasias 16.1% whereas last year this time it was 25.4%. The live release rate of 66.1% for 2017 and 78% for 2018. So we're continuing to move forward, to move up and doing much better. Number of licensing you can see there: 2017 was 459 total and 2018 was 403.

Some July numbers: Total intake was over 1,000 at 1,055; euthanasia rate looked like 27.9% and our live release rate is going to be at 67.2%.

One thing that, I believe it was Board Member Garrett would like was the census of the shelter. So currently right now we have, as of today 769 animals at the facility. Roughly 60% of those are dogs and 40% are cats and next month we'll have a solid number for you. But that equals out to be about 460 dogs and about 300 cats is where we're at.

So for our quarterly report. So each of these colors is a year for the intake, and this is from January to June. So we are I believe just right in line for our intake. It's always going to fluctuate by the hundreds so this looked like we're about right in line, maybe a little elevated. Euthanasia continues to drop and we are very excited about that. And I believe we're doing that and not threatening, as in doing the right animals, euthanizing the correct animals, not letting an aggressive animal go or, we're keeping things safe and positive.

Gandara: Co-Chair Williams.
Williams: Clint. It says on your chart January through June. That's not a quarter. That's half a year.

Thacker: So it's six months so it's a, we'll call it a semi ...

Williams: Semi-annual, so this is a semi-annual report.

Thacker: Semi-annual report, yes.

Williams: Okay. Thank you. I just needed that clarification.

Thacker: Thank you. For reclaims, continue to be right in line, 663. Adoptions 883 and rescues is the big one. We are really, really relying on rescues to help us to move animals out of our Animal Services Center. And so far we have done that and they've stepped up to that big-time as well. So you see that big jump of 2,214. So I have no doubt that we're going to hit the goal of 4,000 was the goal there. Our euthanasia comparison looks like for dogs of 511 and that's high, and we understand why that's high. With our Medical Director coming in and also the issues that we've seen with the Giardia and the distemper it is going to be elevated a little bit and we're going to continue to do what we need to do for the population and the health of the shelter. Cats are a lot lower and that's due to the Trap-Neuter-Return programs and the shelter neuter and return programs. It's much lower, so 11.2% looks like. So that's half, if you saw that, I don't know if you saw that, but that's half of what it was last year at this time. Our live release rate comparison. I think the total there is the important, or the big huge jump is cats. Again, those Trap-Neuter-Return programs are fantastic. I'm working with Best Friends Animal Society in getting a representative here that's actually going to take care of a program similar to that and run it for us. They're going to be coming down I believe in October and doing a kind of a consultation, consulting with us to see what we could do better. We used it extensively at our facility where I was at in Utah. It was phenomenal. We had a Best Friends representative that was working with us and it was a great team. I believe we can benefit from that as well, so look for them to come down. And again, continue to go, our live release rate increased from 74% last year to 83.5%.

So some of the reasons for euthanasia: Again it continues, the behavior and timid, continues to be that. You see the increase in our 4.9% of our medical distemper treatments there, from 2.9% last year to this year of 4.9% so yes, it has doubled, it's difference. Opposite, 2018 is lower, I'm sorry, so red is 2018. So obviously there was a spike in 2017 in this time period. So we have euthanized less for that. So maybe it was more of an issue in the last years than, if we didn't know for, yes.

Gandara: Co-Chair Williams.
Williams: Madam Chair. Clint. Could you explain what the difference is between "Medical Distemper Tx" and "Medical Distemper NonTx?"

Thacker: "Tx" is treatment so they were under treatments, they weren't responding so that got euthanized or they were never under treatments but they had it.

Williams: Okay. Thank you.

Smith: Madam Chair.

Gandara: Sorry. Board Member Smith.

Smith: Thank you. And Mr. Thacker you mentioned the timid thing and that's always one of those sort of foggy areas for us. Since you've come on board obviously the number has gone up. But the question that I have is, "Can you quickly give us sort of a rundown on what the reasoning is behind the timid and also what you see as far as behaviors or activities that make those, typically dogs, more likely to be euthanized?"

Thacker: Yes. So in clarifying your statement, you said it's gone up since my arrival. By "up" you mean "down" right? Red is 2018 so in 2017 ...

Smith: I absolutely apologize. I was looking at, assuming 2018 was nearer. I didn't look at the legend at the bottom so I apologize.

Thacker: That's all right.

Smith: But yes. If you could quickly, once again the number's radically different and so how you assess what's described as timid and what that means.

Thacker: So what timid is, when you walk through an animal center you got to realize it's an assault on the dog's senses. There's the smell, the hearing, and the sight is how animals, or dogs communicate. And so all those senses are just assaulted from day one so they're very scared and timid, as we call it: Cowering in the back of the kennel, not coming forward. We use the expression of a "fear-biter" or, so they're not really aggressive but that fight or flight instinct is there and they can't do either of them, or they can't flight so they may resort to the bite. It's just a matter of how the animal acts. We need animals, it sounds harsh but when you're looking at doing the adoptions and getting animals out to the public we want to provide a product or an animal that is going to be adoptable and wants to be friendly and out of the cage and out of the kennel. So they need to come up to the front. They need to be curious. They need to just have that type of appeal. Now this has gone down because we have tried very
hard. The staff, they know they're friendly because they've been in the kennels with them. They'll put a leash on them and they'll walk them around and then they'll work with them and continue to work with them. And that's why it's gone down, because we've given the staff the freedom to do that. And that, most of that goes to Bernice and Paul. They're the ones who gave the okay before I came on to get the animals out of the kennel and get them friendly, let's see if we can get more out to rescues.

Smith: I appreciate that Mr. Thacker. It is always one of those kinds of things, I mean we certainly had that as one of the reasons for euthanasia for years but I'm pleased to see the number has changed. I would just suggest that since we tend to read left to right that maybe the older year should be left and the newer year to the right. But I also should've looked at the legend at the bottom first. But I appreciate the explanation and the change. Thank you.

Thacker: That's all right. I made the same mistake so it's okay. So our pet licensing, for the total 3,029 for 2017 and then 2018 we have a total of, January to June of 2,920. It looks like PetData, and so they're the company that handles all of our mailings and also online licensing, has 104. Just to tell the Board, I don't have the numbers for you here as far as the price but that is a very expensive service. I've talked to them a few times and the amount of service we get, it's astronomical. I would recommend looking at the possibilities of doing a website with the City and having that as part of our website and we can manage that on our side. So that's something I can talk to the IT Department about developing. Because they take a big chunk of that 104, the money that each license sale, they take a portion of that out. So I can get more information and present that to the Executive Director for that one. For the City is 175, has gone down. And then the County looks like it's staying pretty steady.

For the sterilizations it looks like 2018 we've done 601 for the shelter and that's the big push. Remember we're having a lot of litters at the facility because of our population issues. We had to house male and females that were unaltered together. So that is why so many of those have gone up in 2018 is because we do focus on that. Looks like the adoptive is about the same and same with the public, it's the same as well. And I believe we are running at capacity for our public sterilizations currently. That's why I'd like to change the facility when we get a new Animal Services Center to turn that, the one we're in now, into a medical facility. If we can do high-output spay and neutering in that facility with several vets operating at once and have the staff there to help, that will really make a huge improvement in the population of our county.

For our volunteers, a total of 547 volunteer hours. They did an amazing job this past time with the Pet's Barn and the photography teams, holy cow. They have been doing a phenomenal, we've actually given, it's doing so well is what they're doing is an individual will take the pictures
with some helpers and then they'll give us the flash card from the camera. And we have a volunteer that sits and makes sure all those pictures look good, they're high quality, choose the best ones whereas that used to be an employee that did that and that tied them up for, it was a good hour, two hours to do all these pictures. So now we have a volunteer that's doing that and she absolutely loves it and we love seeing her there, and it's a great volunteer opportunity for that.

Currently there are 35 families with 75 animals. That number my goal is to increase. We're doing a big push on fosters. My article for the Sun Times is all about fostering that I submitted. There's going to be an open house round table on the 18th I believe at the Unitarian Church that we're going to be talking about fostering and why and it's going to have Frank Bryce and myself and Michel from APA are going to be there and several others of the rescue community on how fostering helps them, how it helps us, and also how it helps the family. So we'll continue to do those. Currently seven families are holding onto their animals, their 13 animals until we have space or until they can go out on a rescue or brought into the shelter.

Here are some of our pups. And these are an example of the pictures that are on their bios for this. So it's a lot better than just that head shot that you get right when the animal comes in. It shows a lot of the character. Some of the educational things that we've done. To the shelter we've done, our grand total of July was almost 4,000 people: 3,983. I did go to, and I forgot, that's my fault, I forgot to send an e-mail to Bernice, but I did go and present at the Unitarian Community Church for talking about the shelter and some items that we're changing, talking about pet ownership. It was a great turnout. I think we had 30 to 40 people there and they asked great questions. It was great to talk with them. So the adoption office 2,238 came through and for the reclaim side was 1,745 and those are the reasons why. Looking for a missing pet still a big one. We have made a significant change for us and we're continuing to iron out the problems or issues, but all of our pets or all of our inventory, our population is on our website now. So if you're missing a pet you can go there and you can search for your pet at our website. And that was a big connection we were able to make. We're also going to be, we have teamed with an organization called Finding Rover and this is an app that you have that can, you take a picture of your pet and put him as lost, and it uses facial recognition and it searches our database for any animals that can match that and then you'll get an alert when that comes, if a dog comes that matches that. They said that it's, what was it, 98% successful of matching because of the dog's face, especially the longer the snout the more definition and stuff they can get for it. It doesn't work so well on cats but it does on dogs. So we're excited for that partnership that we have.

Continuing outreach: 101 Gold, Magic 105, Zia Country. These are all great radio stations. I had our Volunteer Coordinator Dominique go and push the fostering on these radio stations so that as well got out.
We're continuing to do Dog'Cruces magazine, working with Wilson Binkley, American Classifieds.

Best Friends Conference that we had two of our staff go to and it was hilarious. They texted me like the second day and they just said, "Oh my gosh. This is amazing." They said, "It's just amazing to be with like-minded people that want to change the industry so much." They learned a lot and they have some fantastic ideas that they came back with. And that's the whole reason why we send individuals to trainings, to come back better. One that we are going to be implementing is a program called "Virtual Foster." And what this is, and I love it. I don't know why I never thought of it, but every worker in the shelter has their favorite pet. Mine at one time was this little Chihuahua named Linguini and I'd go to him and I'd sing to him, Linguini. And the idea behind it is you are in charge of promoting that pet and getting it adopted. Put it on your Facebook page, put it anywhere you want. If you want you can go put flyers out in your neighborhood saying that Linguini's available for adoption at the shelter. But they're your responsibility. You can go into any kennel at our facility and you can ask the kennel technician, "What's your favorite dog?" and they'll go and they'll show you, "Oh I love this dog. He's really friendly." So it's just a fabulous idea of taking ownership and also giving a reward just to yourself of getting that animal out. So that was a great idea brought on by our Office Supervisor Michelle Williams that came up that we're going to try to do that thing and several others. One of them is we're radically changing our adoption program. We're not asking so many strict-minded questions. It's more of just a conversation and, because that big, huge, long questionnaire list that we have just scares a lot of people away so it's more of a conversation-based. And we're also looking forward to our Adoption Coordinators that are coming on. Hopefully those jobs will be posted very shortly so we can get those filled as well. So many great things came from Best Friends Conference. We're excited for that.

I have two people attending the New Mexico Humane Conference that's happening tomorrow and Saturday and I'm actually going there right after this, to travel to Albuquerque and I've been asked to participate in a round table there. So a conversation on Friday and then I'll travel back on Friday. So it's just a great opportunity to be with like-minded individuals and staff is loving the opportunity for training. Never had that before so they look forward to that.

For our spay/neuter: 208 animals are currently in the foster to adopt program. Affordable surgeries: 182 in the general public and that includes the ten and six from Cherished K-9 and the APA and Community Cat Program continues to be successful with 108 and I'll let the Coalition talk about Tom Townsend's numbers on that if they do, which we're doing very well with by the way, for the TNR grant that they received; 470 surgeries you see there and a lot of these, you see the 22 pregnant and you're like, "Wait. He told us that's not happening." These are animals
coming in from the public and the huge majority of those are the TNR cats that are coming in. That just shows the high number of the cats that are giving birth out in the community. So this is great for those to be avoided. Kitties. Tootie. And that's all we have.

Gandara: Thank you Clint. Any questions/concerns? Co-Chair Williams.

Williams: I just want to say that Finding Rover is downloaded to the iMac. It took less than two minutes and it's free and Toby will be in the database by the end of the day.

Thacker: All right. Thank you. And they do want to do a huge press release, get everything out. We're just ironing out a few little things and we're going to do that.

Gandara: Thank you Clint.

Thacker: Is now a time you want me to talk about our remodel, or do you want Facilities to do that?

Gandara: I think we should do it upon Facilities, what, you think? Yes.

Smith: I'm fine with it either way Madam Chair. Frankly, the Facilities doesn't have a report. We didn't meet this past month and you've certainly been providing a great deal of information. And so whatever is the wish of the Chair I'll be happy to go along with that.

Dollahon: Madam Chair.

Gandara: Yes, Board Member Dollahon.

Dollahon: Committee reports is next and I'll defer to let Clint go first. Sorry Josh. So he can stay at the podium to discuss the Facilities report.

Gandara: That's fine.

Thacker: Okay. Well thank you very much. We had a meeting on Monday to talk about our remodeling. It was a great leap forward in progress and they said Wednesday they're going to be here which was yesterday to set up fencing to get started, and sure enough they were. So we have fencing up that's going to reroute individuals. When they start doing the actual demo in the front part individuals or public is going to have to walk around the side of the building where the impound lot is. There's a person gate right there. They walk around and then enter in our side door. It's all fenced off. There are signs up that it's going to be very clear. Parking is going to be a little bit of an issue but we're going to get through it. There are going
to be signs, we’ve ordered signs for parking and show them where to park. Also the dirt area that is, get my directions right, west of the shelter facility, west and south, there’s a dirt area right there off Bataan, the corner of Bataan and before the big hill that goes on to Rinconada. That’s also fenced off for an area for staff parking and also for the contractors to park as well. We are excited. We have all the colors and everything chosen out. That was the fun part for that and we’re really looking forward to it. As much as it's going to be a thorn or an issue, everybody is so excited about it and we're grateful for the job that everybody's put in. It's been a long time coming.


Thacker: Thank you.

A. Committee Reports

1. Finance - David Dollahon, Committee Chair


Saffell: Good morning Madam Chair, Members of the Board. My name is Josh Saffell and on behalf of the Finance Department I’d like to present the unaudited financials as of July 2018.

So our first slide, that’s our balance sheet. If you’re following along in the statements provided to you this is going to be page 1, the Statement of Net Position. Here we’re showing that the General Fund has about $729,000 in cash and zero in receivables. Liabilities are at $96,000 and overall the fund balance is at $633,000. You'll notice $384,000 of that is unassigned so we are meeting our reserve of $248,000.

In Operations and again this is going to be page two. The General Fund is showing about $582,000 in revenue and $172,000 in expenditures. This gives us a net change of $410,000. The total revenues are at 20.2% of budget and total expenditures are at 5.8% of budget. Our budget target is 8.3% and so just in case there are any questions that 20.2% revenue is because of the donation from the City and the County being a larger portion to cover costs at the beginning of the year.

Here we show actual revenues compared to budget. Actual revenue of $582,000 is mainly due to Dona Ana and City contributions per the Joint Powers Agreement and hopefully this should match up with your charts that you have in your packet now.

Here we see our expenditure comparison. The majority of expense categories are under the 8.3%. The only item that is above is Services at 9.7% and this relates to a lot of the medical expenses that were incurred
due to the recent outbreak that Clint had talked about. So we're just starting to see that there in July, those services going up.

Our Capital Projects, we see that the fund shows cash of $1.13 million, a receivable of $92. That's still that DFA expense. We're going to be looking into why that's still outstanding. We expect they would've paid it by now but it is end of year so it could be backed up, so we're looking into that. And that concludes the July financial report. Are there any questions?

Gandara: Thank you Josh. Yes Board Member Dollahon.

Dollahon: Madam Chair, Members of the Board. We had a relatively short Finance Committee meeting this past month. Board Member Garrett participated by phone, so thank you. We did have an offline meeting, internal meeting with Finance staff between Animal Services Center staff and Finance staff. One of the things that we're looking to change is for our outside municipalities that we bill, that we had taken the previous practice of doing them at least quarterly, we're going to change that to monthly. It's just easier to become part of our regular practice. We're also looking to make, I'm going to ask for a meeting with ASCMV staff and our Treasury staff to make that process a little more automated. Right now they're doing it I believe all by paper, ASCMV staff, and I think we can set them up to do it a little more automated in our financial system. So I'm going to ask for that. And then I also talked, when Clint brought PetData, we are in our last year of license. Thank you Bernice for filling me in. So we're going to set up a meeting with our Purchasing staff relatively quickly because if we have concerns we can see are there other options available to us to get a better or more efficient or more costly product from us for the community, or if we're going to look to do something in-house we need to make that determination sooner rather than later because that application process takes time to develop those types of systems. And so we'll be setting up meetings on that. Other than that Madam Chair, Members of the Board I stand for any questions. But we will have our next board meeting next Tuesday I believe in the afternoon. So thank you.

Gandara: Thank you. Any questions for Josh or David? Okay. Thank you so much.

2. Executive

Gandara: Next is our Executive. We didn't have a formal meeting but Jess Williams and I did meet on a Friday two weeks ago I want to say to discuss the issues of the center and the distemper and sort of a plan of action in terms of how to communicate and next steps. And so we will get back on it and we are in August.

Williams: We are.
Gandara: We'll get back on it on August, yes, sometime at the end of the month, okay.

B. Zero in 7 Update

Gandara: Next is Zero in Seven update.

Gilbert: Hello. I'm Jean Gilbert, the Secretary for the Coalition for Pets and People. Get oriented here. Here is the mission statement and the community organizations.

And here are some upcoming events. Check the Chip will be this coming Saturday and Kelly will talk about that and the Last Litter program at the end of the PowerPoint presentation. Yappy Hour's coming up which is a joint fundraiser with SNAP and Dona Ana County Humane Society. And then the Fostering Forum which Clint mentioned will be a week from this Saturday and Clint will represent the Animal Services, Frank Bryce Humane Society of Southern New Mexico, and Michel Meunier ACTion Program for Animals, and then there'll be representatives from the rescue groups presenting as well.

This is a report on the Coalition. Our recent event was a social at Farley's and those who attended had the good fortune to get to meet two of Mr. Thacker's children. And some of the topics that we talked about were the Resource Guide, perhaps getting some hard copies of that; activities coming up that the Coalition is either hosting or sponsoring or supporting which are listed below in the middle box; and then next steps or changes for the Coalition. The Coalition will have fulfilled the seven years at the end of this year and of course our byline is Zero in Seven. So the seven years will be fulfilled. So we're going to be looking at what are going to be changes or next steps for the Coalition.

Some of the upcoming events which I referred to earlier as well. Also included is the Dog'Cruces Pet Expo and the Coalition will have a booth there. And Rick Hahn the Chair of the Coalition attended a recent ACES meeting and they have a schedule planned out and I know they'll be microchipping and vaccinations and that sort of thing associated with those events.

The Animal Advocates Committee of the UUCLC just had a recent, we just went on a recent visit to Albuquerque and I was part of that delegation. We went to Animal Protection New Mexico headquarters and we spent two half-days there at their headquarters and we talked about their programs. We had an introduction to their programs and services. They also talked about their legislation work and how policy can effect change which we're very interested in. I personally was very interested in the humane education and humane communities and I see that a lot of the ACES work really does tie in with the latter here.
The PetSmart Charities grant and Tom Townsend is here or was here and he reported that there were 394 TNRs that have been performed as of August 4th through the grant, and this is an increase of 125 TNRs since we reported on it in June. And the grant provision as you know is for 500 cats in the amount of $30,000. So it looks like the grant will probably be fulfilled before the deadline for the grant, and my understanding is the deadline will be the end of the year. Let's see, I don't see Tom.

Okay. Here is ACTion Program for Animals report and you can see there at the bottom is their intake, their adoptions, and their microchips. And the Coalition does do work with their microchip, Rick Hahn does do a lot of the work for their microchip events. And I see a foster failure there in the middle. And APA had a very successful fundraiser, a rummage sale and I thought that was a pretty unique picture of Michel. Couldn't pass it up. And I meant to say that Michel has said that they did sign the papers now for their new facility which is located at 1150 East Las Cruces Avenue. The building was purchased in January and they have now the green light from the City, they've signed all the papers so now is going to be worked in stages, phases.

Here's HSSNM's report and we have 27 adoptions year-to-date and we average about 100 pet helpline calls a day, and the Cans for Critters has helped to date 152 animals and we've raised over $7,000. And there's our microchip total at 5,190.

And I'm showing this slide because this can be fairly typical of the type of calls that the pet helpline calls and Frank could certainly speak to this because he's the one who handles the majority of the pet helpline calls, but I know that we help return a lot of animals, we do a lot of RTOs through microchip scanning. And this is the dog that was returned within a day so that's pretty awesome.

And this is Cherished K-9. Little Guy is the second dog from the right and Carla said she wishes all her adoptions could be like this because the dog entered their program and was adopted the next day. And they hold monthly adoption events at Pet's Barn and there's their sign. They average two to five adoptions a week and they're considered a mostly off-the-street rescue but they do pull animals from the shelter as well. And they did so recently, they pulled six dogs. And there's a picture of Carla Baker, the Director of Cherished K-9 in the right-hand corner with a couple of rescue dogs. And I can't remember if Gage was featured in the paper or not but this is a dog that was shot in the face, very sad that the dog is blinded but wonderful that this family adopted him. And Cherished K-9 served as the advocate for this dog.

And this is 2 Hearts 4 Paws. They hold adoption events at PetSmart the first Saturday and there's a picture of Emmylou, one of the pointer mixes that they have at their facility, and they have about 40 dogs in their care.

And this is Safe Haven and they had a person who celebrated her birthday and had a fun run and collected donations for Safe Haven, so she
really collected a lot. And even though these dogs here kind of almost
look like they could be the same dog, they aren’t. Liza is the one in the
middle and Mork looks like his mom or pop is shopping with getting all
kinds of things. Their adoptions year-to-date are 14.

Broken Promises, here’s a picture of a couple of cats that they
recently TNR’d and I don’t know which is, one’s the papa and one is the
offspring. And Broken Promises is the primary organization here, I know
Cat’s Meow does an awful lot too of the TNR work and helping feral cats.

Cat’s Meow and they had a recent very good fundraiser. And here
are a couple of their, actually they’re ones that they’re advocating for
because their facility is full and you can see that this is an example of
some of the referrals they do get because Cat’s Meow specializes in
helping senior cats. And these are two that their owner recently passed
away that they’re looking for homes for these two.

Forever Homes Animal Rescue, Jamie Jones is the Las Cruces
Coordinator and here’s a picture of Buckley who was pulled from the
animal shelter and had a broken leg. So after recovering from the surgery
and having his leg set, Buckley was transported to Colorado where he will
be placed in a rescue there. So Forever Homes Animal Friends does do a
lot of extended work for animals.

The Last Litter program and Kelly is going to speak to that here in a
little bit but you can read the sidebar there. And this dog is named
Apache and she was dropped off at the shelter with nine three-week-old
pups. And so Tails and Animal Services pleaded and were able to find a
foster for this dog, and so they’re doing very, very well and the puppies will
be transferred on August 22nd and Apache will go on one of the Freedom
Flights, probably the one coming up this fall.

Check the Chip, and I know Kelly’s going to speak to this as well
but the event is coming up this Saturday and there’s the, it’ll be at the Dog
Park and those are the booths. Dr. Carver will be there to do vaccination.
There’ll be information on Last Litter and the Freedom Flight and
information on spay and neuter. And of course the primary reason is
checking the chip for animals, getting them updated and chipping animals
that have not been chipped. And there are a lot of organizations involved
as you can see by the logos there at the bottom.

The Dog Park Coalition, just every month they do a wash-down and
they do, and the caption for this is "Triple Play." They just did their recent
wash-down at the Dog Park with de-weeding and poop-scooping and so
on, and Kevin mentioned that one of their team actually walked one of the
dog-parkers' dogs that wasn't feeling well enough. Kelly's going to talk
about these chip readers. It's my understanding that they're set up by
zones so that more animals can be helped and it'll be pretty easy to have
them scanned.

SNAP and you can see a lot of their stats there. They've facilitated
since 2002 17,773 dogs and cats for spay and neuter. And when you look
at their numbers they started out with 68 vouchers in '02 and in 2017
1,700. And then of course they offer their low-cost clinics and they've done the sterilization of 2,050 dogs and cats at the clinics. And there are the dates for the upcoming clinics and then there's a picture of Dr. Starr who is with Paws N' Hooves that leads those clinics. And their capacity is about 25 animals.

And this is Dona Ana County Humane Society and I know Clint mentioned their Pets to Seniors and I don't know, I think these are July animals but of course it isn't all of them either. And they offer a $50 discount on the adoption and this is for people who are ages 60 and older.

And of course we've made reference to the GO Bond and here's something else that the Dona Ana County Humane Society has done. Kathy Lawitz, their Executive Director, I believe this is one of the billboards and I've seen it in other advertising as well.

Yappy Hour's coming up and it will be August 15th, co-hosted by Dona Ana County Humane Society and SNAP.

And the Las Cruces Pet Network as we've mentioned before advocates for animals primarily through e-mail and Facebook and these are animals that were both found and interesting that Bruce came all the way from here, Animal Services Center, and is now at a shelter in Colorado. So they're trying to track down, because I guess the microchip information is not correct. So that's an example of updating, an important reason to update the info. Some of the other things that the Las Cruces Pet Network does is they promote the Pet of the Week for the Animal Services Center. They're promoting the GO Bond right now, foster and adopt, and recently I saw a heat alert too on the Facebook page. So they do a lot of work for animals.

And here's the information on the fostering forum coming up. I know Clint made reference to it and I did earlier in the presentation. We're really looking forward to that and hope that a lot of the members of the public come out for it.

And coming up to put on our calendar is the Pet Expo on September 15th and 16th. So Kelly would you like to come up, and I'm going to have Kelly come up and talk about Last Litter and Check the Chip.

Barker: Good morning everyone. I'm Kelly Barker from Uncaged Paws and Tails from the Shelter. My comments will be mostly impromptu. I was planning to be at the Humane Conference in Albuquerque this morning. But I think we have some really wonderful news to share with everyone that leads off with all of the things that Clint has talked about with the shelter and what's going on with moms and babies and of course containment. Since I do most of my work in transport, the puppy situation is like the canary in the coalmine. The puppies show us first what's going on and sadly, in the last two transports our receiver, our number-one receiver, Colorado Puppy Rescue, ended up taking of course 40 puppies every single time we transport and 13 of them died from distemper. They've put a lot of money
into trying to find solutions and as Clint talked about, the problem is it starts out looking as one thing, you treat it for upper respiratory, you treat it for kennel cough, and then you find out very, very quickly when a fever spikes that it's distemper. So 13 puppies were lost on the last two transports which caused a serious problem in Colorado because obviously the vet in Colorado who oversees the intake for Colorado Puppy Rescue felt as though they might have to make the decision to euthanize the entire transport which would've been a total of 38 puppies. I'm grateful to our receiver, Kim Fallert of Colorado Puppy Rescue because their specialty is only puppies. They have homed thousands and thousands of puppies over their 25 years in business. For us, they have taken over 800 puppies since I started the program in October. So we really cannot afford to lose them and we have to continue forward with our transfers. Kim and her team, her Managing Director, drove from Denver to meet with Clint and I and Dr. Susan, talk about options, talk about what's going on in the shelter because we had to put all transports on hold. So what we did is we pulled nothing from the shelter this last Wednesday. But because Last Litter program is now out into the public I get, every day I'm getting messages to the Last Litter program on Facebook telling us, "We've got a mom and nine babies," "We've got ten babies," "They're three weeks old," "They're six weeks old." It just never ends. So we filled this run with 33 puppies that came from four moms and those four moms are all getting scheduled now to get into the shelter and get fixed. But obviously that's only part of how we want to solve this problem. Yes, we have a big community. In fact I say I think we're about to face a tsunami. I think when we do Check the Chip this weekend and Last Litter has got a booth there, I think we're about to see a lot of people start to tell us that they've got moms and babies in their households and they're looking to place them. And the way we run the program is it's a no-shame. We're not punishing them. We're providing a tremendous community service because, because of HSSNM the spay, the microchip, and the vaccines are all paid for. So it's just a great service. But I needed to go back and re-address "What do we do with moms and babies?" because in the meeting with Colorado we asked, "Where is safe?" And Clint, as he has always been, has been very transparent and said, "We don't think we have a safe," even his office anymore is not considered truly safe because of the nature of distemper. So we moved into action and we have located a facility. We're in negotiations, we just located it yesterday, we're in negotiations right now with the landlord who has been very empathetic, is giving us a tremendous opportunity to get the property at half off. So we are going to get into a six-month lease, is the potential and because this is all new I'm going to have to read it. "The facility was run as a successful daycare and boarding facility for seven years and has been graciously offered to meet our urgent need for safe intake and kennel housing in lieu of intake at the Animal Services Center of Mesilla Valley. A six-month operating fund will be established that will pay for rent, utilities, pet food, vaccines, vet
services, and an allocation for compensation for committed volunteers to cover both the opening and closing shifts of this now seven-day operation. The primary occupants will be pregnant dogs along with mothers and pups who are part of the Last Litter program. Healthy puppies are destined to be transported every two weeks to Colorado. The moms will be spayed and transported as a priority candidate on the air flights or the out-of-state ground transport.

A secondary population is found dogs which would be destined for ASCMV but instead would be kenneled at what we're referring to as "The ARF," an Animal Relief Facility. They will receive their vaccinations, sterilization, and microchipping as part of their intake. They'll be offered for adoption in the local and out-of-state markets. The facility will not be open to the public. Intake consideration for an animal must come through one of the member rescue organizations." So if someone like HSSNM has found a dog in Vado, they are committed to finding either the owner for that dog and reuniting it or they're advocating for that dog that they'll take in their adoption facility. We would take that into this facility under their advocacy.

"Each member organization is approved by the ARF Oversight Committee. Each member organization can place their dogs into the facility as an overflow space and has first choice of the adult animals in the care to take into their adoption program." At this point it's rough, what we're planning on in terms of what we're going to need to operate. But we intend that we will purchase our own foods, we'll purchase our own vaccines. We need to probably do a shuttle back and forth between ASCMV and the facility because again, we will not be publicizing its location for fear obviously that we get packages on the front door from people who decide to drop their puppies there.

So we're thinking that we're going to spend, we're going to need to have $60,000 a year. We're going to do it on a six-month pilot program. Uncaged Paws will be on the lease and is ultimately responsible for the obligations of the facility and we're going to meet with the landlord today, set up a YouCaring or a GoFundMe account. We are going to work with Clint on an appeal to the community because we want to be proactive in how this funding gets raised but still be supportive of the efforts of the shelter. And obviously we need to work on the logistics of how animals come into our program because we do really want them to be recorded into the ASCMV.

So that is our newest detail. We think we're going to have a big opportunity at Check the Chip at the Dog Park August 11th to be able to locate those animals that are not fixed and we'll be able to source that straight into ASCMV as candidates for their programs. Obviously we'll be able to do a lot of our microchipping. We are microchipping with the shelter's microchips. They will receive the vast majority, three-quarters of the money will go to them and a small portion of the money will be held in a pot-forward manner for someone who might not be able to afford the full
$10. So that's our story. We think it'll be a big turnout and with the ARF facility, it's all new and fast but we're really, really grateful to have the opportunity. It's 23 inside and outside kennels. It's air-conditioned, full climate control, it's got play yards, two or three play yards. It's got multiple kenneling. We will have a segregated maternity area. We'll have a nursery and I think we've got a lot of community volunteers that are ready to step in and help with this. So I'll stand for questions.

Gandara: Any questions? Kelly, thank you.

Barker: Thank you.

Gandara: I think this is going to be really helpful as we manage this ...

Barker: Absolutely.

Gandara: Situation. So thank you very much.

Barker: You're welcome.

Gandara: I appreciate you and what you're doing, and everybody that is pitching in to do this, yes.

Barker: Absolutely.

Gandara: Absolutely. Team effort, right?

Smith: Madam Chair.

Gandara: Yes Board Member Smith.

Smith: Thank you Madam Chair. And Ms. Barker, thank you. I really don't have a question so much as I, well maybe the question is, "How do you make it all happen?" But thank you for your efforts. Thank you for being positive and for bringing it together and caring so much about this portion of our population.

Barker: Yes.

Smith: It's making a difference. I appreciate it.

Barker: It certainly is and I think the, my kudos go to the shelter for the transparency. I mean these transport programs are critical to us and unfortunately because of the outbreak we of course couldn't send to Idaho or we couldn't do the flight, we can't do any of that in August and it is just
far too important for those rescue numbers that we're all looking at. So we
thank you for your support and we'll just keep pushing forward.

Smith: Thank you.

Barker: Thank you.

Smith: Thank you Madam Chair.

Gandara: Thank you. Thank you. Okay.

VI. PUBLIC INPUT

Gandara: Next on our agenda is public input. Do we have any? Yes Mr. Bryce. Come on down. I feel like I'm from The Price is Right. Come on down.

Bryce: Frank Bryce, Humane Society of Southern New Mexico. This is a very good meeting, lot of candid conversation and stuff and I come down here as a supporter but I also come down with concerns and I've got a couple today. Mr. Thacker did say that the facility was the problem, not the number of dogs. I disagree. It's the facility, the number of dogs, and the protocols. And they all need to be addressed in that order. The airflow, we've been trying to get that fixed for a long time. It needs to come in at the top where it's at and go out the bottom, and I'm pretty familiar with that sort of a process. All Mr. Garrett had to say was pretty much on target but I think there are simpler methods of doing that. We've proposed it before.

On the microchipping, when we see that there's only like 40 dogs that, or 40 animals that had microchips please keep in mind that the promotion of microchipping promotes the care of the animal. If the parent, we call them "parents," if the owner, pet owner has an animal microchipped they're more likely to keep it in the yard. They've already taken that first step for a parent/dog owner responsibility. So what you look at when you see the 40 that were scanned and they have the microchip, that's not indicative of how many are out there really microchipped and being kept better simply because of the microchip. And our organization will probably hit our 6,000 mark this year for microchips done in Dona Ana County. So we're pushing hard on it.

The other thing is on the news release, and here we get into some controversy or whatever you want to call it, what the Director put out: "The following changes," I wish it hadn't been worded that way, "implementing change, cleaning protocols." Why weren't they already done? We've been talking about this for a long time. "Revaccinating," I have a real issue with the value of revaccinating vaccinated animals. Whether that has a valid scientific background, I don't think so. Once they're vaccinated, they're vaccinated and the mother's milk can stop the vaccine from working in the young dogs, but as far as adult dogs that's not going to
do much good. And in fact, a certain number of dogs aren't going to be 
receptive to the vaccine anyway. It's not going to work. Educating the 
staff about distemper, that should've already been done folks. We've 
preadhed about this, we've preached about it. It's great it's being done. 
It's all good stuff but I just want to reemphasize that we're actually hitting 
things that we should've done a while back. Euthanizing animals that are 
not responding to medical treatment, were we never doing that? I don't 
think that was a good statement and the ASCMV not closing its doors to 
adoptions, and at least that appears to be being taken care of by saying, 
"Hey. We've got a problem and might arise with this dog. We don't know 
yet but we want you to take a chance on it and if it happens to not work 
out we're going to address the system." So yes, I am pleased with the 
meeting but I really want to reemphasize, some of the stuff that we are 
talking about doing now we should have been doing all along. And a good 
example that still burns in my memory that the ASCMV, when they were 
here what, eight, nine years ago? April 2008 I believe, said "Burn that 
building to the ground," and it still hasn't been removed. We need to get 
that building out of there and do exactly what they said about, what Mr. 
Thacker said about the open air. Airflow is very important to what we're 
talking about. Thank you.

Gandara: Thank you Mr. Bryce. Anybody else? Yes. Mr. Jimenez.

Jimenez: Madam Chair, Members of the Board. One thing I failed to mention earlier 
and I should've done this in my report. As we all know Tuesday was 
National Night Out, an opportunity for law enforcement and all the other 
government agencies to come out and show their vehicles and I think the 
estimate this year was 7,000 people. So it was a great attendance at this 
year's event. At our booth we invited the ASCMV staff to come and share 
our booth with us this year. They were able to microchip ten puppies, ten 
dogs at that event. And it wasn't publicized, it wasn't put out to the public. 
It was mainly our officers, my officers, my staff going out and seeing dogs 
that were walking around and asking if they were microchipped and if they 
weren't, bringing them back to the booth so that the ASCMV staff could 
microchip those dogs right then and there. So that was ten in four hours. 
So we're pretty happy about that and we will continue to invite them out to 
our events as they come up.

Gandara: I'm thrilled and really proud of the work that you're doing alongside the 
center, Gino. So thank you.

Jimenez: Thank you.


VII. CHAIR AND BOARD COMMENTS
On to Chair and Board comments. I don't have any. I think I made plenty of comments earlier. Co-Chair Williams.

Yes. Thank you. Just a couple of things. I want to apologize to the Board and to the public that I was absent from our last meeting in July. I was ill. Also in addition to the distemper issue that we talked about today at length, another important reminder about the importance of vaccinations is that we had earlier this week a bat that tested positive for rabies. Animal Control was called out to a cat, a companion animal that was playing with this dead bat. The bat was sent off to be tested. It came back positive. The cat was thankfully up-to-date on its vaccinations so it's under quarantine and observation. But people need to know, stay away from bats. If you do contact one get immediate medical attention and if your companion animal is in contact with a bat, live or dead, you need to call Animal Control right away.

I want to thank Clint and Dr. Susan. They came to the County I think it was three weeks ago to talk about some improvements that we could make to our kitty condo to make it to where those cats are healthier. We were having some issues with upper respiratory issues and so we've got new furniture for it that's all hard plastic, easy to clean, and we've got four adorable cats in the kitty condo. We're up to 161 adoptions to date. And finally I just want to let everybody know that I've put in my paperwork. I am retiring at the end of January so I have four meetings left with you after today. It's been a wonderful time. I enjoy serving on this Board and I think your volunteer numbers may go up by one soon, Clint. Thank you.

Thank you Vice-Chair Williams. Board Member Smith.

On the condition that the volunteer numbers will go up at the Animal Services Center I can sort of accept the retirement piece, but I'm still not sure about that. Madam Chair. I did have one question and that's regarding the legal opinion or information that we might have been getting on the cemetery that was offered. Have we gotten anything back on that?

It was, Madam Chair, Mr. ...

I'm not made aware, yes.

Board Member ...

Board Member Dollahon.

No. But I'm working on an e-mail to staff so I will include that in the e-mail to staff so follow up. Thank you.
Smith: Thank you Board Member Dollahon. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Board Member Garrett.

Garrett: Thank you Madam Chair. Again, well I guess in addition I want to apologize for not being at the last meeting. I was undergoing surgery on my shoulder. So I've also got four meetings left then I'm termed-out. We didn't work out the Zero in Seven just so it would coincide with my completion of my term but that's the way that it happened. I want to just mention that we do have a little less than five months left before we get to the end of the seven-year time period and that is a time where in addition to laying out things that could happen after the Zero in Seven time period that we can actually get some things done and I think we should not quit. Every month counts. Every day counts in terms of saving animals.

I want to just observe that in looking at the statistics that we were shown today, that it looks to me as though we actually have had a leveling-off of intake if you look at multiple years. And that's important because the overall model for Zero in Seven was to continue to reduce the intake while at the same time we're increasing the outputs. Big change has happened in terms of the transfers and the adoptions that have happened because of the transfers. But we're really not getting a significant increase in terms of the RTOs and that largely I think is the problems of being able to identify animals because they haven't been chipped or they're not, they don't have IDs on them. We need to recognize that that is an issue. I think the point that was made about chipping being a step toward responsible pet ownership is a very important point. We haven't talked a lot about the Zero in Seven pledge for a long time but the whole point of the pledge was to outline what the responsibilities of responsible pet ownership are, and that might be something that could be picked up on by not just the Coalition but all of the groups that are working on this including the ACOs and the shelter. There is a card that says here are the things that people need to do in order to be responsible to their animals. I think that we need to resolve to increase spay and neuter. We need to go ten times more than what we're doing. We just need to understand we've got a lot on the plate right now. I think getting the facilities upgraded and getting the staff in place that we need very important. But it will take a major effort by this community to reduce the number of animals that are unwanted or for some reason are not getting the attention they need. The biggest factor in reducing that is going to be an aggressive spay and neuter program coupled with an education program about responsible pet ownership. We've got to gear up for that. Like I say it's not just we need to increase a few. We need to go ten times at least higher than what we're currently doing.

And I do think that there's room for all the policy-makers and the advocacy groups to have a conversation about guidelines to reduce intake of animals who do not pose a threat to public health and safety. I mean
the case is made in a sense that any animal who's wandering around is a threat and I think that that's a social perception or a judgment that's made. There is certainly some degree of risk, I agree with that. I don't think that animals should run loose. But we need to have a conversation about that because there are different norms in different communities and we know that in Dona Ana County and in Las Cruces we have less of a tolerance for animals being loose who don't otherwise pose a threat. And we just need to talk about that. I'm not saying that we should necessarily change the ordinances but I think the guidelines for how they're interpreted might be something that we need to talk about because otherwise we have reached a sort of a plateau. We've leveled off and that's the new norm and we're going to just have to deal with that's the number of animals that we have got to place, get adopted out, returned from the shelter, or transferred out. And that's a big number. So we need to recognize that we do need to continue to check our assumptions about our public policy and that's really, I think over the next five months those would be good things to really talk about. How do we actually increase, how do we deal with the question of what the norm should be in terms of strays? How do we increase our spay and neuters significantly? And how do we significantly increase both chipping and a sense of pet ownership?

So good meeting also, I agree with that. I think we're, I appreciate the work that was done, the professionalism of Clint and having a Medical Director on board and the staff that we have there. You're all building on the experience you've got. Great support from the community, Kelly you're doing a great job, Jean, Frank, everybody, thank you so much. We're a very, very different place than we were when I came on the Board eight years ago and we've got work to do but I just feel very good about what's been going on. Thank you.

Gandara: Thank you Board Member Garrett. Board Member Eakman.

Eakman: Thank you Madam Chair. And I completely agree with Board Member Garrett. I observe the same things in the report. I'm very, very thankful that there is a temporary relief valve with the rescues that are going on out of the community. Otherwise we're on a holding pattern after four years and I think we have to really have a good discussion as he suggests of everything before intake. Every element, every step prior to intake I think needs to be examined and that's going to be very difficult, to peel that onion back and see what significant steps can be made because that's a County responsibility, a City responsibility, but more than anything a citizen responsibility. And then I have a question for the Executive Committee. When is our next meeting? In June I requested that the date be changed because of the Domenici Conference and I don't know if anything has been done on that or not.
Gandara: Board Member Eakman. I do recall that and we have batted it out and haven't decided upon that. But that's already upon us, is it not? September?

Eakman: Yes.

Gandara: Okay. Do we want to look at having it the, I thought we talked about a little bit, about having it the next, the following week, yes. What do we think?

Eakman: I would have a conflict on the following week because of a PRC meeting but Mr. Dollahon could be in my place, no problem.

Gandara: What do people think?

Williams: Mr. Dollahon. Would this meeting room be available on that following week?

Dollahon: I knew somebody was going to ask that question. Hold, let me work on getting somebody an answer on that real quick.

Gandara: Okay.

Williams: Thank you.

Smith: So Madam Chair. We would basically be looking if I may at September 20th as the meeting date. My calendar certainly is open on that date but I realize that as Mr. Dollahon's checking on the availability of room and you have a PRC meeting, I might actually, that's the third week, I probably do too although, no. They're on the day before. So I'm clear. I don't know about you.

Gandara: And I do have a Solid Waste Authority Board meeting that's scheduled tentatively. They've been canceling quite a few of those. They did this month. I don't know what their thoughts are about next month. So I may have a challenge.

DISCUSSION, NOT ON MIC.

Gandara: What about the 6th?

Smith: I believe Madam Chair that in the past has presented problems moving it forward as far as the reports being available and that sort of thing. So if the reports can be available on the 6th I have no problem with that. But I think that was the concern expressed about moving it up forward.
Gandara: I'm just asking for this one month. I realize that it makes it difficult for the budget, the Finance people but if we could have it September 6th that would work out better for me.

Dollahon: Working on it.

Gandara: Okay.

Dollahon: We would forego the Finance detailed report for that month but we could pick it up the next month.

Gandara: Okay. So anybody else have any other concerns or comments while David Dollahon is, can we get an agreement about the agenda? Board Member Eakman has agreed, and Board Member Garrett with some of those items that you've outlined very nicely Board Member Garrett in terms of what we should be working on in the next five months. I like that idea. Can I get sort of a nod about adding those in the next couple of months as agenda items to work on?

Garrett: Yes ma'am. I think that having those included, the committees working on that and having Clint and staff working on that would be, and getting input from the community would be great.

Gandara: Okay. So can we do that in a form of, should we do that in the form of a work session and, or just as agenda items and ...

Garrett: Madam Chair. My initial thought would be we've got a lot of committees already structured. I think having them look at having reports on those components as part of regular meetings, we could try that. So in other words Finance could talk about well how we going to, what are the ideas about how we fund more spay and neuter, just as an example.

Gandara: Okay.

Garrett: And I think the three areas that I identified apply to all the committees.

Gandara: Okay. So can we make an agreement here that we will discuss those items in those individual committees and then bring it back as a report?

Garrett: Right. The other thing that I'd like to suggest is that the Zero in Seven Coalition itself is working on this and then there's the City, there's a group that the City is working with that includes, the Task Force?

Gandara: Yes.

Garrett: And I would ask the Task Force also to weigh ...
Gandara: Yes.

Garrett: In on this. This has been sort of a big sort of thread that's connected all of us for the last six-plus years and it might provide some, we want to get as much input as we can.

Gandara: Okay. I think I'm good with that. Board Member Dollahon.

Dollahon: Madam Chair. The Council chambers are available both the 6th and the 20th. We just need to pick and the best way for us to do that is, because we've published the calendar for the year and we've done reasonable notice we would need minute Board action today to move the September meeting. We don't have to do a resolution but we need a vote today on the record from the Committee to pick which day and to vote for it. But the room's available both days.

Gandara: If I may we can't vote today because, but we could get a consensus because it's not an action item. Am I correct in that?

Dollahon: We need something on the record that the Board agreed to move the meeting minutes, the meeting date.

Smith: Madam Chair.

Gandara: Yes.

Smith: I'm comfortable moving to the 6th and I'll be, I've put it that way on my calendar. So I'm ready to go for the 6th.

Williams: You can just make that announcement.

Gandara: Okay. So we are changing the meeting to September 6th.

Williams: At 9:00 a.m.

Gandara: 9:00 a.m.

Williams: Here.

Gandara: In the City Hall chambers.

Eakman: Second.

DISCUSSION, NOT ON MIC.
Gandara: We can't. Action item. But we can be in consensus and ...

Eakman: If I might.

Gandara: Yes.

Eakman: I don't mean to stretch anything.

Gandara: No, Board Member Eakman. Of course.

Eakman: But this is an extension of the Executive Committee report in my opinion and the Executive Committee report is on the agenda. Thank you.

Gandara: Okay. So there you have it. September 6th. Okay.

VIII. Adjournment (11:16 AM)

Gandara: Do we have a motion to adjourn?

Williams: So moved.

Gandara: Okay. Thank you.

Smith: Second Madam Chair.

Gandara: All right. All in favor signify by saying "aye."

MOTION APPROVED UNANIMOUSLY.

BOARD OF DIRECTORS

________________________________________________________
Kassandra Gandara, Chairperson

________________________________________________________
Jess C. Williams, Vice Chairperson

________________________________________________________
Jack Eakman, Board Member

________________________________________________________
Billy G. Garrett, Board Member
Ramon Gonzalez, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Scott A. Krahling, County Clerk
MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Maria Villa, Accounting Manager
Date: September 5, 2018


Attached are the unaudited preliminary financial results of the Animal Service Center operations for the period ending August 31, 2018. Some observations for your consideration:

• The Statement of Net Position (page 1) shows cash of $547,901. There is outstanding account receivable for the amount of $88,636 for the Dona Ana County in the General Fund.

• The outstanding payroll liabilities are $75,781 for the General Fund. There is also an outstanding accounts payable balance of $489. In addition, there is a $20,000 PetSmart Grant in Revenues Collected in Advance.

• The Capital Projects Fund shows cash of $1,130,351. There is no outstanding receivables in the Capital Fund.

• There is a $38,000 Petco Grant and a $77,000 PetSmart Grant in Revenues Collected in Advance in the Capital Fund totaling $115,000.

• The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are $690,855. YTD operating expenditures are at $347,778, which results in an increase in Net Fund Balance of $343,077.

• The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual (page 3) indicates 23.9% of budgeted revenues and 11.7% of budgeted expenditures have been recognized. The current budget parameter for this month is 16.7%.

CC: William Studer, Assistant City Manager
CC: Amador Espinosa, Financial Reporting Analyst
Animal Service Center of the Mesilla Valley  
Statement of Net Position  
August 31, 2018 (Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>Fund 7440</th>
<th>Fund 7441</th>
<th>Fund 9440</th>
<th>Statement of Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash &amp; investments</td>
<td>$ 547,901</td>
<td>$ 1,130,351</td>
<td>$ -</td>
<td>$ 1,678,252</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>88,636</td>
<td>-</td>
<td>-</td>
<td>88,636</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>636,537</td>
<td>1,130,351</td>
<td>-</td>
<td>1,766,888</td>
</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment, net of accum depr</td>
<td>-</td>
<td>-</td>
<td>265,991</td>
<td>265,991</td>
</tr>
<tr>
<td><strong>Total Capital Assets</strong></td>
<td>-</td>
<td>-</td>
<td>265,991</td>
<td>265,991</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 636,537</td>
<td>$ 1,130,351</td>
<td>$ 265,991</td>
<td>$ 2,032,879</td>
</tr>
</tbody>
</table>

|                      |           |           |           |                           |
| **Liabilities**      |           |           |           |                           |
| **Current Liabilities** |         |           |           |                           |
| Accounts payable     | $ 489    | $ -       | $ -       | $ 489                     |
| Accrued Wages Payable | -        | -         | -         | -                         |
| Accrued payroll liabilities | 75,781 | -       | -         | 75,781                    |
| Revenue Collected in Advance | 20,000 | 115,000 | -        | 135,000                   |
| **Total Current Liabilities** | 96,299 | 115,000 | -        | 211,269                   |

|                      |           |           |           |                           |
| **Fund Balance**     |           |           |           |                           |
| Required reserve     | 248,540   | -         | -         | 248,540                   |
| Unassigned           | 291,728   | 1,015,351 | 265,991   | 1,573,070                 |
| **Total Fund Balance** | 540,268  | 1,015,351 | 265,991   | 1,821,610                 |
| **Total Liabilities and Fund Balance** | $ 636,537 | $ 1,130,351 | $ 265,991 | $ 2,032,879               |
Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance - Budget and Actual  
For the Period Ended August 31, 2018 (Unaudited)

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Budget</th>
<th>Actual</th>
<th>Actual/Bgt %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pet licenses CLC</td>
<td>$ 50,000</td>
<td>$ 8,148</td>
<td>16.3%</td>
</tr>
<tr>
<td>Pet licenses DAC</td>
<td>20,000</td>
<td>2,798</td>
<td>14.0%</td>
</tr>
<tr>
<td>Vaccinations</td>
<td>30,000</td>
<td>3,843</td>
<td>12.8%</td>
</tr>
<tr>
<td>Pet micro-chip</td>
<td>50,000</td>
<td>4,207</td>
<td>8.4%</td>
</tr>
<tr>
<td>Onsite adoptions</td>
<td>60,000</td>
<td>4,689</td>
<td>7.8%</td>
</tr>
<tr>
<td>Return to owner-Dona Ana County</td>
<td>10,000</td>
<td>1,619</td>
<td>16.2%</td>
</tr>
<tr>
<td>Return to owner-City of Las Cruces</td>
<td>25,000</td>
<td>3,714</td>
<td>14.9%</td>
</tr>
<tr>
<td>Spay/neuter</td>
<td>70,000</td>
<td>11,682</td>
<td>16.7%</td>
</tr>
<tr>
<td>Dona Ana County</td>
<td>1,250,000</td>
<td>363,636</td>
<td>29.1%</td>
</tr>
<tr>
<td>City of Las Cruces</td>
<td>1,250,000</td>
<td>275,000</td>
<td>22.0%</td>
</tr>
<tr>
<td>City of Anthony</td>
<td>3,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Donations &amp; memorials</td>
<td>30,000</td>
<td>5,991</td>
<td>20.0%</td>
</tr>
<tr>
<td>City of Sunland Park</td>
<td>2,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Village of Hatch</td>
<td>200</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Other revenue</td>
<td>23,000</td>
<td>2,834</td>
<td>12.3%</td>
</tr>
<tr>
<td>Investment income</td>
<td>17,000</td>
<td>2,694</td>
<td>15.8%</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>2,890,200</strong></td>
<td><strong>690,855</strong></td>
<td><strong>23.9%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>1,935,355</td>
<td>242,407</td>
<td>12.5%</td>
</tr>
<tr>
<td>Temp agency services</td>
<td>100,000</td>
<td>11,034</td>
<td>11.0%</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>45,000</td>
<td>1,424</td>
<td>3.2%</td>
</tr>
<tr>
<td>Services</td>
<td>425,000</td>
<td>51,736</td>
<td>12.2%</td>
</tr>
<tr>
<td>Supplies</td>
<td>231,500</td>
<td>16,474</td>
<td>7.1%</td>
</tr>
<tr>
<td>Insurance</td>
<td>85,129</td>
<td>22,055</td>
<td>25.9%</td>
</tr>
<tr>
<td>Other</td>
<td>69,000</td>
<td>2,648</td>
<td>3.8%</td>
</tr>
<tr>
<td>Capital outlay</td>
<td>91,500</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>2,982,484</strong></td>
<td><strong>347,778</strong></td>
<td><strong>11.7%</strong></td>
</tr>
</tbody>
</table>

| Net income (loss)               | (92,284) | 343,077 |
| Transfer to capital from operations | -        | -      |
| **Net change in fund balance**  | **(92,284)** | **343,077** |

| Beginning Fund Balance          | 197,190 |
| Ending Fund Balance             | $ 540,268 |
Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance  
For the Period Ended August 31, 2018 (Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>General Fund 7440 Actual</th>
<th>Capital Projects 7441 Actual</th>
<th>Fixed Assets 9440 Actual</th>
<th>Total</th>
</tr>
</thead>
<tbody>
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<td><strong>Revenues</strong></td>
<td></td>
<td></td>
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<td>-</td>
<td>-</td>
<td>1,619</td>
</tr>
<tr>
<td>Return to owner-City of Las Cr</td>
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<tr>
<td>Spay/neuter</td>
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<td>-</td>
<td>11,682</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
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<td>Donations &amp; memorials</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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<td>2,694</td>
<td>-</td>
<td>-</td>
<td>2,694</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>690,855</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Personnel</td>
<td>242,407</td>
<td>-</td>
<td>-</td>
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<td>-</td>
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</tr>
<tr>
<td>Supplies</td>
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<td>-</td>
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</tr>
<tr>
<td>Insurance</td>
<td>22,055</td>
<td>-</td>
<td>-</td>
<td>22,055</td>
</tr>
<tr>
<td>Other</td>
<td>2,648</td>
<td>-</td>
<td>-</td>
<td>2,648</td>
</tr>
<tr>
<td>Depreciation &amp; amortization</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capital outlay</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td>347,778</td>
<td>-</td>
<td>-</td>
<td>347,778</td>
</tr>
<tr>
<td>Net Operating Income (Loss)</td>
<td>343,077</td>
<td>-</td>
<td>-</td>
<td>343,077</td>
</tr>
<tr>
<td>Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net Change in Fund Balance</td>
<td>343,077</td>
<td>-</td>
<td>-</td>
<td>343,077</td>
</tr>
<tr>
<td>Net Investment in Capital Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>197,190</td>
<td>1,015,351</td>
<td>265,991</td>
<td>1,478,532</td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>$ 540,268</td>
<td>$ 1,015,351</td>
<td>$ 265,991</td>
<td>$ 1,821,610</td>
</tr>
</tbody>
</table>
Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year -To- Date
August 31, 2018 - Revenues
Budget Parameter 16.7%

DAC
- Budget: $1,250,000
- Actual: $363,636
- Percentage: 29.1%

CLC
- Budget: $1,250,000
- Actual: $275,000
- Percentage: 22.0%

All Other Rev
- Budget: $390,200
- Actual: $52,219
- Percentage: 13.4%
Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date
August 31, 2018 - Expenditures
Budget Parameter 16.7%
### Animal Services Center of the Mesilla Valley

#### Monthly Statistics Report-August 2018

<table>
<thead>
<tr>
<th></th>
<th>Dogs</th>
<th>Cats</th>
<th>Rabbits</th>
<th>Reptiles</th>
<th>Pocket Pets</th>
<th>Avian E</th>
<th>Avian L, W</th>
<th>Livestock (horse, goat, sheep, pig, donkey)</th>
<th>Wildlife (skunk, bat, coyote, fox, raccoon)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INTAKE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>0</td>
<td>3</td>
<td>927</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Public Services**

<table>
<thead>
<tr>
<th>City Clinic (includes outside surgeries, vaccinations, and microchips)</th>
<th>County Clinic (includes outside surgeries, vaccinations, and microchips)</th>
<th>Jurisdiction Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>112</td>
<td>116</td>
<td>0</td>
</tr>
<tr>
<td>Subtotal Clinic In</td>
<td>39</td>
<td>74</td>
</tr>
<tr>
<td>489</td>
<td>397</td>
<td>0</td>
</tr>
<tr>
<td>Grand Total</td>
<td>115</td>
<td>113</td>
</tr>
</tbody>
</table>

**Statistics**

<table>
<thead>
<tr>
<th>Live Release Rate</th>
<th>Euthanized, Expired in Shelter, DOA</th>
<th>Average Intake/day</th>
<th>Average Outcome/day</th>
<th>Average Euthanization/day</th>
<th>Average RTO/day</th>
<th>Average Adoptions/day</th>
</tr>
</thead>
<tbody>
<tr>
<td>61.0%</td>
<td>60.9%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>na</td>
<td>na</td>
<td>na</td>
</tr>
<tr>
<td>80.0%</td>
<td>61.8%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>80.0%</td>
<td>61.8%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>80.0%</td>
<td>61.8%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

*The discrepancy between intake and outcome numbers is due to the number of animals taken in on the final three to five days of the month whose outcome is listed on the following month’s report. (Animals are held as Strays three days without tags and five days with identification for owner reclaim). It is doubtful that the two numbers will ever match.*

*The statistics are for the month of July 2018.*
A RESOLUTION TO AMEND THE ADOPTED FISCAL YEAR 2019 BUDGET ALLOWING FOR A CARRYOVER BUDGET FOR EXPENDITURES FROM FISCAL YEAR 2018 FOR THE CAPITAL FUND (7441).

The ASCMV Board of Directors is hereby informed that:

WHEREAS, the ASCMV is requesting a carryover of fiscal year 2018 budget for both revenue and expenditure accounts; and

WHEREAS, a budget adjustment is required to appropriate expenses from fund balance, as designated in Exhibit “A”; and

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, the ASCMV fiscal year 2019 budget is hereby adjusted as reflected in Exhibit “A” attached here and made part of this resolution.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent, for inclusion in the fiscal year 2019 budget for the Animal Service Center of the Mesilla Valley.
PASSED AND APPROVED this 6th day of September 2018.

__________________________________  
Board Chair

MOVED BY: ______________________

SECONDED BY: ___________________

VOTE:

Kasandra Gandara, Chair__________________________  ____yea____nay
Jess Williams, Vice-Chair__________________________  ____yes____nay
Gregory Z. Smith, Member _________________________  ____yea____nay
Jack Eakman, Member ______________________________ ____yea____nay
Ramon S. Gonzalez, Member________________________    ____yea____nay
Billy G Garrett, Member____________________________  ____yea____nay
David Dollahon, Ex-Officio Member___________________ ____yea____nay

ATTEST:

__________________________________  
Scott Krahling, County Clerk
ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
RESOLUTION NO. 2018-23

A RESOLUTION TO ACCEPT THE $20,000 PETSMART GRANT FOR FUND COSTS ASSOCIATED WITH THE TRANSPORTATION OF ANIMALS TO LOCATIONS WHERE THE ADOPTION DEMAND EXCEEDS THE AVAILABILITY OF ANIMALS IN SHELTERS AND MEDICAL AND ADOPTION PREPARATION.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV applied for and are recipients of a grant from PETSMART, and request new grant monies in the amount of $20,000 to transfer to the Capital Fund (7441); and

WHEREAS, this grant provides funding for costs associated with the transportation of animals to locations where the adoption demand exceeds the availability of animals in shelters and medical and adoption preparation; and

WHEREAS, a budget adjustment is required to set up estimated revenue and appropriate expenses associated with the building renovations.

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I) THAT, the ASCMV Board ratifies the ASCMV Director’s signature on the Grant Application labeled Exhibit “A” attached hereto and made part of the resolution.

(II) THAT, the budget adjustment reflected in Exhibit “B” attached hereto and made part of this resolution is hereby adopted.

(III) THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY19 budget for the ASCMV.
THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 6th day of September, 2018.

______________________________
Board Chair

MOVED BY: ______________________

SECONDED BY: ___________________

VOTE:

Kasandra Gandara, Chair__________________________ ____yea____nay

Jess Williams, Vice-Chair_____________________________ ____yes____nay

Gregory Z. Smith, Member _________________________  ____yea____nay

Jack Eakman, Member ____________________________ ____yea____nay

Ramon S. Gonzalez, Member_______________________    ____yea____nay

Billy G Garrett, Member____________________________  ____yea____nay

David Dollahon, Ex-Officio Member___________________ ____yea____nay

ATTEST:

______________________________
Scott Krahling, County Clerk
A RESOLUTION TO ACCEPT THE TOMAHAWK’S LIVE TRAPS, USED TO ALLOW FELINES TO BE IN A SAFE PLACE WHILE THE CAREGIVER IS CLEANING ITS CAGE, RESULTING IN A SAFE INTERACTION AND HEALTHIER FELINES.

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV applied for and are recipients of Tomahawk’s Live Traps

WHEREAS, these will be used to allow felines to be in a safe place while the caregiver is cleaning its cage, resulting in a safe interaction and healthier felines.;

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY19 budget for the ASCMV.

(II)

THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.
PASSED AND APPROVED this 6th day of September 2018.

__________________________________
Board Chair

MOVED BY: ______________________

SECONDED BY: ___________________

VOTE:

Kasandra Gandara, Chair__________________________ ___yea___nay
Jess Williams, Vice-Chair___________________________ ___yes___nay
Gregory Z. Smith, Member _____________________________ ___yea___nay
Jack Eakman, Member _________________________________ ___yea___nay
Ramon S. Gonzalez, Member_______________________________ ___yea___nay
Billy G Garrett, Member______________________________ ___yea___nay
David Dollahon, Ex-Officio Member_______________________ ___yea___nay

ATTEST:

__________________________________
Scott Krahling, County Clerk