ANIMAL SERVICE CENTER OF THE MESILLA VALLEY
BOARD OF DIRECTORS

AMENDED AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on Thursday, July 12, 2018, at 9am at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

I. Call to Order & Pledge of Allegiance

II. Roll Call of ASCMV Board Members and Determination of Quorum

III. Changes to Agenda and Approval of Agenda

IV. Minutes
   a. Approval of the Minutes from the regular ASCMV Board Meeting held June 14, 2018.

V. Reports/Presentations
   a. City and County ACO Reports – City Animal Control and County Animal Control
   b. Shelter Statistics and Activities/Educational and Spay-Neuter Initiatives – Clint Thacker
   c. Committees Reports
      1. Finance – David Dollahon, Committee Chair
      2. Executive – Kasandra Gandara, Committee Chair
      3. Facilities – Greg Smith, Committee Chair
   d. Zero In 7 Update

VI. Action Items
   a. Resolution 2018-20 – Accept the $77,000 Petsmart Grant
   b. Resolution 2018-21 – ASCMV EOIY Budget for FY 2018
   c. Request legal review from City of Las Cruces of possible land donation from DACHS.
   d. Charge the ASCMV to formulate a management plan for land usage if obtained.

VII. Public Input

VIII. Chair and Board Comments

IX. Adjournment

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BOARD MEMBERS PRESENT:
Kasandra Gandara - Chair
Jess C. Williams - Vice-Chair
Jack Eakman - Board Member
Billy Garrett - Board Member
Ramon Gonzalez, Board Member
Gregory Z. Smith - Board Member
David Dollahon - Ex-Officio Member

I. Call to Order & Pledge of Allegiance (9:01 AM)

Gandara: Good morning and welcome. I call to order our Animal Services Board meeting. It is 9:01 a.m. And could we all stand for the Pledge of Allegiance? Greg, will you please lead?

ALL STAND FOR PLEDGE OF ALLEGIANCE.

II. Roll Call of ASCMV Board Members and Determination of Quorum

Gandara: Ms. Baum will you please call the roll.

Baum: Board Member Dollahon.

Dollahon: Here.

Baum: Board Member Gonzales.

Gonzales: Present.

Baum: Board Member Eakman.

Eakman: Here.

Baum: Board Member Garrett.

Garrett: Here.

Baum: Board Member Smith.

Smith: Here.
Baum: Board Member Williams.
Williams: Here.
Baum: Chairperson Gandara.
Gandara: Here. And I determine there's a quorum.

III. Changes to Agenda and Approval of Agenda

Gandara: Okay. Next on the agenda, any changes to the agenda?
Smith: Madam Chair.
Gandara: Yes.
Smith: Since we're going to be going into a closed meeting and it might take a while, I'm not sure how long it might take, I would like to suggest that we move items nine and ten to before the closed meeting so that the public doesn't have to wait around until after we're done.
Gandara: Do we need to ...
Smith: I'll make that as a motion, Madam Chair.
Gandara: Okay. Do I have a second?
Eakman: Second.
Gandara: Okay. Let the record reflect that Board Member Smith has made the motion and second from Board Member Eakman. Will you please call the roll.
Baum: Board Member Gonzales.
Gonzales: Yes.
Baum: Board Member Eakman.
Eakman: Yes.
Baum: Board Member Garrett.
Garrett: Yes.
Baum: Board Member Smith.
Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

Eakman: Madam Chair.

Gandara: Yes, Board Member Eakman.

Eakman: I would also like to have a change to the agenda, if we could.

Gandara: Okay.

Eakman: I would like to combine action items E, F, G, and H since we are only doing them for a perfunctory cause, they've already been budgeted; they're already fully approved by this Board. I would like to combine those and make a single motion for all four.

Gandara: Do I have a second?

Garrett: Second.

Gandara: Ms. Baum will you please call the roll.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.
Smith: Assuming that this can be done without any other issues, yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

Gandara: Okay. So with the changes of moving nine and ten before the closed session and incorporating E through H, do I have an approval of the agenda?

Eakman: So moved.

Smith: Second.

Gandara: Okay.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.
MOTION APPROVED UNANIMOUSLY.

IV. Minutes

A. Approval of the Minutes from the regular ASCMV Board Meeting held May 10, 2018

Gandara: Next on our agenda is the minutes. Do I have an approval of the minutes from regular Board meeting held May 10, 2018?

Gonzales: So moved.

Eakman: Second.

Gandara: Thank you.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

V. Reports/Presentations

A. City and County ACO Reports - City and County Animal Control
Gandara: We are just moving right along. Reports and presentations. City and County ACOs. I see both of you here. Thank you for coming. Who will go first?

Ward: Good morning Chair, Councilmen, Board Members, Commissioners. Mary Lou Ward, Supervisor for Dona Ana County. And I apologize for not having anything on a jump drive this morning, but I did provide a copy for everyone present. So if you look at your copy, I will just report.

Our return to owners for the month of May was 116 for that. Our scanned animals were 227. Our total calls were 1,152 and our unrestrained animals were 344. So our year-to-date so far was 671 animals that we’ve returned on year-to-date so far for the county.

And with me present, you all have met him before because we’ve showcased him before for returning the most amount of animals for our department for the month, and again this month is Officer Ray Adams. He returned the most again this month with 26 animals for our department. So I’d like to say "Congratulations!" to Ray. He will, later on this afternoon in our staff meeting, get a congratulations and get an award for that as well. So thank you.

Gandara: Officer Ray, good job. Thank you so much for all your work. Much appreciated.

Ward: So any questions?

Gonzales: Yes.

Gandara: Board Member, yes.

Gonzales: Where’s your area, Ray?

Adams: All over the County, sir.

Gonzales: The whole County?

Adams: The whole County, sir.

Gonzales: Oh, okay. Thank you. Congratulations.

Adams: You’re welcome. Thank you.

Gandara: Anybody else on the Board? Okay. Thank you so much, Mary Lou.

Ward: Thank you.

Gandara: And Ray.
Ward: Thank you.

Adams: Thank you, ma'am.

Gandara: Gino. Hello.

Jimenez: Good morning, ma'am.

Gandara: Good morning. Hi.

Jimenez: Madam Chair, Members of the Board. My name is Gino Jimenez. I'm the Supervisor for City Animal Control. Before I present you with my numbers, I would like to introduce to you Katherine Provost and Nigel Boyd. They are new employees. Today as a matter of fact is their first official day with us. They went through the in-processing or orientation with the City Monday, Tuesday, Wednesday. So I took this opportunity so that they could get a little bit of exposure at an early start of how City government works and allow them to introduce themselves if they choose, or it's up to you. I'm not going to put you on the spot.

Provost: So I am Katherine Provost ...

Jimenez: Let's come ...

Provost: New Animal Control Officer ...

Gandara: Will you please come to the microphone and state your name?

Provost: I am Katherine Provost and with Animal Control Las Cruces.

Gandara: Welcome Katherine.

Provost: Thank you.

Boyd: Good morning. I am Nigel Boyd and I am also the new Animal Control Officer.

Gandara: Nigel. We appreciate you both and welcome and good luck.

Boyd: Thank you.

Munoz: I know it's kind of nervous, you know if you've never been up here. So our numbers for May 2018: We had a total of 494 reported strays. Of those, 232 were GOA meaning the officers did not have contact with them. We did impound 214; 108 were dogs, 106 were cats. We were unsuccessful
in returning 19 of those, meaning we impounded them. The dog owners/
animal owners were not home for whatever reason, or they refused to take
custody of the animal. And we were successful in 48 field RTOs.
So for 2018, here are our numbers. Again, we are very, very
consistent. You can see there, our little grouping right there, 494 for this
month.
And here is our fiscal year field RTOs. Again 48 compared to 46
from last month. Again real consistent.
And here is our four-year comparison. I did a little bit of research.
That spike that you see in 2017, the 113. I believe that's when we had to,
we field RTO'd 60 goats. The City contractor uses goats to do some weed
eradication, they got out and those are the 60 that we returned to him. So
that's why that number spiked so much on that month.
And that's the end of my report. I will stand for any questions.

Gandara: Board Member Eakman.
Eakman: Thank you Madam Chair.
Jimenez: I'm sorry sir. Let me ...
Eakman: Thank you Madam Chair. I'm curious on the 214 strays in the month of
May. How many could be identified by chip or license?
Jimenez: I would have to do some research on that one, sir. I don't know that
number right off the top of my head.
Eakman: To me, that's one of our key factors in this whole enterprise. I would be
very interested in that number, if we could track that in the future.
Jimenez: Absolutely.
Eakman: Thank you.
Gandara: Thank you Board Member Eakman. Anybody else on the Board? Okay,
thank you Gino. Appreciate that.
Jimenez: You're welcome.

B. Shelter Statistics and Activities/Educational and Spay-Neuter Initiatives
- Clint Thacker

Gandara: Next is our shelter statistics and activities, educational, spay and neuter
initiatives. Mr. Thacker.
Thacker: Madam Chair, Board Members. Thank you. Good morning. It is morning, right? While this is loading, I want to take again, some personal time or moment here. First of all I was just notified by my loving wife who's still in Utah that all the kids are sitting around the computer watching. So I want to say "Hi" to all of them and thank them for their love and support as we go through this.

I also want to take some time, in the month of May I was gone for a significant amount of time and I wanted to go over some reasons of why I was gone and how those impact the Center that we're at. So in the beginning week, I believe it was the beginning week of May, several weeks before, or several months before that, the Animal Control Association in Alaska requested that the National Animal Care and Control Association come and do a presentation and help them form an association up there of Animal Care and Control Officers. So I have been on the Board of Directors for the National Animal Care and Control Association for six years. This is my third term that I'm on and I was selected as my peers on that Board to be the Secretary of that board. I love the National Animal Care and Control Association. We've been in the midst of a lot of change and we continue to do so. This position was, I did let the board know that upon my hiring, when we were talking about contracts, and the board was very gracious, says, "We'll support you 100%." So some of the questions that have come up of that is, "What money does the ASCMV spend for me to go and do these?" And the answer is, "Zero." The National Animal Care and Control Association pays my per diem, they pay for all my travel flights, they pay for the hotel stays, my food, everything is paid for. So the only thing the ASCMV might be out is my supervision. However, I would not be going and doing these things if I did not have incredible people there at the Animal Services Center that are more than capable of taking on those duties temporarily, and by that I mean our new Medical Director, Dr. Baiz, and also Bernice, and also Paul who have taken the reins in the past as the Interim Directors and I appreciate them very much.

Then there's also the complaint, "Well, you did go and you spent some personal time in Alaska." I did. On Saturday I went fishing in Alaska. I felt like it was appropriate. It was on a Saturday and I came home on a Sunday and I was back to work on a Monday. So I just want to let the Board know there was zero cost to the Center. You did not pay for me to go fishing. I paid for that personally. So we were able to make great connections there. Now, the National Animal Care and Control Association, being a board member puts me in a position where I am able to meet hundreds of different Animal Control Officers and also Directors all across the nation that have similar problems, and surprisingly enough, some are very different as well. And we're able to talk about those, and one thing that I talked with another individual there in Alaska, are some things that I've already brought up with the Executive Committee, and that has to do with some of the fees at the Animal Center. So the value of
getting that networking is, you can't put a number on it, on some of those things, and so I appreciate the Board's backing on that.

And then, towards the end of May I was on a personal matter for myself and my family. I was subpoenaed to a court case. So I had no option, I had to go, subpoenaed to a court case in Utah. And that was for the continuing adoption process of the two little girls that we're trying to adopt at home. So a lot of people saw that as a vacation. I'm saying "a lot of people," there's been some murmuring in the public of, "Is he really dedicated to it? He's going home a lot." So that was one reason why, is because of that subpoena. And while I was there I did take Friday off so I could spend the extra-long weekend with the family and then I came home, Monday was Labor Day or Memorial Day, and I came home on that day. So I hope that the Board can see that I am committed to the job. However, I have to walk on a balance beam as far as home is in Utah, or my family's in Utah and my work is here. I do go home on average about every other weekend. I leave Friday around noon. I get to Utah around 1:00 in the morning and then I spend Saturday and then I leave Sunday around noon, and I get home around 1:00 in the morning again, and I'm back to work on Monday. And I work all week. And again, that's about on every other weekend I go home. The Board was aware of that when, my dedication to my family upon hiring. So I am claiming that time as vacation time going forward. So I just want you to know and also the public that are here, is that I'm 100% committed to this work, but also I'm 100% committed to my family. As those proceedings for adoptions continue to go forth, we have made great strides here. We put an offer on a house here in Las Cruces. It was accepted as long as our house sells in Utah, so it's a contingency offer. Our house in Utah is going on the market tomorrow and the market is very strong there, so with all things going well, hopefully by the end of the month we'll have something in place, in writing, and that would be the first step of getting the family together. But according to the state laws we cannot, if we lose our residency in Utah, we can't adopt the babies, so that's why my wife and kids are staying there. My older two boys are going to be living with me in July, so they'll be coming down, so that will help out a lot, something to do. But that's just an update for my life, this craziness called the Thackers, and thank you for entertaining that as I talk about it. Any questions as far as that?

Gandara: Board Member Smith.

Smith: Thank you Madam Chair. Board Member Gonzales and I were both in Washington, DC last week, and as long as we're talking about taking time to do things, certainly while there, I don't know about Board Member Gonzales but I know that I took some time in between some of the meetings and when there was time in between to do some things I wanted to do that weren't necessarily on the agenda, so I don't think we can fault you for going fishing in Alaska, and I did live in Anchorage as a child so I
know there's some beautiful country up there. Just wanted to make that point. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. I appreciate the information, Clint, and your dedication to both family and this office, this position. I want to say publicly "Hello" to your family, welcome. We are very encouraged with your husband and father's work and we very much appreciate you allowing him to be here and help us through this, so thank you.

Thacker: Thank you.

Eakman: Madam Chair. One more comment if I might.

Gandara: Board Member Eakman. Of course.

Eakman: Had it been me in Alaska on a trip like that, and had I not gone fishing on a Saturday, my constituents would wonder about my mental balance. And so I see absolutely no fault in that. Thank you.

Gandara: Thank you Board Member Eakman.

Thacker: Thank you very much, Board.

So the April intake for 2018, again as a reminder, these reports are two months behind because it takes us a few, we're getting better but it takes us some time to get those numbers together, so that's why they're two months behind, because we want to be sure that April's completely in the system, all things taken out. So the total impounds: The City was 369 and Dona Ana County was 425, and those numbers may be different from what our ACO, Gino, presented and that's because his was one month and ours is two months behind, smaller, 38 from Anthony. Grand total of 837 intake.

Our outcomes: Adoptions 143, reclaimed 109, rescued is 381, euthanized is 61, and live release rate is 91.2. So we are ecstatic about that number in April. I do want to, on the slide coming up they're showing May numbers. They are pretty high for some of those, and we'll talk about that in a second. The licensing totals for the month is 452. Again we are unable to pull out what's new and what are renewals on that.

Okay so for our May numbers: The live release rate is 81.6 and that took a big dive because of, the biggest reason, and it sounds bad to put it this way, is Dr. Baiz. And the reason why is because she's come in and she's identified several animals, several sicknesses, that clinical signs that we weren't really sure of. And it would just be, it's not to the best health of the animal and it's not to the best health of us of having that animal there. She's very sensitive to euthanizing. I don't want you to think that she's going through and pointing fingers and, it's a discussion that the managers and us usually have. So I do believe that as the euthanasia
numbers and then they're going to go down and settle down after this, the hump of finding these animals that it will settle out and our facility is healthier because of it, and the animals that we're getting out to the public are healthier because of it.

Williams: Madam Chair.

Gandara: Yes Vice-Chair Jess Williams.

Williams: Clint. As we're looking at the numbers euthanized, this is the question I ask every time. Are any of those court ordered?

Thacker: Not that I know of.

Williams: Okay. Thank you.

Thacker: Now some information on volunteers. So our Volunteer Coordinator, Dominique Clark, I've actually granted her some time off. For several years going through high school and also college, she participates in a program where she trains individuals with learning disabilities how to ride a bike. It sounds like a simple thing to all of us but some of these things, a simple task like that to individuals with learning disabilities is very, very complicated. So I have granted her, it was a lengthy time off for the whole month of June and then parts of July. However, she continues to do what she can. She sends e-mails out but I believe she's in, is it Kansas? We have no, we're not sure where Dominique is right now. However, she's doing great work. So that's why you have me here and not her explaining that to you.

We continue to do some great offsite adoptions. Sportsman's Warehouse continues to be very successful and also does the Wal-Mart and Pitre KIA that we're very excited for. So volunteer hours, a total of 364 is the May and the total volunteers that came was 235 the count as of just the other day. And you can see some of the other off-sites, again, PetSmart and Sportsman's Warehouse continue to be very successful.

Our photography teams continue to do a very good job of getting quality photos of our animals that we can put online and also we put in the Pet of the Week, so those great pictures that you see there.

There are 27 families that have 54 animals in fosters and surrender to foster, and that's a program where people come to the shelter and say, "I need to surrender this animal to the shelter. We can't have it anymore." And we say, "Well can you hold onto it until we contact you to bring the animal in so we have the right care?" They also bring their animals to the offsites and place them up for adoption there, and then they take them back to their house. And that's five families with six animals. It's a program that we do push a lot. However, when somebody comes in says they need to get rid of an animal it's usually, why the number's low is
because it's usually they need it gone right then. So we continue to encourage that program. Here are some of our dogs that were in the month of May, May was for mothers.

We had over 2,400 people come to the shelter in May. The total in the adoptions is 1,146 and in the reclaim or intake office was 1,306 and the various reasons why they came in.

We continue to be on radio stations for the outreach. Advertising campaign continues to be successful. Our Dog’Crucen magazine ads, I believe in this last one we had an article that they asked me to write welcoming me in. I was able to do that, get some pictures of some staff in there, had a fun time. The classifieds and also the senior program through DACHS, we appreciate working with them as well. And we had one dog and seven cats go through that program. And that senior program is one where if you qualify as a senior citizen then DACHS, is what "DACHS" stands for, they will pay a portion of your adoption fees for that.

Spay and neuters: Currently now we have 179 animals in the foster to adopt program. That number is down just a little bit and I continue to go down as we have our in-house sterilizations continue to improve. And the foster to adopt program for those that don't know is a simple program where you can come and adopt an animal. If it's not sterilized yet, that animal can go into your home and you bring it back for that. We did have, it was around, I want to say about 65 foster to adopt that were in severe incompliance, had been out there for a long time. Some of them were from 2016. So we sent a letter to the last known address and we had all but 11 come back through and finish to get sterilized. This program does have some errors in it because the animals are going out unsterilized. And so that could mean that puppies are being born left and right. So we really want to get that number down and to be gone, is what we would really like to get to the point to. But those continued ones that are in noncompliance, we’re going to work with Animal Control to get those, see if we can get an officer to visit them about licensing.

As far as surgeries in May, we had 64 the general public, five are Uncaged, Cherished K-9 four, APA grant we did 22, and then Community Cat Program we did 59. Total surgeries is 306 for the month of May. And the list on the right I like to see because in the past those animals may have been euthanized and you can see that. But with having the veterinarians that are willing to do more than just spay and neuter and also rescue groups that are willing to help pay for these things, we’re able to get more animals that, you know a mass removal. That doesn't sound like a lot but it takes, it's a lot of money to pay for, if you ever had an animal that's had a mass removed. And we’re able to do that, either through a veterinarian and supply those funds, or there at our facility. And leg amputations we do there at the facility and a lot of times it's better for that animal to lose the leg and have a quality of life, rather than it is just to
be euthanized because that leg is damaged. So we're grateful that our
staff is thinking that way instead of thinking that euthanasia's the first, best
way to go.

There's some love that our animals give and also receive. And
that's all we have. Any questions?

Gandara: Any questions from the Board? Yes, Board Member Eakman.

Eakman: Yes Madam Chair. And Mr. Thacker, I don't have a question. I would like
to compliment you on the article in the Sun News last week about the
benefits of adopting. The emotion there and the heartfelt attitude really
came through to me.

Thacker: Good.

Eakman: And so I congratulate you on that. I hope it was quite effective. Thanks.

Thacker: Thank you.

Gandara: Thank you Board Member Eakman. Board Member Gonzales.

Gonzales: Mr. Thacker. When you put your dogs in kennels, are they a mix of a
female and male?

Thacker: Yes they are. And the reason of that is due to the space issue. We don't
have the luxury of having enough kennels there where we can put all
males and all females together. Another reason is with intact males being
put together causes significant issues with fighting and so we do have to
have them males and females.

Gonzales: Thank you.

Gandara: Thank you Board Member Gonzales. Anybody else on the Board? Okay.
Thank you Mr. Thacker.

Thacker: No problem. Thank you.

Gandara: Appreciate the thoroughness of the report.

C. Committee Reports

1. Finance - David Dollahon, Committee Chair

Gandara: I believe it's finance, Mr. Dollahon and, hello, Mr. Saffell. Yes. Thank you.
Saffell: Good morning Madam Chair, Members of the Board. My name is Josh Saffell and on behalf of the Finance Department I’d like to present the unaudited financials as of May 2018. Sorry about that, a little technical difficulty.

So on the balance sheet, which is, if you’re following along on your copy of the financials this is going to be page 1, Statement of Net Position. Here we see that the General Fund is showing about $250,000 in cash and there’s a receivable of $1,750. That receivable was billing made to the City of Anthony and from what I understand that was paid early in this month of June. But as of the end of May it was outstanding of $1,750. There is a liability in the General Fund of about $84,000 and fund balance is at about $170,000.

In Operations, this is going to be page 2, the Statement of Revenues, Expenditures, and Changes in Fund Balance, we can see that the General Fund is showing about $1.98 million in revenue and $2.3 million in expenditure giving us a net loss of $298,000. Also we see that total revenues are at 89.1% of budget and the total expenditures are at 92.2% of budget. Our budget target for the period was 91.7% so we see expenses were a little high. Here we show actual revenues compared to the budget. Actual revenue of $1.98 million was mainly due to Dona Ana and City contributions as per the Joint Powers Agreement. In the expenditure comparison we can see that actually the majority of expenditure categories were below that 91.7%. However, the one that was above was our personnel which is a rather large portion of our expense, which is why that was so high. In our capital projects, our Capital Project Fund shows cash of $560,000 and a receivable of $4,000 which is due to a grant billing submitted to DFA. We had submitted a billing prior of $32,000 I believe, and they paid the majority of that but there was a small error that was made and so we have to resubmit for that other $4,000 so that's what that is.

So this concludes the May financial report. Are there any questions?

Gandara: Thank you Mr. Saffell. Any questions of the Board? I don't see any. Thank you. Hello Mr. Dollahon.

Dollahon: Madam Chair, Members of the Board. Good morning. Just to supplement a few things that Josh is not required to cover in the financial report because they fall to me, you'll notice there's item C under the action items related to an amendment to the contract. That's a discussion I will present to you and it has reasons to do with the City's fiscal agency responsibility. So that's one item. And then items E through H, I'll make a note to myself and to Finance staff for next year's budget adoption as we adopt the budget that we will include a schedule of employees both new and existing as part of the budget process so we can avoid that in the future. I didn't realize that was going to be an issue but it's been a while since we've
added new positions so we're working through that. But that should be
addressed next year's through any budget process that we should be
providing you with a schedule of employees, both existing and new. So I
would like to have said that we should've avoided items E through H but,
and we could've done it under one resolution but you're going to act on
them together, so we can address that in the future.

The only other change is for the members of the ASCMV Finance
Committee, due to conflicts that I can't avoid, the June meeting has been
moved from the 19th to the 26th and I know that presents some slight
difficulties with Commissioner Garrett. However we're pushing it back to
2:30 in the afternoon on that day and I'm working on getting it rescheduled
so hopefully we can avoid some conflict. So that meeting's going to be the
26th at 2:30. So with that I stand for questions Madam Chair and
Members of the Board.

Gandara: Thank you Mr. Dollahon. Any questions from the Board? Seeing none,
appreciate that.

2. Executive / Facilities

Gandara: Next on the agenda is committee reports. Did you give your finance
report, Mr. Dollahon, at that, that was it. Okay. Thank you. Just
checking. Next is the executive meeting. We met last Friday and we
discussed building the agenda, discussing the resolutions that we're going
to be putting forward, Mr. Thacker's report and what it would include, and
I'd like to combine the facilities meeting because Board Member Smith
was unable to attend, and we met to discuss what is happening in the
facilities. There is a report that has been done capturing the issues of the
facilities, who's responsible. Mr. Thacker, would you like to speak to that?

Thacker: Thank you Madam Chair. Yes. Several months ago we had a walk-
through of department directors walked through the facility there at the
Center and we did pages of information of items that needed to be
corrected and we gave them priorities. There have been repeated
requests from the public on how they can see this information and get
updates on that. So in our facilities meeting what we decided to do was to
put that online. I have met with the individuals that are in charge of our
website. We are going to be placing that, hopefully she said that no
problem having it at the end of the month at the very, very latest will that
be on our website. They can see what the issue was, they'll be able to
see the priority, and they'll be able to see how it was solved and taken
care of. Also I want to point out that anybody any time is welcome to
come through the Animal Services Center. You can either drop in, then
you'll be at the mercy of my schedule, or you can call and make an
appointment and I would love to sit down and meet with you and we can
walk through the shelter and I'll show you those. I mean we don't, the
Center is what it is and we continue to make improvements on that. So I think that making this public this way that we can get people to go to the website, see what it's all about, visit that, see the issues that are there and also how they continue to be improved is a great resource for that.

Gandara: Thank you Mr. Thacker. We've also agreed that there'll be some dialogue with City staff, Mr. Dollahon and facilities, Eric Martin and others to sort of come up with a time frame as it relates to those priorities. Some of those priorities have been extended if you will in that because of the reconstruct ...

Thacker: Remodel.

Gandara: The remodel, thank you, of our facility. And so in the spirit of transparency we hope that that will show folks really up-front what it is that we are working on and with a time frame attached to it. Any questions of the Board? Yes Board Member Smith.

Smith: Thank you Madam Chair, and I appreciate you taking on the report for facilities. I'm sorry I wasn't able to make it. You also pointed out that we have the bids out on the remodel for the facility and City Architect Tomas Mendez is here. So I'm assuming he'll raise his hand if there's something else that needs to be added at this point, but I think that's exciting that that's moving forward and certainly other discussions including the GO Bond which I hope will be publicized greatly as far as the City then including in that GO Bond I think $9 million, $9.8 million for the construction of a new facility or at least additional, huge additions to the current one. So I think that's something that we need to make sure the public knows about between now and when the votes need to come in on August 21st. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Board Member Dollahon.

Dollahon: Madam Chair, Members of the Board. Just related to what Mr. Thacker talked about related to the walk-through, that was not special to Animal Services Center. That was a practice that we implemented for all City facilities, City-owned or City-occupied or City-leased. We knew that there were issues, where they're going to be ongoing issues. Some are being delayed because of the pending construction project, because it doesn't make sense for us to do work that's going to be resolved through the construction project. So that is a standard practice. It was not called out by the Animal Services Center or by the public. It was just the City implementing a standard practice and we prioritized facilities that we were walking through. The City has over 100 buildings that we're responsible for. Our priorities are for those that are occupied and accessible to the public first, and then occupied by staff only, second. And so Animal
Services Center is one of those priority areas because we do have a great number of members of the public walking through. We are looking on a schedule that our turnaround time for most items, most repairs are minor, is through our updated procedure which I just signed off on last week, is that once we do a walk-through that we should be able to have most repairs completed within a month to a month and a half. That doesn't mean that delays and other things aren't going to cause us problems, and there are Capital Improvement items that were not previously identified that need to get on a Capital Improvement list with all of our facilities. So it is very much a work in progress, but it had nothing to do specifically with the shelter, but it had to do with the City trying to improve its practices on how we maintain and care for our facilities.

Gandara: Thank you Mr. Dollahon. Any other Board comments at this point? Mr. Mendez, do you have any additional things to add to our facilities report?

Mendez: If there are any questions that come up, Madam Chair, Tomas Mendez for the record, I'd be happy to discuss them, when that item comes up for consideration here in a few minutes, I assume. That be okay?

Gandara: That'll be fine. Thank you Mr. Mendez.

Mendez: All right. Thank you.

Gandara: Next on our agenda is the Zero in Seven update. Sorry, Mr. Thacker.

Thacker: I do have one more thing.

Gandara: Yes.

Thacker: I'd like to make a soft announcement if I can to inform the Board that the Animal Services Center of the Mesilla Valley has been awarded a $77,000 grant from PetSmart Charities. This grant is going to be used, with cooperation with the City, the City is going to tear down that house that is, we use as an infirmary. That amount has been budgeted in the upcoming budget so the City will demolish and remove that house and then the $77,000 grant is going to be used to pour cement pad and also to purchase kennels for that infirmary. There'll be 40 kennels in total. This is a place where we'll be able to house the animals that need to be outside, in fresh air, have greater care for them, control a little bit more of that disease factor a lot better than what the house is currently doing, and remove, it really kind of goes into the "eyesore" category of that. So we're very excited, we're ecstatic. A press release is going to be going out. With the grant there's a whole list of things that have to be done in an announcement such as this, so I've submitted a press release to PetSmart, just waiting to hear back from a quote that they want to put in
there. But I just want to let the Board know that officially we were awarded
that as of yesterday, so we're very excited about that.

Gandara: Very exciting. Thank you for that reminder. Very exciting. Any
comments? Okay.

D. Zero in 7 Update

Gandara: Zero in Seven update. Hello. Welcome. Please state your name for the
record.

Snow: Hi. I'm Rachel Snow. I'm with the Spay/Neuter Action Program and so I
was asked to do the thing this morning, yes. To do the PowerPoint this
morning. I'm not sure which one I am though. This one? Yes. And I'm
good after that. Thanks. So I'm new to SNAP and I am the Volunteer and
Outreach Coordinator and Rick Hahn said nobody else wanted to do this
so I get to do it right, this morning. And the PowerPoint got dropped in my
lap yesterday so we're going to make this really quick, guys.

You all know what the Coalition is, you know how it works, and the
meeting in May, which I didn't go to, discussed the bond issue for the new
animals shelter facility. The project continues, creates a new stray and
animal adoption center along with administration offices, the PetSmart
TNR Grant update and the community outreach.

And so the up-and-coming events include June 1st at the Las
Cruces Community Center they're doing "Legally Blonde" and one of
SHAS' dogs, Cruiser whose actual real name is Bruiser, is starring in it,
guys, so go see it. The APA is doing a wash and nail trim at the Tractor
Supply. SHAS is doing a dog adoption event on the patio at Rudy's
Country Store and that place is wonderful. APA, microchipping and
vaccination event at the Hatch Community Center which went absolutely
fantastic. SNAP was part of that and we had 50 vaccinations and about
20 microchipping events. And HSSNM/Happy Trails Pet, anyway so the
June 12th Tails to Freedom Flight got off and it went out and it did really,
really well. The board meeting. And there's another adoption event on
the 23rd of June at PetSmart and apparently Mr. Thacker is going to be
talking at UUCLC Round Table on July 8th. And July 28th The Cat's
Meow will be having a lasagna fundraiser. So always, everyone's invited
to the Yappy Hour which, let's face it guys, wine and dogs. And the nice
thing is you don't even have to own a dog. I own dogs but my sister
doesn't and she goes in and pets other people's dogs, doesn't have to pick
up their poop, drinks wine, and gets to go home. How much better is that,
right? Tom Townsend is doing the no-cost feline spay and neuter grant
and that seems to be going very, very well. I know that SNAP gets calls
for it all the time and we push it at our facilities. I guess they're doing ten
feline surgeries every Tuesday until the grant numbers are achieved.
Navarro: That's changed to Thursday's now instead of Tuesday's.

Snow: Oh, okay. So it's changed to Thursdays now than Tuesdays. The Cherished K-9 actually have had several adoption events, including one the past Sunday at the Las Cruces Convention Center which I thought was fairly brilliant. When I saw it on Facebook, it was actually an event for families with small children and they did an adoption center event outside which is brilliant because then you get all these people that go in and they say, "Oh, we want a dog for our child," or the children go, "Oh, this is so cute."

And Tails from the Shelter, so June 6th was the puppy transport; 39 pups went to Colorado. The next one is June 20th and they're in their ninth month which they transferred over 750 moms and pups to new lives. The June 12th Tails to Freedom Flight with 59 canines went exceptionally well as I hear. In four flights, 240 dogs have been flown to new lives. The April 10th flight was featured in Neighbors Magazine. Lens and Leash national photography program featured the Mothers of May and the Last Litter program, showcasing the works of Melissa Koko photography, and DACHS was the June sponsor for those 12 dogs.

The launch of the fundraising program Straight out of Cruces, all funds raised go to the sales for promotional items, or the promotional items will help offset costs of crates, jackets, and other creature comforts, and they launched a new Facebook page. So the new Facebook page is "Lost to Found Pets Las Cruces," which the goal for this is to make it the number-one place to go to post lost and found Las Cruces/Dona Ana County pets. The administrators of the other Facebook pages are cooperating, responding to Lost to Found, and the Lost to Found team is being coordinated to compare these pets in the shelter against those pets reported lost. Actually, I'm part of this group and yes, it is going exceptionally well.

The Check the Chip events are under development with announcements on locations soon and the construction analysis of the animal relocation facility is underway but looks very promising. APA is doing a half-price and free adoption June through August. I'm sure they're getting several new dogs.

Okay, so this is one I actually know. So SNAP has been having an excellent, excellent spring and summer. We've actually issued over 200 vouchers in May and June, and it's not even halfway through June, and we actually have received grants from Pic Quik, Albert Schweitzer at the Athletes for Animals to use for the mobile surgery clinics, which this gives us the opportunity to do I think we came up with 12. So we will be doing the mobile surgery clinics with Paws N' Hooves for the next year, which means for us that Paws N' Hooves, Dr. Starr, comes into our facility with her mobile van and does 25 animals, ten cats, 12 dogs, once a month. And then on top of that we actually are issuing vouchers for seven veterinarians outside of that. So we are doing exceptionally well. We
actually got the Dona Ana County contract renewed and we're holding clinics June 18th, 19th, or July 9th, August 13th with Paws N’ Hooves, and by the way we are looking for board members. We need to increase our board and obviously increase our volunteers, but we're looking to really increase our board members. And this is what I'm personally proud of.

So SNAP has decided to jump into this century and we redid our website. So now we are not only updated and running a fantastic new website that includes how you can qualify, the participating veterinarians, it features our grants and our events, and frequently asked questions. And eventually what we'd like to do is put the other organizations on our website so that people can go and check that out. Now, I'd like to note that after the web designer put a counter on and after we went to Hatch, we got 152 hits in 24 hours. So in the last week we're up to I believe over 300. So we're definitely making headway and as we head out into the community our goals are that we are not just taking care of the individuals and families for Las Cruces and Anthony, but that we actually go into Hatch, we go into Rincon, we go into the smaller towns that we have not actually been available to reach before and have them bring their clients to us, which we got to do with the Hatch microchipping event.

So the Safe Haven Animal Sanctuary they actually have a star in their facility now. It's Bruiser, who's starring in "Legally Blonde," and they wanted you to know that Bruiser is not a diva. He is taking all his attention in stride and he's looking for a person to make his meals, buy him toys, and rub his belly on command. And they are getting tons of calls and booking appointments and stuff for him as his fame grows, but he's not a diva.

And The Cat's Meow is actually having a lasagna dinner which sounds fantastic, because it always is if somebody else is cooking. And so that will be July 29th from 6:00 to 10:00 p.m. Obviously that night I'm not going to be cooking. And they're going to have a cook-off with prizes and celebrity lasagna chefs and judges and music and silent auctions and the animal rescue testimonies. So that's it. So any questions?

Gandara: Thank you. Any questions, Board? I don't see none. Thank you so much.

Snow: You're welcome.

Smith: Madam Chair. I just wanted to ...

Gandara: Board Member Smith.

Smith: Congratulate Ms. Snow, thank you on your success with your web design and the great response, and thank you for coming and presenting today. Thank you Madam Chair.
VI. Action Items

A. Resolution 2018-12 - Accept $1,200 Donation for Wounded Animals

Gandara: Okay, on to action items, A: Resolution 2018-12 - accept $1,200 donation for wounded animals. Do I have a motion?

Smith: Move to approve ma'am.

Eakman: Second.

Gandara: Let the record show that the motion was made by Board Member Smith, second by Board Member Eakman.

Baum: Board Member Gonzales.

Gandara: I'm sorry, is there discussion? Just a moment. Sorry. Is there discussion?

Williams: Madam Chair.

Gandara: Yes.

Williams: Mr. Thacker. Who donated this money to us?

Thacker: We received a phone call from an individual, she would like to remain anonymous, but her dog was backed over when she was leaving the driveway and ultimately passed away. She brought the animal in to us if I remember right and we euthanized it for her. So she and her family got together and did a little drive and got this $1,200 and they wanted to put it for other animals that needed some financial help with getting better. And I said, "Well we can put it in a medical account and can reserve it for medical services for animals that come into our shelter or they need to go to a vet, that have minor things that we can use the money for and then place them up for adoption." And she said that was ideal. It was a family donation.

Williams: Thank you very much Mr. Thacker. That's a great story and I appreciate you giving us clarification. Thank you Madam Chair.


Baum: Board Member Gonzales. This is for the vote for the resolution.
Gonzales: Yes.

Baum: Thank you. Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

B. Resolution 2018-13 - Remove and Auction ASCMV Non-Working Vehicles


Eakman: Move approval.

Smith: Second.

Gandara: Let the record reflect that the motion was made by Board Member Eakman, second by Board Member Smith. Any discussion?

Eakman: If I might, Madam Chair.

Gandara: Yes.

Eakman: This is a recommendation from the Finance Committee to the Board to auction these items, and these are just very valuable, wonderful vehicles that anybody is going to be very proud to own and just lucky to have, and if you're expecting me to sit here today and talk that they're not good
vehicles, don't expect that of me. These are just wonderful bargains waiting for the right buyer to come along and I think this is excellent that in our generosity we're allowing this to happen.

Gandara: Thank you Board Member Eakman. Board Member Dollahon.

Dollahon: Madam Chair. To add on to what Board Member Eakman provided for the committee, as these are an asset owned by the Animal Services Center, Board action is required to authorize disposal. The items will be turned over to the City for auction as part of its auction process since we are your fiscal agent, and then the revenue will be returned to Animal Services Center once they're auctioned. Thank you.

Gandara: Thank you Board Member Eakman. Board Member Gonzales.

Gonzales: Yes.


Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Thank you. Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes. And I'm going to buy my next used car from Board Member Eakman.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.
C. Resolution 2018-14 - Resolution Approving a Minor Amendment to the Contract with the Executive Director

Gandara: Next, Resolution 2018-14: Resolution approving a minor amendment to the contract with the Executive Director, Clint Thacker. Do I have a motion?

Smith: So moved, Madam Chair.

Gonzales: Second.

Gandara: Let the record reflect that Board Member Smith has the motion and second by Board Member Gonzales. Yes Mr. Dollahon.

Dollahon: Madam Chair. As part of the discussion as I indicated during the Finance Committee report, the City as the fiscal agent reviewed a request for a reimbursement to Mr. Thacker, who had to cancel a personal trip back in May due to our medical emergency. Our legal counsel, to help ourselves, the City and ASCMV, to avoid a finding, recommended that on behalf of the City as your fiscal agent, the only way that we can make this reimbursement is through a minor amendment to Mr. Thacker's contract as a one-time lump-sum payment for the reimbursement amount. And if approved by this resolution today then it would be added on to his next available earliest paycheck as a one-time payment.

Gandara: Thank you Mr. Dollahon. Any other comments? No? Public input on this particular item? I see none. Roll, Ms. Baum.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.
Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

D. Resolution 2018-15 - Awarding a Contract for Construction of the ASCMV

Gandara: Next is Resolution 2018-15: Awarding a contract for construction of the ASCMV.

Smith: Move to approve.

Eakman: Second.

Gandara: Let the record reflect the motion was made by Board Member Smith, second by Board Member Eakman. Discussion? Yes. Do you want to say something? Are you ready for a vote? Board Member.

Smith: Madam Chair. I do believe we probably should have a presentation on this.


Mendez: Good morning Madam Chair. Tomas Mendez, Architect, City of Las Cruces. And I don't know if I should thank Board Member Smith for that request. Nevertheless, we'll proceed. I do have a very brief presentation to give you some highlights as to what we're going to get into and let me.

What we're bringing to you today is an authorization to enter into a contract, for the City to enter into a contract with Warren Construction for the project that we bid. We advertised the project locally and it was solicited online. The end result was that we got three bids with Warren Construction being the apparent low bidder. The track record of Warren Construction with the City is successful. They've done numerous projects with the City, both roadway construction as well as in facilities. So no exceptions are noted with their past performance.

I'd like to talk about very briefly what the key design considerations were that we considered. Basically the idea is to improve customer service and we think that it will with the assistance of and the consultation services of Vigil and Associates Architects. They put together and worked with previous administration at the Center, as well as the current administration, a workable solution. For example, the intake lobby is being expanded and renovated thereby freeing in some of the existing
spaces the lobbies, the two small lobbies are being consolidated into one larger lobby, perhaps increasing the efficiency. Well we expect it will. The vacated lobbies will be turned into new office spaces. The other one will be turned into a new cat room. And also we're adding, we have enough funds that we will be able to add a couple of offices, and we will be able to improve the parking lot as well.

If you can see that, this is a quick drawing. All this area back here where you see the cursor is the existing animal care area. These are the existing office areas that will undergo varying degrees of renovation from switching out light fixtures or lamps to renovating the existing intake lobby which is, excuse me, the, that is the intake lobby, in this area right there. The vestibules are being reused up front. These are ...

Gandara: We lost you. Right into the mic, Mr. Mendez, as you know.

Mendez: How's that?

Gandara: There you go.

Mendez: Thank you. And I lost my cursor in that, there we go. This is the new lobby, public lobby, public interface space for staff sitting behind a counter, training/meeting/break room back in here, an office space, and also a restroom. And this is what we'll look like. The building will change what it looks like. It's going to get a new look, hopefully modernizing, improve the look. I'd like to point out that I know that this is under consideration for the GO Bond so this is buying us a little bit of time. The facility will serve its continued use, but none other than you know more than the general public, the building is outliving its usefulness. It's close to that already. So we're buying us some time to that end. I'd like to very quickly point out to you that what we have to do is to strategize to back into the budget that we had, which was a little over $1 million. This area was bid as one bid lot, is considered or called an "additive alternate." This was another one over here, the training area. The new office is another one. And the renovation area was also included. Not shown in the drawing are some improvements to the parking lot. We also bid that separately. And again, that was so we could back into the budget amount.

This next slide is what the contract will cover. The base bid was approximately $650,000. When we add in the additive alternates in in decreasing priority, we come up with a project authorization of $1,105,000 and that includes an allowance for gross receipts tax and a 5% contingency. The contingency in this case is probably about as bare-bones as we can get. The reason for the contingency is because once we start tearing apart into the existing building you just never know what you may find with decrepit pipes, or a wall that isn't supposed to be where, or it is where it's not supposed to be, things of that sort. Same thing with the timeline. We have a six-month contract time. That could go a little bit
longer, again for the same reason. We don't know what we'll find once we start tearing into the building but we will be as diligent as possible to keep the project moving ahead as quick as possible. So hopefully, by January of 2019 we will be able to occupy the new and renovated spaces.

Your Board options: To vote "no," excuse me, to vote "yes," strongly recommend that one, vote "no" to deny, vote to amend, or to table. Upon your approval I will be submitting the documents to the City Attorney's Office and to the Purchasing Manager for authorization of the actual contract for signing and for the authorization of a purchase order, which we're required to do that so we can track the project in the financial management system. And that's our next steps, and after that we will have some coordination meetings with Mr. Thacker and the ASCMV staff to make sure that, go over the disruption of the service and also to work out traffic flow issues for the public. That's a very important part of the project, is to make sure that we disrupt the access to the services as minimally as possible. It's an important criteria. We recognize that the facility's open pretty much all the time and so we have to work around that. But we also recognize the importance of trying to get this project done as quickly as possible. I stand for questions you may have, Board Members.

Gandara: Thank you Mr. Mendez. Board Member Smith.

Smith: Thank you Madam Chair. And thank you Mr. Mendez. I appreciate the presentation and the question that I have is, we are talking about the possibility that the City could take on operations at the Animal Services Center and also could take on this GO Bond to build a new facility. Given that, could you give us a time frame for, well two questions actually: A time frame for if that bond passes when the new facility would likely be able to be in place and two, would the old facility be able to still continue to work in conjunction with the new one?

Mendez: I may have to defer some of that question to Assistant City Manager Dollahon but I'll start by saying that depending on where the actual site is, if the site is on the same contiguous property but perhaps in a different actual building location, yes. Both facilities could operate contemporaneously. I think I heard you mention it's $9 million to $10 million for the new facility. That may require that both facilities actually remain in operation. If the older, existing facility may be used for some purpose while the new one addresses another need in the operations of the Center. So as far as the timeline, at this point, based on the GO Bond election in August, I have no idea what the release of funds would be after that, Mr. Smith.

Dollahon: Madam Chair, Board Member Smith. If I may, as Tomas indicated, the Council has approved the issuance of a resolution for the bond election by mail on August 21st. That has to be done by mail due to a recent change
in State law. We are proposing as part of the GO Bond a new adoption and stray shelter on the existing property at the corner of Rinconada and Bataan Memorial that would probably be both accessed from Bataan and from Rinconada which would improve our visibility to the shelter as well. The existing facility would stay open most likely through construction. Our long-term plan would, in my discussions with Mr. Thacker, is the new building would be a stray and adoption shelter specifically and the existing building would in the long term, would be retrofitted for a medical facility and quarantine facility. So the existing building will still have some of the needs but it will still serve a much-needed service to the community. We are going to continue to have the need for a medical facility for spay and neuter programs and other programs that we could offer in the future, but we could also, we have about 300 quarantine animals on average a year that are loading up the shelter space and that provide us for additional requirements in keeping the animals separate. So separating those from the regular stray and adoption animals would improve our efficiency. So we see it as a win-win all the way around. The existing shelter would stay in its function until a new building was built. I would say we're probably looking at, realistically, latter part of 2022.

Smith: Thank you Mr. Dollahon. That's very helpful. And thank you Mr. Mendez. I think basically what we're doing now then is improving the viability and the long-term use of the facility that exists, even though we are looking at a new facility being added to the site. So I see this as a very beneficial thing. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Anybody else? Board Member Garrett.

Garrett: Thank you. Thank you Madam Chair. Thank you for the presentation. Are there going to be any improvements to the mechanical and electrical system as part of this project?

Mendez: Madam Chair, Board Member Garrett. Yes there are, but only in terms of providing relief. By adding new mechanical equipment, we'll be relieving some of the load on the existing system. We will not be replacing any of the existing equipment. For example, the cat area will have new air conditioning installed to it which will relieve some of the load on the existing system adjacent to it. But specifically, improvements to some of the existing equipment, no. That was not included in our scope of work.

Garrett: The changes that will be made with mechanical/electrical will both improve the comfort for the animals as well as for the people who are coming in looking to adopt. Right?

Mendez: Madam Chair, Board Member Garrett. That's exactly right. The idea is to improve the air flow in those areas, again by eliminating some of the
cross-ventilation that's occurring there and also by compartmentalizing the spaces to allow the return of air from one space or from one area to another, just basically to improve, or in this case that would be to eliminate the air flow, right, to reduce the air flow from one area to the other. And that actually applies to the use of doors as well.

Garrett: And so that will help with the odors, because that's a complaint that we've heard, and observation, in terms of making the front area, the adoption area, more friendly for visitors.

Mendez: Yes. Madam Chair and Councillor, or excuse me ...

Garrett: Commissioner.

Mendez: Board Member Garrett. That is correct. We also expect, since the new lobby is totally isolated in terms of air flow from the existing building, those aromas should not be, they may but again that depends on door usage as well. Doors become an important part in controlling those odors. As long as doors aren't propped open that should be kept closed, those odors should be somewhat reduced.

Garrett: Okay. We had a grant or a donation of I think it was $50,000 for improvements to the cat room, and I have lost track of how that donation is related to these improvements.

Dollahon: Madam Chair, Board Member Garrett. That is in the budget and it is restricted as part of the funding for the cat room renovations. It is in the ASCMV Capital Fund. Correct, Josh? Okay, yes.

Garrett: And so that will be used as part of this construction project?

Dollahon: Yes sir. As part of additive alternate number one, the cat room renovation. We will be using that $50,000 donation which we've already received and we have it as cash, so that is restricted for that purpose and will be documented accordingly through the billing and financing of the project.

Mendez: If I may, Madam Chair and Board Member Garrett. In fact, we isolated that specific item to buy equipment for the cat room so hopefully it'll stretch that far.

Garrett: Very good. And then I'd like to go back, just to clarify, I'm supportive of the GO Bond because anybody who's been here for a long time knows that the facility requires a major overhaul and expansion. What I think a reasonable question that people are going to ask is, "Well, you're doing some construction now, you're going to spend $1 million. Is that basically
going to be wasted because of the new project?" And I'd like to have
some assurance that the new work would not make these particular
improvements obsolete or whatever, that they're still going to be another,
with minor reuse and perhaps some modifications, these are still going to
be viable improvements that we're making now.

Dollahon: Mr. Chairman. We feel like that the additions now will get us through the
construction of a new building, hopefully with the passage of a GO Bond.
There will be opportunity for reuse and it will give us a good setup for
quarantine and medical facility, and holding facilities while people come
back to pick their animals up from spay and neuter and so forth, or other
medical procedures, that we feel like we can reuse the existing improved
building with a repurpose, with minor modifications.

Garrett: Let me be, also, thank you, I appreciate that. And that makes sense to
me. I mean, we're still looking at more than two years, two and a half
years before we would get to the point of the new facility, the completely
renovated and new building. But I'd like to simply go on record, if I'm
understanding the potential for the new building, that's where the cat room
for adoption would be located in a new scheme. Is that correct?

Dollahon: Yes. Because the new building would be a stray shelter and an adoption
center, so the new cat room would move. We would probably repurpose
the existing cat room as a pickup facility for animals coming out of medical
procedures.

Garrett: So just to be consistent with accepting that donation, I just want to say that
in some ways, the spirit of the cat room in the new facility moves from this
particular approved project into the new project, and so it's always going to
be there. This is not going to be, you have $50,000 just goes away, that
we're still going to have cat rooms. We're still going to have important
associations with the donor.

Dollahon: Yes. We are.

Garrett: That's all I have. Thank you.

Gandara: Thank you Board Member Garrett. Any other questions/comments?
Okay. Public comment on this? Yes ma'am. Please state your name.

Hess: My name is Linda Hess. Good morning Madam Chair and Board
Members. I just have a question for, pertaining to what Board Member
Dollahon said about animals being quarantined. And my question actually
will relate to later input for the regular input, that I have some other things
to address. My question is: What reasons are animals quarantined for?
Dollahon: I will ask Mr. Gino Jimenez who's our Chief Animal Control Officer who handles most of the quarantine coordination with the shelter on behalf of the City, and I know the County has quarantine issues as well.

Hess: Thank you.

Jimenez: Madam Chair, Members of the Board. We use the quarantine facilities any time an animal bites a human being. By State Statute and by the guidelines set by the State Epidemiologist, we have to quarantine those animals for ten days. That gives us an opportunity to observe that animal and should it die while it's in quarantine, we'll give that bite victim an opportunity to reach out for the rabies series. So that ten-day quarantine is an observation period and I believe Mr. Dollahon touched on it earlier, we do about 300 a year.

Dollahon: Also, Gino, doesn't the ASCMV serve as our court hold facility for potentially vicious and dangerous dogs as well?

Jimenez: Madam Chair, Mr. Dollahon. Yes sir. For the City, absolutely. The County has their own facility but the shelter is our facility for that purpose.

Dollahon: And that's a discussion item that we've had at the Animal Care Task Force for the City, to look at opportunities, because both those items impact shelter operations day-to-day. We have to keep potentially vicious and dangerous and court hold animals separate as well as medical quarantine so that impacts our day-to-day operations. One of the things that I've asked Gino to work with Mary Lou on is a Memorandum of Understanding between the City and the County to potentially, for the City to use the County's court hold facility. I think that, we can't answer that question specifically because the County has impacts by adding our animals in there, but it's a discussion that we need to have and seriously consider if we could cooperate, because if we could, that would improve some of the activities going on at the shelter.

Gandara: Thank you Mr. Dollahon. Thank you Mr. Jimenez. Any other public comment related to this item? Okay. Roll call please.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.
Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

Gandara: Okay, Mr. Mendez.

Mendez: Thank you very much Madam Chair.

E. Resolution 2018-16 - Authorize Two (2) New Full Time Employee (FTE) Positions: Adoption Specialist

F. Resolution 2018-17 - Authorize Two (2) New Part Time Employee (PTE) Positions: Transport Driver

G. Resolution 2018-18 - Authorize One (1) Additional Contract Veterinarian Position

H. Resolution 2018-19 - Authorize Five (5) Additional Animal Caregiver (FTE), Two (2) Additional Veterinary Technician (FTE), Two (2) Additional Surgical Assistant (FTE), and Two (2) Additional Office Assistant (PTE) Positions

Gandara: Now the next four items are related to the personnel items. Can I get a motion please?

Eakman: Move approval of these four items.

Williams: Second.

Gandara: Let the record reflect that Board Member Eakman made the motion and second by Vice-Chair Williams. Any discussion/questions?

Dollahon: Madam Chair. I'm going to ask Clint to come up just for the record to go over the positions based on the categories from each of the, based on the budget and based on the description that we're provided and to reflect for
the record that these were anticipated and scheduled as part of the budget.

Gandara: Yes Mr. Dollahon. Thank you.

Thacker: Madam Chair and Board. The Resolution E authorizes two new, and these are new positions, in other words, positions that are not currently at the ASCMV, and that is for Adoption Specialists. These individuals will be in charge of talking to individuals that want to turn their animal over to Animal Services, try to resolve any concerns they may have to keep that animal in the home, and also they're going to be coordinating all of our rescue animal efforts as well. Currently our supervisors are doing that and that, literally it takes almost their entire time to do those.

Resolution F is for two, again new positions of Transport Drivers. These individuals would be driving animals across state lines, in other words rescue animals, and also inside the state. Again, right now we currently have our supervisors or also a staff member that does that transportation. So this would significantly aid us because those individuals that leave are leaving their duties behind and generally it is a supervisor that goes on those. So whenever we have a supervisor out of the shelter it puts a lot of load on others.

Number G is, now this is a position that we currently have in the shelter. We asked for just one more in addition to, and that is a veterinarian position, and this is a contract position. That's why it needed its own resolution that we're combining with one, and it's just like we have now, a veterinarian that contracts to do spay and neuter and other surgeries.

Resolution H is, again these are all existing positions. We just asked for an increase in number to them, so five additional Animal Caregivers, two additional Veterinarian Technicians, and two additional Surgical Assistants, and two additional Office Assistant positions. And those Office Assistant positions are going to be focusing mostly on offsite adoption efforts for that.

Gandara: Thank you Mr. Thacker. Any comments/discussion? Board Member Smith.

Smith: Thank you Madam Chair. And Mr. Thacker, thank you very much. I'm sure that each of these positions is going to help everything be smoother, and I guess what I would ask is we're going to get the inevitable questions from the public as far as this great increase in personnel is justified with the finances that we have, and so if you could just offer any additional comments from you as far as what makes this a viable approach to how we operate. We're going to have space for these people, we're going to have ways that they're going to interact and improve the operations. So
whatever you can help us with as far as when we're making our decision on this vote.

Thacker: Yes. So when the budget was presented, or the budget was formulated, I went to each of our Department Directors and asked them, "What do you need to do your job?" And these are what was given. The five additional caregivers, right now we are currently, even with these five we're currently still needing another three or four more. However, if we can get these individuals in I'm sure that it'd be a huge relief on those. And understand, it's not just cleaning the kennels. These are also individuals that take people through the shelter looking for lost animals. They're also the ones that assist with adoptions and show the people the animals therein. They also assist the individuals that are administering vaccines. I mean, it's not just cleaning, it's so much more. So this will allow everybody, right now we have people doing two or three areas of the shelter, and they're only supposed to be on one area of the shelter. So it will help greatly our efficiency inside the shelter, be able to get cleaning done quicker and then provide more attention that's needed, and faster attention to the citizens coming in wanting to adopt and also to redeem their animals.

The Adoption Specialists, like I said, and also the Transport Drivers, those are very justifiable for the efforts that we're doing. The Office Assistants, currently we only have two people that are doing the offsite events, and this will just greatly help them be able to have a representative at each area that can do those services, access PetPoint. Again efficiency is what we're looking for. We want to do so much at the Animal Center and this is giving us the capability of doing the programs that we want to do, the different ways of performing the duties that's changing in the industry. This is helping us do that.

Smith: Well thank you Mr. Thacker, and I'm always looking for ways for us to say we're helping with the employment situation in our community as well, so this'll be a plus in that regard. Thank you Madam Chair.

Gandara: Thank you Board Member Smith. Board Member Garrett.

Garrett: Thank you Madam Chair. I think it's important that we also recognize that these new positions are essential for sort of right-sizing the operation of the Animal Services Center. We have moved, as a matter of clear policy, away from simply being a place where people could dump animals and they'd be killed, to a place that is trying to provide a safe humane environment while we find homes for animals and either within the community or move them out. This is very much a part of our public health and safety, but it's also part of the general welfare in terms of the spirit that this is being done in. And there's just no question that the work that's involved in terms of educating the public, in terms of increasing the number of surgical sterilizations, dealing with the adoption process is
going to take more people to do that and to do it right. So part of this is
we're making sure that we're getting the stuff done right and to standards.
If people are ever concerned about how much it costs, the main thing that
I would say is, "You need to help us get the number of animals going into
the shelter down, because that's what's driving this." It's not that these are
frivolous programs or that this is not something that's important. This is
really important work. But this is being driven by the public because of the
way that people basically look at their responsibility for their animals. So if
you let animals run loose, if you let animals procreate, that creates the
demand that drives the programs that results in these kinds of increases.
So we're doing the right thing. We also just as a historical fact, we have
not increased the staff size significantly over the last ten years. And so I
think that this is, it goes hand-in-hand with the improvements we're making
to facility to say, "This is part of a new day for the shelter as it relates to
the community." So I think this is timely, I know that Mr. Thacker would
like to have more, so this is also we're being responsible relative to the
amount of money that we do have. So thank you.

Thacker: Thank you Board Member.

Gandara: Thank you Board Member Garrett. Board Member Gonzales.

Gonzales: Mr. Thacker. It's your responsibility and what you meant about the
additional Animal Caregivers, what are those?

Thacker: They're the ones that their primary responsibility is to clean the shelter and
the animals inside the shelter, but they have a lot more responsibilities
than just that.

Gonzales: And how many do you have right now?

Thacker: I have to get back to you on that for the sure answer. Not enough, I can
tell you that. I want to say there's around seven or eight, but I can get you
that exact answer.

Gonzales: And the two additional Office Assistant positions, how many do you have
right now? Was there two that I saw that one day?

Thacker: They're split up between the adoption area and also the return to owner
area, and between the two areas with part-time, full-time, and offsites, it's
six.

Gonzales: How many?

Thacker: Six.
Gonzales: Six.

Gandara: Thank you Board Member Gonzales. Any other comments/questions from the Board? Seeing none. Public comment. Yes.

Bryce: Frank Bryce, President, Humane Society of Southern New Mexico. With all due respect, I think this, the way I say it, it's about time. We certainly support all of this stuff. And the question that I have is on the contract veterinarian, it didn't say full-time, part-time, whatever. We still need, I think in a lot of folks' opinion, a second licensed veterinarian for the shelter animals. I'd like to see that considered. And so that's a pretty important thing. There are some aspects to this discussion right now that I believe we need to at least clarify or identify. The removal of that infirmary building, when we talked about it last time at the task force meeting, I think the City said they would pay for it, Mr. Dollahon reported that, and now it's a grant. That's certainly an arguable one, one way or the other how that money should've been used from the grant. But the removal of that building which was told to be burnt to the ground by ASPCA several years ago, will actually improve the health of the animals just by getting rid of the potential for the disease, the infestation of pestilence in that building. That's a good thing. So a lot of these are really good improvements, but I just wanted to express, it's really time we did do this and I think, as Mr. Garrett said, timely. It's a good thing. Thank you.

Gandara: Thank you Mr. Bryce. Yes.

Hess: My name is Linda Hess and Madam Chair and Board Members. I have a question about, and this will again relate to some things I need to address at the regular public input about the caregivers and when they are feeding the animals. I need to know, because this directly relates to a big issue that I have with a dog that I adopted in February. So I just need to know how they distribute the food to the animals and it's, the dogs is what I'm talking about. Thank you.

Ward: Morning Chair, Board Members. I just wanted to say in regards to the caregivers as well, I know they're looking at five new caregivers, I think, and Clint did mention that right now the caregivers are going from a couple of sections, a couple of kennels, and what I want to emphasize on that is what is important, and I don't think he covered that, is disease control and contamination. And so to try to keep that localized, and if you have numerous caregivers, and keeping them where they're assigned one kennel instead of going back and forth, that's going to be better for the shelter to have numerous caregivers as well.
Gandara: Thank you Mary Lou. Sorry Mary Lou, you didn't state your name, so for the record Mary Lou Ward. Any other public comment related to this item? Okay. Seeing none. Roll call please.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

IX. PUBLIC INPUT

Gandara: Okay. Moving to item nine, that would be public input. Do I see, yes, Gino. Please. Three minutes.

Jimenez: Madam Chair, Members of the Board. My name is Gino Jimenez. Just a follow-up to Board Member Eakman's question earlier. I was able to look through my presentation and find that answer for you, sir. Let me, so your question sir was, "How many of these animals were identifiable?" If you look at the presentation, the 19 that were unsuccessful RTOs combined with the 48 successful RTOs were the number that were identifiable, and that was either through a microchip, a rabies vaccination, pet license, or, and it could've been that the neighbor knew where the dog belonged. So in the future sir, if you would like for me to make that as a separate entry item I can amend my presentation.
Eakman: I appreciate that feedback. May I answer, Madam Chair?

Gandara: Yes, of course Board Member Eakman.

Eakman: So 67 animals that were strays were identified as being owned by someone and yet they found their way into the shelter?

Jimenez: No sir.

Eakman: No, 48 were returned, 19 were identified but not returned to the owner. And so I'm going to have to contemplate and maybe visit with my peers here about that situation where responsible ownership should be the ideal here and what happens when a person who owns a pet no longer wants to be responsible for it and wants it to be a ward of the City and the County. It seems to me like there should be some price to pay for that, but I need to think about that more clearly. Thank you.

Jimenez: Yes sir.

Gandara: Thank you Board Member Eakman. Thank you Gino. Do you have some feedback for us, Mr. Thacker?

Thacker: Just, as an Animal Control Officer, often when you have an animal that has a microchip and then you take it back to that home, generally during the workday there's nobody home, and as property you just can't, because it has their name on it you can't put it in the backyard and shut the gate and just leave it there. So I'm assuming that probably several of these are just like that, and especially cats. If you get a cat in a trap, you scan, it has a microchip, the individual will come back and say, "Well I didn't know the cat was out," or if it's a dog they'll say, if anybody's even home, they'll notify that. I'm assuming also out of those 19 that had the unsuccessful attempts that a notice was left at the door and those individuals came and most likely, probably got their dogs or their cats fairly quickly from the shelter. But generally as an Animal Control Officer that's what I ran into through my experience.

Eakman: Thank you very much. I'd be very interested in following that to the end of the story in the future. Thank you.

Gandara: Thank you Mr. Eakman. Mr. Dollahon.

Dollahon: Hold on Gino and Clint. I have a question for you. So you attempted field return to owner, we identify the owner, it ends up getting put in the shelter. So they pay fees to reclaim the animal, to the shelter. Correct? That's in our fee structure.
Thacker: So yes, they do pay fees. However, that is not in any type of fee structure that the City has. The ASCMV has a fee structure but not in any type of ordinance or policy.

Dollahon: But that's your fee, that's the Animal Shelter's fee structure.

Thacker: Yes. And that's for redemption only. It's not any fines.

Dollahon: Right.

Thacker: It's just the fees.

Dollahon: So that leads to my next question, Gino. Do the owners get fined because you've claimed their animal? Do they get a citation, I should say. We don't have the ability to fine without going to court. Do they get a citation?

Jimenez: Madam Chair, Mr. Dollahon. We do one of two things. Once that animal is redeemed from the animal shelter, Mr. Thacker's staff will notify my staff that that animal has been redeemed. The Animal Control Officers will either issue a criminal complaint which basically is a subpoena for the owner to appear in front of the judge and explain to why their animal was running loose and why we caught it. Because it is illegal for me to order an officer to issue a citation, I gave them a second option. The other option is for the officer to send out a formal warning letter to let them know that a violation occurred and this is (MICROPHONE NOT PICKING UP) please don't do it again. So they have two options, officers have two options.

Gandara: Okay thank you both. Ms. Hess. You'll have three minutes, Ms. Hess. Thank you.

Hess: Thank you. Do I have to repeat my name again? Linda Hess. What I would say is I'm an independent animal advocate. I love animals. I mean, who doesn't? This past January, the end of January, I adopted a dog by the name of Angie, well I changed her name to Angie. And then the last Saturday in February I went to Petco to buy something for Angie. And the shelter was just finishing up a pet adoption. And so as I walked up to the front, the last cage, there was this little dog I thought was a puppy rolled up into a ball. I couldn't tell what it was, but the animal was shaking. It was very traumatized. So I asked the one of the people that was working this adoption, what that dog was, and about that time the dog stood up. And this dog is part German Shepherd, his name is Rex. And he was a bag of bones. He was nothing but skin and bones, and I noticed that he was given away free because he had been diagnosed with the tick thing, erliithia, erliithica, something like that. I can't pronounce that word, okay. So I told them that since I'd already adopted one dog, I told them I wanted
to foster this dog and get him back to health. So they told me that they would be open, they were just closing the adoption so they said I could come in the next day, on Sunday, which I did. While they were filling out the paperwork, I start asking questions about this dog and why he was so skinny. I mean he could hardly stand up on his hind legs. He was nothing but skin and bones. So they finally brought Curtis up and I start asking Curtis questions about the dog. I said, "Well how long has the dog been here?" And he was somewhat evasive at first but finally he got Rex's file. Rex had been picked up in the Hatch area a year ago May, sometime in May. And so that was the last three months of the former Director's tenure.

Williams: Thirty seconds.

Hess: Rex is, I'm sorry? Could you just extend just a little bit? I have not addressed this august Board in over a year and this is important. So Rex is a very timid dog. And I was told that they have several dogs in a cage and that's why I asked about how they're fed, and they put the feed in there and the strongest, healthiest dogs can get it. The timid ones can't. Now, I'm really surprised that Dr. Mock did not have him put down for timidity. I'm thankful she didn't. So to shorten my story, I had talked to my primary care physician, I had to go see her about two months ago and I was telling her the story about Rex. And she got very upset because she and her husband had gone to the shelter, and they found, they saw two little dogs just laying in the pen, skin and bones, and one had pneumonia. So they took them, and they took them to Dr. Calista, and after $2,500 they got the dogs healthy. Now, my question is: How can a dog be that skinny and someone not do something about it? So in relation to the quarantine question, can they not, when they see dogs like they're, separate them, feed them so they do get food. And then I had another question but I know I'm running over. I'll save that. I had pictures. The day I took Rex home, I had pictures taken of him. You've seen nothing but hip bones, ribs, and he could hardly stand. It's just unfortunate. So I'm very happy to see that there's new people coming in and hopefully this will never happen to other animals. Thank you for your time.

Gandara: Thank you Ms. Hess.

Hess: Thank you.

Gandara: Thank you. I'd encourage you to speak directly to Clint, our Director. After the meeting or, sure. Okay. Any other public comment? Okay. Seeing none.

X. CHAIR AND BOARD COMMENTS
Gandara: Next on our agenda is Chair and Board comments. Vice-Chair Williams do you have, I'm sorry. None? Board Member Smith.

Smith: I was just going to answer your question. None at this time ma'am.

Gandara: Board Member Garrett. Board Member Eakman.

Eakman: Thank you Madam Chair. I have a request of the Executive Committee of our Board. On September 13th and 14th is the annual Domenici Conference and I really appreciate attending and being able to hear internationally-known speakers. And I was wondering if there was any way we could, in some way, move the September meeting to accommodate the Domenici Conference. Wondering if maybe giving the Executive Committee two or three months to consider how that might be done, I would sincerely appreciate the conference being uninterrupted. Thank you.

Gandara: Thank you Board Member Eakman. We'll certainly take it up at our executive meeting. Okay. Board Member Gonzales.

Gonzales: I'm glad to see that the award-ness to all these contracts to the Animal Shelter in regard to the full-time employees, positions to the part-time employees, the Transport Driver, the veterinarian position, the Caregivers, and then the two additional Office Assistant positions. Somebody came up and said, "It's about time," and we'll hope that that will help tremendously at the animal shelter, with what's been going on at the animal shelter, and I'm so grateful that this can be done and can be carried out. Thank you so much.

Gandara: Thank you Board Member Gonzales. Nothing, Board Member, okay. And I have nothing. Thank you.

VII. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY WILL CONVENE IN CLOSED SESSION to discuss, per the current ASCMV bylaws, the midyear Annual Performance of Clint Thacker, the Executive Director of the Animal Service Center of the Mesilla Valley, (which is closed pursuant to Section 10-15-1-H(2), NMSA 1978).

Smith: Madam Chair. I move that we go into closed session.
Eakman: Second.

Gandara: Let the record reflect that a motion was made by Board Member Smith, second by Board Member Eakman.

Baum: Board Member Gonzales.

Gonzales: Yes.

Baum: Board Member Eakman.

Eakman: Yes.

Baum: Board Member Garrett.

Garrett: Yes.

Baum: Board Member Smith.

Smith: Yes.

Baum: Board Member Williams.

Williams: Yes.

Baum: Chairperson Gandara.

Gandara: Yes.

MOTION APPROVED UNANIMOUSLY.

BOARD ENTERED CLOSED SESSION 10:53 A.M.

VIII. THE BOARD OF DIRECTORS OF THE ANIMAL SERVICE CENTER OF THE MESILLA VALLEY MAY CONVENE IN OPEN SESSION to take action, if any, on the closed session items.

BOARD RETURNED FROM CLOSED SESSION 11:36 A.M.

Gandara: We are back now from closed session. Let the record reflect that we did not discuss anything outside the personnel issues pursuant to Section 10-15-1-H(2), NMSA 1978. And two, let the record also reflect that we are very pleased with Mr. Thacker's performance at midpoint.

IX. Adjournment (11:38 AM)
Gandara: And we are adjourned.

BOARD OF DIRECTORS

Kasandra Gandara, Chairman

Jess C. Williams, Vice Chairperson

Jack Eakman, Board Member

Billy G. Garrett, Board Member

Ramon Gonzalez, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Scott A. Krahling, County Clerk
# Animal Services Center of the Mesilla Valley

## Monthly Statistics Report - May 2018

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### Public Services

- **City Clinic** (includes outside surgeries, vaccinations, and microchips): 59, 17, 76
- **County Clinic** (includes outside surgeries, vaccinations, and microchips): 23, 33, 56
- **Jurisdiction Unknown**: 0, 2, 2

| **Subtotal Clinic In** | 82  | 52  | 0       | 0 | 0 | 0 | 0 | 0 | 0 | 134 |

- **Clinic Out** (includes outside surgeries, vaccinations, and microchips): 55, 50, 105

| **Grand Total** | Intake* | 518 | 360 | 7  | 0  | 1  | 1  | 1  | 1  | 1  | 894 |

| **Outcome** | 526 | 325 | 5  | 0  | 1  | 1  | 3  | 1  | 1  | 863 |

### Statistics

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<th>81.1%</th>
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*The discrepancy between intake and outcome numbers is due to the number of animals taken in on the final three to five days of the month whose outcome is listed on the following month’s report. (Animals are held as Strays three days without tags and five days with identification for owner reclaim). It is doubtful that the two numbers will ever match.*
A RESOLUTION TO ACCEPT THE $77,000 PETSMART GRANT FOR ASCMV’S CONSTRUCTION AND RENOVATION OF THE INFIRMARY AREA AND ADJUST THE ADOPTED FY18 BUDGET

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV received a grant from PetSmart, which the grant monies in the amount of $77,000 to be utilized for the construction and renovation of infirmary area; and

WHEREAS, a budget adjustment is required to set up revenue and appropriate expenses associated with the construction and renovation.

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I) THAT the budget adjustment reflected in Exhibit “A” attached hereto and made part of this resolution is hereby adopted.

(II) THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY18 budget for the ASCMV.

(III)
THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 12th day of July 2018.

__________________________________
Board Chair

MOVED BY: ______________________

SECONDED BY: ___________________

VOTE:
Kasandra Gandara, Chair__________________________  ____yea____nay
Jess Williams, Vice-Chair____________________________  ____yes____nay
Gregory Z. Smith, Member ________________________  ____yea____nay
Jack Eakman, Member ____________________________  ____yea____nay
Ramon S. Gonzalez, Member_______________________  ____yea____nay
Billy G Garrett, Member____________________________  ____yea____nay
David Dollahon, Ex-Officio Member___________________  ____yea____nay

ATTEST:

__________________________________
Scott Krahling, County Clerk
# CITY OF LAS CRUCES
## BUDGET ADJUSTMENT REQUEST
### BUDGET FISCAL YEAR 2017-18

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<th>Amended Budget</th>
<th>Req. Adjustment</th>
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A RESOLUTION TO ADJUST THE ADOPTED FY18 BUDGET ALLOWING FOR ADJUSTMENTS WITHIN VARIOUS LINE ITEM BUDGETS AND TRANSFER ACCOUNTS DUE TO FINAL END-OF-YEAR REVIEW OF REVENUES AND EXPENDITURES

The Animal Service Center of Mesilla Valley (ASCMV) Board of Directors is hereby informed that:

WHEREAS, the ASCMV has prepared a proposed, comprehensive end-of-year budget adjustment for the ASCMV fiscal year starting July 1, 2017 through June 30, 2018; and

WHEREAS, the adjustments are necessary due to expenditure variances for FY18

NOW THEREFORE, be it resolved by the Board of Directors for the Animal Service Center of the Mesilla Valley:

(I)

THAT the end-of-year budget adjustment for FY18, reflected in Exhibit “A” attached hereto and made part of this resolution is hereby adopted.

(II)

THAT, once approved, a copy of the signed, recorded resolution and any supporting documentation will be submitted to the City of Las Cruces, as fiscal agent for submission to the Department of Finance and Administration (DFA) for approval and incorporation into its (City of Las Cruces) respective budget for inclusion in the FY18 budget for the ASCMV.
THAT, ASCMV staff be and hereby are authorized to take any action necessary to implement and comply with the budget submitted and approved as part of this resolution.

PASSED AND APPROVED this 12th day of July 2018.

__________________________________
Board Chair

MOVED BY: ______________________

SECONDED BY: ___________________

VOTE:

Kasandra Gandara, Chair__________________________  ____yea____nay

Jess Williams, Vice-Chair__________________________  ____yes____nay

Gregory Z. Smith, Member _________________________  ____yea____nay

Jack Eakman, Member ____________________________  ____yea____nay

Ramon S. Gonzalez, Member_______________________  ____yea____nay

Billy G Garrett, Member____________________________  ____yea____nay

David Dollahon, Ex-Officio Member___________________  ____yea____nay

ATTEST:

__________________________________
Scott Krahling, County Clerk
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Pending approval - Resolution 2018-20