ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on Thursday, May 10th, 2018 at 9am at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

I. Call to Order & Pledge of Allegiance

II. Roll Call of ASCMV Board Members and Determination of Quorum

III. Changes to Agenda and Approval of Agenda

IV. Minutes
   a. Approval of the Minutes from the regular ASCMV Board Meeting held April 12th, 2018.

V. Reports/Presentations
   a. City and County ACO Reports – City Animal Control and County Animal Control
   b. Introduction of New Medical Director – Bernice Navarro
   c. Shelter Medical Update – Dr. Susan Baiz
   d. Shelter Statistics/Quarterly Report/Activities – Paul Richardson
   e. Educational Initiatives-Spay/Neuter Initiatives – Paul Richardson
   f. Committee Reports
      1. Finance – David Dollahon, Committee Chair
      2. Executive – Kasandra Gandara, Committee Chair
      3. Facilities – Greg Smith, Committee Chair
   g. Zero In 7 Update

VI. Public Input

VII. Chair and Board Comments

VIII. Adjournment

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ANIMAL SERVICE CENTER OF MESILLA VALLEY

April 12, 2018 at 9:00 a.m.

BOARD MEMBERS PRESENT:
   Jess C. Williams - Vice-Chair
   Jack Eakman - Board Member
   Billy Garrett - Board Member (arrived 9:05)
   Gregory Z. Smith - Board Member
   David Dollahon - Ex-Officio Member

BOARD MEMBERS NOT PRESENT:
   Kasandra Gandara - Chair
   Ramon Gonzalez, Board Member

I. Call to Order & Pledge of Allegiance (9:00 AM)

Williams: Good morning. Today is April 12th. This is the regular meeting of the Board of Directors of the Animal Services Center of the Mesilla Valley. Our bylaws reflect that in the absence of a quorum of the Board Members that the ex-officio members can serve as voting members. Therefore we do have, I believe, a quorum with Mr. Dollahon. I would call the meeting to order and Mary Lou, would you lead us in the Pledge of Allegiance please.

All stand for Pledge of Allegiance.

Williams: Thank you.

II. Roll Call of ASCMV Board Members and Determination of Quorum

Williams: And we now go to item two, the roll call and determination of the quorum. Ms. Baum.

Baum: Board Member Dollahon.

Dollahon: Here.

Baum: Board Member Gonzalez is absent. Board Member Eakman.

Eakman: Present.

Baum: Board Member Garrett is absent. Board Member Smith.

Smith: Present.
Baum: Board Member Williams.

Williams: Present.

Baum: And Chairwoman Gandara is absent.

Williams: And for the record, the Chair has a competing commitment at New Mexico State University today and she's asked me to chair in her absence.

III. Changes to Agenda and Approval of Agenda

Williams: That brings us to item number three, changes to the agenda and approval of the agenda. I would merely point out before we have that motion, that we need to reflect that the item four, the minutes, should both reflect 2018 instead of 2017. So with that amendment and if there are no other changes, I would entertain a motion to approve the agenda.

Smith: So moved.

Eakman: Second.

Williams: Got a motion by Board Member Smith, a second by Board Member Eakman. Ms. Baum would you please poll the board.

Baum: Board Member Dollahon.

Dollahon: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Thank you. I vote yes.

MOTION APPROVED UNANIMOUSLY.

IV. Minutes
A. Approval of the Minutes from the regular ASCMV Board Meeting held March 8th, 2018
B. Approval of the Minutes from the ASCMV Budget Work Session held March 28th, 2018

Williams: That brings us to item number four which is the minutes for the regular meeting of March 8th and the budget work session of March 28th, 2018 in both cases. I would entertain a motion to approve both.

Eakman: So moved.

Smith: Second.

Williams: I have a motion by Board Member Eakman, a second by Board Member Smith. Ms. Baum, please poll the board.

Baum: Board Member Dollahon.

Dollahon: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Yes.

MOTION APPROVED UNANIMOUSLY.

V. Reports/Presentations

A. City and County ACO Reports - City and County Animal Control

Williams: That brings us to reports and presentations, item five. We begin with the City and County ACO reports, and Mary Lou’s getting up first so we’re going to start with the County. Mary Lou Ward.

Ward: Good morning Chair.

Williams: Good morning.
Ward: Board Members. Mary Lou Ward, Supervisor for Dona Ana County Animal Control and Codes. First I want to start with our showcase of our officer this morning, which is Officer Ray Adams. He did our most return to owner, Animal Control return to owner of animals in the field for the month of March with 52 animals alone, himself. So I would like to bring him up here to show him off to the Board for doing that amount of animals himself.

Williams: Thank you.

Ward: Let me open this up on our report. If you look at our report, if you can see that or not for the numbers, I kind of put something a little bit different together this time. Usually I'm just up here reporting our numbers, but I finally got a little creative and put a pie together.

So our return to owner numbers for last month was 193 for our department, so I'm pretty proud of that number because that's the most we've done so far.

Williams: Thank you. I did add some extra numbers in there. I added animals that were scanned were 207. Total calls that we've taken, that Animal Control and Codes have taken all together were 1,100, and unrestrained animals that were reported were 421. Now out of the unrestrained animals that doesn't mean that we only scanned 207 of them. It means that some of them might not have been there when we got there. They might have been gone, GOA, gone on arrival, and different sorts of things, but the officers only got to scan 207 of the animals. But overall we returned 193 animals to their owners in the field.

Williams: Thank you Ms. Ward. Let the record reflect that Board Member Garrett has joined us. Are there any questions or comments from the Board about the County report?

Eakman: A curiosity question if I might, Mr. Chair.

Williams: Board Member Eakman.

Eakman: How many calls do you receive for non-companion animals?

Ward: I don't have that broken down with me.

Eakman: That's okay. It's just a curiosity question.

Ward: Yes. We break it, when you say "non-companion," I break things down into two categories for animals. I break it down to resident dogs and, let
me try to think of how I used to break it down, and just resident dogs and
family dogs. Resident dogs are dogs that live in the property, that are
chained in the back yard, that never get to go inside with the family and
socialize with them, that are just living on the property. And family dogs
that are actually interactive with the family, get to go out on outings, and
are actually considered part of the family. That's how we break those
down.

Eakman: Thank you.

Williams: And if I could clarify, we also get livestock calls, do we not? We refer
many of those to the Livestock Commission?

Ward: We get livestock calls. We get calls, everything from bats, and I'll just go
out all the way up to, and I kind of said it yesterday at the Commission, we
get elephants that come to town for the circus we have to go out and
inspect. So there's a broad spectrum of calls.

Eakman: That's what I was referring to. I was wondering just about that side that is
really underappreciated by the citizenry. Thank you.

Ward: Thank you.

Williams: Thank you Mary Lou. Appreciate it.

Ward: Thank you.

Williams: Officer Adams, thank you for your work in the field. Very much appreciate
it. That brings us to the City ACO report. Officer Jimenez.

Jimenez: Good morning. Good morning Mr. Chairman, Members of the Board. My
name is Gino Jimenez. I'm the Animal Control Supervisor for the City of
Las Cruces. Before I begin my presentation I would like to publicly
acknowledge Mr. Thacker and appreciate, and give him thanks for the
pizza party that we had yesterday in honor of the Animal Control. This
week is Animal Control Care and Appreciation Week and Mr. Thacker and
his staff took time to acknowledge us as Animal Control, pizza, ice cream,
and some little gifts that his staff made for each individual officer, and I
would like to thank him for that because it, that's not me doing this.

The City of Las Cruces Animal Control responded to 458 stray calls
for the month of March 2018. Of those, 248 were GOAs. We did impound
173, 113 being dogs, 60 being cats, and that included 21 unsuccessful
field RTOs. Of that total number, 37 were successfully returned to their
owners. I wish we had the numbers that Mary Lou had, I mean that would
be outstanding for us.
Three-year comparison, we are still, this month we're a little lower
than our average but still staying consistent at the 458.

Here is our 18-month comparison, again pretty steady. There are
some dips but not that high and there are some lows that aren't that low.
So we're pretty consistent there.

Here is our four-year field RTO comparison, a little lower than last
year but higher than our lowest at 2015. Any questions for me?

Williams: Any questions or comments from the Board? Seeing none, thank you
very much Gino.

Jimenez: Thank you.

B. Shelter Statistics/Activities - Clint Thacker

Williams: That brings us to item number 5B which is shelter statistics and activities.
Mr. Thacker.

Thacker: Good morning.

Williams: Good morning.

Thacker: Thank you for the opportunity. Again, I would just like to point out, like
Gino mentioned that it is the National Animal Care and Control
Appreciation Week. So this week we have had the opportunity to
recognize our staff each day with a little something, and it's all donations
that were done by the community to say "Thank you" for us. And the one
who gathered up and did all of those donations is our Volunteer
Coordinator Dominique Clark who's here with us today. Could we give her
a round of applause as well?

Williams: Absolutely.

Thacker: That's a lot of work, to make all those telephone calls and coordinate all
those things. So we're very appreciative of her. So we have today the
Director's Report for the ASCMV.

Dollahon: Clint, you want to hit FO and we're having network problems today so
things are moving a little slow.

Williams: Thanks for that clarification.

Thacker: So this is the Spring Me Fever that we're having this year in April. These
are our 12 dogs that we normally have now. All of them are long-term
dogs that have been at the Animal Services Center for a little while. We
again have Koko photography. We take the dogs to them and they do
these beautiful images of these dogs that all the adoptions are sponsored
and all of them up to now, so far, are being adopted out or sent to
rescues. So we're very proud of that and grateful for a program,
especially grateful for Kelly Barker who has instrumented all this to get it in
place. So we want to recognize her for that too.

So our intake for 2018 for February, City of Las Cruces gave us a
total of 393 dogs. Dona Ana was 344, Anthony 44, Hatch zero, Sunland
Park was four, and other unknown jurisdictions was three, for a grand total
of 788 animals that came into the ASCMV in February 2018.

So our outcomes: 176 adoptions, 121 reclaims, 332 rescues, and
71 animals were euthanized. That gives us a live release rate of 89.9 and
if we round that up, I mean it's ...

Williams: Yes, we made it.

Thacker: We should, right?

Williams: We made it.

Thacker: The 89.9% which we're, again, very happy for and about. The staff has
worked incredibly hard. We continue to reach for those goals set for the
Zero in Seven.

Williams: Mr. Thacker.

Thacker: Yes.

Williams: If we could go back one, if we really look at that number, 33 dogs, 12 cats,
those are the primary animals that we're looking at. What were the other
26?

Thacker: That's a good question. I don't have that with me right now but I can sure
let the Board know what those 26, because that is a rather large number.

PERSON IN AUDIENCE SPEAKING, NOT ON MICROPHONE.

Thacker: Yes, that's right. I think there were 24 roosters that we brought in, I think it
was 24 roosters that were brought in, they were the last of that huge seize
that the County had. That was a court order euthanasia and so we
euthanized those animals (inaudible).

Williams: All right. So if we take out the court orders, which we have no control
over, our live release rate is well above 90% once that is taken out of the
equation. So for the record, I want to point out that when you look at the
number for dogs and the number for cats and you take out these 24 court-
ordered roosters, we have far exceeded our goal in terms of hitting 90%. So carry on, but those are good numbers. Thank you.

Thacker: Incredible numbers. Thank you very much for pointing that out. So for licensing, we had 101 mailed, 34 were done online, 243 at the Service Center for the City, 109 at the Service Center for the County, for a total of 487.

So some preliminary for March 2018, looking at 88% live release rate, 89 animals euthanized, 355 sent to rescues. Again, rescues continued to be the number-one way we're getting animals out of the shelter, or out of the Animal Services Center and we are appreciative of all those efforts.

Williams: Mr. Thacker I want to interrupt you again.

Thacker: Please.

Williams: Of this live release rate at 88%, do we have court orders again that are skewing that number?

Thacker: Not that I know of.

Williams: Okay. I think that it would be helpful to break that out going forward to show us what the true number is, set aside the court orders because we can't rescue those out, we can't adopt them out. There's nothing we can do about court orders.

Thacker: So what you'd like is on this preliminary number, you'd like the live release rate broken out?

Williams: I would like to see on this slide and the previous slide going forward a breakout of court orders so that we can see what our true number is for our live release rate related to adoptable, healthy companion animals.

Thacker: Okay.

Williams: Thank you.

Thacker: Thank you. I'm going to have Dominique step up and talk about her volunteers.

Clark: Good morning.

Williams: Good morning.
Clark: Chairman and Members of the Board. Dominique Clark, ASCMV
Volunteer Coordinator. All right. So this is my favorite part. So here, this
is at Petrie KIA of Las Cruces and this is one of our offsite adoption
events. Again, Petrie Kia is sponsoring all of the adoptions that take place
at the event and they are usually always really good. This event we had
14 adoptions and actually a whole litter of puppies went, of course, but we
did have many large dogs that were also adopted. The large dogs tend to
go very well at Kia and so we're very thankful that Kia does sponsor the
adoptions and it helps all around to create space and awareness and
everything else. So here is the first picture on the left-hand side at the top
is an adoption taking place. That family took that puppy home. And then
this is one of our very young volunteers, she's in middle school, her name
is Chloe, right next to that picture. She helped with that adoption
personally. She had been holding that puppy all day and she helped it get
adopted. She talked it up, not that it needed much talking up. The young
lady in the middle on the bottom, her family also took home a puppy. We
have Ms. Debbie Cruzan on the bottom right-hand corner, my right, and
she's a very avid volunteer. Her and her husband Mike do so much for us
so we're very thankful.

This was at Sportsman’s Warehouse. That was our very first time
being there, ever, and it was very nice that they hosted us for this
Saturday. We had about 25 dogs there. The venue has lots of space and
the dogs enjoyed getting out and hanging out for the day. It was a
beautiful day. We had a big volunteer turnout. We usually do but this one
was extra-large. These are more pictures from Sportsman's Warehouse.
As you can see, I don't get very many pictures of them actually walking the
dogs. They're usually hugging on them or holding them or some kind of,
sometimes it's kisses. Right here we have Jo Lommler and she's up top
left. She's very infamous for holding the dogs. I have to tell her, "Jo, you
need to kind of walk them a little bit, okay." And here to the right top hand
corner, that is one of our fosters and he hung out with us for a little bit.
And then you can see our volunteers mingling, talking.

So we have 818 March volunteer hours. We have a total of 237
volunteers. Now keep in mind we do have various things, for example the
laundry, dog enrichment, County Cats, the adoption events, whether it's at
Farmers', Petco, other offsites, whether it's cat care at Pet's Barn, etc. So
some of these volunteers have a hand in everything and some of them
only do specific duties. So we had 72 hours for cats and laundry at the
shelter. We had 46 hours for dog enrichment and that would also include
dog walking, socialization, things of that nature. County Cats was 40
hours. Farmers' and Petco adoptions was 217. So big thank-you to all
the volunteers who played a role in the offsite adoption events. The other
offsite adoption events, including Kia, Corner Bakery, and Sportsman's
Warehouse was 253 hours. The Pet's Barn and Petco cat care teams,
and that's the consistent cat care that we have, the cats that stay there
constantly, that's 71 hours. Our photography team, 49 hours. The actual
dog walking course, Claren Wilson from Cloud K-9 dog training services
gives her time to come and run our course, and so that's what those hours
are. And then we did have a volunteer spring mixer which I'm really
excited about, and it was a volunteer appreciation party, that was 33
hours. Grooming, four and a half, and miscellaneous was 28.

Here are some more pictures. This was actually, Clint had
mentioned a little bit earlier the photography shoot at Melissa J. Koko
Studio. This was the photo shoot during March. Volunteers come out and
they give their time for about two and a half, three hours while dogs are
going their photos taken for the promotional dogs of the upcoming
month, and you can see at the top, that's our group, the top left. That's
our group that came out for the day. We have got the walkers, they're
socializing in front. This is Melissa J. Koko's home studio, Rhiana down at
the bottom left. She almost took that dog home to foster. She really had
to give it some thought because she has some roommates, but, I was
trying to talk her into it a little bit. And then we have Barbara Schnitzer in
the middle and some more of our volunteers, Christin, Rhiana, and
Barbara all in front of the home studio with the dogs.

And then this was just a few snippets of the volunteer spring mixer.
Staybridge donated their conference room, Staybridge Suites, so that way
we could be able to host a party for our volunteers and we had some
snacks and some cookies, pizzas were donated, some fun icebreaker
games. Of course it was very fun. We also had community entities like
Ashley Furniture Home Store donate a $100 gift certificate, Tractor Supply
donated, we did have Alamo Drafthouse donate, St. Clair Winery and
Bistro, and all of these gifts were given to volunteers. They were either
won or they were given, and it was just a small token of something we
could do because they give so much of their hearts and their time to us.

And here's a few of our volunteers. This was an icebreaker game.
You had to pick up the Skittles with tweezers, it was actually very
interesting, and you had to put them in the little cup. And then we had
some more icebreakers. Whoever built the tallest marshmallow castle
won. And then the top right, just a group shot. And the bottom right, you
might find this interesting, Mr. Thacker was attempting to help that team
build a marshmallow castle.

And then for our foster numbers, we currently have 29 families with
72 animals and surrender to foster currently two families with two animals.
And again, these are our April dogs: Basil, Buzz, Lily, April, Rose, and
Rockwell. A few of them, not all of them. And now I'll hand it back over to
Mr. Thacker. Thank you very much.

Williams: Thank you. And thank you for putting together that mixer. And skittles
with tweezers? My goodness. That's like a, I don't know if you rewarded
them or punished them, but that was pretty funny. Thank you so much.
Thacker: I would like to point out that I did win one of those. I can't remember which one it was but ...

Williams: You're not eligible to win, yes. Sorry.

Thacker: Oh. Okay. All right. So for community outreach, we had public visitors to the shelter for March is a grand total of 3,183. Again it just, it blows me away the amount of people we have coming into that shelter each month. So I'm excited to see the changes that we're making and hopefully that'll continue to improve and make that a place that with the remodeling that's going to happen, it all is going to go together to help the Zero in Seven initiative that we're working towards. This is a breakdown of that number: 1,913 came through on the adoption side and some breakdowns of that number; and then on the, we call it the RTO or the return to owner/reclaim side is 1,270 and a breakdown for those numbers as well.

We continue to do our outreach for the community on the radio for 101 Gold, Magic 105, Zia Country 99.5. I continue to work with our advertising campaign with Wilson Binkley. We have an ad going out, Dog'Cruces magazine and also I did an article for the next one coming out as well, so you can see that. The American Classifed and then the Dona Ana County Humane Society Senior Program provided the discounts for seven dogs and two cats.

C. Educational Initiatives - Spay/Neuter Initiatives - Clint Thacker

Thacker: Some of our spay and neuter initiatives: 187 animals are in the foster to adopt program. That number continues to go down, which is what we want. We are excited for that. The reason why we want that to go down is these are unaltered animals that are out in the community and we're relying on them to bring the animals back in. We have changed a little bit how we're doing it, instead of it was before where they would not pay anything. They would just leave with an unaltered animal and then the final exchange of money would be at the end when the animal was sterilized. So we saw a big gap in this because it was essentially an animal leaving for free and then if they decided never to come back, we have no power to track them down, no authority for that. So we decided to charge a $35 deposit on the sterilization, and that $35 deposit is charged at the time of, before they leave with the animal and that gives them a little more incentive to come back and get that surgery performed, and then they finalize the adoption, final adoption payment minus the $35 when they pick up their animal. And that has seemed to help, so we look forward to that number continuing to go down. We continue to do more and more sterilizations in-house, so there are more animals available that do not need to go into the foster to adopt program.

Surgeries, we did 169 affordable surgeries out of our shelter and those are broken down there. We did have 34 cancellations. What we're
doing with those cancellations is we are plugging them with shelter animals, so it's not going as time lost. In other words, another way to say it is 34 shelter animals were included in the sterilizations. So the total surgeries: 69 public, 80 adoptive, shelters 162, and so the total of 411. In the past that shelter number would be in just double digits. On Thursday, we dedicate it solely to shelter animals and we are continuing to whittle that number down.

These are some other of our April dogs: Sky, Stormy, Sunny, Sunshine, Woody, and Willow. I believe three of these dogs, three of the 12 are already adopted for the month of April. And that's all I have.

Williams: Thank you Mr. Thacker. Any comments or questions from the Board? Seeing none.

D. Committee Reports

1. Finance - David Dollahon, Committee Chair

Williams: We'll move on to item number 5C, no, I guess we got that one, 5D is the committee reports and we begin with the Finance Committee, Board Member Dollahon and Mr. Saffell.

Saffell: Sorry, I seem to be having some trouble. I did press F5. There we go. Good morning Mr. Chair and Members of the Board. My name is Josh Saffell and on behalf of the Finance Department I would like to present the unaudited financials as of February 2018.

On the balance sheet, which is page 1, the Statement of Net Position, the General Fund is showing about $401,000 in cash and $1,000 in receivables, and we have total liabilities in the General Fund at about $99,000.

In operations, which again if you have the packet, that's page 2, Statements of Revenues, Expenditures, and Changes in Fund Balance, the General Fund is showing about $1.46 million in revenue and $1.62 million in expenditure which gave us a net loss of $163,000. Also, total revenues are at 65.6% of budget and total expenditures are at 68.4% of budget.

Here we show actual revenues compared to our budget. The actual revenue of $1.46 million is mainly due to Dona Ana and City contributions as per the Joint Powers Agreement.

In the expenditure comparison we see quite a few of the line items are above the 67% budget target. We see services are at 79.4%, supplies are at 94.3%, and repairs and maintenance are at 70.8%, and of course all other expense categories are below or close to that 67% budget parameter, but I do believe that there's a budget adjustment that's going to be discussed which should take care of those issues.
In the Capital Projects Fund we see cash of $536,000. That concludes the February financial report. Are there any questions?

Williams: Are there any questions from the Board? Seeing none, thank you Josh. Board Member Dollahon.

Dollahon: Mr. Chairman, Members of the Committee. We had a Finance Committee meeting, what’s today, Thursday? That was on Tuesday afternoon. We discussed the March financials because it just so happened this month that our meeting fell in advance of the Board meeting, so Josh and staff from Accounting for the City did present the March financials. Some of the items that we discussed are the resolutions that are on today's presentation for you and other discussion items related to purchasing, some human resources issues that are impacting operations that I need to work with Clint and his staff on a few things, and temporary services, all of which have some financial impact to the organization but none of which are insurmountable or seriously problematic at this point. So we're working through some things, trying to improve some purchasing capability, and helping Clint and staff to become fully staffed, which will always be an ongoing challenge out there, not so much with full-time but with part-time staffing. There are certain jobs within the City and at ASCMV that have quite a bit of turnover and they deal primarily with part-time staff. But we're trying to work with them with the City's Human Resources Office to improve that as well. So with that Mr. Chairman, I'll stand for questions. Clint and I are going to tag-team most of the resolutions when we get to that and there are two of them today that need amendments when we get to those items.

Williams: And Board Member Dollahon, would you also address the audit findings?

Dollahon: Josh is going to do that when we get to that resolution.

Williams: Okay. Thank you.

2. Executive - Jess Williams, Committee Chair

Williams: That brings us to item number 5D2 which is the Executive Committee. The Executive Committee did meet primarily to discuss the agenda for today's meeting, also to introduce Mr. Thacker to his very first deep-fried green chili with pecan crust. So that was a big part of the meeting for him.

3. Facilities - Greg Smith, Committee Chair

Williams: Did we have a Facilities meeting, Board Member Smith?
Smith: Yes. Right after the Executive Committee we briefly met. Highlights: A full-time cleaning service is now in place at the Animal Services Center. The remodeling project, getting the pieces in place for that is progressing, and they're continuing to work on the pest issue, making some success in some areas and still having to work on some others. Thank you Mr. Chairman.


E. Zero in 7 Update

Williams: We'll move on to item number 5E which is the Zero in Seven update. Ms. Gilbert, are you going to do that for us today?

Gilbert: Good morning. Jean Gilbert, Secretary for the Coalition for Pets and People, and this is our April 2018 Community Animal Welfare Report. Okay. And there's the mission statement which was adopted in March. And here's the listing of community organizations.

And here's upcoming events. Give you a minute to look at them. The Coalition, we're going to have a social at Andale's Doghouse on the patio so people can bring their dogs to meet Mr. Thacker, and here's the flyer for it which we'll post on our Facebook page and that we will circulate. And that's going to be April 24th and you can see some other events, fundraisers, vaccination clinics, microchip clinics that the Coalition is involved in. And Mr. Thacker, is that date correct for the Unitarian Roundtable? May 6th is what I have. Okay. I know Mr. Thacker's on the calendar for Roundtable coming up, and I think that's the right date. And of course SNAP is going to be having their 21st Anniversary Gala mid-May. And Yappy Hour's coming up and there's the famous Wine St. Clair in his dog costume. And that is put on jointly by SNAP and the Dona Ana County Humane Society.

And this is a summary of our March meeting. I wasn't able to attend but Becky Corran, the representative from APA, did a report and then I went ahead and summarized it for the slide. And you can see the representation that was at the meeting. And Mr. Thacker explained the foster program at the shelter and they talked about developing a brochure on fostering that would include other organizations and perhaps an open house or some type of event or venue for foster recruitment and for people to have awareness. It's my understanding Mr. Thacker'll probably talk on that topic as well at the Roundtable. And then Mr. Thacker gave updates on the renovations at the shelter and also talked about the new funding potential with the GO planning bond. And then as a group the Coalition is talking about an alternative meeting location and in the future doing some strategic planning. The conflict with using Branigan Library is that we need to be there at 5:30 and we need to be out by 7:30 and that's a
problem for our Chairperson because our Chairperson's arrival time would have to be 6:30. So that's why we're looking for an alternative place.

And here are a couple of pictures from the volunteer fair that was just last Saturday and it's interesting because it started out sort of iffy because Rick threw out his back, Frank had to go to Albuquerque for a spay/neuter meeting on State funding, I think it was about. So it was starting very iffy and then all of a sudden we're basically overstaffed at our table and we were all pouncing on the people that came to our table. So I went ahead and took flyers and went around to the, call them vendors but they're the people that were manning their stations at the fair and gave them the flyer on the Tails flight so we could recruit more volunteers for Kelly. So anyway, that's Rachel Snow from SNAP; Kelly Barker, Tails from the Shelter; and there's Rick talking to some attendees at the fair. And it was an awesome fair. It was a lot of fun.

Tom Townsend submitted this which is a summary on the spay/neuter, basically an update on the PetSmart Charities grant which is for 500 cats and it's in the amount of $30,000 in nine zip code areas. And the ASCMV has been able to commit to ten feline surgeries on Tuesdays and then the second bullet tells the, call it the logistics for people taking their animals. Two thousand flyers have been printed for circulation on the free spay/neuter; 100 surgeries have been performed to date. Tom is going to, he's already done one presentation with the Mesilla Trustees and he'll be doing another one this month. And then permission has been granted by PetSmart Charities for hotspots that have been identified that are outside of the zip code areas, and I know that there are some colonies that have been identified on the East Mesa. So, and of course, as is the case with all our work, we need volunteers. Training and assistance perhaps can be offered by Broken Promises and other people who are trained in the TNR work. And then there are the numbers, a number for Tom and then the TNR Hotline is listed here.

And here's HSSNM's report for the first quarter. I'll let you look at those numbers there. Humane Ed, which is one of the programs I lead, was down a little bit in number of session because of spring break.

There's a picture of one of our kittens who was adopted in March and she was born to a feral mama cat. And then the other cat pictured on the right had been waiting four months, and Rebecca says that the people were able to look past her "cat-itude." I like that.

And Broken Promises' report for the first quarter, and you can see that their numbers for TNR are down, but the reason they are is they're still getting settled in the sanctuary. So they've made a big move and now they're settled in so their numbers'll probably start coming up a little bit more. And the picture on the right is Blue, who is now a Broken Promise Sanctuary resident and who was a feral that was displaced. This kind of thing happens where the caretaker was no doubt renting and the place sold, so what they had for the cats had to be dismantled. But fortunately they were able to add the enclosure to Broken Promises Sanctuary. And
Broken Promises is looking at a future program where they'll be able to offer sponsorships for people that want to help animals. And then I thought this is cute that Joe has here of Kenny. He calls him a VIP sanctuary resident. I don't know that there are that many birds now at the sanctuary because Susan Alderman is the one who had them and I'm pretty sure she moved most of them to Alamogordo. But Kenny still gets a pretty good view from the top there. And a really neat thing happening at the Co-Op right now is you can do a round-up when you buy your food and items there at the Mountain View Market. You can round it up to the next dollar and then that money goes to Broken Promises. You can also make a donation as well, so that's a wonderful opportunity for them.

2 Hearts 4 Paws just recently had a celebration. One of their founders had a birthday and Dragonfly Restaurant on the Downtown Mall generously donated a portion of their proceeds for that day, and they certainly deserve recognition. And then there's the contact info and the e-mail for 2 Hearts 4 Paws.

And APA, there are the numbers for March, and quite a lot in intake there, and Kitten Cara was adopted in March and you see her picture taken there at the APA facility and then below you see her all snuggled in with her canine companion in her new home. And I think most of you know that APA had to announce in mid-March that they were closing their pet food bank temporarily because the demand was exceeding what their supplies and food were, so they needed time just to collect donations and stock their shelves again to open up in the first of May. And Borman Autoplex is generously not only collecting food at their location but they're matching the donations. And the Las Cruces Dog Park Coalition just recently donated 400 pounds of food.

Williams: If I could interrupt you there, Jean. The Dona Ana County Detention Center staff are also doing a food drive for the APA food bank. That got started this week and will continue, they have a goal, I'm not sure exactly how many hundreds of pounds they're after but they're on it.

Gilbert: Awesome. And Cherished K-9, Abilene was born at their rescue in late December and she came from a very large litter of 13, and at the time that Cherished K-9 pulled her they did not know that the mama dog was pregnant, and now just about a week ago Abilene was handed off to a transporter and then Abilene's new dad came up to Tucson to get Abilene and take her to California where she lives now. So just an example of the wonderful work, not only with rescue, pulling animals from the shelter, but also transport as well.

And Tails, and of course everyone knows that just Tuesday was the take-off for the Tails to Freedom flight, and that number does need to be amended. It says 56 animals and I believe six of, and the number is more accurately 46, because I understand they were short by ten dogs. And of
that number I think five or six were from APA, which of course they're also
shelter animals.

Williams: Sure.

Gilbert: But anyway they went to Boise, Idaho and the numbers now are about
100, maybe that would be 160 that have now been flown to date to new
homes since Tails started the program. Is that right Kelly? And then
approximately 750 moms and pups collectively through the Tails work and
coordination have been found homes by road and by sky, which is really,
really awesome.

And here's more regarding the flight. A drive was initiated, and I
know there are some of you that donated to that and also purchased
crates that were needed for the flight and then below the picture is of a
dog wearing one of the wonderful custom-made jackets that were, Cathi
Buchman was the person who purchased all the fabric. And then Melinda
and Belinda Dayley were the ones that made all the jackets. And I saw
the pictures after they arrived there in Boise that Kelly had sent the link of
many, many pictures and it was noted that they were "bundled in love"
with the custom-made jackets. There are really some great, great photos
of their arrival there.

And of course Mr. Thacker has shown some pictures from the
spring fever, the 12 dog program, and this is of course the one for April.
And 36 ASCMV-featured long-term dogs have now found great homes in
the last three months that this program was initiated by Tails from the
Shelter. And Tails crowd funds, their fees from $7 up to a full sponsorship
at $100, and there's the contact info for ASCMV and for Tails.

And SNAP, I mentioned earlier with the listing of events. They're
having their 20th Anniversary Gala which will be at the Convention Center
on Thursday, May 17th and the time frame is 6:00 to 9:00, and you can
see here on the slide the locations where you can purchase a ticket.
SNAP is really an amazing organization. They've subsidized over 18,000
animals since they've been in existence these 20 years, and that
translates to over 100,000 unwanted animals that births have been
prevented. And SNAP has held clinics in March and April with a total of
48 spay and neuters, and the breakdown there is 31 performed for dogs
and 17 for cats. Their next clinic will be in June and I'm assuming, I don't
have the exact date for that, but I'm assuming it'll be early in the month.

And Safe Haven, you might remember Andy from the production of
"Annie." There were two dogs, one was adopted earlier in the year and
now fairly recently Andy was adopted. And so that's the picture on the left,
the picture on the right shows a gal, Kira, who came all the way from
Culver City, California, raised $200 for Safe Haven.
Tricia@shaspets.com, Tricia Quillen is their Volunteer Coordinator, we
saw them at the volunteer fair, and Tricia's the one that also leads the
animal program on KTAL, on the radio station. And there's SHAS flyer for
"Wineing" for the Animals which is their signature fundraiser. This is their eighth one and it will be held Thursday, May 3rd from 5:30 to 8:30 at the Grapevine Plaza, and there's the ticket info there, and you can also see the info for locations to purchase tickets which will be at the thrift store or at Grapevine Plaza or at the door.

And Forever Homes Animal Rescue, the dog on the left is from the Animal Services Center and he was recently accepted to Best Friends Dogtown, and he's a special needs dog, heartworm positive and has a deformed paw, and he's set in just a couple of weeks for the transport to Utah. And Skylar was picked up in early April from the shelter and she's in her temporary foster, also waiting transport to adoption.

And this is a really cool poem I saw on Cat's Meow Facebook page, and Cat's Meow, I didn't have time because I saw their newsletter after the PowerPoint was ready, but if I remember correctly within the past couple of months they've adopted five cats, and that is a very good number because not only do they take in harder-to-place animals because they're seniors, but I know Allison Reynolds and Michelle Correa who put together the newsletter said that there were two that they waited on so they could be placed in one home. And I think that's the end of the presentation. If you have any questions?

Williams: Thank you. Any questions or comments from the board? Seeing none, thank you very much Ms. Gilbert.

Gilbert: Thank you.

Williams: Appreciate that.

VI. Action Items

A. Resolution 2018-07 - Accept the $2,500 Shelter Animals Count Grant

Williams: That brings us then to item six which is our action items. I believe all of these have something to do with finance, so Board Member Dollahon and Mr. Thacker, if you could lead us through these. The first is Resolution 2018-07, accepting a $2,500 shelter animals count grant.

Thacker: Yes. Just briefly to go over this, there's no slide that goes with it. We were, a shelters animal count is a nationwide initiative that was started about five, six years ago for participating agencies to put in numbers, their numbers for the year and for the months. It is a very good resource to have and also makes, as you know you can make decisions and calculations and so on with numbers, and so we were participating in the past with shelter animals count before I came on. However, nothing was updated. So when I came in, November-December, I updated all of 2017 and then got current with 2018 up to that point. And they were running a
drawing that if you have all your data up-to-date, then you were entered
into this drawing and we were chosen for $2,500 for that. So we're happy
to receive it.

Williams: Thank you. I would entertain a motion to accept the grant for $2,500.

Eakman: So moved.

Smith: Happily, happy to second.

Williams: I've got a motion by Board Member Eakman and an enthusiastic second
by Board Member Smith. Would you please poll the board, Ms. Baum.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Yes. By a vote of 4:0 we've accepted the grant.

MOTION APPROVED UNANIMOUSLY.

B. Resolution 2018-08 - Authorization to Utilize Funds From the ASCMV
FY17-18 Fund Balance

Williams: That brings us to item number 6B which is Resolution 2018-08,
authorization to utilize funds from the FY17-18 fund balance.

Thacker: Thank you. We've continued to go forth and make improvements there in
the shelter, and a lot of things that were missing was just standard
equipment, standard supplies that were not there. So I went ahead and
we made those purchases. Doing so, and also we filled several, all of our
vacant positions that we could, so doing so, we have very little if any of the
balance return that was usually sent back. So we're requesting to access
the fund balance one time of $100,000. That will allow us to bring that
percentage of the 97% I believe usage of our supplies line item, that will
bring that back down and get us through just to the end of the year.
Williams: I would entertain a motion to pass Resolution 2018-08 authorizing funds from the fund balance to pay for operations.

Smith: So moved Mr. Chair.

Eakman: Second.

Williams: I have a motion by Board Member Smith, a second by Board Member Eakman. Ms. Baum, would you please poll the, or is there any discussion? Seeing none, Ms. Baum would you please poll the board.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Yes.

MOTION APPROVED UNANIMOUSLY.


Williams: And that brings us to item number 6C which is Resolution 2018-09, approval of the annual financial report for the year ending June 30, 2017.

Saffell: Once again good morning Mr. Chair, Members of the Board. My name is Josh Saffell and I'd like to present the financial report for 2017. This was for the fiscal year, so that was the period ending June 30th, 2017.

So you have in front of you your CAFR for 2017. I believe Mr. Dollahon handed these out during the meeting, so you should have those. We were audited by Moss Adams. This is the last year that Moss Adams will be our auditor. They provided us with an unqualified opinion, which is the highest assurance that they can give that this information is accurate and falls within the guidelines for it.
Just some brief overview of what’s in there. If we look at net positions we see that on the balance sheet, in comparison between 2016 and 2017 our current assets actually went up a little bit. Capital assets dropped slightly. Our deferred outflows of resources, that’s an amount which is related to the pension liability, that went up significantly. Our current liabilities also went up and we’ll notice too that the net pension liability also increased significantly between 2016 and 2017 which did impact the net position figure.

Williams: To what do we attribute those large rises?

Saffell: I have the wrong, what’s that?

Williams: What do we attribute those large rises in the pension?

Saffell: That is based on calculations made by PERA, the organization which handles the retirement for public entities. They provide us with those numbers and for some reason there was a large jump. I could do some research to find out if you would like.

Williams: My assumption is that that is related to the fact that we have additional people who have reached their vesting point of five years. Would that be correct?

Saffell: That is possible, yes.

Williams: Thank you.

Saffell: And it looks like the rest of my presentation apparently didn’t get saved. So I will like to highlight that the audit exit conference was held on November 14, 2017 and the financials were gone through with everybody who was in attendance, and the final takeaway is that there were no findings from the audit.

Williams: That's pretty remarkable. Thank you very much. Board Member Dollahon, do you have anything to add?

Dollahon: Mr. Chairman, Members of the Board. I will talk briefly about the retirement liabilities. They’re increasing for all audits because that’s a recent change over the last couple of years from, based on GASB standards that all organizations are supposed to start reporting and incurring the retirement liabilities. Those end up on our books but we're dependent on PERA for those numbers. So really it's an extraction from the information that PERA gives us, that our auditors are required to stick into our audit and onto our books here at the City, and I'm sure that's happening the same at the County as well. I know it’s a substantial
increase for both City and for our Utilities Division, because it hits our
Utilities Division because they're an enterprise fund. But it is a significant
amount for reporting on our audits and on our books for retirement
liabilities. I don't see those numbers going down any time soon. It's going
to be a perpetual, ongoing reporting requirement for those liabilities.

Williams: Thank you Board Member Dollahon for that explanation. I would entertain
a motion to pass Resolution 2018-09 approving the annual financial report
for the year ending June 30, 2017.

Eakman: So moved.

Garrett: Second.

Williams: I've got a motion by Board Member Eakman, a second by Board Member
Garrett. Is there any board discussion? Ms. Baum would you please poll
the board.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Yes.

MOTION APPROVED UNANIMOUSLY.

D. Resolution 2018-10 - Request to Increase City and County Budget
   Contributions for Operating Expenses

Williams: Excuse me. I have approximately four pounds of mulberry pollen in my
lungs, so excuse me for the coughing. That brings us to item number 6D,
Resolution 2018-10, request to increase the City and County budget
contributions for operating expenses. Board Member Dollahon.

Dollahon: Mr. Chairman, Members of the Committee. Based on the work session
that was held on, I believe, March 28th that we approved the meeting
minutes for earlier this year, this resolution is to request a contribution increase from a little over $901,000 to $1.25 million per entity from the City and the County per the Joint Powers Agreement requirements for operating and capital expenses for FY19.

The item before you, shown on the screen, is an amendment we need to make to that resolution. We copied another section of a different resolution over to this one by mistake. So I'm asking for you to change item number one after the "now therefore" statement to read as shown on the screen and I'll read those into the record:

I. That the ASCMV Board of Directors in accordance with the established Joint Powers Agreement between the City of Las Cruces and Dona Ana County to establish the ASCMV hereby respectfully request that the governmental entities increase their contribution from $901,780 to $1.25 million for FY19 for both operating and capital expenses.

And that II now becomes:

II. That ASCMV staff be and are hereby authorized to take any action necessary to implement and comply with all deeds necessary herein above.

That would be an amendment that we would need to make to this resolution before you take final action. This is based on our discussion from the work session. This does impact the next resolution on your discussion items but we felt like this is the best and most formal way to reflect this increase request from this Board to our respective governing bodies. I can tell you that the City of Las Cruces, in the City Manager's budget to City Council that was delivered to them this week, has respected that increase but that is subject to change pending the County's dual action. The City will match what the County matches per the Joint Powers Agreement. I believe Board Member Eakman might point out that we haven’t seen an increase to the contribution from the respective governmental entities since 2009 and so I think the Center has been paying for that ever since, and with new management and new philosophy in the importance of being staffed and making improvements to the building and operations, this is a long overdue and well-deserved increase for the operations on behalf of both organizations. With that Mr. Chairman, I'll stand for any questions and Mr. Thacker is available for any details.

Williams: Thank you Board Member Dollahon. At this point for discussion purposes I would entertain a motion to pass Resolution 2018-10 requesting to increase City and County budget contributions for operating expenses.

Smith: So moved Mr. Chairman.

Dollahon: Can we get an amendment first and then a motion?

Williams: I would, if ...
Smith: I think we can amend after we've moved for the whole thing.

Williams: Okay. Well, can we just have, would you change your motion, would you be willing to change your motion to support the amended resolution?

Smith: I will support the amended version of the resolution in my motion to approve.

Williams: Do I have a second?

Garrett: Second.

Williams: I have a motion to support the amended resolution by Board Member Smith, a second to support the amended resolution by Board Member Garrett. Is there any discussion? Ms. Baum ...

Eakman: Yes Mr. Chair.

Williams: Board Member Eakman.

Eakman: I would like to support what Mr. Dollahon suggested. With no increase over the last nine years, this seems like a sizeable increase now. But if taken in perspective of what it would be if we naturally got here by an equal percentage amount every year, it would be less than a 3% increase per year. And so I see this as completely valid and overdue. Thank you.

Williams: Thank you for that clarification Board Member Eakman. Board Member Garrett.

Garrett: Thank you Mr. Chair. I'm wondering if, Mr. Thacker do you have the PowerPoint that was presented at the work session? There were some questions that were raised. Have you amended that so that it's up-to-date with the discussion that we had at that time?

Thacker: I have the presentation but the amended portions, I have not amended any, because of the discussions we had with David and myself that we were going to present it in this way.

Garrett: My suggestion, and I'll just word it as a suggestion, is that this request go forward with an attachment that may very well be followed up with actual presentations that would be based on the amended presentation that you made at the work session.

Thacker: Okay. Thank you.
Williams: Any further board comment? Seeing none, I've got a motion by Board Member Smith, a second by Board Member Garrett. Is there any public input on this item? Seeing none, Ms. Baum would you please poll the board.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: On the advice of the County Manager, I'm going to abstain. The County has not yet finalized its budget. I am a department head within the County, so my budget is in flux and at this point I think it would be wise for me to abstain from voting. By a 3:0 vote with one abstention, the motion passes.

Dollahon: Do I need to vote?

Williams: You certainly may vote as an ex-officio member. Ms. Baum would you please poll Board Member ...

Dollahon: Because we don't have four members of the Board voting with your abstention. And so I ...

Williams: Ms. Baum would you please poll Board Member Dollahon.

Baum: Board Member Dollahon.

Dollahon: Yes.

MOTION APPROVED.

E. Resolution 2018-11 - Approval of the ASCMV FY18-19 Budget

Williams: That brings us to item number 6E, Resolution 2018-11, approval of the ASCMV FY18-19 budget. Board Member Dollahon. Thank you.
Dollahon: Sorry Board Members. David Dollahon for the record. We were scrambling after the Finance meeting as to how to present this resolution. Before you is Resolution 2018-11. It would approve the budget for the Animal Services Center of the Mesilla Valley for the period of July 1, 2018 through June 30, 2019 for both ASCMV Fund 7440 which is the general operating budget, and 7441.

There is a minor correction in the narrative that needs to be made in I: The last line says "approved respective budget for inclusion in the FY18 budget." It should say "FY19 budget for ASCMV."

As part of your attachments, you have an Attachment Exhibit A. That is the ASCMV budget for both Fund 7440 and 41, for Exhibit A: Proposed FY19 Budget. Under Exhibit A the total revenues would be $2,193,774 and then total expenditures would be $2,472,484, leaving an ending balance of $210,000. Subtracting the required state one-twelfth of $206,000 and $206,000 in 41, and then an unreserved balance of $4,036. That is assuming that the City and the County's contribution doesn't increase beyond the $201,000. As for Fund 7441, that starts with a beginning balance of $1.156 million, State and local grants that are anticipated for $27,501, and I think that's a State appropriation that we'll probably expend relatively soon, giving us a total resources of $1.184 million and then a total capital expense of $1.184 million for the addition leaving us with a zero balance at the end. That's for the capital improvements. That's Exhibit A.

What I handed out to you is what I'm calling "Exhibit A1" which is derived from the previous resolution which would increase the contribution from the City and County from $901,000 and some change to $1.25 million each. What we want to do is adopt both Exhibit A and Exhibit A1 as part of the budget depending on the actions by the City and the County. Depending on what they do, the respective governmental entities, if they go with the $1.25 million we have a budget. If they go with $901,000 we have a budget. And if we have something in between we'll have to come back and amend the budget. So we will probably have to do that in the July meeting for any corrections by the time it takes us to get here.

Our May meeting for the Board is before the City Council is scheduled to adopt its budget, which is scheduled for May 21st and I don't yet know the County's schedule for adopting their budget. I think you all have different rules than what we do. So our budget must be adopted by the end of May, so that's a little problematic and I don't want to confuse the issue by amending the budget in June. So we would wait for any amendments till the July formal meeting when we're in the fiscal year. But this is what we feel is necessary to get us moving forward and we'll adjust accordingly if the number comes in something more than $901,000 and less than $1.25 million from the respective entities.

Williams: And for clarification, a preliminary budget for the County will be approved at the first meeting in July and then the final budget is normally sent to
Santa Fe at the second meeting in July. So we'll have two days' head notice before this meeting in July of what the County has done.

Dollahon: And if we need to, we can wait until the August meeting for, we will have a budget of at least $901,780 coming from each contributing entity plus other revenue by adopting this resolution with both Exhibit A and Exhibit A1 as part of it.

Williams: At this point I would entertain a motion to pass Resolution 2018-11, approval of the ASCMV FY18-19 budget with the two attachments as described by Board Member Dollahon. Do I have a motion?

Eakman: A point of clarification, Mr. Chair.

Williams: Board Member Eakman.

Eakman: Could we administratively change the fiscal year from '18 to '19 without an amendment?

Williams: Absolutely.

Eakman: Based on that, I will so move.

Garrett: Second.

Williams: Thank you. I've got a motion by Board Member Eakman, a second by Board Member Garrett. Is there any Board discussion? Board Member Smith.

Smith: Thank you Mr. Chairman and thank you Mr. Dollahon. My question is only that given the fluidity of the situation, I'm not aware that we've done this sort of Exhibit A and Exhibit A1 previously. Is that something that we have a record of doing or are we sort of setting a precedent here?

Dollahon: Mr. Chairman, Board Member Smith. I don't know that we're setting precedent. We're just trying to make this the best way possible going forward. As we haven't seen an increase request made in years past, that's something that we need to look at in the future a little more preliminarily before we get to it. We're facing a timeline because the ASCMV is, the City's the fiscal agent which means their budget has to be incorporated into the City's budget to be submitted to the State by the end of May so we're facing a tight deadline. I would like to think in the future years that we could get ahead of this and be making the request in January or February for an increased contribution so that would help with our budget process and we would have those definitive answers or some clearer direction from the respective entities going forward before we start
this process in future years. But as I had said in the previous resolution, we haven't made a requested increase since 2009 and I was working in the Community Development Department for the City at that time. So this was our solution in a short turnaround. This would not be my preference in the future. We should be asking for an increased contribution if any from the governmental entities well before this time in future years. I think we need to be making that request in January or February. I know it would help the City of Las Cruces if we're making those requests, to plan for it in our budget development process, to have it done by February.

Smith: Thank you Mr. Dollahon. I can appreciate the difficulty of the situation. I just want to make sure that we're procedurally and legally doing everything appropriately. So if we're operating with our best understanding of the situation, I'm okay with voting for this, but hopefully in the future as you say we'll have planned for it better and not be in this slightly uncomfortable situation. Thank you.

Dollahon: I think this is the best way possible. I'm often wrong but seldom in doubt, so I'm going with seldom in doubt right now.

Smith: Okay. I appreciate that. Thank you Mr. Chair.

Williams: Thank you Board Member Smith. I plan to abstain from voting. Ms. Baum please, is there any public or Board input?

Garrett: Yes.

Williams: Board Member Garrett.

Garrett: While I respect the timing issues, I want to make something clear as far as I'm concerned. When any form ...

Williams: Please speak into the microphone.

Garrett: Okay. Is that better?

Williams: Yes.

Garrett: When any of us take a position on this Board, we're on this Board and our primary function in this capacity has to be the wellbeing of ASCMV. I've had discussions with other Board Members, City Council, and Commissioners who want to try to think about this in the context of, "What does it mean for the City budget or the County budget?" I think that's the wrong way to think about it. There's only one way to think about it when we're at this dais here today, and that's what's good for ASCMV. I want to underscore that it's not just that there's a, we've been absorbing a 3% loss
if you will since 2009 but the budget we need, not the budget we'd like to have, but the budget we need in order to function requires that we have the $125,000 from the City and the County. Approving a budget that is essentially 25%, 26% less than what we should be is not carrying out our functions in terms of our responsibilities as policy-makers for this Board and for this authority. I personally feel that the right way to go on this is to have the draft budget, because that's really what it is, show what we need and what we're expecting in terms of our partners to come in, and that if they choose not to do that, then we have to figure out how to negotiate. But I think it is misleading to have an either/or that suggests that the $901,000 is functional. It's not functional. And I can't vote for a budget that undermines what our responsibilities are to the people and the animals of Dona Ana County. I understand the strategic thinking that's involved in this, but I think that what's important here is this is a policy vote. This is really, you look at the other kinds of revenues, well we're guessing how much we're going to get for pet licenses and some of the other kinds of things. There's nothing sure about any of these things and we could say, "Well, we could always depend on the $901,000." Well that's true, but that's only if we want to accept that and what we just did was pass a resolution that said that that's not enough money. So I would prefer to move forward with a clear, unambiguous statement that the budget that we are approving as a draft includes or the $1,250,000 from each and that then if the City and County choose not to do that, then we go into negotiations. So rather than, I understand if we had done this differently and negotiated all this stuff months ago it'd be different. But we didn't do that. They didn't approach us asking, "Do we need more money?" So I think what we have to say is, "This is what we need and that's what needs to go in the budget."

Williams: Board Member Garrett. Are you making this in the form of a motion to amend the motion that's on the floor?

Garrett: I will do that. I wanted to see if there was any other discussion around that particular issue or point of view.

Williams: Thank you. Is there any further discussion if, Board Member Eakman.

Eakman: Yes, if I might. I really understand Board Member Garrett's concern here for the future. I think the one thing that I would like to put in, I don't disagree with him either, but as the City being the fiscal agent, we do need some guidance for that coming up, or else we're, I'm not going to speak for City staff, perhaps Mr. Dollahon could, but I think they would have some angst about how to go forward without specifically knowing what to do in the next fiscal year which starts July 1 and we may not have an answer till August. So I understand that point of view. I'd just like to bring that factor into the equation. Thank you.
Williams: Board Member Eakman, is that a second to the motion by Board Member Garrett to amend the original motion?

Eakman: It is not.

Williams: It is not. Board Member Dollahon.

Dollahon: Mr. Chairman. Based on Board Member Garrett's discussion or where he was going with his motion, I've polled Ms. Josie Medina, the City's Budget Analyst for the ASCMV. We can adopt a budget based on Board Member Garrett's recommendation, or his motion at this point for just the budget reflected in Exhibit A1. The only thing that we have to be aware of is that based on how the negotiations go or how the process goes through, we would have budget authority and budget approved, we may not be able to spend all of that budget in the starting of the year, and I just wanted to check with Ms. Medina to make sure that that doesn't create a problem for us in the ability to pay our bills and pay our staff after July 1st. She confirmed with me that no, that is not a problem, that we could do a resolution adopting only Exhibit A1 as your budget for FY19.

Williams: Board Member Dollahon, is that a second to Board Member Garrett's motion to amend?

Garrett: I haven't actually made a motion yet but given that I would like to Mr. Chair. I would like to amend the motion to read that the budget that we are supporting is Exhibit ...


Eakman: I would second that.

Williams: I have a motion by Board Member Garrett, a second by Board Member Eakman to amend the original motion to reflect that the budget would, and the original motion would reflect only Exhibit A1 to move forward. Is there any further discussion? Board Member Smith.

Smith: Thank you Mr. Chairman. I think given the situation, I'm comfortable with making that amendment, but I think that our discussion here today should actually be available to anyone should there be a question about how we arrived at that given the situation that we've got. Thank you. Thank you Mr. Dollahon. Thank you Mr. Chairman.

Williams: Thank you. Is there any further Board input? Board Member Garrett.
Garrett: Thank you. And I want to acknowledge the important role that the City plays as our fiscal agent, because they not only have to be a fiscal agent for us and give us good counsel about the Center, they also of course are working on their responsibilities for the City. But we need to understand that they're not one and the same at this point. And so I do believe that it's important and it's a great catch to make sure we have a guarantee of $901,000, correct, because of the existing JPA. We can expect that amount of money from the City and the County.

Dollahon: Mr. Chairman. I would assume that's a safe assumption, yes.

Garrett: Right. And so this is really about saying, "Look, in terms of setting policy and being clear with our colleagues on the Council and on the Commission, this is what we need." And this were, you know we might've wished that we had a better process to work this into the budgeting process for the City and the County but we're being really honest about what the needs are in terms of Animal Services Center. And so it's easier then I think, to negotiate down than it is to say, "Well we passed a budget that assumes that we can work with this lower number," and then try to increase it. I think we are actually at a very important point in the history of the Center and we need to make that clear. We need to make it clear that any reductions are going to hurt the Services Center and the services that are provided to the people of Dona Ana County and the City of Las Cruces. So I think this puts us in a stronger, clearer, less ambiguous position and right now I think that's needed from the budgeting process for both the City and the County.

Williams: Thank you Board Member Garrett. Any further board discussion? Any public input? Mr. Bryce.

Bryce: Frank Bryce, Humane Society of Southern New Mexico. I want to say I appreciate the discussion today. The scuttlebutt, the rumor, whatever, however you want to put it, there was a real need for a bigger increase than what I'd thought we were going to discuss here today. I thought we were kind of dead in the water. But for whatever it's worth, HSSNM, as President of that organization, supports what you guys are doing today in saying, "Hey." Tell them what you need. I really agree with Mr. Garrett and Mr. Eakman that it needs to be looked at in a different light. So thank you for what you did so far. Thank you.

Williams: Thank you. Any further public input? Seeing none, we are voting on the amendment. I plan to abstain. Ms. Baum would you please poll the board including Board Member Dollahon.

Baum: Board Member Dollahon.
Dollahon: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: And Chairman Williams is abstaining.

MOTION APPROVED.

Williams: That brings us to the main motion to approve the amended Resolution 2018-11 for the ASCMV FY19 budget. Is there any Board input? Any public input? Seeing none, Ms. Baum please poll the Board including Board Member Dollahon.

Baum: Board Member Dollahon.

Dollahon: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Chairman Williams.

Williams: Abstain. The motion passes 4:0 with one abstention, as did 2018-10.

MOTION APPROVED.
VII. Public Input

Williams: That brings us to item, gosh I'm bad at Roman numerals, seven. Is it five, six, seven, it's seven. It's a V plus two. That brings us to public input and a coughing fit. Do we have any public input? Please limit it to three minutes. Mr. Bryce. So Mr. Bryce.

Bryce: Yes sir.

Williams: Go ahead.

Bryce: Thank you. Frank Bryce, Humane Society of Southern New Mexico. First of all I want to applaud the effort that was done to get these animals out on the airplane and the transport the following day. That has to be surely seen as an improvement in the population numbers at the shelter. I still have, and let me thank PetSmart and Tractor Supply because they allowed us to go down and pick the crates up when we realized that there was a shortage of crates from the shelter and other organizations to accomplish what we did. And we've had some significant donations and I do want to publicly thank Mr. Dollahon. He may not appreciate me doing that but we really do appreciate his donation and HSSNM donated to cover the cost of the crates. We'll have some more for next time.

Anyway, on that issues section I asked for last time, we had a lot of positive comment today but one of the comments that struck me most deeply was the bit about the pests. We've had a pest contract for some time. We were told at the Task Force meeting that the place was still overrun with mice and roaches. And I asked, "Do you have a pest contract?" And he said, "Yes." Well I'd like to have a clarification from the Facilities meetings or something as to what's being done to correct that issue. And I would still like to ask for an issues section where we know what is being addressed, because it is a problem, and we share in it, the public shares in it. Please give us more clarification. I brought one topic to address today, I'm not going to do that right now. I am going to pass out a little pamphlet, or a document that you guys can review at your leisure and then make comments on it to me or to whoever, and I certainly would like to have some because it's an issue that needs to be discussed. May I bring it up and pass it out?

Williams: Sure.

Bryce: There are a number of issues that come up that we really need clarification on and see what's being done so that we're not out here in the dark and a lot of our organizations are working hard to support the shelter. So give that some thought. Thank you.

Williams: Thank you Mr. Bryce. Ms. Zahler.
Zahler: Good morning Board.

Williams: Good morning.

Zahler: Marilyn Zahler, champion for animals. Okay. First of all, and I hope it doesn't count as the three minutes, I very seldom give accolades to this Board, but today I do want to give some accolades. One, to Jess Williams for the great articles he puts into the dog magazine, thank you Jess. I read ...

Williams: Thank you.

Zahler: Every single one of your reports and they are great.

Williams: Thank you.

Zahler: And also to Mr. Eakman and to Mr. Garrett, Commissioners for today's presentation. I think you did a great job. So I'm very happy about that. Okay. I can't remember what Shakespeare's play, but there was in one of the plays it was, "Please don't kill the messenger." I don't know if the Board's going to like some of the things I have to say today. I had the opportunity, and I thank Mr. Thacker for it, to visit the facility last month but I didn't get to see everything because as you see I walk with a cane now and I get tired earlier. So I have just questions which I don't think Mr. Thacker can answer today but they may be put on the agenda for next month unless the Board answers them. And I want to tell you that having lived through the former Director for almost nine years, I don't think it's possible for Mr. Thacker to get everything done in one year. It's going to take four to five years, all right, because that place is an absolute mess. And you all know it because you got an article from Representative Joanne Ferrary how the other facility that she went to work in fired her in six months. So, and we lived with her for nine years.

Okay. I have some real concerns about what's going on at the shelter. Why are we having puppies born in the shelter? Answer: Because we have the females in with the males and they're not sterilized, 30 puppies were born and some of the mothers, and thanks to Kelly they got sent out. These females have to be spayed immediately, sterilized, whatever you want to call it.

Williams: Thirty seconds.

Zahler: Okay. So you need to take care of that issue. And I want an answer for that, okay. Two: Why are there four dogs in a kennel in the holding area? I visited that part and I've never seen four males and sometimes some females, and the rationale for the females was, "Well, we keep the males
from fighting." Now gentlemen, I've known dogs for years and please don't make a fool out of me by saying, "Oh, the males won't fight over a female in heat."

Williams: Can you please wrap up, Ms. Zahler?

Zahler: Okay. That's not true. So, and there are four in every kennel and one bed. I would take those beds out because they will fight over them. And the other question is: Why are those dogs especially fed on the floor when there are four dogs in a kennel? Yes, they put the food in separate areas. They each should have a bowl. I don't care how many times you wash that floor, there's bacteria, the dogs are going to urinate on it, and when I went there I saw some feces. So ... 

Williams: Thank you Ms. Zahler.

Zahler: All right. I just need to finish up.

Williams: Ms. Zahler, you've ...

Zahler: I know, please just let me ...

Garrett: Mr. Chair.

Williams: Board Member Garrett.

Garrett: Could we give Ms. Zahler a minute?

Williams: Sure.

Zahler: Okay. The females need to be sterilized as soon as they come in, okay, or sterilize all the males. I don't care which you do but I don't want to know that there are puppies born in the shelter. Okay, and if there's not enough funds for spays then I think it's the responsibility of this Board, not Mr. Thacker, this Board to find monies to take care of those animals. And last but not least, I don't know why we're charging $20 for chipping when the cost of a chip is $6.35 so you're still making a profit at $3.65.

Williams: Thank you Ms. Zahler.

Zahler: All right. And I hope that next month you would please put on the agenda the question about the 501(c)(3)s, okay, for not-for-profits. I hear via the rumor that's something the City and the County think ...

Williams: Thank you Ms. Zahler.
Zahler: Should happen. And I've had 35 years in that field and I would like to explain the pros and cons on it.

Williams: Thank you.

Zahler: All right. Thank you and thank you for the extra minute. I appreciate it.

Williams: Any further public input? Seeing none.

VIII. Chair and Board Comments

Williams: That brings us to Chair and Board comments. Any comments from the Board? Board Member Dollahon.

Dollahon: Mr. Chairman, Members of the Board. Thank you. Just two items real quick. The City's Animal Care Task Force meeting was originally scheduled for April 27th which is the last Friday of this month, has been moved to Thursday, April 26th because somebody wants to be out of town for his birthday or something like that, and I don't know who that would be, Clint. But then the other thing is we've had preliminary discussions with ASCMV staff and County staff and we're working on a proposal for the budgetary impacts for the transition if the City were to take over ASCMV in Phase 1 and coordinate with our Animal Control staff. And we also have met with County staff to look at the budgetary impact related to Phase 2. We're hoping to have those numbers by the end of this month, by the month of April, and distribute that to the respective governing bodies for a joint work session to be scheduled in May or June. So that's just informational. We're in the data collection stage and there's a bunch of moving parts related to that. But we can anticipate that the transition wouldn't happen before July 1st but we could make changes thereafter, especially for Phase 1 sometime in FY19, and if we do with Phase 2 if at all, would most likely happen somewhere around the beginning of FY20 if at all, or sometime after that.

Williams: Thank you Board Member Dollahon. Any further Board input? Seeing none, I'll just say that I was able to stop by yesterday for the pizza party for the Animal Control Officers and it looked like it was a lot of fun. Everybody was, there was a crowd there from both City and County and it was a great event. Thank you for all the work that you did from the staff and the Volunteer Coordinator to put it together, and thank you to the Animal Control agencies for attending. It was really a lot of fun. And I want to give a big shout-out to, well first to Kelly Barker for putting together the flight that went out, but also to Representative Ferrary when Kelly put out a plea the morning, the day before the flight she put out a plea and said, "I need $1,800 bucks to buy more crates." And two seconds later an e-mail popped up from Representative Ferrary saying, "I'll start this off
with $100 donation and ask seventeen of my friends to do the same." So she really stepped up to that and I appreciate that. And also, we mentioned in the Zero in Seven report that it was Sue Peterson's birthday but also Michel Meunier celebrated a birthday earlier this week. So those are two of our animal advocates and partners with the shelter. So we want to say "Happy birthday!" to both of them, and with that I'll shut up.

IX. Adjournment (11:05 AM)

Williams: And that brings us to item number nine which is adjournment and if there is no objection we are adjourned.

BOARD OF DIRECTORS

Kasandra Gandara, Chairman

Jess C. Williams, Vice Chairperson

Jack Eakman, Board Member

Billy G. Garrett, Board Member

Ramon Gonzales, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Scott A. Krahling, County Clerk
MEMORANDUM

To: Animal Service Center of the Mesilla Valley Board of Supervisors
From: Maria Villa, Accounting Manager
Date: May 8, 2018

Attached are the unaudited preliminary financial results of the Animal Service Center operations for the period ending April 30, 2018. Some observations for your consideration:

- The Statement of Net Position (page 1) shows cash of $350,831. There is no outstanding Accounts receivable balance for the General Fund.

- The outstanding payroll liabilities are $75,642 for the General Fund. There is an outstanding accounts payable balance of $3,913.

- The Capital Projects Fund shows cash of $531,923. There is also an outstanding Grant receivable in the amount of $32,378 from the DFA Mesilla Valley Animal Services Center Phase 1.

- The Statement of Revenues and Expenditures (page 2) shows YTD operating revenues in the General Fund are $1,829,147. YTD operating expenditures are at $2,014,072, which results in a decrease in Net Fund Balance of $184,925.

- The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (page 3) indicates 82.2% of budgeted revenues and 81.4% of budgeted expenditures have been recognized. The current budget parameter for this month is 83.3%.

Sincerely,

Maria Villa, MBA, CFE

CC: Rosie Duran, CGFM. CGPM, Financial Services Director
Animal Service Center of the Mesilla Valley
Statement of Net Position
April 30, 2018 (Unaudited)

<table>
<thead>
<tr>
<th>Assets</th>
<th>Fund 7440 General Fund</th>
<th>Fund 7441 Capital Projects</th>
<th>Fund 9440 Capital Assets</th>
<th>Statement of Net Position</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td>$ 360,831</td>
<td>$ 531,923</td>
<td>$ -</td>
<td>$ 892,754</td>
</tr>
<tr>
<td>Cash &amp; investments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>-</td>
<td>32,378</td>
<td>-</td>
<td>32,378</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>360,831</td>
<td>564,301</td>
<td>-</td>
<td>925,132</td>
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<tr>
<td><strong>Capital Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment, net of accum depr</td>
<td>-</td>
<td>-</td>
<td>272,265</td>
<td>272,265</td>
</tr>
<tr>
<td><strong>Total Capital Assets</strong></td>
<td>-</td>
<td>-</td>
<td>272,265</td>
<td>272,265</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 360,831</td>
<td>$ 564,301</td>
<td>$ 272,265</td>
<td>$ 1,197,398</td>
</tr>
</tbody>
</table>

| Liabilities             |                         |                            |                          |                           |
| **Current Liabilities** |                         |                            |                          |                           |
| Accounts payable        | $ 3,913                 | $ -                        | $ -                      | $ 3,913                   |
| Accrued payroll liabilities | 75,642                | -                          |                          | 75,642                    |
| **Total Current Liabilities** | 79,555               | -                          | -                        | 79,555                    |

| Fund Balance            |                         |                            |                          |                           |
| Required reserve        | 206,138                 | -                          | -                        | 206,138                   |
| Unassigned              | 75,138                  | 564,301                    | 272,265                  | 911,704                   |
| **Total Fund Balance**  | 281,276                 | 564,301                    | 272,265                  | 1,117,842                 |

| Total Liabilities and Fund Balance | $ 360,831 | $ 564,301 | $ 272,265 | $ 1,197,398 |
Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance  
For the Period Ended April 30, 2018 (Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Capital Projects</th>
<th>Fixed Assets</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7440</td>
<td>7441</td>
<td>9440</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td></td>
</tr>
</tbody>
</table>

**Revenues**
- Pet licenses CLC: $44,800  
- Pet licenses DAC: $13,994  
- Vaccinations: $18,562  
- Pet micro-chip: $38,636  
- Onsite adoptions: $36,871  
- Return to owner-Dona Ana County: $8,995  
- Return to owner-City of Las Cruces: $19,803  
- Spay/neuter: $41,220  
- Dona Ana County: $773,897  
- City of Las Cruces: $773,897  
- City of Anthony: $2,835  
- Donations & memorials: $23,027  
- City of Sunland Park: $600  
- Village of Hatch: $175  
- Other revenue: $14,671  
- Investment income: $17,162  

**Total revenues** $1,829,147

**Expenditures**
- Personnel: $1,171,176  
- Temp agency services: $131,654  
- Repairs and maintenance: $38,612  
- Services: $393,103  
- Supplies: $191,682  
- Insurance: $52,434  
- Other: $35,412  
- Depreciation & amortization: $31,372  
- Capital outlay: $32,560  

**Total expenditures** $2,014,072

**Net Operating Income (Loss)**
- $184,925  
- $70,697  
- $(31,372)  

**Transfers**
- $(355,000)  
- $355,000  

**Net Change in Fund Balance**
- $(539,925)  
- $425,697  
- $(31,372)  

**Net Investment in Capital Assets**
-  
-  
-  

**Beginning Fund Balance**
- $821,201  
- $138,605  
- $303,637  
- $1,263,443  

**Ending Fund Balance**
- $281,276  
- $564,301  
- $272,265  
- $1,117,842
Animal Service Center of the Mesilla Valley  
Statement of Revenues, Expenditures,  
And Changes in Fund Balance - Budget and Actual  
For the Period Ended April 30, 2018 - Fund 7440 (Unaudited)

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Budget</th>
<th>Actual</th>
<th>Actual/Bgt %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pet licenses CLC</td>
<td>$50,000</td>
<td>$44,800</td>
<td>89.6%</td>
</tr>
<tr>
<td>Pet licenses DAC</td>
<td>25,000</td>
<td>13,994</td>
<td>56.0%</td>
</tr>
<tr>
<td>Vaccinations</td>
<td>29,000</td>
<td>18,562</td>
<td>64.0%</td>
</tr>
<tr>
<td>Pet micro-chip</td>
<td>50,000</td>
<td>38,636</td>
<td>77.3%</td>
</tr>
<tr>
<td>Onsite adoptions</td>
<td>65,000</td>
<td>36,871</td>
<td>56.7%</td>
</tr>
<tr>
<td>Return to owner-Dona Ana County</td>
<td>13,000</td>
<td>8,995</td>
<td>69.2%</td>
</tr>
<tr>
<td>Return to owner-City of Las Cruces</td>
<td>30,000</td>
<td>19,803</td>
<td>66.0%</td>
</tr>
<tr>
<td>Spay/neuter</td>
<td>72,000</td>
<td>41,220</td>
<td>57.3%</td>
</tr>
<tr>
<td>Dona Ana County</td>
<td>901,787</td>
<td>773,897</td>
<td>85.8%</td>
</tr>
<tr>
<td>City of Las Cruces</td>
<td>901,787</td>
<td>773,897</td>
<td>85.8%</td>
</tr>
<tr>
<td>City of Anthony</td>
<td>7,000</td>
<td>2,835</td>
<td>40.5%</td>
</tr>
<tr>
<td>Donations &amp; memorials</td>
<td>27,000</td>
<td>23,027</td>
<td>85.3%</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>City of Sunland Park</td>
<td>6,000</td>
<td>600</td>
<td>10.0%</td>
</tr>
<tr>
<td>Village of Hatch</td>
<td>240</td>
<td>175</td>
<td>72.9%</td>
</tr>
<tr>
<td>Other revenue</td>
<td>31,406</td>
<td>14,671</td>
<td>46.7%</td>
</tr>
<tr>
<td>Investment income</td>
<td>16,535</td>
<td>17,162</td>
<td>103.8%</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>2,225,755</strong></td>
<td><strong>1,829,147</strong></td>
<td><strong>82.2%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>1,422,803</td>
<td>1,171,176</td>
<td>82.3%</td>
</tr>
<tr>
<td>Temp agency services</td>
<td>135,650</td>
<td>131,654</td>
<td>97.1%</td>
</tr>
<tr>
<td>Repairs and maintenance</td>
<td>42,200</td>
<td>38,612</td>
<td>91.5%</td>
</tr>
<tr>
<td>Services</td>
<td>515,252</td>
<td>393,103</td>
<td>76.3%</td>
</tr>
<tr>
<td>Supplies</td>
<td>228,750</td>
<td>191,682</td>
<td>83.8%</td>
</tr>
<tr>
<td>Insurance</td>
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<tr>
<td>Other</td>
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<td><strong>Total expenditures</strong></td>
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<td><strong>2,014,072</strong></td>
<td><strong>81.4%</strong></td>
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Net income (loss)  
(247,900)  
(184,925)

Transfer to capital from operations  
355,000  
355,000

Net change in fund balance  
$ (602,900)  
(539,925)

Beginning Fund Balance  
821,201

Ending Fund Balance  
$ 281,276
Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date- April 2018
Revenues not including CLC or DAC Contributions

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<td>29,000</td>
<td>18,562</td>
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<td>Micro-Chip</td>
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<td>Adoptions</td>
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<tr>
<td>Return to Owner-DAC</td>
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<tr>
<td>Return to Owner-CLC</td>
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<td>Spay/Neuter</td>
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<tr>
<td>Other Revenue</td>
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<td>15,446</td>
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</table>

% of budget

- Licenses-CLC: 89.6%
- Licenses-DAC: 56.0%
- Vaccination: 64.0%
- Micro-Chip: 77.3%
- Adoptions: 56.7%
- Return to Owner-DAC: 69.2%
- Return to Owner-CLC: 66.0%
- Spay/Neuter: 57.3%
- Other Revenue: 49.2%
Animal Service Center of the Mesilla Valley
Annual Budget vs. Actual Year-To-Date
April 2018 - Expenditures

[Bar chart showing expenditures]

Budget Parameter = 83.3%
Animal Services Center of the Mesilla Valley
Monthly Statistics Report-March 2018

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<th>INTAKE</th>
<th>City of Las Cruces</th>
<th>Doña Ana County</th>
<th>Anthony, NM</th>
<th>Hatch, NM</th>
<th>Sunland Park, NM</th>
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| City of Las Cruces     |                      |                |             |           |                 |                          |              |
| City of Las Cruces     | Owner Surrender      | 51             | 6           | 0         | 0               | 0                        | 57           |
| City of Las Cruces     | Returned Adoptions   | 10             | 1           | 0         | 0               | 0                        | 11           |
| City of Las Cruces     | Seized from Owners  | 11             | 1           | 0         | 0               | 0                        | 12           |
| City of Las Cruces     | Strays (brought in by the public) | 62 | 19 | 1 | 0 | 0 | 0 | 82 |
| City of Las Cruces     | Strays (brought in by Animal Control) | 128 | 72 | 1 | 0 | 0 | 0 | 207 |
| City of Las Cruces     | Wildlife             | 1              | 1           | 0         | 0               | 0                        | 6            |
| City of Las Cruces     | Subtotal             | 262            | 99          | 1         | 0               | 0                        | 14           |

| Doña Ana County        |                      |                |             |           |                 |                          |              |
| Doña Ana County        | Owner Surrender      | 53             | 5           | 0         | 0               | 0                        | 58           |
| Doña Ana County        | Returned Adoptions   | 1              | 0           | 0         | 0               | 0                        | 1            |
| Doña Ana County        | Seized from Owners  | 1              | 0           | 0         | 0               | 0                        | 1            |
| Doña Ana County        | Strays (brought in by the public) | 38 | 22 | 0 | 0 | 0 | 0 | 60 |
| Doña Ana County        | Strays (brought in by Animal Control) | 136 | 85 | 1 | 0 | 0 | 0 | 222 |
| Doña Ana County        | Wildlife             | 1              | 0           | 0         | 0               | 0                        | 0            |
| Doña Ana County        | Subtotal             | 229            | 112         | 0         | 0               | 0                        | 1342         |

<p>| Jurisdiction Unknown/Other |                      | 4              | 5           | 0         | 0               | 0                        | 9            |</p>
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<th>Admin Missing</th>
<th>Dogs</th>
<th>Cats</th>
<th>Rabbits</th>
<th>Reptiles</th>
<th>Pocket Pets</th>
<th>Avian E</th>
<th>Avian L, W</th>
<th>Livestock (horse, goat, sheep, pig, donkey)</th>
<th>Wildlife (skunk, bat, coyote, fox, raccoon)</th>
<th>Other Animals Total (non-dog/cat)</th>
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<td>Wildlife (skunk, bat, coyote, fox, raccoon)</td>
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<tr>
<td><strong>Total Outcome</strong></td>
<td>584</td>
<td>288</td>
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<td>0</td>
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<td>3</td>
<td>6</td>
<td>15</td>
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**Public Services**

| Public Services | City Clinic (includes outside surgeries, vaccinations, and microchips) | County Clinic (includes outside surgeries, vaccinations, and microchips) | Jurisdiction Unknown | **Subtotal Clinic In** | 95 | 36 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 131 |
|-----------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------|------------------------|----|----|---|---|---|---|---|---|----|-----|
| **Clinic Out (includes outside surgeries, vaccinations, and microchips)** | 65 | 35 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 |

**Grand Total**

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<tr>
<th>Grand Total</th>
<th>Intake*</th>
<th>536</th>
<th>235</th>
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<th>3</th>
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<td><strong>Outcome</strong></td>
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<td>3</td>
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**Statistics**

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<tr>
<th>Statistics</th>
<th>Live Release Rate</th>
<th>85.1%</th>
<th>94.4%</th>
<th>100.0%</th>
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<th>100.0%</th>
<th>na</th>
<th>50.0%</th>
<th>100.0%</th>
<th>100.0%</th>
<th>90.9%</th>
<th>88.3%</th>
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<tbody>
<tr>
<td>Euthanized, Expired in Shelter, DOA</td>
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<td>Average Intake/day</td>
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<td>0.2</td>
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<td>Average Euthanizations/day</td>
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* The discrepancy between intake and outcome numbers is due to the number of animals taken in on the final three to five days of the month whose outcome is listed on the following month's report. (Animals are held as Strays three days without tags and five days with identification for owner reclaim). It is doubtful that the two numbers will ever match.