



ANIMAL SERVICE CENTER OF THE MESILLA VALLEY BOARD OF DIRECTORS

AGENDA

The following agenda will be considered at a regular Meeting of the Animal Service Center of the Mesilla Valley Board of Directors to be Held on **Thursday, August 9th, 2018 at 9am** at the City Council Chambers, City Hall, 700 N. Main St., Las Cruces, New Mexico.

I. Call to Order & Pledge of Allegiance

II. Roll Call of ASCMV Board Members and Determination of Quorum

III. Changes to Agenda and Approval of Agenda

IV. Minutes

- a. Approval of the Minutes from the regular ASCMV Board Meeting held July 12th, 2018.

V. Reports/Presentations

- a. City and County ACO Reports – City Animal Control and County Animal Control
- b. Shelter Statistics/Quarterly Report/Shelter Activities/Educational and Spay/Neuter Initiatives – Clint Thacker
- c. Committee Reports
 1. Finance – David Dollahon, Committee Chair
 2. Executive – Kasandra Gandara, Committee Chair
 3. Facilities – Greg Smith, Committee Chair
- d. Zero In 7 Update

VI. Public Input

VII. Chair and Board Comments

VIII. Adjournment

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1 **ANIMAL SERVICE CENTER OF MESILLA VALLEY**

2
3 **July 12, 2018 at 9:00 a.m.**

4
5
6 **BOARD MEMBERS PRESENT:**

7 Kasandra Gandara - Chair
8 Jack Eakman - Board Member
9 Ramon Gonzalez, Board Member
10 Gregory Z. Smith - Board Member
11 David Dollahon - Ex-Officio Member

12
13 **BOARD MEMBERS NOT PRESENT:**

14 Jess C. Williams - Vice-Chair
15 Billy Garrett - Board Member

16
17 **I. Call to Order & Pledge of Allegiance (9:01 AM)**

18
19 Gandara: Good morning and welcome to the Animal Services Board meeting. It is
20 9:01 so I call this meeting to order. Will you please stand for the Pledge of
21 Allegiance?
22

23 ALL STAND FOR PLEDGE OF ALLEGIANCE.

24
25 **II. Roll Call of ASCMV Board Members and Determination of Quorum**

26
27 Gandara: Will you please call the roll?

28
29 Baum: Board Member Dollahon.

30
31 Dollahon: Here.

32
33 Baum: Board Member Gonzalez.

34
35 Gonzalez: Present.

36
37 Baum: Board member Eakman.

38
39 Eakman: Here.

40
41 Baum: Board Member Garrett is not here. Board Member Smith.

42
43 Smith: Here.

44
45 Baum: Board Member Williams is not here. Chairperson Gandara.
46

1 Gandara: Here.

2

3 **III. Changes to Agenda and Approval of Agenda**

4

5 Gandara: I think we have a quorum. Okay. Are there any changes to the agenda?
6 And can I get a motion to approve the agenda?

7

8 Gonzalez: So I will.

9

10 Eakman: Second.

11

12 Baum: Board member Gonzalez. Yes?

13

14 Gonzalez: Yes.

15

16 Baum: Thank you. Board member Eakman.

17

18 Eakman: Yes.

19

20 Baum: Board member Smith.

21

22 Smith: Yes.

23

24 Baum: Chairperson Gandara.

25

26 Gandara: Yes.

27

28 MOTION APPROVED UNANIMOUSLY.

29

30 **IV. Minutes**

31

32 **A. Approval of the Minutes from the regular ASCMV Board Meeting held**
33 **June 14, 2018**

34

35 Gandara: On to the minutes. May I get an approval of the minutes from the regular
36 Services Center Board meeting held June 14, 2018?

37

38 Eakman: I would move approval of those minutes as distributed.

39

40 Gonzalez: Second.

41

42 Gandara: Thank you.

43

44 Baum: Board member Gonzalez.

45

46 Gonzalez: Yes.

1
2 Baum: Board member Eakman.

3
4 Eakman: Yes.

5
6 Baum: Board member Smith.

7
8 Smith: Yes.

9
10 Baum: Chairperson Gandara.

11
12 Gandara: Yes.

13
14 MOTION APPROVED UNANIMOUSLY.

15
16 **V. Reports/Presentations**

17
18 **A. City and County ACO Reports - City and County Animal Control**

19
20 Gandara: Next is the reports and presentations, City and County ACO reports. Who
21 would like to go first? Gino?

22
23 Jimenez: Good morning.

24
25 Gandara: Good morning.

26
27 Jimenez: Madam Chair if I may have a minute, for some reason my presentation
28 was not uploaded. I do have it on a jump drive. I'll give it to them so that
29 they can upload it.

30
31 Gandara: Absolutely Gino. Thank you. You want to go ahead? Yes, County.
32 Thank you.

33
34 Dollahon: I'm loading yours too.

35
36 Gandara: Oh, Okay.

37
38 Dollahon: It's like voting in Chicago you all. You all need to do it early and often.

39
40 Gandara: Should we move on? Give you some time Mr. Dollahon and the City to
41 load?

42
43 Dollahon: Yes, I'm working on it.

44
45 Gandara: Okay, let's do that.

46

1 **B. Shelter Statistics and Activities/Educational and Spay-Neuter Initiatives**
2 **- Clint Thacker**

3
4 Gandara: Shelter Statistics and Activities, etc. Mr. Thacker.

5
6 Thacker: We're just moving right along this morning, aren't we? Before I begin I do
7 have a few things I would like to cover really quickly. First of all I'd like to
8 read an e-mail that I received. It's from PetSmart Charities. It says,
9 "Congratulations! You've been awarded a \$20,000 grant to aid you and
10 the association supporting the transportation of estimated 4,500 animals
11 to locations where the adoption demand exceeds the availability of pets in
12 shelters. Medical and adoption preparation costs covered by this grant
13 include but are not limited to: Vaccines, health certificates, parasite and
14 necessary medical treatment prior to transport, behavior testing, and
15 training. Transport costs covered by this grant include but are not limited
16 to: Vehicle maintenance, gas, transport staffing, or supplies." So we are
17 very, very excited for receiving that grant from PetSmart Charities.
18 Another \$20,000 that's going to aid us in getting more animals out of Las
19 Cruces alive. So we thank them very much for that.

20
21 Gandara: Thank you. I'm very excited too. Congratulations.

22
23 Thacker: Another thank-you I'd like to give is to Gino, he's here. He is a superman.
24 If you guys don't know, I believe it was yesterday he came in and he says,
25 "Hey, are you guys ready to move the dumpster?" And we had our big,
26 large dumpster moved out, out of the way so we could scoop up all of the,
27 whenever it rains and also years, the gravel and everything is deposited
28 underneath it, keeping the water flow from going through the parking lot
29 and down into the gully. So we had it moved out, so he and some ACOs
30 just pushed it back in. So it was impressive, we thank him very much for
31 doing that. He heard me say that we're just waiting, we just got to
32 remember to get the truck, the driver to put it back in. So, we appreciate
33 him and his staff doing that.

34 Okay Director's report 2018 for May. Again, for those that are first
35 time watchers we do do two months prior or in the past of reporting and
36 that is to make sure that May is completely solid as far as numbers.
37 Sometimes we have animals come out or reports or animals that have left.
38 The information's not yet taken out by just three or four days and so that
39 may change the numbers if we were to report, like I was to report on June
40 immediately now, some numbers may be skewed when it comes back to
41 the final numbers for reporting. So that's why we wait for a month just to
42 be sure those numbers are solid. So in May we had a total number of 894
43 total intake and the City and the County of course, our two largest, 428 for
44 the City and 431 for the County. One thing that I thought was not odd but
45 caught my eye is that the dogs and cats were almost exactly the same for
46 the City of Las Cruces and it's usually the dogs that far outnumber just like

1 the County, 292 and 131 for cats. So, we'll keep an eye on that and see if
2 that trend continues because that is an awful lot of cats that are coming in.

3 Our outcomes, we ended with a live release rate, again this is the
4 number of animals that left our facility alive. This is not the only metrics
5 that you judge a shelter by but it does give you a snapshot of that moment
6 of how lifesaving efforts are being done there and we're at 82% for the
7 month of May. And the raw numbers there are 109 for adoptions, 85
8 reclaimed, rescued 385, euthanized 127. That's 14.2%. So, again that
9 rescued number continues to climb. We're very excited for the efforts of
10 the entire community here in Las Cruces and especially those that we also
11 transport to out of state and for dogs and cats. We appreciate their efforts
12 as we continue to work with them. May licensing, a total of 330.

13 Now preliminary numbers for the month of June is a 77.3% live
14 release rate. That did take a little bit of a dip coming down from May,
15 however I'm told that it's 11% higher than it was June of last year so we
16 continue to make great strides. Summer is a hard month for any animal
17 services center. People are out, dogs and cats are out, everybody's
18 active, and it just seems that again more animals come in these three or
19 four months than any other throughout the year. So that's why that does
20 take a little bit of a dip, but again it's higher than it was last year.

21 Our volunteers continue to make a huge impact. Again we would
22 not be able to do a lot of these efforts if it wasn't for our volunteers. We
23 have new volunteers coming in all the time. If you remember we were
24 celebrating when we were over 200 volunteers. We came in and we were
25 excited about that. We're now at 249 and so they continue to grow.
26 Dominique does an incredible job of getting the information out and having
27 it be appealing, which it is. I mean it's a lot of fun to come and you saw
28 that previous picture, all they do is hold dogs and cats all the time. So I'm
29 just kidding, that's not all they do. We had 512 hours and several different
30 places they go: Our cats, our laundry area makes a huge difference. We
31 have a volunteer that comes in and cleans cats that are in our some of our
32 freestanding that we have cats in because we have a lot of cats right now.
33 So we appreciate her very much.

34 Other offsite events, the County Cats photographer teams, dog
35 walking courses, all big-time players that we have that help us. Again, as
36 you can see here it's not just going to offsite locations and helping. You
37 can do anything that you want to volunteers. Come in and pet cats.
38 That'd be great. We'd love you to come in and pet cats all day long.

39 Some other pictures. Again it's awesome to see individuals
40 wanting to spend their time, because like I said monetary funds, we can
41 ask for that, I'm willing to give that, but my time is my most precious thing.
42 So if we're able to have individuals come and give of their time, that is
43 incredible to me that people do that and we appreciate that. We currently
44 have 35 families with 65 animals as volunteers for our foster program and
45 we have 17 animals with eight families in our surrender to foster. And
46 that's a program where they came to the shelter and they want to turn their

1 animal over to Animal Services and we say, "Can you please hold onto
2 them until we're ready to accept them?" And these eight families said yes,
3 they will. More loves and kisses.

4 So community outreach that we continue do, we have visitors come
5 to the shelter that we're always educating and trying the best we can to
6 present that information to; 3,127 in the month of June. Again this only
7 tells me more of why we need to have a new facility there at the Animal
8 Center. We get told all the time of how "You guys need a new building."
9 "Let's get a facelift." All these things and over 3,000 people coming in a
10 month is a lot. And I would be interested to see how that compares to
11 other facilities in the City of where we stand. It would be interesting to
12 note that.

13 The adoption office, so this is the breakdown of that 3,000. There
14 is 1,720. Again, the number that pokes out to me is the "just looking." If
15 somebody's "just looking," that means that if they see an animal that they
16 like, they're going to go from "just looking" to "adoption." So we're
17 continuing to develop a way that we can capture those, maybe have
18 people stay there longer and walk through. And again that again has to
19 do with the smell, the feel of the facility. If it's a place where you don't
20 want to be, then you're not going to want to just stay there a little bit
21 longer. So we're making those efforts.

22 The reclaim intake was 1,407 individuals. When I look at that 522
23 for the "looking for missing pets," that tells me that there are a lot of
24 people that are looking for their pets. So we are making some changes to
25 our missing pets and hopefully next month we'll be able to report some
26 changes that we've done to capture that number. Because if we can get
27 that 522 to all take animals home, that's a lot less animals that we have
28 coming into the shelter or currently at the shelter. So we're making efforts
29 to cross those t's and dot the i's, connect the dots, however you want to
30 say it to get them to have their animal.

31 We continue to do a lot of outreach. We work with several radio
32 stations. Wilson Binkley manages our advertising campaign. We have
33 our Dog'Cruces magazine, our website, classifieds. I attended the Yappy
34 Hour where DACHS generously gave us money to cover the adoptions for
35 the 12 Dog program that covered two months. This time because of our
36 Giardia and our adoption suspension, we carried that over. So that
37 generous donation was given to me there and be able to make a lot of
38 connections and it was a lot of fun, actually. If you've never been to a
39 Yappy Hour, I highly suggest it. Be able to meet a lot of great people that
40 have the same focus in mind. And our senior program is the one dog and
41 two cats that came through that for June where someone is a senior and
42 adopts an animal then they get that covered by DACHS. And DACHS is
43 the Dona Ana County Humane Society.

44 Some of our spay/neuter initiatives, 181 animals are currently in our
45 foster to adopt program. That is a program where an animal that is not yet
46 sterilized gets to be adopted out and then brought back in for a

1 sterilization. It's not ideal. We would like again to see that number down
2 to zero, but we continue to have the battle of just not enough veterinarians
3 and not enough time to get all of our animals sterilized before they go out.
4 But it's a program that helps us to get animals out of the system or out of
5 the Animal Center. So we are continuing to work on that as well.

6 In the month of June we did 148 general public surgeries and 67 of
7 those were through the APA grant with the Community Cats with APA.
8 And we're excited to be continuing to be partnering with them and provide
9 those surgeries for them. Total surgeries was 314 for the month of June.

10 There's some of our Pets of the Week. I think I've seen Zelda
11 running around, good pup. That's all I have for the Director's report. Are
12 there any questions from the Board?

13
14 Eakman: Madam Chair.

15
16 Gandara: Yes Board Member Eakman.

17
18 Eakman: Thank you. Mr. Thacker. I really appreciate the report, I appreciate all the
19 numbers. It really gives me an idea of what is going on. One item I
20 wonder if I could have clarified at a future meeting. According to what you
21 presented, in May 894 animals came in and 579 were released alive.
22 There was a low number of euthanasias. And in June 895 were taken in
23 and 490 were released alive. And I'm wondering how that affects the
24 census at the Animal Shelter. I'm wondering if it would be possible to
25 have one number on a static date and time each month on what the
26 census of the shelter might be so that I can get an idea of impact from this
27 consistent number around 900 a month of intake and ...

28
29 Thacker: So a population number?

30
31 Eakman: Yes.

32
33 Thacker: Okay. Great.

34
35 Eakman: Just I don't want to put extra burden on. I know this will take extra burden
36 but just one static date a month so I know what the census is so I could
37 track that would be very helpful.

38
39 Thacker: Great. We can add that. Absolutely.

40
41 Eakman: Thank you.

42
43 Gandara: Thank you Board Member Eakman. Any other questions, concerns?
44 Okay. Thank you.

45
46 Thacker: Okay. Thank you.

1
2 **City and County ACO Reports - City and County Animal Control**
3

4 Gandara: Okay. Back to the City and County presentations. Mary Lou. Good
5 morning.

6
7 Ward: Good morning. Good morning Chair.

8
9 Dollahon: Mary Lou there's a toggle on the right ...

10
11 Ward: Board Members ...

12
13 Dollahon: There's a toggle on the right-hand side of the dais on the actual lectern on
14 the right-hand side. Not on the keyboard but on the dais and you can
15 lower it so we can see your lovely face. I don't know if the Board
16 Members can see you.

17
18 Ward: Can you see me now? Okay. Let me see if I can find my report on here.
19 So I've got things a little bit differently this time so I couldn't let Gino beat
20 me every month on the way he's reporting his stats. So I tried to put a
21 little closer of a story together here the way I reported my stats, so these
22 are going to be reported a little bit differently. Hopefully it'll be a little bit
23 clearer this time. So everyone should have a packet that I provided for
24 them and this packet provides a little bit clearer information I hope to give
25 you all the information needed on the stats that we did for the month of
26 June.

27 And this chart right here, if we look at this chart it'll report the total
28 number and I'm happy to report the total number of return to owner
29 numbers that we've given back to the owners in the field of 169 animals.
30 And every month when I report that I like to showcase and brag about one
31 of our officers. And so this month I do have one of our officers here with
32 me and I'll have him come up to the front. And this is Officer Bryan
33 Housley. Bryan Housley is our second-place officer; Ray Adams was our
34 first-place who was here last month as well. He couldn't be here today.
35 He had 31 animals. Brian is second place with 29 animals who he
36 returned in the field. So these guys are going above and beyond and
37 these guys just continue to amaze me on the efforts they put in to find the
38 owners for these animals in the field before they go to the shelter and all
39 the efforts they put in for that. So I want to thank them for their continuous
40 efforts for that, so thank you Brian.

41
42 Gandara: Thank you Brian for all your efforts. We really appreciate it. And
43 congratulations.

44
45 Ward: And later on in the slide I'll show you how the percentages because I do
46 have a comparison chart that we are, from years past. So this right here

1 will show you our return to owner numbers are 169 this month. I did add
2 our scanned animals. We scanned 282 animals. We found 53 chips on
3 those animals. We picked up 285 animals and we responded to 335 stray
4 animals, unrestrained animals.

5 The next slide we'll go over some more numbers. The next slide is
6 pretty much the same thing. It does add in our owner release.
7 Sometimes when we pick up these animals and they go to the shelter, it
8 doesn't include that there's an owner release so we have to also pick up
9 those releases that these owners release these dogs. So this slide does
10 add that. So there were 17 dogs that the public owner released their
11 dogs. This one will add that onto the slide.

12 And then you go into the June return to owners. If you look at that
13 chart the service for calls were 934 Animal Control calls. We picked up
14 285 animals. Return to owners were 169, and then it just kind of shows
15 you on a different chart, scan 285, chips found 53. I'd like to add in the
16 IDs. There were also identifications other than chips. There were 52
17 identifications other than chips and out of those there were 42 that were
18 traced. On the highlights of that, I added some highlights, animals that
19 were picked up: There were various animals from vicious and/or
20 dangerous, sick and injured, animal cruelty, care and maintenance, stray,
21 rabies suspect, to owner releases. In June 17 dogs that were picked up
22 from the public that were owner released. We responded to 56 vicious
23 dog calls, 29 bite calls, 13 injured animal calls, one livestock call, and nine
24 snake calls. They also prepared five specimens for rabies submissions
25 and picked up 24 dead animals.

26 And the last chart I have is the comparison chart. I kind of saved
27 the best one for last I think, because I like to compare it to 2016, '17, and
28 '18. So 2016 for the year we returned 930 animals to the owners in the
29 field. In 2017 we returned 1,270. That was a 36.5% increase from 2016.
30 But in 2018 so far this year we've returned 839. We're already up 38.4% if
31 we compare ourselves to last year. So we're already ahead of ourselves.
32 So I'm excited to see what the end of the year will bring for us. So that's
33 my report for this month, so any questions from the Board?
34

35 Gandara: Yes Board Member Gonzalez.

36
37 Gonzalez: Mary Lou. In regard to these 24 dead animals, are these dead animals
38 out in the field or dogs that were hit by cars, or ...
39

40 Ward: Yes sir. They're either hit by a car or maybe we've gone on, somebody
41 called where maybe their dog died, or there might have been a chicken
42 that was attacked by a dog or another dog that was attacked by another
43 dog, or somebody lost an animal that way.
44

45 Gonzalez: Now that's a big percent, 24 dogs you know, that's kind of ...
46

1 Ward: Yes.
2
3 Gonzalez: Thank you.
4
5 Ward: Thank you.
6
7 Gandara: Thank you. Anybody else? Okay. Mary Lou, thank you so much. I really
8 like this setup.
9
10 Ward: Thank you.
11
12 Gandara: Gino.
13
14 Jimenez: Good morning.
15
16 Gandara: Good morning.
17
18 Jimenez: Madam Chair, Members of the Board. My name is Gino Jimenez. I'm the
19 Supervisor for Animal Control. I'm going to give you the numbers for June
20 2018. As you can see we had 483 reported strays for the month of June;
21 189 of them were GOA meaning the officers did not have contact with
22 those animals for whatever reason it could've been. We did impound 260
23 stray animals; 140 were dogs and 120 were cats and we had 40
24 unsuccessful field RTOs. We did on the other hand have 34 successful
25 field RTOs. And I know that Board Member Eakman's question last month
26 was the number of identifiable animals, so if we include the successful
27 field RTOs with the attempted we would have 74 identifiable animals. And
28 those would be animals that were identifiable either through a microchip, a
29 pet license, rabies vaccination, or simply a pet tag that said that the animal
30 belonged here, or even if the neighbors said that, "I know that that's my
31 neighbor's dog."
32 For our three-year comparison you'll see that we're steady right
33 where we should be with the past three years. This month at 483, last
34 year this time 484, the year before that at 400.
35 Here is our four-year comparison. Still within that same grouping.
36 Of course in 2016 and 2015 we were a little low. That's before the field
37 RTO program really took off, then we started getting momentum on that
38 one.
39 So here I added a new slide. This is for the Fiscal Year '18. It
40 shows all our accumulative numbers. We did respond to 6,128 reported
41 strays. A little over 3,200 were GOA. We did impound a little more than
42 2,300 and we did have for the year 511 successful field RTOs. And again
43 we include those attempted at 316. That is my presentation, now if you
44 have any questions.
45
46 Gandara: Any questions? I don't see any. Thank you Gino.

1
2 Jimenez: You're welcome. Thank you.
3

4 **C. Committee Reports**

6 **1. Finance - David Dollahon, Committee Chair**

7
8 Gandara: Okay, let's see. Next on the agenda is the committee reports. Finance,
9 David Dollahon and Josh. Good morning.

10
11 Saffell: Good morning Madam Chair, Members of the Board. My name is Josh
12 Saffell and on behalf of the Finance Department of the City of Las Cruces
13 I'd like to present the unaudited financials as of June 2018. I'd like to
14 make this note first though: For June we closed on Tuesday so these
15 numbers are good for that close. However we continue to do entries for
16 the end of the year, so these numbers may change. So just to let you
17 know that these numbers are good as of that close date but we're
18 continuing to do entries and other things, so this may affect the numbers.

19 So here on our balance sheet which is page one of the Statement
20 of Net Positions in your packet we see the General Fund is showing
21 \$267,000 in Cash and zero in Receivables. We have a Total Liability of
22 \$154,000 and overall the Fund balance is at \$112,000. So if we look at
23 our Fund balance numbers, that \$112,000, we have a regular reserve of
24 \$206,000 that we're supposed to be meeting. So we're actually about
25 \$94,000 below our reserve. So currently we're working on correcting that.
26 The transfer we made to the Capital Fund of \$355,000 we're going to look
27 at that and move some of that back so that we'll have our reserve and be
28 able to meet that. So we are handling that matter but as it stands right
29 now our Fund balance is at \$112,000 instead of that \$206,000.

30 In Operations, this is going to page two, the Statement of
31 Revenues, Expenditures, and Changes in Fund Balance. The General
32 Fund is showing about \$2.13 million in Revenue and \$2.49 million in
33 Expenditures giving us a net loss of \$354,000 for the year. Our Total
34 Revenues are at 95.8% of budget and the Expenditures are at 100.5% of
35 budget and of course this being the year, our target was 100%. So we
36 see that the expenditures were slightly over what they should've been.

37 Looking at our graph here, we show Actual Revenues compared to
38 budget. The Actual Revenue of \$2.13 million is mainly due to Dona Ana
39 and City contributions as per the Joint Powers Agreement.

40 So looking at expenditures, here we can see what's going on. The
41 majority of our expenditures of the different classes were below that
42 100%, some as low as 76%, others up to 98%. When we look at
43 personnel, that's where we see the largest overage at 106.2%. So what's
44 causing that overage in expenditures is our personnel costs for the year.

45 In our Capital Projects Fund we show cash of \$1.16 million and a
46 Receivable of \$92. That \$92 receivable was to close out that DFA grant.

1 That was our final billing so we've got that out and we should expect to
2 receive that \$92 very soon.
3 So that concludes the June financials report. Are there any
4 questions?
5
6 Gandara: Board Member Gonzalez.
7
8 Gonzalez: How much do you have in reserves? How much money do you have in
9 reserve total?
10
11 Saffell: We have, for Fund balance that \$112,000. So that's our Fund balance,
12 that's what we're carrying forward is \$112,000. But we did make a
13 transfer of \$355,000 ...
14
15 Gonzalez: Right.
16
17 Saffell: So that transfer we're going to adjust so we should meet that reserve of
18 \$206,000.
19
20 Gonzalez: And that \$206,000 is coming from what?
21
22 Saffell: That's just our Fund balance, that's what's sitting in our ...
23
24 Gonzalez: That's the Fund balance that you have?
25
26 Saffell: Right.
27
28 Gonzalez: Okay.
29
30 Gandara: Yes Board Member Smith.
31
32 Smith: Thank you Madam Chair. And thank Mr. Saffell. I think Mulan here gives
33 us a very friendly smile here at the end. One question I had is that you
34 have done a great job of helping us keep up with what page we're on and
35 those kinds of things. But I do have to ask because we're sitting here
36 trying to compare what we were given with a bar graph that looks like this
37 and your bar graph that's different so I'm trying to do the translation very
38 quickly. Is there a reason why the bar graphs look different on what gets
39 printed and then what you put up on the PowerPoint?
40
41 Saffell: Yes. The two graphs are different in the way that they are, basically the
42 information is summarized. I believe in the, let me double-check to make
43 sure, but I believe the Revenue graph that you see in your packet actually
44 shows every single category of revenue whereas what we have here only
45 shows the main, what's being received from the City, what's being
46 received from Dona Ana, and then everything else. So that revenue graph

1 breaks it out into each and every single particular instance of revenue.
2 And the Expenditures should be roughly the same.
3
4 Smith: Okay. I appreciate that, it's just as I said if we have more information on
5 our page, that's great. But if there's a way to say pair the two bar graphs
6 or something in a way that helps us translate it more rapidly. Otherwise
7 we're trusting you, by all means, but it's a little quicker for us to see it
8 directly. Thank you.
9
10 Dollahon: Madam Chair.
11
12 Gandara: Yes.
13
14 Dollahon: Board Member Smith. If you have a preference over one that you would
15 prefer we can work with Finance staff to make sure that we're showing
16 both on the PowerPoint and in the financial report, the same one. On the
17 revenues, it's a little more detailed in your packet. On the expenditure, I
18 always like this one because it shows where we are in budget versus
19 where we are in year-to date-actual, so that gives a little more detail. For
20 the revenue, the revenue from the City and the County is pretty consistent.
21 All the other revenue is the ones that we were discussing. So if you have
22 a preference we will accommodate that to make it easier for you so
23 everybody, so we're not creating confusion between what's in the packet
24 and what's shown on the PowerPoint.
25
26 Smith: And thank you Mr. Dollahon. I really don't have a preference per se. I
27 mean the paired columns, or the paired bars in this certainly work. The
28 other they're stacked and so it's kind of like one shows it one way and one
29 shows it another way. If you all could settle on one that would just keep it
30 simpler for us as we're processing.
31
32 Dollahon: Okay.
33
34 Smith: But thank you.
35
36 Dollahon: We'll discuss that at the Finance Committee meeting next month and we'll
37 commit to that for future PowerPoints.
38
39 Smith: I appreciate it. Thank you very much. Thank you, Madam Chair.
40
41 Gandara: Thank you Board Member Smith. Yes, Board Member.
42
43 Dollahon: To expand upon what was discussed, you do have a resolution before you
44 today that looks at an end-of-year budget adjustment. As you see we
45 need an end-of-year budget adjustment because our revenues did not
46 come in. That was a part of our very robust discussion at the Finance

1 Committee. The nice part about it is we are in a position to cover that
2 through a budget adjustment and that will, I'll hit on that quickly when
3 we're to that point. This is a nice place to be. I think it's a commitment
4 with our new Executive Director that we all recognize that staffing out at
5 the Animal Services Center is important. Clint and his crew have made a
6 commitment to be staffed and staffing out there is hard. I know they
7 constantly work on it which is reflected in our personnel expenses,
8 increasing this year either through hired staff or through contracted
9 services.

10 One of the things that we did talk about with Mr. Thacker and the
11 staff at the Finance Committee meeting is that with that commitment to our
12 budget in FY19, the one we're in that started July 1st, is that we need to
13 track revenue to expenditures a little more closely. Previous practices by
14 the previous Executive Director was to hold onto money which is evident
15 now because we give them money to spend because the money is
16 needed to operate the facility accurately and professionally. And so it's
17 going to be a constant issue that we're going to need to look at going
18 forward, especially this year as how we balance that revenue versus
19 expenditures especially considering outside sources: Fees and charges,
20 outside communities that have to pay us fees. That is something that
21 we're going to have to be diligent as we look through from a Finance
22 Committee perspective to make sure that revenues that we are projecting
23 are either coming in, and if they're not then we make adjustments within
24 the operating budget as to how to cover those expenses. And the best
25 way to do that is to not spend the money if the money's not coming in. So
26 keep that in mind, but we did have the discussion with staff at the Finance
27 Committee about that very issue.

28
29 Gandara: Any questions?

30
31 Gonzalez: Got one.

32
33 Gandara: Yes Board Member Gonzalez.

34
35 Gonzalez: In regards to you stating that money that you're giving the animal shelter,
36 does anybody here, Ms. Gandara, do you kind of sign off any money that's
37 being transferred over to the Animal Shelter? Does anybody sign off?

38
39 Dollahon: Madam Chair ...

40
41 Gandara: No, I don't.

42
43 Dollahon: Madam Chair, Commissioner Gonzalez. Per the Joint Powers Agreement,
44 the City as the fiscal agent pays the bill and the sign-off under the Joint
45 Powers Agreement is automatic between the City and the County. And
46 then the City has approval processes for all bill-paying purposes. So if

1 there's an invoice that comes in we have a workflow that approves those
2 authorizations. So the actual Board Chairman and the Board Members do
3 not involve themselves with the day-to-day. That's why we have the
4 Finance Committee so we can discuss these concerns and these issues.
5 We've discussed disposal of assets. We've discussed acquisition of items
6 that we need, budget adjustments that need to come forward to the
7 Committee. They are generally discussed at the Finance Committee
8 before they come to you before the Board. But day-to-day operations
9 reside with Mr. Thacker or through the City's appropriate workflow
10 processes. It makes us more efficient.

11
12 Gonzalez: How many do you have on your Finance Board? Your committee?
13

14 Dollahon: There are three of us. There is myself representing the City in the Ex-
15 Officio capacity, Board Member Eakman representing the City's
16 appointments, and Commissioner Garrett who is the County's
17 representative. And the Executive Director, Mr. Thacker, is also a
18 member to the Finance Committee and he usually brings a cadre of staff.
19 Bernice and Steve are there and then I usually have three staff from the
20 City's Finance and Budgeting Department: Josh, Amador, and Ms. Josie
21 Medina who is in our Budget Office are at all of our Finance Committee
22 meetings with limited exceptions. But the four members are myself, Board
23 Member Eakman, Board Member Garrett, and Mr. Thacker. Raise your
24 hand Clint.

25
26 Gonzalez: Thank you.
27

28 Gandara: Thank you Board Member Gonzalez. Thank you Board Member Dollahon
29 and Josh.
30

31 **2. Executive**

32
33 Gandara: Next is the report on the Executive. We did meet, myself, Board Member
34 Smith, Board Member Williams, and Mr. Thacker. We built the agenda,
35 we spoke to the land, the possible acquisition of land by the Dona Ana
36 Humane Society, discussed how we would present that and you see some
37 action items on the agenda at this point. We also spoke to the GO Bond
38 and let me remind everybody out in the audience and those listening that it
39 will be a mail-in ballot starting July 24th through August 21st and it will be
40 sent to all registered voters in the City. And that's all for that.
41

42 **3. Facilities**

43
44 Gandara: And Facilities. Greg.
45

1 Smith: Thank you Madam Chair. And in order to be more transparent, Mr.
2 Thacker has taken the initiative to put on the website access to what's
3 happening with the facilities and some of the things that were listed as
4 improvements that needed to be made or maintenance that needed to be
5 done. So I appreciate that. I think that's going to be very helpful to
6 people. I don't know how many, if you've got it up completely yet and if
7 people are tapping into it, great. So I guess we don't have a little register
8 to show how many people are visiting but that might be fun. Also I believe
9 we've gotten the bid for the contractor on the addition. Is that correct? So
10 we're there, so things are moving along. The official start date is going to
11 be the 16th, so just Monday, this coming Monday. Thank you for
12 reminding me of that piece which is also very exciting. So if the
13 dumpster's out of the way then we should be good to go. Anyway I think
14 we're in a good place. As Mr. Thacker pointed out we have a number of
15 visitors coming to the Animal Services Center and what they see and how
16 they experience the Animal Services Center is hopefully going to help us
17 do a better job of getting these animals into homes, helping them stay in
18 homes, but also provide the other services either through the expanded
19 current facility or the possibility of the GO Bond passing and getting
20 significant expansion. So thank you Madam Chair.

21
22 Gandara: Thank you Board Member Smith.

23
24 **D. Zero in Seven Update**

25
26 Gandara: Okay. Next is our Zero in Seven update. Good morning.

27
28 Gilbert: Morning. I'm Jean Gilbert, Secretary for the Coalition for Pets and People.
29 Move this down a little bit. Okay. And here is the mission statement
30 which was adopted in March of 2017. And here is the listing of the
31 community organizations and I just wanted to comment on the status of a
32 couple of them. You see Feral Cat Management Program listed about
33 halfway through here, I think it's the eighth listing here, and I know it was
34 reported in the Las Cruces Bulletin and I have since talked to Michelle
35 Corella who formerly was the Director of fCaMP on NMSU campus, and
36 effective December 31st fCaMP dissolved as a 501(c)(3). However
37 Michelle noted that they are continuing to take care of the colonies that
38 remain and they're down to about 40 cats and with their volunteers they
39 will continue to care for them. And then in addition to the community
40 organizations is the Las Cruces Dog Park Coalition which honestly
41 should've been on our listing all along, so that was our oversight.

42 And here are some upcoming events. Mr. Thacker will be round
43 table speaker this coming Sunday at the Unitarian Church library from
44 9:00 to 10:00. And of course Yappy Hour's been mentioned, and that's
45 coming up July 18th. On the 28th Bellissimi Gattini, the Cat's Meow. This

1 could be their second or third fund raiser like this and it is a lot of fun. And
2 then APA puts on their golf tournament near the end of the month.

3 Our last meeting was June 26th and there's a listing of attendees
4 and the topic primarily talked about was the GO Bond, how to promote the
5 GO Bond. And those are some considerations.

6 The next Coalition event will be a social and it will be at Farley's on
7 August 1st and we'll more than likely be on the patio. They have misters
8 and that way we can bring our dogs.

9 And Kelly Barker's report, she's the director of Uncaged Paws/Tails
10 from the Shelter and she notes that they were awarded a \$20,025 grant
11 from PetSmart Charities and this is for transport, crates, vaccinations,
12 health certificates, and so on. And the second news item here is that Tails
13 is aligned now with a volunteer group from Sunland Park and it's a
14 mentoring program. HSSNM is also involved in some of the past work
15 they've done. Our donations of, you'll see some of the items listed here,
16 and the goal is to establish an assistance network to keep the Sunland
17 Park animals there locally. And another item of news is the construction
18 analysis of the animal relocation facility is still underway. I'm not
19 knowledgeable about this but if you have questions Kelly is here, so you
20 could ask her about it.

21 Here are some other items from Tails, some event items. July 18th
22 will be the next Puppy Transport and that will be, no excuse me, yes, July
23 18th is the next one and since October 2017, 801 pups have been
24 transferred. August 11th will be a Check the Chip event, and this will be at
25 the dog park from 9:00 to 12:00 noon, and the first 25 will get free
26 microchips. But the regular price is \$10. The next scheduled flight is
27 August 14th. And the 12 Dog program, there will be a reveal on
28 September 1st and the project gets underway August 21st for their photo
29 session.

30 And also reporting from Tails are these dogs here are their final
31 four in foster and they're Wilbur, Boomer, Hooter, and Sinny. And each of
32 these dogs has of course an amazing story and they are each a survivor,
33 and they're available for adoption. And there's Tails info there, contact
34 info.

35 And here is APA's report. Their intake was 83 from the shelter and
36 their adoptions were 19, transfers were 54, and the microchipping they did
37 with the support of the Coalition was 106. And then you can see the
38 captions. One of the dogs adopted, they have adopted a lot of the PAWS
39 grad dogs and you can see some of the other animals adopted during the
40 month of June.

41 And here is a picture of some dogs from the shelter that were part
42 of their intake for June to APA and you can see the before and the after
43 photos of them after they had grooming compliments of Mesilla Valley Pet
44 Resort. Michel Meunier gave us an update on the facility located at 1150
45 East Las Cruces Avenue and I'll let you go ahead and read that. As

1 Michel knows it's going to take a few months before they can get
2 everything in order for them to actually start.

3 Here is HSSNM's report and year-to-date we've adopted 20
4 animals. Our pet helpline averages about 100 calls a month and I'm the
5 Coordinator for the Cancer Critters program and since the program started
6 in June of 2012, to date we've raised over \$7,000 and that has helped
7 approximately 150 animals.

8
9 Smith: Madam Chair.

10
11 Gandara: Yes Board Member Smith.

12
13 Smith: Ms. Gilbert. You make a great measuring stick for the power of cans.
14 Good work.

15
16 Gilbert: Being as short as I am, right? Excuse me for my allergies today. I should
17 have brought a bottle of water up here. Okay. Cherished K-9 and I'll let
18 you look at the captions here and you can see a picture of what might be
19 typically how their adoption events look and they hold them the third
20 Saturday at Pet's Barn. And I know this is a litter of pups that they've
21 helped raise that are all of a hound variety. And a neat story about the
22 little Boxer pictured left, that this dog was so emaciated and only five
23 pounds that they strongly, the vet recommended euthanasia, but they
24 waited a little longer and look at her now. So that's a wonderful story
25 there. And just like Carla Baker says that not all stories are happily ever
26 after, so if you look at Izzy, and it is sort of a happy ever after though
27 really, because Izzy was transported. Cherished K-9 rescued the mother
28 dog, she had two pups and Izzy is one of them. So then Izzy went to
29 Colorado, was transferred there, she was adopted and two years later she
30 was brought back to the Longmont, Colorado shelter and they called
31 Cherished K-9 and said, "We are, the dog is here and we are looking at
32 euthanasia. Do you want her?" And this is how dedicated their volunteers
33 are because one of their volunteers did the 12-hour drive to go and get
34 Izzy. So Izzy is with them now.

35 And this is 2 Hearts 4 Paws. And Max is pictured, you can see Max
36 is pictured with the group of dogs too. They have approximately 40 at
37 their refuge and currently they are fundraising for a new water trough like
38 the one you see pictured here.

39 Yappy Hour was mentioned earlier and it is co-sponsored by the
40 Dona Ana County Humane Society and SNAP. And you can see SNAP's
41 report there at the bottom. They issued 94 vouchers in June and 24
42 animals were spayed and neutered at their last clinic and their capacity
43 runs around 25 animals, and there is the listing of their clinics coming up.

44 Here is the Dona Ana County report on their Animal Relief Fund
45 and a couple of the animals that have been helped. Two of them in the
46 left corner there were helped with dental surgery and then Buddy had

1 repair for a hernia and Buddy's pictured in the middle and then on the
2 right. That's a very important program that they help people with.

3 Cat's Meow, you know that Jake Sims was their founding member
4 and he passed away sadly in 2016. And of some of the cats that Cat's
5 Meow acquired from Jake, one was Courage. And Courage has been
6 with Cat's Meow all this time now, and then was recently adopted and
7 Cat's Meow reported five more adoptions during the month of June. And
8 as we noted Bellissimi Gattini, their lasagna fund raiser will be July 28th,
9 this is an important fundraiser for Cat's Meow.

10 Here is Safe Haven's report or part of their report, I guess it isn't all
11 of it, they've had year-to-date 12 adoptions. Foster dad Doug is also a
12 staff member of Safe Haven and he's pictured here with a couple of his
13 foster dogs and Safe Haven held a patriotic photo booth fundraiser. And
14 Buddy, I think this is so cool about Safe Haven because they of course
15 have a wonderful cadre of volunteers and there's a volunteer pictured in
16 the center working on socializing Buddy. And one of the events she was
17 in was in a 3K race so Buddy went with her. And then you see Buddy
18 adopted there in the far right. His owner is holding him so he'll pose for
19 the photo.

20 Okay. Tom Townsend reported on the PetSmart Charities grant
21 which, and I think Clint also talked about it on the number of spays that the
22 shelter has done for the grant. The Coalition is the administrator of the
23 grant and the grant was obtained through APA. Tom reports that there
24 were 269 TNRs preformed through June 30th and the grant provision is
25 for 500 cats. The amount of the grant is \$30,000 and it's for those nine zip
26 codes. Tom noted that we do need volunteers to deliver and pick up traps
27 and donations are also needed for more traps. And Tom wanted me to
28 acknowledge on behalf of the Coalition and Action Programs for Animals,
29 we wanted to acknowledge Janine at the Animal Services Center because
30 Tom said that she's been a fabulous partner in this grant.

31 Here is Broken Promises' report. At the time that I sent out the
32 report Joe hadn't sent in the numbers but he did just yesterday. And
33 there've been 45 cats TNR'd year-to-date for Broken Promises. Their goal
34 is to TNR 100 so I know that number is less, it may be even somewhat
35 significantly less than last year. But the difference is because now they're
36 in a sanctuary situation so there are programs, they've in many ways
37 expanded their programs and services by having animals onsite that
38 they're taking care of and adopting so they're juggling their services. And
39 they're working on modernization of the sanctuary.

40 Okay and this is Forever Homes Animal Rescue. Jamie Jones is
41 the Las Cruces Coordinator and here's a picture of a German Shepherd
42 who was pulled from this shelter and transported by Forever Homes
43 Animal Rescue. They network for animals in Southern New Mexico and
44 you can see there that's, 1,300 is about the number they transported and
45 assisted last year.

1 The Dog Park Coalition, they're a 501(c)(3) and you can see what
2 their mission is there at the top. I know they're involved in the GO Bond
3 because passage of the GO Bond could mean I believe two acres of
4 additional dog park space, whether it would be there or elsewhere, I don't
5 know that part but so they are involved in that.

6 And of course the Check the Chip which Kelly Barker, Uncaged
7 Paws is doing will be doing with the dog park on August 11th and then
8 you'll see what some of their events are typically during the year. They
9 have a monthly cleanup at the park. They have a Halloween canine
10 costume contest and twice a year they hold a birthday party for dogs born
11 during the year, and then their annual anniversary celebration. And this
12 cake was last May.

13 The Las Cruces Pet Network of course advocates for animals in
14 need and their work is largely by e-mail and Facebook, and here are a
15 couple of dogs here. Symphony, she's a Pekingese or a Maltese, I'm not
16 sure. Her story, her saga, her story still continues. This dog they believe
17 was either kicked or thrown out of a car and she suffered broken ribs.
18 Meanwhile so now she's been placed and been adopted and lo and
19 behold, this dog has four puppies. She has four male puppies. And then
20 Fiona is just an example of some of the animals we find on our network
21 that are either lost or found that we are trying to advocate for. And of
22 course the whole objective is to keep these animals out of the shelter so
23 that we can help them through fostering or whatever means we have. And
24 that's why I have this slide here because this is, when I back up to this one
25 you see the PawBoost alert at the top for the dog Fiona. Well it is this
26 Facebook site where a person can assist by posting and sharing animals,
27 and of course all the info is there. We really do need to work in our
28 community at continuing to challenge people to tag and to chip their
29 animals because it's fairly frequent to see on Facebook animals that are
30 lost, even through like the PawBoost, that they're lost but they don't have
31 a collar and they aren't microchipped. So we really need to work to
32 continue to increase those numbers of tagged and chipped animals.

33 Believe that's the end of the report, oh no. Here is the Animal
34 Fostering Forum which is coming up August 18th and Mr. Thacker will be
35 one of the speakers; Michel Meunier, Director of Action Programs for
36 Animals and Frank Bryce, President of the Humane Society. The forum is
37 also going to include panelists, three, and then there'll be a Q&A time, this
38 is from 2:00 to 4:00 Saturday, August 18th. Part of our objective we hope,
39 we hope, is our primary objective I should say, is to try to inspire people to
40 become fosters. And there is need short-term, even 24-hour foster
41 because I know HSSNM, we get calls through our pet helpline where it's
42 just a matter of holding the animal 24 hours, 48 hours. You scan it, you
43 find the animal's got a chip, and so you can reunite the animal with their
44 owner.

45 And something else to put on your calendar is September 15th and
46 16th DogCruces magazine will hold their Pet Expo which they had last

1 year and it was very successful, and it was a wonderful event. Thank you
2 very much. Are there any questions?
3
4 Gandara: Thank you Jean. Board Member Smith.
5
6 Smith: Thank you Madam Chair and thank you Ms. Gilbert. I think your
7 presentations just gets better every time and you share with us so many
8 things that helps us understand what else is being done.
9
10 Gilbert: Thank you.
11
12 Smith: And it just looks to me like you're sort of, the different folks who provide
13 you with things are kind of competing with each other to have better and
14 better pictures and information so ...
15
16 Gilbert: Thank you.
17
18 Smith: I really enjoy the presentation and I thank you ...
19
20 Gilbert: Appreciate it.
21
22 Smith: For all the hard work you're doing. Thank you.
23
24 Gilbert: Thank you.
25
26 Smith: Thank you Madam Chair.
27
28 Gandara: Thank you Board Member Smith. Anybody else? Okay.
29

30 **VI. Action Items**

31 **A. Resolution 2018-20 - Accept the \$77,000 PetSmart Grant**

32
33
34 Gandara: On to the action items. Resolution 2018-20: Accept the \$77,000
35 PetSmart Grant. May I get a motion?
36
37 Smith: Happy to move to approve Madam Chair.
38
39 Gandara: Thank you.
40
41 Gonzalez: Second.
42
43 Gandara: Thank you. Let the record show that Board Member Smith made the
44 motion and a second by Board Member Gonzalez. Any conversation,
45 report, anything like that?
46

1 Dollahon: Clint do you want to ...
2
3 Gandara: Do you want to talk about this Clint?
4
5 Dollahon: Madam Chair. I'll add really quickly ...
6
7 Gandara: Okay.
8
9 Dollahon: This is for capital improvement out at the facility. But Clint can talk about
10 as to what it's limited for and that the reason that it's put into a 7441 fund
11 is because it is for capital.
12
13 Thacker: Yes. This grant is going to be used to lay a cement pad where the
14 existing house is right now and then we're going to be building kennels to
15 go on top of that with an awning to cover all of it. So we're excited about
16 this moving forward. The part that is not covered under this grant is the
17 teardown of the house and that's going to be covered by the City, and that
18 is a budgeted item that was approved in our budget. Any questions?
19
20 Gandara: Any questions? No? Seeing none, any public input? Seeing none.
21 Please.
22
23 Baum: Board Member Gonzalez.
24
25 Gonzalez: Yes.
26
27 Baum: Board Member Eakman.
28
29 Eakman: Yes.
30
31 Baum: Board Member Smith.
32
33 Smith: Yes.
34
35 Baum: Chairperson Gandara.
36
37 Gandara: Yes.
38
39 MOTION APPROVED UNANIMOUSLY.
40
41 **B. Resolution 2018-21 - ASCMV EOY Budget for FY 2018**
42
43 Gandara: Okay. Next is Resolution 2018-21: ASCMV End-of-Year Budget for
44 Fiscal Year 2018. Board Member Dollahon.
45

1 Dollahon: Madam Chair. As I briefly discussed during the Finance Committee
2 meeting for the Finance Committee presentation, we're transferring back
3 from the Capital Fund, Fund 7441 \$110,552 back to the 7440 Fund which
4 is the general operating account for Animal Services Center. That's to
5 cover the increased expenses for the budget for the period through June
6 30th. With that transfer back it provides us with the required one-twelfth
7 reserve in preparation for this year's FY19 starting budget and will give us
8 a fund balance of \$158,862 to start the next fiscal year with. That transfer
9 is eligible because we've committed the funding in FY18 and '19 to carry
10 over the construction project. But we had transferred \$355,000 from 7440
11 to 7441 in anticipation of the construction project which came in under
12 budget and so we're able to transfer that money back to help balance the
13 budget on Fund 7441.

14
15 Gandara: Thank you Board Member Dollahon. Okay. Can I get ...

16
17 Baum: I need a motion and a second.

18
19 Gandara: Yes. Can I get a motion?

20
21 Eakman: I would move approval.

22
23 Gandara: Thank you. Second?

24
25 Smith: Second.

26
27 Gandara: Okay.

28
29 Baum: Board Member Gonzalez.

30
31 Gonzalez: Yes.

32
33 Baum: Board Member Eakman.

34
35 Eakman: Yes.

36
37 Baum: Board Member Smith.

38
39 Smith: Yes.

40
41 Baum: Thank you. Chairperson Gandara.

42
43 Gandara: Yes.

44
45 MOTION APPROVED UNANIMOUSLY.

46

1 **C. Request legal review from City of Las Cruces of possible land donation**
2 **from DACHS.**

3
4 Gandara: Okay. On to the request legal review from City of Las Cruces of possible
5 land donation from DACHS. Mr. Thacker. And before you get going, let
6 me have a motion.

7
8 Smith: Move to approve Madam Chair.

9
10 Gandara: Second?

11
12 Gonzalez: Second.

13
14 Gandara: Thank you Mr. Gonzalez. Yes Mr. Thacker.

15
16 Thacker: My turn now?

17
18 Gandara: You're on, your turn.

19
20 Thacker: All right. About a month ago, Kathy Lawitz, the Executive Director with the
21 Dona Ana County Humane Society sent me an e-mail requesting if we'd
22 be interested in their property that they have that went with them when
23 they were the Dona Ana County Humane Society that had the shelter, or
24 the Animal Service Center. When they split off Dona Ana County kept this
25 piece of property and used it as a pet cemetery, a place where individuals
26 can leave their animals to rest in peace there. This is a two-acre plot.
27 She asked if we would be interested in it. I said I would take it to the
28 Board so that was part of our conversation in the Executive Committee
29 was to talk about that and I present it now to the Board for a topic of
30 discussion.

31
32 Gandara: Thank you Mr. Thacker. Any, yes Board Member Eakman.

33
34 Eakman: Yes thank you Madam Chair and I appreciate this. First time I've heard of
35 it. I wonder how it fits into the Memorandum of Understanding between
36 the City and the County, and also how it fits within the mission of the
37 Animal Services Center of the Mesilla Valley. And I can't answer those
38 questions at this time so in my mind this does need to be explored even
39 more than just on a legal basis, on perhaps the Executive Committee and
40 the Finance Committee and even the Facilities Committee, yes. All should
41 discuss this to know what is really being offered. Thank you.

42
43 Gandara: Mr. Dollahon.

44
45 Dollahon: I was going to also, Board Member Eakman. That's the primary reason for
46 the request for the legal review. And not only does it affect potentially the

1 Joint Powers Agreement between the City and the County but it also
2 affects, how does it affect the mission of the Animal Services Center, what
3 are the statutory obligations under maintaining a cemetery, much less a
4 pet cemetery. I know there are state laws on cemeteries and paupers'
5 cemeteries. I don't know the requirements for a pet cemetery. But one of
6 the things that, the reason I came down here is I wanted to pull up a map
7 for you of where the property is so everyone knew where we were talking
8 about.

9 For the record it's just outside the City limits a little bit. It's not in
10 Australia despite any desires to go there for any of us. Members of the
11 Board I'll give you a point of reference. This is Ostate High School. This is
12 the City's fire station at Porter. This is Dunn-Holman out here. This is
13 Waterfalls Park. Waterfalls Park is the eastern edge of the City limits. I
14 believe this is Brahman interchange right here, Brahman or Dragonfly.
15 And it's just down the street and as you will see it's this parcel here. I
16 think this is Dragonfly and Berry Patch and something else, but this is the
17 County Humane Society, and I think it's this parcel here, right on the
18 corner. So it is outside the corporate limits of Las Cruces, but I thought
19 everyone should know where it is.
20

21 Gandara: Thank you Mr. Dollahon. Board Member Smith.

22
23 Smith: Thank you Madam Chair and thank you Mr. Dollahon and Mr. Thacker. I
24 do think that we need to pursue the question of what legally we would be
25 involved with both as far as this property, of course the City does already
26 own some properties outside the City limits, but also as far as what would
27 be required of us to maintain a cemetery, what other uses we might be
28 able to make of the parts that haven't been used as a cemetery if that's
29 feasible, and if that fits with our mission. So I would suggest that this very
30 kind offer from the Dona Ana County Humane Society is something that I
31 appreciate but I would want to get a better sense of what we might be
32 getting ourselves in for if we were to accept it. So I appreciate it, I
33 appreciate the visual of where it's located and sense of how well-
34 populated it is at the moment. But I don't automatically think we should
35 accept this. I think we should discuss it further. Thank you Madam Chair.
36

37 Gandara: Thank you Board Member Smith. Yes.

38
39 Thacker: And I was just going to say that's the reason why we brought it forward, is
40 not to accept it at this time but to open it up to the Board for discussion,
41 see where it's at, and I believe that item D on there, is it D, is important as
42 well.
43

44 Gandara: Yes. Any other dialogue? Any public comment at this point? Come on
45 down. Ms. Barker. I'll give you three minutes.
46

1 Barker: Good morning. Kelly Barker, Tails from the Shelter/Uncaged Paws. My
2 comment about this might be to have Dona Ana consider, if it doesn't go to
3 the City, have them consider donating it to a nonprofit such as the Las
4 Cruces Dog Park. That might be a group that would be not having to
5 consider all of the ramifications of let's say maintaining a cemetery. And
6 they might be able to make it both a cemetery and a dog park, which is
7 something they would really like in that area. So just a comment for
8 thought.
9

10 Gandara: Thank you. Anybody else? Okay. Please call the roll.

11
12 Baum: Board Member Gonzalez.

13
14 Gonzalez: Yes.

15
16 Baum: Board Member Eakman.

17
18 Eakman: Yes.

19
20 Baum: Board Member Smith.

21
22 Smith: Yes.

23
24 Baum: Chairperson Gandara.

25
26 Gandara: Yes.
27

28 MOTION APPROVED UNANIMOUSLY.
29

30 **D. Charge the ASCMV to formulate a management plan for land usage if**
31 **obtained.**
32

33 Gandara: Okay, next is Action Item D: Change the ASCMV to formulate a
34 management, or not change but charge the ASCMV to formulate a
35 management plan for land usage if obtained. Do I get a motion?
36

37 Eakman: So moved.

38
39 Gonzalez: Second.
40

41 Gandara: Okay. Let the record reflect Board Member Eakman made the motion and
42 second by Board Member Gonzalez. Any dialogue about this?
43

44 Smith: I would just want to ask, thank you Madam Chair. Mr. Thacker. What that
45 might look like as far as asking you to formulate a management plan for

1 this land usage. Do you have a sense of if we direct you to do that, how
2 you would proceed?
3

4 Thacker: Absolutely not. Speaking with the Executive Committee, we decided that
5 what we need to do is find out how this would fit into our mission as Board
6 Member Eakman said. Some other points are how we would manage
7 that, how we would go about, if we were to obtain it, if we did continue it
8 as a cemetery then how we would do the, I want to say "sales pitch" or
9 offer that to the individuals coming in.

10

11 Smith: Maybe not a "sales pitch" but "reservations."

12

13 Thacker: There you go. Thank you. So just to formulate a plan on how that's going
14 to come together and the charges, the fees, etc. on that, the maintenance
15 of the facility or the maintenance of the property. All those things together
16 are basically how we're going to manage the property.

17

18 Smith: So Mr. Thacker thank you. With the other things that we ask you to do, do
19 you feel that such a preliminary plan would require a lot of extra time or
20 would that be something that's fairly manageable?
21

22 Thacker: Off the top of my head thinking about it, it would take a considerable
23 amount of time. I think just the upkeep of the general, it was said by other
24 people how they'd have to take off a full day and a whole bunch of
25 volunteers go down and whack off weeds and get the area in a situation or
26 a place that it's presentable once again. That would have to continue to
27 happen and that's a big volunteer base or employees. It does put a whole
28 another dynamic on me and also on the Animal Services Center.
29

30 Smith: Well thank you for that honesty. I guess the question that I have is then at
31 this particular point since we're not sure what the report back from the
32 Legal Department of the City would be, that maybe we hold off on asking
33 you to formulate a plan for it until we have a better sense of what we
34 would be dealing with, and that might be a fair way to deal with this. So
35 Madam Chair, if there are, I would certainly be happy to hear from others
36 but I think perhaps this part might be something I would suggest we table.
37 Thank you.

38

39 Gandara: Thank you.

40

41 Smith: Thank you Mr. Thacker.

42

43 Gandara: Thank you Board Member Smith. Board Member Eakman.

44

45 Eakman: Madam Chair. The way I read the action item, there would be no
46 management plan to be formulated unless and until the land is obtained.

1 And so in my mind I see no harm no foul in passing this at this time
2 because there is no obligation for anyone to formulate a management plan
3 unless and until legal advice and our various committees say this a valid
4 purchase.
5
6 Gandara: Thank you Board Member Eakman. Board Member Smith.
7
8 Smith: Thank you Madam Chair. I think Board Member Eakman makes an
9 excellent point and it wouldn't even be contingent on the legal thing. It
10 would be if, well actually formulate a management plan for, depending on
11 where the comma is, but we'll assume then that we would, I still think that
12 perhaps, depending on if we're saying, if obtained that we're saying that
13 we would then still formulate that plan based on the legal report back to
14 us. I'm a little uncomfortable with loading this on you all at this early point
15 so I would still say perhaps this would be better left to a later point as far
16 as our approval. Thank you Madam Chair.
17
18 Gandara: Thank you. Board Member Eakman.
19
20 Eakman: To exercise all caution then, I would move to table action item Roman
21 numeral six-D until the land is obtained by the ASCMV.
22
23 Gandara: Okay. Board Member you made that motion. Do I have a second?
24
25 Smith: Am I required to second or can I ask a question first?
26
27 Gandara: You can ask a question.
28
29 Smith: All right. I think that the obtaining of the property might put us in a sort of
30 a bind if we're not sure where we're going with it. So I would ask, and I
31 would be willing to second if Councilor Eakman was willing to change that
32 from tabling it until it's obtained to tabling it until after we've received the
33 report from Legal at which point we have a better sense of what we're
34 dealing with.
35
36 Eakman: I would alter my motion that we table this until we receive a positive
37 response from Legal.
38
39 Smith: Thank you Councilor Eakman. I'll be happy to second that.
40
41 Gandara: Okay.
42
43 Baum: Board Member Gonzalez.
44
45 Gonzalez: Yes.
46

1 Baum: Board Member Eakman.

2

3 Eakman: Yes.

4

5 Baum: Board Member Smith.

6

7 Smith: Yes.

8

9 Baum: Chairperson Gandara.

10

11 Gandara: Yes.

12

13 MOTION APPROVED UNANIMOUSLY.

14

15 VII. PUBLIC INPUT

16

17 Gandara: Okay. Next is public input. Do we see any public input? No one to my
18 left, no? Okay. To my right. Yes Jean.

19

20 Gilbert: Mine is just more a question and it would be directed at Mr. ...

21

22 Smith: Ms. Gilbert. I'm sorry, you're still going to have to say your name for the
23 record.

24

25 Gilbert: Okay. Jean Gilbert. Mine is a question for Mr. Dollahon or if anyone else
26 here could answer, is I know that the Task Force meets monthly and I just
27 wonder if there are any highlights or anything to share from that meeting.
28 Thank you.

29

30 Gandara: Thank you Jean. Yes, of course we can share.

31

32 Dollahon: Madam Chair, Board Members. The Animal Care Task Force did meet
33 the last Friday of the month and as part of that anyone that wants an e-
34 mail let me know and I'll add you the distribution list that we sent out.
35 From the discussion from the Task Force meeting we identified three
36 areas to work on. One is amendments to the ordinances, both City and
37 County, and we created a small task force and a list of items effecting
38 potential changes to the ordinances, other items related that would be
39 covered by one or more resolutions like a pilot project for cat colony
40 management rather than making it part of the ordinance. There were
41 some other things. And then there were just some operational policies
42 and procedures. So I sent out a summary task list, Jean, to the Animal
43 Care Task Force members. If you get with me after the meeting and
44 anyone else that wants to be put on the distribution list for the Task Force
45 let me know and I'll send you that e-mail. But we have suspended the
46 Task Force meetings through until the end of September so the sub

1 committees can work on those things over the summer so we can make
2 progress on working on those. So thank you.

3
4 Gandara: Thank you Board Member Dollahon. Yes. Please come up.

5
6 Krueger: Susan Krueger. I just wanted to share an experience. The Dona Ana
7 County Historical Society acquired a cemetery. Now this is a historic
8 cemetery, and I found online a management plan for the acquisition of a
9 historic cemetery. It is a challenge, I'll just share that with you. Thanks.

10
11 Gandara: Thank you. Anybody else? Okay.

12
13 Dollahon: Madam Chair.

14
15 Gandara: Yes Mr. Dollahon.

16
17 Dollahon: Sorry. I'll, we'll let you finish.

18
19 Gandara: No. No, go on please.

20
21 Dollahon: I do know that New Mexico has extensive laws related to management of
22 human cemeteries. I don't know unfortunately, like Ms. Krueger alluded
23 to, there are extensive requirements related to the management of a
24 cemetery. I don't know how that is managed or governed under New
25 Mexico law, if there is a difference between human cemeteries and pet
26 cemeteries. Thus the action from the Board today was appropriate related
27 to the legal review because those obligations can be quite burdensome.

28
29 Gandara: Right. Thank you for that Board Member Dollahon.

30
31 **VIII. CHAIR AND BOARD COMMENTS**

32
33 Gandara: Okay. Next is Chair and Board Comments. Let's start with Board Member
34 Gonzalez.

35
36 Gonzalez: I'd like to compliment the two presentations from the City and the County
37 on their pet, thank you so much for that. I appreciate that. Thank you.

38
39 Gandara: Thank you. Board Member Eakman.

40
41 Eakman: Thank you Madam Chair. I truly appreciate Ms. Gilbert bringing up the
42 challenge of pets that are not identifiable within our jurisdiction, be it
43 County or City. I see online also suffering animals, lost animals who have
44 no way of getting home, who have no way of being treated, who have
45 nobody responsible, and I think this deserves more discussion at another
46 time on its own merits. I'm wondering if we shouldn't step up on this and

1 consider requiring pets that are going to be outdoors during their time with
2 us, requiring identifiability in whatever form is manageable. I don't think
3 we're doing our total effort for the companion animals that are under our
4 jurisdiction by leaving this the way it is at this time. So I just wanted to
5 share that. Thank you.
6

7 Gandara: Board Member Eakman. Would you like to see a work session specifically
8 on this or an agenda item on our next regular Board meeting?
9

10 Eakman: In my mind it would require a work session item. Yes.
11

12 Gandara: Okay.
13

14 Eakman: Thank you.
15

16 Gandara: Okay. And what does everyone else think about a work session on this?
17 Nodding, okay. I see a nod. So Bernice will you please put that and find a
18 time that we can all come together for a work session specifically on that
19 item? Thank you Bernice. Okay. Board Member Smith.
20

21 Smith: Thank you Madam Chair. I just want to thank everyone in this room.
22 Every person in this room in one way or another is helping with the issues
23 we have with the companion animals in our community and I see
24 progress. I see that as an important piece of what we're doing and I think
25 that says a lot about our community. It says a lot about our hope and our
26 optimism for the future and our recognition that there's more to be done.
27 So I thank you all, those of you sitting on that side of the dais and those of
28 us sitting on this side. Progress is being made and more will be made.
29 Thank you Madam Chair.
30

31 Gandara: Thank you. I too want to thank everybody. I also want to recognize Mr.
32 Thacker. He had a wonderful article on Sunday about the shelter and the
33 GO Bond and I thought it was very well-written and timely for what we are
34 about to experience soon. I also want to say a big thank-you to staff. If
35 you recall, I get morning and evening updates from the staff as it relates to
36 animals that are coming in, what exactly is happening. And there have
37 been some really exciting things going on at the Center, lots of teamwork.
38 And so I just want say a big shout-out to all of you. Thank you. Okay.
39

40 **IX. Adjournment (10:31 AM)**
41

42 Gandara: With that, could I get a motion to adjourn?
43

44 Smith: So moved.
45

46 Eakman: Second.

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Gandara: Okay. Thank you. We are all in favor. Say "aye." Thank you.

MOTION APPROVED UNANIMOUSLY.

BOARD OF DIRECTORS

Kasandra Gandara, Chairman

Jess C. Williams, Vice Chairperson

Jack Eakman, Board Member

Billy G. Garrett, Board Member

Ramon Gonzalez, Board Member

Gregory Z. Smith, Board Member

ATTEST:

Scott A. Krahling, County Clerk

Animal Services Center of the Mesilla Valley
 Monthly Statistics Report-June 2018

INTAKE	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock <small>(horse, goat, sheep, pig, donkey)</small>	Wildlife <small>(skunk, bat, coyote, fox, raccoon)</small>	Total
City of Las Cruces										
Owner Surrender	51	22					2			75
Returned Adoptions	5	1								6
Seized from Owners	8	2								10
Strays (brought in by the public)	51	53	1							105
Strays (brought in by Animal Control)	124	122								248
Wildlife									2	2
Subtotal City of Las Cruces	239	200	1	0	0	0	2	0	4	446
Doña Ana County										
Owner Surrender	54	30								84
Returned Adoptions	2	0								2
Seized from Owners	4	0								4
Strays (brought in by the public)	52	33								85
Strays (brought in by Animal Control)	122	98							1	221
Wildlife									2	2
Subtotal Doña Ana County	234	161	0	0	0	0	0	0	3	398
Anthony, NM	19	20								39
Hatch, NM	1	1								2
Sunland Park, NM	5	0								5
Jurisdiction Unknown/Other	4	0								4
Total Intake	502	382	1	0	0	0	2	0	7	894

OUTCOME (city and county)	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock (horse, goat, sheep, pig, donkey)	Wildlife (skunk, bat, coyote, fox, raccoon)	Total
Admin Missing										
Foster-Escaped		1								1
Foster-Lost Contact										0
Foster-Stolen From										0
FTA-Escaped										0
FTA-Lost Contact										0
FTA-Stolen										0
Offsite-Missing										0
Offsite-Stolen From										0
Shelter-Escaped										0
Shelter-Missing										0
Shelter-Stolen										0
Subtotal Admin Missing	0	1	0	0	0	0	0	0	0	1
Adoptions	66	30					2			98
Expired in Shelter	11	15	1							27
DOA	20	40							2	62
Return to Owner	87	13								100
Transferred Out (Rescues)	184	126					1			311
Wildlife Release	0	0							3	3
Owner Request Euthanasia	43	8	1							52
Euthanized										
Age - Too Old	3	1								4
Age - Too Young	0	2								2
Behavior - Aggressive - Dog	13	0								13
Behavior - Aggressive - Human	1	1								2
Behavior - High Arousal Level	0	0								0
Behavior - Resources Guarding	2	0								2
Behavior - Timid	3	3								6
Behavior - Timid - Fear Biter	8	0								8
Breed - Medical	0	0								0
Court Order	0	0								0
Eliminator	0	0								0
Failure to Thrive	0	1								1
Feral	3	1								4
Hit by Car	5	1								6
Medical Issues	10	4	1							15
Medical - Animal Attack	2	1								3
Medical - Distemper - TX	6	0								6
Medical - Distemper - Non TX	0	0								0
Medical - Felv	0	4								4
Medical - FIV	0	3								3
Medical - HW Positive	6	0								6
Medical - Kennel Cough - TX	2	0								2
Medical - Kennel Cough - Non TX	7	0								7
Medical - Liver Failure	0	0								0
Medical - Mange - TX	0	0								0

	Dogs	Cats	Rabbits	Reptiles	Pocket Pets	Avian E	Avian L, W	Livestock	Wildlife	Total
Medical - Mange - Non TX	0	0								0
Medical - Mass	3	0								3
Medical - Neurological	0	0								0
Medical - Parvo - TX	0	0								0
Medical - Parvo - Non TX	1	0								1
Medical - Pneumonia	1	1								2
Medical - Pregnant	0	0								0
Medical - Prolapse	0	1								1
Medical - Ringworm	0	3								3
Medical - Tick Borne Disease	0	0								0
Medical - URI - TX	0	4								4
Medical - URI - Non TX	0	35								35
Rabies Suspect	0	0							1	1
Space	0	0								0
Space - Pitbull Breed	0	0								0
Subtotal Euthanized	76	66	1	0	0	0	0	0	1	144
Euthanasia Rate	15.1%	17.3%	100.0%	na	na	na	na	na	14.3%	16.1%
Total Outcome	487	299	3	0	0	0	3	0	6	798

Public Services	City Clinic (includes outside surgeries, vaccinations, and microchips)	73	17							90
	County Clinic (includes outside surgeries, vaccinations, and microchips)	43	57		1					101
	Jurisdiction Unknown/Other	1	0							1
	Subtotal Clinic In	117	74	0	1	0	0	0	0	192
	Clinic Out (includes outside surgeries, vaccinations, and microchips)	100	67							167

Grand Total	Intake*	502	382	1	0	0	0	2	0	7	894
	Outcome*	487	299	3	0	0	0	3	0	6	798

Statistics	Live Release Rate	81.6%	71.9%	na	na	na	100.0%	na	75.0%	78.0%
	Euthanized, Expired in Shelter, DOA	107	121	2	0	0	0	0	3	233
	Average Intake/day	16.7	12.7	0.0	0.0	0.0	0.1	0.0	0.2	29.8
	Average Outcome/day	16.2	10.0	0.1	0.0	0.0	0.1	0.0	0.2	26.6
	Average Euthanizations/day	2.5	2.2	0.0	0.0	0.0	0.0	0.0	0.0	4.8
	Average RTO/day	2.9	0.4	0.0	0.0	0.0	0.0	0.0	0.0	3.3
	Average Adoptions/day	2.2	1.0	0.0	0.0	0.0	0.1	0.0	0.0	3.3

* The discrepancy between intake and outcome numbers is due to the number of animals taken in on the final three to five days of the month whose outcome is listed on the following month's report. (Animals are held as Strays three days without tags and five days with identification for owner reclaim). It is doubtful that the two numbers will ever